

Publisher	Title of Material	Author	Copyright	Grade Level	ISBN	Recommendation
ACCE	Money in Motion	American Center For Credit Education	2014	11-12	978-0-9772317-3-7	Supplemental Resource for Personal & Family Finance
	Notes: This program addresses some, but not all of the skills and knowledge standards in Personal and Family Finance. It partially meets the standards in Management of Personal and Family Resources, Management of Financial Resource for Major Purchases, Management of Financial Resources for Lifespan Goals, Using and Managing Credit, Roles of Individuals as Citizens in a Market Economy, and Careers in Personal and Family Finance and Consumer Services. The program does not address the areas of Interrelationship Between the Economic System and Consumer Actions and Economic Institutions in a Market Economy. It is intended as a supplemental resource only. The teacher can access each student's pretest, quiz, and posttest score. The instructor's guide states the purpose, objectives, and activities for each chapter. Each chapter can be listened to via audio files.					Supplemental Resource for Marketing Economics
	Key Features: Money in Motion online is a web based program that teaches basic personal finance. The course covers goal-setting, budgeting, credit, credit scores, debt, contracts, insurance, consumer laws, and what to do when things go wrong in a friendly and easy to understand manner. This program explains how managing your money helps you get what you want which creates the motivation to change behavior.					
	Money in Motion	American Center For Credit Education	2014	11-12	978-0-9772317-3-7	

Publisher	Title of Material	Author	Copyright	Grade Level	ISBN	Recommendation
Cengage	Personal Financial Literacy	Ryan	2012	9-12	9780840058294	Comprehensive Personal Finance
	Notes: A solid option. The materials use references and timelines that feature events from various parts of the world and a variety of time periods and cultures. The materials include activities, support, and development of leadership skills. Areas that are not covered: global economy, impact of labor activities, and environmental quality issues.					
	Key Features: Learn how to plan and manage your personal finances, achieve a financially successful life, and take responsibility as a citizen. PERSONAL FINANCIAL LITERACY, Second Edition, is aligned with the Jump\$tart Coalition's National Standards for Personal Financial Literacy. The personal focus of this course makes it relevant and meaningful to all; in particular, to those just starting down the path to personal financial independence. * All features include a question or activity for application of topic. * Exploring Careers link contents more closely to the sixteen career clusters. * Net Bookmark is a short feature that provides chapter-related activities to be completed using online research. * Take Action is a feature that provides an opportunity to synthesize the concepts by participating in an ongoing project throughout the text.					
	Personal Financial Literacy, Student Edition + CourseMate 1year)	Ryan	2012	9-12	9781305467644	
	Personal Financial Literacy, Student Edition + CourseMate 6 year)	Ryan	2012	9-12	9781305467637	
	Personal Financial Literacy, Annotated Instructor's Edition	Ryan	2012	9-12	9780840058645	
Personal Financial Literacy, Instructor's Resource CD-ROM	Ryan	2012	9-12	9780840058706		

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	Personal Financial Literacy, ExamView	Ryan	2012	9-12	9781111425708		
	Personal Financial Literacy, Workbook	Ryan	2012	9-12	9780840058652		
Cengage	Managing Your Personal Finances	Ryan	2016	9-12	9781305076815	Comprehensive Personal and Family Finance	
	Notes: The text meets the standards of an entry level financial course. The student activity guide provides additional activities for accessing understanding of each chapter. The materials include activities, support, and development of leadership skills.						
	Key Features: While focusing on the student's role as citizen, student, family member, consumer, and active participant in the business world, MANAGING YOUR PERSONAL FINANCES 7E informs students of their various financial responsibilities. This comprehensive text provides opportunities for self-awareness, expression, and satisfaction in a highly technical and competitive society. Students discover new ways to maximize their earning potential, develop strategies for managing their resources, explore skills for the wise use of credit, and gain insight into the different ways of investing money. Written specifically for high school students, special sections in each chapter hold student interest by focusing on current trends and issues consumers face in the marketplace. Updated Content: Information about social media, health care, online banking, and identity theft is updated and current. A profile of a real person at the end of each unit describes how he or she has applied the skills presented in this text to his or her own life. National Standards: Aligned with the JumpStart Coalition for Personal Financial Literacy's National Standards as well as National Business Education Association standards for Personal Finance. Real-World Connections: An abundance of real-life examples makes the information more relevant and interesting for students						
	Managing Your Personal Finances, Vital Source (1 year access Mobile eBook)	Ryan	2016	9-12	9781305387331		
	Managing Your Personal Finances, Student Edition + MindTap (1 year access code)	Ryan	2016	9-12	9781305467552		
	Managing Your Personal Finances, Student Edition + MindTap (6 year access code)	Ryan	2016	9-12	9781305467545		
	Managing Your Personal Finances, MindTap _ Vital Source (6 year access)	Ryan	2016	9-12	9781305467569		
	Managing Your Personal Finances, Annotated Instructor's Edition	Ryan	2016	9-12	9781305107847		
	Managing Your Personal Finances, Instructor's Resource CD-ROM	Ryan	2016	9-12	9781305387409		
	Managing Your Personal Finances, Student Activity Guide	Ryan	2016	9-12	9781305081352		
Cengage	Economics and Personal Finance	Tucker/Ryan	2013	9-12	9781133562108	Comprehensive Personal Finance Supplemental Resource Economics 9-12	
	Notes: Course material is very strong in economics with a reflection of personal finance. Instructor materials include teaching tools, lesson plans, PPT and learning activities. The text provides opportunities for group studies. There are numerous graphs and charts to illustrate unit concepts. Vocabulary in both English and Spanish. Lack of critical thinking opportunities. Key Features: As the one-semester, senior high school economics course evolves to include personal finance concepts, South-Western's ECONOMICS AND PERSONAL FINANCE is the ideal text to introduce students to the basic concepts of land, labor, and capital. Each Learning Objective has a section that starts with a main head and ends with a Checkpoint. Checkpoint question focus on the key concept in the objective. Answers to the Checkpoint questions are in the Wraparound Teacher's Edition. All exercises are labeled with the learning objectives. The Lesson opener contains Learning Objectives (number LO 1-1, etc.) and Vocabulary (with page numbers. The lesson begins with a Real-World focus. Lessons Assessment includes of the following types of questions: Key Concepts, Think About It, Make Academic Connections, and Teamwork. Exercises are labeled with learning objective numbers. Free Enterprise in Action discusses the creation and establishment of successful, thriving, and enduring businesses such as UPS. You're the Entrepreneur asks students to think critically about a described business/economics scenario. Make Academic Connections relates economics and personal finance concepts to other courses of study such as mathematics, social studies, and language arts.						

