

Professional Technical Education

Individual Occupational Training

Publisher/ Contract Expiration	Title of Material	Author	Copyright	Grade Level	ISBN	Correlation
<p>Cengage Learning</p> <p>12/31/20</p>	<p>Investigating Your Career</p>	<p>Jordan /Crews</p>	<p>2013</p>	<p>9-12</p>	<p>9781111575502</p>	<p>Recommended as a resource/supplemental for teacher only for Life and Careers Exploration</p> <p>Highly Recommended as a comprehensive program for Individualized Occupational Training or Career Exploration and Employment Preparation & Work-Based Learning course</p>
	<p>Notes: Text was sent for 6-7 grades Family and Consumer Science – Life and Career Explorations; this text would be useful for 9-12 grades Family and Consumer Science – Career and Personal Development. The reading level and topics are of higher complexity than a 6-7 grade level. Text should also be considered for Individualized Occupational Training (IOT) 9-12 grades. Publisher lists grade level for 9-12.</p> <p>Strengths: Consistent formatting; Up-to-date technology techniques including blogging activities for students; Real People/Real Career information was very good; Real Life Focus information was helpful; Online application includes résumé builder, interactive behavioral interview experience, and videos with interview tips and techniques; Additional web connections were referenced; Questions for students to consider aid in higher level thinking; Learning from others assignments encouraged higher level thinking; Activities throughout the book were appropriate and included problem solving; Test generator included – Exam View; Student access to tests online or via print from Exam View; The Resource CD provided many activities in Career Interests and Exploration.</p> <p>Weaknesses: Little information was provided for Health and Safety: a. Personal health and wellness practices. b. Personal health, safety, and wellness practices in the workplace. Relation to laws, but no relation to employee responsibilities. The purple and green backdrop dots behind the text starting on page 4 and continuing throughout the book could make the text difficult to read/focus on. The Resource CD focused most activities on Career Interests and Exploration, and very few others to cover the remaining standards. Could be used for Career and Personal Development or IOT.</p>					
	<p>Key Features:</p> <ul style="list-style-type: none"> • INVESTIGATING YOUR CAREER, 3E offers students an opportunity to direct their attention toward an area of interest that might develop into a career path while also identifying high school and college course offerings related to their career choices. • SOCIAL NETWORKING – As it becomes the way the 21st Century communicates today, a new lesson on social networking has been added. The topic is also infused throughout the chapters. 					
	<ul style="list-style-type: none"> • PERSONAL FINANCE - A new chapter covers budgeting, checking and savings accounts, saving and paying for education, and credit and debit cards. • BLOG – An activity at the end of each chapter leads to a blog project at the end of each part. The part projects then lead to a capstone blog activity at the end of the book giving students the opportunity to put learning into practice. • PLANNING A CAREER IN . . . features that introduce each chapter correlate to the 16 CAREER CLUSTERS and present the employment outlook, possible job titles, and needed skills and education associated with a career in that cluster. • ALTERNATE WAYS OF WORKING - New lessons has been added on entrepreneurship, global career opportunities, flex schedules and more providing opportunities for students to learn in multiple ways. • MAKE ACADEMIC CONNECTIONS provides the integrated curriculum activities that show students how advertising concepts relate to other courses of study. 					
<p>Investigating Your Career, Interactive eBook (6 year access)</p>					<p>9781285260648</p>	

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	Investigating Your Career, Student Edition + 6 PAC Interactive eBook				9781285260631	
	Investigating Your Career, Student Edition				9781111575502	
	Investigating Your Career, Interactive eBook (6 year access)				9781285003726	
	Investigating Your Career, Annotated Instructor's Edition				9781111576042	
	Investigating Your Career, Instructor's Resource CD-ROM				9781111576059	
	Investigating Your Career, ExamView				9781111576066	
Publisher/ Contract Expiration	Title of Material	Author	Copyright	Grade Level	ISBN	Correlation
Goodheart- Willcox 12/31/20	School to Career	Littrell, Lorenz, Smith	2014	9-12		Highly Recommended as a comprehensive program for Career Exploration and Employment Preparation and Work-Based Learning

