



ALTERNATIVE AUTHORIZATIONS/NON-TRADITIONAL APPLICATIONS

ALTERNATIVE AUTHORIZATIONS

EMERGENCY PROVISIONAL APPLICATIONS CANNOT BE USED FOR SPECIAL EDUCATION

	Content Specialist	Teacher to New Certificate	Teacher to New Endorsement	Pupil Service Staff
When to Use	<ul style="list-style-type: none"> Has a baccalaureate degree and is enrolled in a traditional program or in American Board Does not have baccalaureate degree, but will be completing student teaching in authorized school year 	<ul style="list-style-type: none"> District/charter requesting an additional certificate Candidates must hold a current and valid Idaho credential <p>*Please use CTE applications for CTE endorsements</p>	<ul style="list-style-type: none"> District/charter requesting additional endorsements Candidates must hold a current and valid Idaho credential <p>*Please use CTE applications for CTE endorsements</p>	<ul style="list-style-type: none"> District/charter requesting certification for School Counselor or School Social Worker
Complete Application	<ul style="list-style-type: none"> Signed application from requesting school and the candidate Content qualifier* Signed formal plan from university/college OR proof of enrollment with ABCTE Transcripts Background check, if applicable Please use CTE applications for CTE endorsements 	<ul style="list-style-type: none"> Signed application from requesting school and the candidate Signed formal plan from university/college OR proof of enrollment with ABCTE <p>*Please use CTE applications for CTE endorsements</p>	<ul style="list-style-type: none"> Signed application from requesting school and the candidate Select Option I, II or III. Option III-Content Assessment via rubric-please include rubric and transcripts with application <p>*Please use CTE applications for CTE endorsements</p>	<ul style="list-style-type: none"> Signed application from requesting school and the candidate Signed formal plan from university/college Background check, if applicable
Routes to Certification	<ul style="list-style-type: none"> Traditional program through university/college ABCTE 	<ul style="list-style-type: none"> May only use Option I- university/college or American Board (ABCTE may only be used for instructional certificate) 	<ul style="list-style-type: none"> Option I- university/college Option II-Master's degree in content area AND one-year (1) state board-approved mentoring program 	<ul style="list-style-type: none"> Option I- university/college



			<ul style="list-style-type: none"> Option III-Content assessment or BA in the content area AND one-year (1) state board-approved mentoring program 	
Certificate Validity	<ul style="list-style-type: none"> Receives a non-renewable three-year (3) interim 	<ul style="list-style-type: none"> Receives a non-renewable three-year (3) interim 	<ul style="list-style-type: none"> Option I-receives one-year (1) certificate. May be renewed up to two (2) additional years, showing completion of nine (9) credits, annually Option II- Receives a one-year certificate Option III- Receives a one-year certificate 	<ul style="list-style-type: none"> Receives a non-renewable three-year interim
Conditions	<ul style="list-style-type: none"> Must complete program requirements Must complete state specific coursework during three-year interim -will be listed on certificate. Must complete two-year (2) state board-approved mentoring program (for ABCTE route) 	<ul style="list-style-type: none"> Must complete program requirements and state specific requirements during three-year interim - will be listed on certificate. If using ABCTE, must complete two-year (2) state board approved mentoring program 	<ul style="list-style-type: none"> Must state specific requirements during authorized year- will be listed on certificate. Must complete one-year (1) state board-approved mentoring program 	<ul style="list-style-type: none"> Must complete state specific coursework during three-year interim
What to Do Upon Completion?	<ul style="list-style-type: none"> Apply for five-year (5) Standard Instructional upon completion Include supporting documentation with application District/Charter and Mentor Recommendation form (for ABCTE) For out-of-state programs, apply as an out-of-state candidate. 	<ul style="list-style-type: none"> Apply for revision upon completion Include supporting documentation with application District/Charter and Mentor Recommendation form (for ABCTE) 	<ul style="list-style-type: none"> Apply for revision upon completion Include supporting documentation with application District/Charter and Mentor Recommendation form 	<ul style="list-style-type: none"> If CACREP, apply for five-year (5) Pupil Service Staff Certification upon completion-include Institutional Recommendation If non-CACREP, apply in state where program is located and apply for reciprocity

***Content Qualifier**

- BA/BS in the specific content area
- Uniform Standard for Evaluating Content Competency Rubric
- Passage of applicable assessment, i.e. Praxis, ABCTE testing, etc.



INTERIM CERTIFICATE FOR NON-TRADITIONAL CANDIDATES

	College of Southern Idaho	Lewis-Clark State College	American Board	Teach for America
Three-year Non-Traditional Certificate	<ul style="list-style-type: none"> Enrolled and has received letter from CSI 	<ul style="list-style-type: none"> Enrolled and has received letter from LCSC non-traditional program PACE program will require an Alternative Authorization 	<ul style="list-style-type: none"> Has received professional certificate from ABCTE (Alternative Authorization should be used if candidate is enrolled but has yet to finish the testing program) 	<ul style="list-style-type: none"> Has signed letter
Five-year Standard Instructional	<ul style="list-style-type: none"> Has completed all requirements listed on the certificate Include supporting documentation with application 	<ul style="list-style-type: none"> Has completed all requirements listed on the certificate Include supporting documentation with application 	<ul style="list-style-type: none"> Has completed all requirements listed on the certificate Include supporting documentation with application 	<ul style="list-style-type: none"> Has completed all requirements listed on the certificate Include supporting documentation with application

For additional information regarding step-by-step non-traditional programs, please visit the [Non-Traditional Routes Summary](#).