	<input type="checkbox"/> Every unit has a project, Investigate Your Local Economy, that allows students to apply concepts in their local environment					
	Economics and Personal Finance, Vital Source (1 year Mobile eBook)	Tucker/Ryan	2013	9-12	9781285722764	
	Economics and Personal Finance, Instructor's Resource Kit	Tucker/Ryan	2013	9-12	9781133950479	
	Economics and Personal Finance, Instructor's Resource CD-ROM	Tucker/Ryan	2013	9-12	9781133593423	
	Economics and Personal Finance, ExamView	Tucker/Ryan	2013	9-12	9781133593416	
	Economics and Personal Finance, Chapter Unit Test	Tucker/Ryan	2013	9-12	9781285060903	
	Economics and Personal Finance, Student Workbook	Tucker/Ryan	2013	9-12	9781133947608	

Cengage	Enhanced Discovering Computers & Microsoft Office 2013: A Combined Fundamental Approach	Vermaat	2016	9-12	9781305409033	Comprehensive Business Computer Applications I Component Business Computer Applications II, III
	Notes: Presents content in a practical application. Materials are organized in a progressive manner building on prior skills. Project based work and objective based test bank. Additional resources are available. Microsoft has done away with clipart, so there are times when instructions don't work. Chapter projects are lengthy and do not file the expected file names up front for saving.					
	Key Features: Combining computer concepts material from the best-selling Discovering Computers and step-by-step instruction on Office applications from Microsoft Office 2013, ENHANCED DISCOVERING COMPUTERS & MICROSOFT OFFICE 2013: A COMBINED FUNDAMENTAL APPROACH delivers the best of Shelly Cashman in one book for your Introduction to Computers course. For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. We're continuing our history of innovation by enhancing our proven pedagogy to engage students in more critical thought, personalization, and experimentation with Office 2013 software. In addition, computer concepts content has been fully updated and revised to reflect the evolving needs of Introductory Computing students, and focus solely on what they really need to know to be successful digital citizens in college and beyond. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. *NEW* New Windows 9 Tutorials. *NEW* Updated Working in the Cloud Appendix. *NEW* New Integrated Applications Projects Appendix. *NEW* New SAM Projects Appendix with instructor-authored projects. *NEW* New grading in SAM for the chapter projects.					
	Enhanced Discovering Computers & Microsoft Office 2013: A Combined Fundamental Approach, EPIN SAM with MindTap Reader	Vermaat	2016	9-12	9781305693999	
Enhanced Discovering Computers & Microsoft Office 2013: A Combined Fundamental Approach, Instructor Companion Site	Vermaat	2016	9-12	9781305492332		

Cengage	Century 21™ Digital Information Management, Lessons 1-145	Hoggatt/Shank/S mith	2015	9	9781111571405	Comprehensive Business Computer Applications I
	Notes: Includes micro type for keyboard instructions as well as a strong series of real life uses for computer applications. Wrap around instructor version provides good guidance for teachers. Text provides ample opportunities for students to meet the literacy standards					

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	<p>through Academic and Career Connections at the end of each chapter. An integrated approach to various software allows students to simulate a real office experience with authentic tasks. Lacks content on various input methods other than keyboarding, such as voice recognition, handwriting recognition or optical character.</p>	<p>Component Intro. to Business</p>			
	<p>Key Features: Provide your students with the best in computer applications education from the proven leader--now stronger than ever! This new text, CENTURY 21 DIGITAL INFORMATION MANAGEMENT helps students prepare for a lifetime of computer success with innovative solutions updated to reflect today's business challenges. Students tap into the latest technology, learn to master computer applications using Microsoft Office, and increase communication skills with relevant activities throughout. Trust the leader who has taught more than 85 million people to type--bringing 100 years of publishing experience and a century of innovations together in a complete line of computer training solutions. *NEW* This is a new text that focuses on intermediate computer skills with skill building practice for keyboarding for a year-long course. The emphasis is on critical thinking to solve problems that students will have in the classroom, at home, and in the workplace. *NEW* Assessment activities help place students at the right skill level. *NEW* New MicroType 6 with CheckPro with skill building, timed writings, document checking, video references, and more! *NEW* New end of unit projects for Academic and Career for Language Arts and Math; Career Clusters; Winning Edge; and School and Community to emphasize critical thinking. *NEW* New features for 21st Century Learning Skills and Digital Citizenship discuss topical themes throughout.</p>	<p>Resource- Business courses</p>			
	<p>Century 21™ Digital Information Management, Lessons 1-145, Vital Source</p>	<p>Hoggatt/Shank/Smith</p>	<p>2015</p>	<p>9</p>	<p>9781285700939</p>
	<p>Century 21™ Digital Information Management, Lessons 1-145, Adoption Box</p>	<p>Hoggatt/Shank/Smith</p>	<p>2015</p>	<p>9</p>	<p>9781133108900</p>
	<p>Century 21™ Digital Information Management, Lessons 1-145, MicroType 6 with CheckPro Network Site License DVD</p>	<p>Hoggatt/Shank/Smith</p>	<p>2015</p>	<p>9</p>	<p>9781285088198</p>
<p>Cengage</p>	<p>Sports and Entertainment Marketing</p>	<p>Kaser/Oelkers</p>	<p>2016</p>	<p>9-12</p>	<p>9781133602446</p>
	<p>Notes:Text ties to sports world and real world activities. Follows DECA events standards. Virtual business supplement included so students can continue marketing in a real world setting. Includes real world marketing project, case study, and social media marketing. Teacher and student friendly.</p>				
	<p>Key Features: SPORTS AND ENTERTAINMENT MARKETING, 4E incorporates feedback from instructors across the country. It includes expanded coverage, updated content, and exciting new features. The popular sports and entertainment topics continue to be the foundation for teaching marketing concepts. Each marketing function is incorporated throughout the text and is highlighted with an icon to indicate how it is used in the marketing process. *NEW* The fourth edition will include: *NEW* Social Media Marketing (feature) addresses current trends in social media as it relates to promotion and advertising. *NEW* Math in Marketing (feature) includes an application activity with critical-thinking questions, requiring students to estimate, calculate, and perform other math functions. *NEW* Communication Connection (feature) provides an opportunity for students to enhance their written communication skills by completing a brief writing application with a marketing spin.</p>				
	<p>Sports and Entertainment Marketing, Vital Source Mobile eBook</p>	<p>Kaser/Oelkers</p>	<p>2016</p>	<p>9-12</p>	<p>9781305400047</p>
	<p>Sports and Entertainment Marketing, Instant Access Code MindTap</p>	<p>Kaser/Oelkers</p>	<p>2016</p>	<p>9-12</p>	<p>9781305662209</p>
	<p>Sports and Entertainment Marketing, Annotated Instructor's Edition</p>	<p>Kaser/Oelkers</p>	<p>2016</p>	<p>9-12</p>	<p>9781133953234</p>
<p>Cengage</p>	<p>Marketing, 4e</p>	<p>Burrow/ Fowler</p>	<p>2016</p>	<p>9-12</p>	<p>9781133962489</p>
	<p>Notes: Thoroughly covers marketing strategies. Follows DECA standards, covers retail to food marketing. Helps students create a marketing plan. Visual activities reinforce marketing terms. Includes cross curricular skills activities between business and marketing. Links content standards between English/math and marketing. Includes marketing careers and global marketing.</p>				