	<p>Notes: Career Clusters Handbook included in back of text. The text is available online with search functionality for the 27 chapters. Instructor’s Edition includes materials for presentations. QR Codes take students directly to Goodheart-Willcox textbook website. Strengths: Fundamental understanding of Economic System. Writing is strong, matter-of-fact. Clean presentation. Chapter 18 included a section on Labor Unions that was informative and unbiased. Accompanying student workbook is helpful with practice of presented ideas. Covers 100% of IOT Standards. Weaknesses: Sequence of information does not flow well, ie: job seeking is presented before career investigation. Little résumé information is available in text. Text is very long in comparison to the other texts reviewed. Index referenced pages were noted to be incorrect, ie: “Case” for the Case Studies shows pages 53 and 94, however there are no Case Studies on these pages</p> <p>Key Features: With <i>School to Career</i>, students will learn personal skills, decision-making skills, and employability skills that will help create a foundation for independence. Skills for success, such as teamwork and problem solving, communicating on the job, and leadership are also covered. Students will have an opportunity to research and learn about careers using Career Clusters to define their future goals. A Career Clusters Handbook, which describes each of the 16 clusters and lists jobs under the pathways, appears at the back of the text. As part of the learning process, students will assess their skills and abilities to help make decisions about a career that is a good fit. Students will learn about college and other postsecondary programs that might help them reach their goals.</p>					
	School to Career Bundle - Text + Online 6yr Classroom Subscription					978-1-61960-329-5
	School to Career - Instructor’s Edition					978-1-61960-308-0
	School to Career - Student Workbook					978-1-61960-309-7
Publisher	Title of Material	Author	Copyright	Grade Level	ISBN	Correlation
McGraw-Hill School Education LLC	Succeeding in the World of Work	Kimbrell	2013	9-12		Recommended as a comprehensive program

	<p>Notes: Meets many, but not all, of the IOT standards. Pages of text have too much visual clutter with cartoon and photo integration, tabs, colors, and borders. Online functionality supports text and provides project-based learning for students. Text available online completely with search function. Strengths: Online access supports text with projects, activities, videos, etc. Many related and beneficial projects are introduced in the text Job interview information is detailed. Guide on page xvi explains procedures with project format. Reading Skills Handbook on page xxiv-xxvii is excellent. Hybrid text and online features are beneficial for modern student learning. Weaknesses: Military careers are not explored within the text. Career exploration is limited within the text, project online must be completed. Establishing short and long range goals is not present within the text. Networking, negotiating, and mentoring in careers are very limited within the text. Benefits, contact personnel, and hiring practices are very limited within the text. Multiple topics touched very briefly, not a lot of in-depth, critical thinking pieces outside of the encouraged projects. Some of the picture integration with the text is overwhelming, too much going on; cartoons present a more juvenile than professional approach (ie. depiction of dress of students on cover, etc.) No résumé example in text; could not locate on online access. No teacher search feature online outside of online textbook.</p> <p>Key Features: Succeeding in the World of Work is an innovative, project-based curriculum that combines print and online components in a unique blended platform that uses online projects, interactive activities, and other dynamic assets like videos to bring concepts to life. Students use McGraw-Hill Connect™ to interact with the content, apply what they have learned, and connect with each other and their instructors. The Teacher Edition of Succeeding in the World of Work provides a wealth of teaching suggestions and ideas designed to motivate and involve students and assist teachers in reaching students of all levels of ability and backgrounds. There are suggestions for discussion starters, universal access activities, skills practice with leveled instruction, writing practice, and critical thinking.</p>	
	SUCCEEDING IN THE WORLD OF WORK STUDENT EDITION	9780078959448
	SUCCEEDING IN THE WORLD OF WORK SE & SINGLE USER CONNECT PLUS 6YR SUBS PKG	9780076619078
	SUCCEEDING IN THE WORLD OF WORK SE & SINGLE USER CONNECT PLUS 1 YR PKG	9780076619122
	SUCCEEDING IN THE WORLD OF WORK CONNECT PLUS SINGLE USER 6 YEAR SUBSCRIPTION	9780076619245
	SUCCEEDING IN THE WORLD OF WORK CONNECT PLUS SINGLE USER 1 YEAR SUBSCRIPTION	9780076619238
	SUCCEEDING IN THE WORLD OF WORK CONNECT + UP TO 50 USERS/SCHOOL/YEAR 6 YEAR SUBS	9780076619252

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	SUCCEEDING IN THE WORLD OF WORK CONNECT PLUS UP TO 50 USERS/SCHOOL/YEAR 1YR SUBS				9780076633111	
	SUCCEEDING IN THE WORLD OF WORK CONNECT+ UP TO 100 USERS/SCHOOL/YR 6YR SUBSC				9780076619306	
	SUCCEEDING IN THE WORLD OF WORK CONNECT PLUS UP TO 100 USERS/SCHOOL/YEAR 1YRSUB				9780076633128	
	SUCCEEDING IN THE WORLD OF WORK CONNECT + UP TO 200 USERS/SCHOOL/YR 6YR SUBSC				9780076619214	
	SUCCEEDING IN THE WORLD OF WORK CONNECT PLUS UP TO 200 USERS/SCHOOL/YEAR 1YRSUB				9780076633135	
	SUCCEEDING IN THE WORLD OF WORK SE CLASS(25)&CONN+ UP TO 50USR/SCH/YR 6YR PKG				9780076619115	
	SUC IN THE WRLD OF WRK SE CLS SET (25) & CONNECT + UP TO 100 USR/SCH/YR 6YR SUB				9780076619139	
	SUC IN THE WRLD OF WRK SE CLS SET (25) & CONNECT + UP TO 200 USR/SCH/YR 6YR SUB				9780076619146	
McGraw-Hill School Education LLC	Career Companion	Contemporary	2012	12		Recommended as a resource/supplemental program