	<p>Key Features: MARKETING 4E presents marketing as a set of skills and knowledge combined with economics, finance, and career planning to create strategic plans. Students learn the foundations and functions needed to successfully market goods, services, and ideas to consumers. Professional development, customer service, and social media are presented as keys to students' success. Emphasis on careers includes the incorporation of Career Clusters. While students study business, economics, selling, human relations, communications, logistics, promotion, product planning, and pricing, they also see marketing as a career choice. *NEW* This edition moves teachers and students to the digital solution MindTap. *NEW* This edition incorporates the course competencies for the upcoming state adoptions as well as those defined by NBEA's National Standards for Business Education, National Marketing Education Core Competencies, TEKS, and Career Cluster Standards for Marketing. *NEW* A brand new chapter on social media helps students understand the impact of this powerful channel of communication for effective marketing.</p>																																				
	<table border="1"> <tr> <td>Marketing, 4e, MindTap + Vital Source</td> <td>Burrow/ Fowler</td> <td>2016</td> <td>9-12</td> <td>9781305468313</td> </tr> <tr> <td>Marketing, 4e, Student Edition + MindTap (1 year access)</td> <td>Burrow/ Fowler</td> <td>2016</td> <td>9-12</td> <td>9781305468306</td> </tr> <tr> <td>Marketing, 4e, Student Edition + MindTap (6year access)</td> <td>Burrow/ Fowler</td> <td>2016</td> <td>9-12</td> <td>9781305468290</td> </tr> <tr> <td>Marketing, 4e, Vital Source (1 year access Mobile eBook)</td> <td>Burrow/ Fowler</td> <td>2016</td> <td>9-12</td> <td>9781305400238</td> </tr> <tr> <td>Marketing, 4e, Instructor's Wraparound Edition</td> <td>Burrow/ Fowler</td> <td>2016</td> <td>9-12</td> <td>9781285053714</td> </tr> <tr> <td>Marketing, 4e, Instructor's Resource CD-ROM</td> <td>Burrow/ Fowler</td> <td>2016</td> <td>9-12</td> <td>9781285053677</td> </tr> <tr> <td>Marketing, 4e, Activities and Study Guide</td> <td>Burrow/ Fowler</td> <td>2016</td> <td>9-12</td> <td>9781285062846</td> </tr> </table>	Marketing, 4e, MindTap + Vital Source	Burrow/ Fowler	2016	9-12	9781305468313	Marketing, 4e, Student Edition + MindTap (1 year access)	Burrow/ Fowler	2016	9-12	9781305468306	Marketing, 4e, Student Edition + MindTap (6year access)	Burrow/ Fowler	2016	9-12	9781305468290	Marketing, 4e, Vital Source (1 year access Mobile eBook)	Burrow/ Fowler	2016	9-12	9781305400238	Marketing, 4e, Instructor's Wraparound Edition	Burrow/ Fowler	2016	9-12	9781285053714	Marketing, 4e, Instructor's Resource CD-ROM	Burrow/ Fowler	2016	9-12	9781285053677	Marketing, 4e, Activities and Study Guide	Burrow/ Fowler	2016	9-12	9781285062846	
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Marketing, 4e, Activities and Study Guide	Burrow/ Fowler	2016	9-12	9781285062846																																	
<p>Cengage</p>	<p>Century 21 Accounting : General Journal, 10e</p> <p>Gilbertson/ Lehman/ Gentene</p> <p>2014</p> <p>9-12</p> <p>9780840064981</p> <p>Notes: Many opportunities for teachers to use data based inquiry methods, procure writing samples from students in real world applications, and provide students with various resources. Students also have the opportunity to use a variety of means to complete their assignments including quickbooks, excel, aplia online, and peachtree in addition to the traditional worksheet method. Updated business entities and new ethical issues are good.</p> <p>Key Features: CENTURY 21 ACCOUNTING 10E maintains its renowned instructional design and step-by-step approach to teaching the mechanics of accounting. Greater emphasis on conceptual understanding and financial statement analysis in the tenth edition encourages students to apply accounting concepts to real-world situations and make informed business decisions. New features like Forensic Accounting, Think Like an Accountant, Financial Literacy, and Why Accounting? are a few examples of the expanded opportunities for students to master valued skills, such as critical thinking and technology use, as defined by the Partnership for 21st Century Skills. *NEW* Greater emphasis on conceptual understanding and financial statement analysis has been incorporated into the 10th edition, making it easier to balance coverage of accounting mechanics with how accounting information is used to make business decisions. *NEW* New companies featured throughout this edition capture students' interest in fascinating chapter openers and effective examples. Businesses such as TOMs Shoes, iTunes, American Eagle, McDonald's, and Google connect chapter topics to what's driving business decisions and organizations. *NEW* A Look at Accounting Software shows windows and screen grabs from a fictional accounting software program. The objective is to help students understand that what they have just learned to do manually can be done using real-world accounting software. *NEW* Analysis of Nike's Financial Statements throughout this edition allows students to closely examine business performance in all aspects of operations using financial statements from a familiar business. The market's first Online Working Papers, powered by Aplia, have been enhanced. Featuring automatic grading for instructors and immediate feedback for students, CENTURY 21 ACCOUNTING Online Working Papers mirror the print working papers and tests including online journals, ledgers, worksheets, financial statements, and other forms students use to complete their textbook problems and tests. As students complete the assignments, you receive a complete assessment of their work and comprehension levels, while their</p>	<p>Comprehensive Accounting</p>																																			

	grades are instantly entered into your online grade book. *NEW* MindTap is a personalized teaching experience with relevant assignments that guide students to analyze, apply, and improve thinking, allowing you to measure skills and outcomes with ease. This platform includes and embedded, interactive ebook as well as Aplia Online Working Papers. It's an all-in-one Accounting solution!					
	Century 21 Accounting : General Journal, 10e, Vital Source Mobile eBook	Gilbertson/Lehman/ Gentene	2014	9-12	9781285179933	
	Century 21 Accounting : General Journal, 10e, Student Edition + MindTap (1 year)	Gilbertson/Lehman/ Gentene	2014	9-12	9781305517059	
	Century 21 Accounting : General Journal, 10e, Student Edition + Online Aplia Online Working Papers (1 year)	Gilbertson/Lehman/ Gentene	2014	9-12	9781305517042	
	Century 21 Accounting : General Journal, 10e, MindTap Instant Access (1 year)	Gilbertson/Lehman/ Gentene	2014	9-12	9781285513706	
	Century 21 Accounting : General Journal, 10e, Wraparound Teachers Edition	Gilbertson/Lehman/ Gentene	2014	9-12	9780840065438	
	Century 21 Accounting : General Journal, 10e, Working Papers Package	Gilbertson/Lehman/ Gentene	2014	9-12	9780840068125	
	Century 21 Accounting : General Journal, 10e, Recycling Papers	Gilbertson/Lehman/ Gentene	2014	9-12	9780840065421	
	Century 21 Accounting : General Journal, 10e, Red Carpet Events Manual Simulation	Gilbertson/Lehman/ Gentene	2014	9-12	9780840068224	
	Century 21 Accounting : General Journal, 10e, Red Carpet Events Automated Simulation with Automated Accounting Online	Gilbertson/Lehman/ Gentene	2014	9-12	9781111579432	
	Century 21 Accounting : General Journal, 10e, Aplia Online Working Papers 1-24	Gilbertson/Lehman/ Gentene	2014	9-12	9780840068095	
	Century 21 Accounting : General Journal, 10e, Recycling Problems Working Papers	Gilbertson/Lehman/ Gentene	2014	9-12	9780840065445	
	Century 21 Accounting : General Journal, 10e, Chapter and Part Tests, Student Edition	Gilbertson/Lehman/ Gentene	2014	9-12	9780840065452	
	Century 21 Accounting : General Journal, 10e, Chapter and Part Tests, Teacher Edition	Gilbertson/Lehman/ Gentene	2014	9-12	9780840065469	
	Century 21 Accounting : General Journal, 10e, Working Papers 1-17	Gilbertson/Lehman/ Gentene	2014	9-12	9780840065490	
	Century 21 Accounting : General Journal, 10e, Working Papers 18-24	Gilbertson/Lehman/ Gentene	2014	9-12	9780840065506	
	Century 21 Accounting : General Journal, 10e, Red Carpet Events Manual Simulation Key	Gilbertson/Lehman/ Gentene	2014	9-12	9780840068231	
	Century 21 Accounting : General Journal, 10e, Instructor's Resource Kit	Gilbertson/Lehman/ Gentene	2014	9-12	9781133958550	
	Century 21 Accounting : General Journal, 10e, Instructor's Resource CD-ROM	Gilbertson/Lehman/ Gentene	2014	9-12	9780840065513	
	Century 21 Accounting : General Journal, 10e, ExamView	Gilbertson/Lehman/ Gentene	2014	9-12	9780840065544	
Cengage	Century 21 Accounting : Multicolumn Journal, 10e,	Gilbertson/Lehman/ Gentene	2014	9-12	9780840064653	Comprehensive Accounting I
	Notes: Real world situations help students to see the relevance of accounting practices and encourage higher level thinking. This course supplies opportunities to apply business ethics to situations and learning the pros and cons to those decisions. The visuals are beneficial for visual learners to grasp concepts throughout the book. This program has a wide array of resources to help supplement, reinforce, and					