	<p>Notes: Overall Notes: As per the publisher, the <i>Career Companions</i> are “designed to accompany the <i>Workforce Connects Workplace Skills</i> series.” However, no additional books were sent. Upon internet investigation, it appears there is an online program, yet, no log-in information was provided. Additionally, the publisher states, “<i>Career Companions</i> can fit into any curriculum schedule as a <u>supplemental resource</u> for students. These books are wonderful resources to use to learn about many different careers. However, students would need worksheets, other specific assignments, and/or an accompanying textbook in order to meet all the standards. The information may be contained within them, but some of the specific standards are obviously not met. These are great companion books, but may need to be updated frequently for changes in career outlooks. Strengths: Consistent formatting. First half of book is exploring the careers available within the career field. Second half of book is building and applying skills for career field. Weaknesses: Not a complete resource for classroom purposes; needs supplemental information and/or text. Occupation growth outlook will be outdated in 2018. Only a print format, no online version available per publisher.</p>		
	<p>Key Features: Career Companions help students explore and prepare for careers within the 16 national career clusters. McGraw-Hill Workforce’s Career Companions series provides up-to-date career information and contextualized skill practice to help learners succeed in the 21st century workforce. Each book in the series provides information and resources to help learners explore and prepare for careers within one of the 16 career clusters. The first part of each book is devoted to introducing the cluster. The second part offers learners and jobseekers the opportunity to apply essential workplace skills in cluster-specific situations. In today’s competitive and ever-changing workplace, the industry knowledge and skill proficiency offered by the Career Companion series gives jobseekers and learners an advantage to help them reach their career goals.</p>		
	<p>CAREER COMPANION AGRICULTURE FOOD NATURAL RESOURCES</p>	<p>9780076610648</p>	
	<p>CAREER COMPANION ARCHITECTURE & CONSTRUCTION</p>	<p>9780076610655</p>	
	<p>CAREER COMPANION ARTS AUDIO VISUAL TECHNOLOGY & COMMUNICATIONS</p>	<p>9780076610662</p>	
	<p>CAREER COMPANION BUSINESS MANAGEMENT ADMINISTRATION</p>	<p>9780076610679</p>	
	<p>CAREER COMPANION EDUCATION & TRAINING</p>	<p>9780076610686</p>	
	<p>CAREER COMPANION FINANCE</p>	<p>9780076610693</p>	
	<p>CAREER COMPANION GOVERNMENT & PUBLIC ADMINISTRATION</p>	<p>9780076610709</p>	
	<p>CAREER COMPANION HEALTH SCIENCE</p>	<p>9780076610716</p>	

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	CAREER COMPANION HOSPITALITY & TOURISM	9780076610723	
	CAREER COMPANION HUMAN SERVICES	9780076610730	
	CAREER COMPANION INFORMATION TECHNOLOGY	9780076610747	
	CAREER COMPANION LAW PUBLIC SAFETY CORRECTIONS & SECURITY	9780076610754	
	CAREER COMPANION MANUFACTURING	9780076610761	
	CAREER COMPANION MARKETING SALES & SERVICE	9780076610778	
	CAREER COMPANION SCIENCE TECHNOLOGY ENGINEERING MATH	9780076610785	
	CAREER COMPANION TRANSPORTATION DISTRIBUTION & LOGISTICS	9780076610792	
	CAREER COMPANION AGRICULTURE FOOD NATURAL RESOURCES VALUE PACK	9780076627516	
	CAREER COMPANION ARCHITECTURE & CONSTRUCTION VALUE PACK	9780076627523	
	CAREER COMPANION ART AUDIO/VIDEO TECHNOLOGY COMMUNICATIONS VALUE PACK	9780076627530	
	CAREER COMPANION BUSINESS MANAGEMENT & ADMINISTRATION VALUE PACK	9780076627547	
	CAREER COMPANION EDUCATION & TRAINING VALUE PACK	9780076627554	
	CAREER COMPANION FINANCE VALUE PACK	9780076627561	
	CAREER COMPANION GOVERNMENT & PUBLIC ADMINISTRATION VALUE PACK	9780076627578	
	CAREER COMPANION HEALTH SCIENCE VALUE PACK	9780076627585	
	CAREER COMPANION HOSPITALITY & TOURISM VALUE PACK	9780076627592	
	CAREER COMPANION HUMAN SERVICES VALUE PACK	9780076627608	
	CAREER COMPANION INFORMATION TECHNOLOGY VALUE PACK	9780076627615	
	CAREER COMPANION LAW PUBLIC SAFETY CORRECTIONS & SECURITY VALUE PACK	9780076627622	