<p>master the accounting concepts for a merchandising business. It covers accounting for proprietorships, partnerships, and corporations. It has activities available for excel, peachtree, Sage 50, quickbooks and automated accounting online. Glossary in English and Spanish. Commission or piece rate income not covered in this book. Students don't have opportunity to prepare any source of documents except checks.</p>				
<p>Key Features: CENTURY 21 ACCOUNTING 10E maintains its renowned instructional design and step-by-step approach to teaching the mechanics of accounting. Greater emphasis on conceptual understanding and financial statement analysis in the tenth edition encourages students to apply accounting concepts to real-world situations and make informed business decisions. New features like Forensic Accounting, Think Like an Accountant, Financial Literacy, and Why Accounting? are a few examples of the expanded opportunities for students to master valued skills, such as critical thinking and technology use, as defined by the Partnership for 21st Century Skills. *NEW* Greater emphasis on conceptual understanding and financial statement analysis has been incorporated into the 10th edition, making it easier to balance coverage of accounting mechanics with how accounting information is used to make business decisions. *NEW* New companies featured throughout this edition capture students' interest in fascinating chapter openers and effective examples. Businesses such as TOMs Shoes, iTunes, American Eagle, McDonald's, and Google connect chapter topics to what's driving business decisions and organizations. *NEW* A Look at Accounting Software shows windows and screen grabs from a fictional accounting software program. The objective is to help students understand that what they have just learned to do manually can be done using real-world accounting software. *NEW* Analysis of Nike's Financial Statements throughout this edition allows students to closely examine business performance in all aspects of operations using financial statements from a familiar business. The market's first Online Working Papers, powered by Aplia, have been enhanced. Featuring automatic grading for instructors and immediate feedback for students, CENTURY 21 ACCOUNTING Online Working Papers mirror the print working papers and tests including online journals, ledgers, worksheets, financial statements, and other forms students use to complete their textbook problems and tests. As students complete the assignments, you receive a complete assessment of their work and comprehension levels, while their grades are instantly entered into your online grade book. *NEW* MindTap is a personalized teaching experience with relevant assignments that guide students to analyze, apply, and improve thinking, allowing you to measure skills and outcomes with ease. This platform includes and embedded, interactive ebook as well as Aplia Online Working Papers. It's an all-in-one Accounting solution!</p>				
Century 21 Accounting : Multicolumn Journal, 10e, Vital Source Mobile eBook	Gilbertson/ Lehman/ Gentene	2014	9-12	9781285180083
Century 21 Accounting : Multicolumn Journal, 10e, Student Edition + MindTap (1 year)	Gilbertson/ Lehman/ Gentene	2014	9-12	9781305517080
Century 21 Accounting : Multicolumn Journal, 10e, Student Edition + Aplia Online Working Papers (1 year)	Gilbertson/ Lehman/ Gentene	2014	9-12	9781305517073
Century 21 Accounting : Multicolumn Journal, 10e, MindTap Instant Access (1 year)	Gilbertson/ Lehman/ Gentene	2014	9-12	9781285513690
Century 21 Accounting : Multicolumn Journal, 10e, Student Edition + Online Aplia Working Papers (1-24)	Gilbertson/ Lehman/ Gentene	2014	9-12	9781285418964
Century 21 Accounting : Multicolumn Journal, 10e, Wraparound Teachers Edition	Gilbertson/ Lehman/ Gentene	2014	9-12	9781111578596
Century 21 Accounting : Multicolumn Journal, 10e, Working Papers Package	Gilbertson/ Lehman/ Gentene	2014	9-12	9781111579487
Century 21 Accounting : Multicolumn Journal, 10e, Red Carpet Events Manual Simulation	Gilbertson/ Lehman/ Gentene	2014	9-12	9781111579401
Century 21 Accounting : Multicolumn Journal, 10e, Red Carpet Automated Simulation with Automated Accounting Online	Gilbertson/ Lehman/ Gentene	2014	9-12	9781111579432
Century 21 Accounting : Multicolumn Journal, 10e, Working Papers Recycling	Gilbertson/ Lehman/ Gentene	2014	9-12	9781111578855
Century 21 Accounting : Multicolumn Journal, 10e, Teacher Edition Working Papers	Gilbertson/ Lehman/ Gentene	2014	9-12	9781111578862

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	Century 21 Accounting : Multicolumn Journal, 10e, Printed Tests	Gilbertson/ Lehman/ Gentene	2014	9-12	9781111579135	
	Century 21 Accounting : Multicolumn Journal, 10e, Teacher Edition Tests	Gilbertson/ Lehman/ Gentene	2014	9-12	9781111578848	
	Century 21 Accounting : Multicolumn Journal, 10e, Working Papers, 1-17	Gilbertson/ Lehman/ Gentene	2014	9-12	9781111578824	
	Century 21 Accounting : Multicolumn Journal, 10e, Working Papers, 18-24	Gilbertson/ Lehman/ Gentene	2014	9-12	9781111578831	
	Century 21 Accounting : Multicolumn Journal, 10e, Red Carpet Events Manual Simulation Key	Gilbertson/ Lehman/ Gentene	2014	9-12	9781111579425	
	Century 21 Accounting : Multicolumn Journal, 10e, Instructor's Resource CD-ROM	Gilbertson/ Lehman/ Gentene	2014	9-12	9781111579708	
	Century 21 Accounting : Multicolumn Journal, 10e, Instructor's Resource Kit	Gilbertson/ Lehman/ Gentene	2014	9-12	9781133958574	
	Century 21 Accounting : Multicolumn Journal, 10e, ExamView	Gilbertson/ Lehman/ Gentene	2014	9-12	9781133963240	
Cengage	Century 21 Accounting : Advanced 10th edition	Gilbertson/ Lehman/ Passalacqua	2015	9-12	9781111990640	Comprehnsive Accounting II
	Notes: Audit questions reflect the main ideas, teacher guided practice to check for understanding, mastery and/or challenge problems, simulations to reinforce learning. Text starts with reviewing concepts from first year accounting. It covers departmentalization, corporations, management, international control, partnerships, and not for profit organizations. Business ethics are presented throughout the book using real life situations with questions to give students the opportunity to make ethical decisions. Offers activities for excel, Sage 50, and quickbooks. It has automated accounting online at the end of each chapter. Glossary is in English and Spanish. It gives information on several different accounting jobs throughout the book. Piece rate income is not included in the text. Students do not have the opportunity to prepare source documents.					
	Key Features: CENTURY 21 ACCOUNTING 10E maintains its renowned instructional design and step-by-step approach to teaching the mechanics of accounting. Greater emphasis on conceptual understanding and financial statement analysis in the tenth edition encourages students to apply accounting concepts to real-world situations and make informed business decisions. New features like Forensic Accounting, Think Like an Accountant, Financial Literacy, and Why Accounting? are a few examples of the expanded opportunities for students to master valued skills, such as critical thinking and technology use, as defined by the Partnership for 21st Century Skills. *NEW* Greater emphasis on conceptual understanding and financial statement analysis has been incorporated into the 10th edition, making it easier to balance coverage of accounting mechanics with how accounting information is used to make business decisions. *NEW* New companies featured throughout this edition capture students' interest in fascinating chapter openers and effective examples. Businesses such as TOMs Shoes, iTunes, American Eagle, McDonald's, and Google connect chapter topics to what's driving business decisions and organizations. *NEW* A Look at Accounting Software shows windows and screen grabs from a fictional accounting software program. The objective is to help students understand that what they have just learned to do manually can be done using real-world accounting software. *NEW* Analysis of Nike's Financial Statements throughout this edition allows students to closely examine business performance in all aspects of operations using financial statements from a familiar business. The market's first Online Working Papers, powered by Aplia, have been enhanced. Featuring automatic grading for instructors and immediate feedback for students, CENTURY 21 ACCOUNTING Online Working Papers mirror the print working papers and tests including online journals, ledgers, worksheets, financial statements, and other forms students use to complete their textbook problems and tests. As students complete the assignments, you receive a complete assessment of their work and comprehension levels, while their grades are instantly entered into your online grade book. *NEW* MindTap is a personalized teaching experience with relevant assignments that guide students to analyze, apply, and improve thinking, allowing you to measure skills and outcomes with ease. This platform includes and emedded, interactive ebook as well as Aplia Online Working Papers. It's an all-in-one Accounting solution!					
	Century 21 Accounting : Advanced 10th edition, Vital Source Mobile eBook (1 year)	Gilbertson/ Lehman/ Passalacqua	2015	9-12	9781285423203	

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	Century 21 Accounting : Advanced 10th edition, Wraparound Teacher's Edition	Gilbertson/Lehman/Passalacqua	2015	9-12	9781133103660	
	Century 21 Accounting : Advanced 10th edition, Instructor's Resource Kit	Gilbertson/Lehman/Passalacqua	2015	9-12	9781133958512	
	Century 21 Accounting : Advanced 10th edition, Cengage Learning, Testing IAC	Gilbertson/Lehman/Passalacqua	2015	9-12	9781285979663	
	Century 21 Accounting : Advanced 10th edition, Recycling Working Papers	Gilbertson/Lehman/Passalacqua	2015	9-12	9781111990930	
	Century 21 Accounting : Advanced 10th edition, Print Working Papers, Chapters 1-24	Gilbertson/Lehman/Passalacqua	2015	9-12	9781285073286	
	Century 21 Accounting : Advanced 10th edition, Aplia Online Working Papers Printed Access Card	Gilbertson/Lehman/Passalacqua	2015	9-12	9781285847573	
	Century 21 Accounting : Advanced 10th edition, Organic Aisles Manual Simulation	Gilbertson/Lehman/Passalacqua	2015	9-12	9781133588276	
	Century 21 Accounting : Advanced 10th edition, Organic Aisles Automated Simulation with Automated Accounting Online	Gilbertson/Lehman/Passalacqua	2015	9-12	9781133588290	
	Century 21 Accounting : Advanced 10th edition, Recycling Working Papers, Teacher Edition	Gilbertson/Lehman/Passalacqua	2015	9-12	9781111990947	
	Century 21 Accounting : Advanced 10th edition, Chapter and Part Tests	Gilbertson/Lehman/Passalacqua	2015	9-12	9781133103677	
	Century 21 Accounting : Advanced 10th edition, Chapter and Part Tests, Teacher's Edition	Gilbertson/Lehman/Passalacqua	2015	9-12	9781111990923	
	Century 21 Accounting : Advanced 10th edition, Instructor's Resource CD-ROM	Gilbertson/Lehman/Passalacqua	2015	9-12	9781285073293	
	Century 21 Accounting : Advanced 10th edition, Working Papers, 1-10	Gilbertson/Lehman/Passalacqua	2015	9-12	9781133958536	
	Century 21 Accounting : Advanced 10th edition, Working Papers 11-24	Gilbertson/Lehman/Passalacqua	2015	9-12	9781133958529	
	Century 21 Accounting : Advanced 10th edition, Organic Aisles Manual Simulation Key	Gilbertson/Lehman/Passalacqua	2015	9-12	9781133588283	
Cengage	Entrepreneurship : Ideas in Action (with CD-ROM)	Greene	2012	9-12	9780538496896	Comprehensive Entrepreneurship
	Notes: Good coverage of topic. This opens students' eyes that entrepreneurship can be a career choice. Helps students create a business plan project, ties BPA into curriculum, Planning a Career ties 16 career clusters, project based activities apply various learning styles. More higher order thinking questions are needed.					

	<p>Key Features: Students today realize becoming a business owner is a career option. ENTREPRENEURSHIP: IDEAS IN ACTION 5E provides students with the knowledge needed to realistically evaluate their potential as a business owner. This text encourages students to examine all the major steps involved in starting a new business: Ownership, Strategy, Finance, and Marketing. As students complete the chapters, they develop a business plan and learn what it takes to get an entrepreneurial venture off to a good start. Market research, budgeting, selecting a business location, and financing the business are covered using real-life examples that students can relate to. Information on online research, including online business planning, is also included.</p> <ul style="list-style-type: none"> * CourseMate premium Website is now available for instructors who want to be able to monitor student access and time on task. It's great for instructors who also want a way to identify students at risk. CourseMate includes: Interactive teaching and learning tools: quizzing, videos, flashcards, and more; Integrated eBook; and Engagement Tracker. * More hands-on, project based activities keep students active in the learning process and help them retain chapter content. * Abundant real-life examples help students connect to content covered in each chapter. * The framework for 21st Century Learning is incorporated to help prepare students for the real world. * More project-based activities in chapter assessment provide a wealth of applications for students with various learning styles. * Additional coverage on franchising, leadership, international business, and pricing strategies connect students to the business world and keep them up-to-date. * Content includes: Developing a harvest plan; Supply chain & product management; Internal accounting controls; and Return on assets, equity, and debt ratios. 					
	<p>Entrepreneurship : Ideas in Action (with CD-ROM), CourseMate + Vital Source (6 years)</p>	<p>Greene</p>	<p>2012</p>	<p>9-12</p>	<p>9781305468078</p>	
	<p>Entrepreneurship : Ideas in Action (with CD-ROM), Student Edition + CourseMate (1 year)</p>	<p>Greene</p>	<p>2012</p>	<p>9-12</p>	<p>9781305468061</p>	
	<p>Entrepreneurship : Ideas in Action (with CD-ROM), Student Edition + CourseMate (6 years)</p>	<p>Greene</p>	<p>2012</p>	<p>9-12</p>	<p>9781305468054</p>	
	<p>Entrepreneurship : Ideas in Action (with CD-ROM), Annotated Instructor's Edition</p>	<p>Greene</p>	<p>2012</p>	<p>9-12</p>	<p>9780840065247</p>	
	<p>Entrepreneurship : Ideas in Action (with CD-ROM), Workbook</p>	<p>Greene</p>	<p>2012</p>	<p>9-12</p>	<p>9780840064868</p>	
	<p>Entrepreneurship : Ideas in Action (with CD-ROM), Instructor's Resource CD-ROM</p>	<p>Greene</p>	<p>2012</p>	<p>9-12</p>	<p>9780840065933</p>	
	<p>Entrepreneurship : Ideas in Action (with CD-ROM), ExamView</p>	<p>Greene</p>	<p>2012</p>	<p>9-12</p>	<p>9780840065292</p>	
<p>Cengage</p>	<p>Law for Business and Personal Use</p> <p>Notes: Internet and laws has been added. Many ways teachers can tie writing into each chapter, Presents ways to use technology/internet to research different legal topics. Provides academic connections at the end of each chapter. Ties 16 career clusters into the text. Great discussion opportunities for Sports & Entertainment, and Entrepreneur and the Law. Reinforces real world cases. Mock Trial preps, Ethical questions in every chapter.</p> <p>Key Features: Explore the foundations of business law as well as the application of legal concepts to everyday life. LAW FOR BUSINESS AND PERSONAL USE, 19E, combines strong content and interactive technology with consistent, proven instruction to maintain student interest and support active learning. Coverage includes contracts, criminal law, environmental law, family law, and consumer protection. With more than 1,000 cases, LAW FOR BUSINESS AND PERSONAL USE, 19E, offers plenty of opportunities for case analysis and research.</p> <ul style="list-style-type: none"> * New lesson on environmental law covers current issues involving the environment and corporate legal responsibility. * Coverage of parental rights in the family law chapter provides even more information for application of law to personal use. * New coverage of current topics such as green economy, energy legislation, and social networking provides an up-to-date perspective on the influence of law in students' lives. * New features Develop Your Interpersonal Skills and Develop Your Leadership Skills cover soft and transferrable skills important in the 21st-century workplace. * New topics that address the College Level Examination Program (CLEP) help students pass this important exam. * Sports and Entertainment Law feature provides current, engaging real-world cases to reinforce chapter concepts. * Features such as Hot Debate, What's Your Verdict?, and A Question of Ethics asks students to consider real-world examples of legal 	<p>Adamson/ Morrison</p>	<p>2012</p>	<p>9-12</p>	<p>9780538496902</p>	<p>Comprehensive Business Law</p>