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	CAREER COMPANION MARKETING SALES & SERVICE VALUE PACK			9780076627646		
	CAREER COMPANION MANUFACTURING VALUE PACK			9780076627639		
	CAREER COMPANION SCIENCE TECHNOLOGY ENGINEERING & MATH VALUE PACK			9780076627653		
	CAREER COMPANION TRANSPORTATION DISTRIBUTION & LOGISTICS VALUE PACK			9780076627660		
	CAREER COMPANION COMPLETE PACKAGE			9780076610938		
	CAREER COMPANION CAREER CLUSTERS PACKAGE			9780076610921		
McGraw-Hill School Education LLC	Exploring Careers	Kelly-Plate	2013	6-7, 9-12	Recommended as a comprehensive program 9-12 Individualized Occupational Training and for 6-7 Exploratory and Family Consumer Science	
	<p>Notes: Publisher recommended for 6-8 grade level; consensus agreed appropriate age level. Product was submitted for 9-12 grade Individualized Occupational Training; not recommended for this program nor grade level. Product is recommended for 6-8 grade Family Consumer Sciences - Life and Career Exploration. Strengths: Fun games are interactive on the web-based curriculum. Students can create personalized avatars and explore different areas across the United States while exploring career cluster areas. Classes can be added by instructor and assignments/information can be added to them. Students gain points for activities and assessments that can be utilized in Avatar Mart. Videos provide real-world look at occupations. Weaknesses: No exit button on program once running. Need Adobe Flash Player to utilize program; when attempted on iPad, it is an unsupported program. Points were accrued during games, however participants were unable to keep points to utilize in the avatar store (possibly due to type of access?) No search feature when online in student e-text; index is high level topics, no way to quickly access videos and other content. Information provided must be viewed sequentially (even if you have completed a section prior, you cannot skip to another section if you return).</p>					
	<p>Key Features: <i>Exploring Careers</i>, the targeted option for 6-8 students, is an all new, completely online program that lets students explore their career options through a fun and engaging game-like format. The travel theme takes students to different cities to explore each of the 16 career clusters. Dynamic and interactive, <i>Exploring Careers</i> helps students to develop self-awareness, workplace skills, and knowledge about career options through project-based learning. Each of the career explorations includes portfolio building projects, culminating with the creation of an individualized learning plan that students can use to choose their career path. This new edition gives middle school students the opportunity to explore various career areas and introduces them to the realities involved in today's rapidly changing workplace. The text emphasizes the foundation skills and workplace competencies necessary for workplace success. The fourth edition has been updated to include all 16 of the US Department of Education career clusters.</p>					
	EXPLORING CAREERS TEACHER ACCESS 1 YEAR SUBSCRIPTION			9780076644490		
EXPLORING CAREERS TEACHER ACCESS 6 YEAR SUBSCRIPTION			9780076644506			

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	EXPLORING CAREERS ONLINE STUDENT EDITION SINGLE 6 YEAR SUBSCRIPTION	9780078909061	
	EXPLORING CAREERS ONLINE STUDENT EDITION 1 YEAR SUBSCRIPTION	9780078909054	
	EXPLORING CAREERS ONLINE STUDENT EDITION UP TO 50 USERS/SCH/YR 6 YR SUBSCRIPTION	9780076611232	
	EXPLORING CAREERS ONLINE STUDENT EDITION UP TO 50 USERS/SCH/YR 1YR SUBSCRIPTION	9780076633623	
	EXPLORING CAREERS ONLINE STUDENT EDITION UP TO 100 USERS/SCH/YR 6 YEAR SUBSCRIPTION	9780076614004	
	EXPLORING CAREERS ONLINE STUDENT EDITION UP TO 100 USERS/SCH/YR 1YR SUBSCRIPTION	9780076633630	
	EXPLORING CAREERS ONLINE STUDENT EDITION UP TO 200 USERS/YR/SCH 6 YEAR SUBSCRIPTION	9780076614011	
	EXPLORING CAREERS ONLINE STUDENT EDITION UP TO 200 USERS/SCH/YR 1YR SUBSCRIPTION	9780076633647	