	topics.					
	Law for Business and Personal Use (with CD-ROM), CourseMate + Vital Source (6 years)	Adamson/Morrison	2012	9-12	9781305467774	
	Law for Business and Personal Use (with CD-ROM), Student Edition + CourseMate (1 year)	Adamson/Morrison	2012	9-12	9781305467767	
	Law for Business and Personal Use (with CD-ROM), Student Edition + CourseMate (6 years)	Adamson/Morrison	2012	9-12	9781305467750	
	Law for Business and Personal Use (with CD-ROM), Instructor Wraparound Edition	Adamson/Morrison	2012	9-12	9780840068347	
	Law for Business and Personal Use (with CD-ROM), Instructor Resource Kit	Adamson/Morrison	2012	9-12	9780840068934	
	Law for Business and Personal Use (with CD-ROM), Instructor's Resource CD-ROM	Adamson/Morrison	2012	9-12	9780840068378	
	Law for Business and Personal Use (with CD-ROM), ExamView	Adamson/Morrison	2012	9-12	9780840068361	
Cengage	Business Management	Burrow/Kleindl	2013	9-12	9781111571726	Comprehensive Business Management
	Notes: Covers all areas to make a complete unit, covers standards, it covers a large area that ties business management together. Makes academic connections at the end of each chapter, ties BPA into curriculum, gives ideas for alternate assessment, includes checkpoints in the chapter, includes facts and figures in each chapter and a leader project which could tie into the core standards.					
	<p>Key Features:</p> <p>BUSINESS MANAGEMENT 13E, formerly Business Principles and Management, is designed for more advanced high school business courses, going beyond the intro to business class. With the focus shifted to business management, this text approaches business operations from the entrepreneurial and management perspective. Finance, marketing, and human resources are some of the topics explored. This text combines concepts with a strong lesson-based instructional design, weaving in research opportunities, creative methods of assessment, interesting real-world features, mathematical calculations, case studies and academic connections. A new introductory chapter has been added that provides an overview of management, discusses the history of management, and compares management approaches and philosophies. An additional new chapter focuses on data analysis and decision-making, demonstrating the importance of math, statistics, and quantitative decision-making.</p> <p>*NEW* A new introductory chapter has been added that provides an overview of management, discusses the history of management, and compares management approaches and philosophies.</p> <p>*NEW* An additional new chapter focuses on data analysis and decision-making, demonstrating the importance of math, statistics, and quantitative decision-making.</p> <p>*NEW* New technologies including social media are addressed within the lessons making the information more relevant and interesting for students.</p> <p>*NEW* COURSEMATE, for the instructor who wants to be able to monitor student access and time on task, is a great way to identify students at risk. This new supplement includes interactive teaching and learning tools, quizzing, videos, flashcards, and more.</p> <p>*NEW* 21ST CENTURY SKILLS content has been added throughout the text, incorporating the framework for 21st Century Learning, helping students learn the essential skills for success in today's world, such as critical thinking, problem solving, communication and collaboration.</p> <p>*NEW* MATH concepts and applications have been added to emphasize the importance of math in business today.</p> <p>*NEW* A SPANISH GLOSSARY has been added.</p>					
	Business Management, CourseMate + Vital Source (6 years)	Burrow/Kleindl	2013	9-12	9781305467538	
	Business Management, Student Edition + CourseMate (1 year)	Burrow/Kleindl	2013	9-12	9781305467521	
	Business Management, Student Edition + CourseMate (6 years)	Burrow/Kleindl	2013	9-12	9781305467514	
	Business Management, Instructor Edition	Burrow/Kleindl	2013	9-12	9781133110019	

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	Business Management, Activity and Study Guide	Burrow/Kleindl	2013	9-12	9781111573034	
	Business Management, Instructor Resource CD-ROM	Burrow/Kleindl	2013	9-12	9781133188506	
	Business Management, ExamView	Burrow/Kleindl	2013	9-12	9781111573065	

Publisher	Title of Material	Author	Copyright	Grade Level	ISBN	Recommendation	
EMC Publishing, LLC	Passport to Career Success Participant Workbook	Cross and Lanaghan	2015	9-10	9781593579715	Comprehensive Life & Career Exploration	
	Notes: Meets content and literacy standards. Lessons are not in depth. The workbook includes 8 lesson topics which are key areas of job skills. Easy to maneuver.						
	Key Features: The <i>Passport to Career Success</i> program includes eight compelling workshops to help students learn and master the important skills required to become successfully employed while they are in school and to find work in their field when they graduate. The Facilitator's Guide is designed to conduct meaningful workshops and includes PowerPoint presentations, a step-by-step guide with talking points, and course evaluations. Workshop Topics: Social Media: Get Noticed and Get Hired Time Management: Budget Your Time and Get More Done Professionalism: Unlock Your Potential with Soft Skills Teamwork: Master the Art of Collaboration Resume: Be Your Own Publicist Job Search: Focus, Find, and Get the Job Interviews: Present Your Best Self Internships: Make Your Experience Count						
	Passport to Career Success Participant eWorkbook	Cross and Lanaghan	2015	9-12	9781593579715		
	Passport to Career Success Package (includes 20 Participant Workbooks and Facilitator's Guide)	Cross and Lanaghan	2015	9-12	9781593579715		
	Passport to Career Success Participant Facilitator's Guide	Cross and Lanaghan	2015	9-12	9781593579715		
	Passport to Career Success Participant Facilitator's Guide eBook	Cross and Lanaghan	2015	9-12	9781593579715		
EMC Publishing, LLC	Young Person's Guide to Getting and Keeping a Good Job Student Workbook	Pavlicko, Coleman, and Thomas	2013	9-12	9781593579326	Comprehensive Life & Career Exploration	
	Notes: A good concise workbook which could stand on its own to teach job skills. Teaches students how to find and keep jobs. Multiple standards within this book. Gives great step by step instructions for students to follow, and assignments for students to practice. Includes characteristics of job skills, human relations skills, critical thinking questions, and the job application process. Teaches limited vocabulary. Needs more activity scenarios to teach decision making process.						
Key Features: This workbook will help students document their experiences, develop essential skills, and increase their comfort levels and confidence when looking for a part-time job, an internship, summer work or full time employment. Discussing the experiences of real students in the job search, <i>Young Person's Guide to Getting and Keeping a Good Job</i> increases students' interests in these essential topics: Identifying skills Writing a resume Contacting employers Completing applications							

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	Excelling in job interviews Effective workplace communication skills					
	Young Person's Guide to Getting and Keeping a Good Job Instructor's Resources CD-ROM	Pavlicko, Coleman, and Thomas	2013	9-12	9781593579333	
EMC Publishing, LLC	O*Net Career Interests Inventory (Pkg 25)	N/A	2012	9-12	9781593579128	Supplemental Resource Life & Career Exploration
Notes: This inventory is a tool to research career options that interest the students the most.						
Key Features: This self-scoring inventory helps students match their interests to O*Net job titles. In 30 minutes test takers respond to 180 work activity statements, uncover their top RIASEC interest areas, and review an extensive list of related O*Net occupations categorized by required preparation as determined by the U.S. Department of Labor's five "job zones". In-depth suggestions for further research help students explore career options. A job information worksheet gives guidance for evaluating occupations.						
	O*Net Career Interests Inventory (Pkg 25)	N/A	2012	9-12	9781593579128	
EMC Publishing, LLC	Soft Skills Solutions: Stepping Stones to Success! Goals and Attitudes	Cross and Lanaghan	2015	9-12	9781593579555	Supplemental Resource Life & Career Exploration
Notes: This booklet is easy to read and focuses on "soft skills".						
Key Features: This self-assessment booklet offers job seekers practice exercises to achieve their career goals. It provides helpful information, tips & hints, and the resources to build a professional image for job retention. This booklet teaches readers how to achieve the following: Assess goal-setting skills Set goals to achieve career success Influence team members with a positive attitude Get noticed by maintaining a positive attitude						
	Soft Skills Solutions: Stepping Stones to Success! Goals and Attitudes (Pkg 10)	Cross and Lanaghan	2015	9-12	9781593579630	
EMC Publishing, LLC	Career Exploration Inventory: A Guide for Exploring Work, Leisure, and Learning (Pkg 25)	Liptak	2015	9-12	9781593579807	Supplemental Resource Life & Career Exploration
	Career Exploration Inventory: A Guide for Exploring Work, Leisure, and Learning (Pkg 25)	Liptak	2015	9-12	9781593579807	

Publisher	Title of Material	Author	Copyright	Grade Level	ISBN	Recommendation	
Goodheart-Willcox Publisher	Marketing Dynamics Bundle - Text + Online Text, 6yr. Classroom Subscription	Clark, Basteri, Gassen, Walker	2014	9-12	978-1-61960-350-9	Comprehensive Marketing	
	Notes: Provides core activities, DECA activities, including a workbook with supplemental activities. It gives ideas to build a marketing plan.						
	Key Features: <i>Marketing Dynamics</i> provides a well-rounded introduction to the four Ps—product, price, place, and promotion. Other essential topics, such as marketing research and target market identification, are also covered. College and career readiness activities covering writing, speaking, and listening are incorporated. Related activities provide students an opportunity to create a personal portfolio for use when exploring volunteer, education and training, or career opportunities. Career Ready Practices are also included.						
	Marketing Dynamics - Instructor's Edition WRAPAROUND				978-1-61960-347-9		
	Marketing Dynamics - Workbook				978-1-61960-348-6		

Publisher	Title of Material	Author	Copyright	Grade Level	ISBN	Recommendation
Meior-Delaware, Inc. aka Today's Class	Today's Class Work Skills	Melior-Delaware, Inc.	2015	10-12		Supplemental Resource Career and Personal Development
	<p>Notes: Current, up to date skills used in the workplace setting, emphasis on detail of knowledge needed. Four main areas include basic math skills, reading skills, work ethic, and workplace readiness. Easy to navigate. Good review and practice questions. Quizzes after each unit. Learning objectives stated. Vocabulary definitions were lacking and/or difficult to interpret.</p> <p>Key Features: Online interactive textbook with eLearning Resources and Learning Management System (LMS). The program includes complete text, eBooks, quizzes, final exams, assessments, and an end of program exam. Key LMS features are a gradebook, student timer, and a lecture building feature.</p>					
Meior-Delaware, Inc. aka Today's Class	Today's Class Workplace Readiness Skills	Melior-Delaware, Inc.	2015	10-12		Supplemental Resource Career Exploration
	<p>Notes: Written to high school level. Embedded activities are a good concept. More information is needed on how to find a job and where to find a job. Some standards were not addressed in this course including college and military post-secondary options, self-employment, placement support services and career transitions.</p> <p>Key Features: Online interactive textbook with eLearning Resources and Learning Management System (LMS). The program includes complete text, eBooks, quizzes, final exams, assessments, and an end of program exam. Key LMS features are a gradebook, student timer, and a lecture building feature.</p>					