



MINUTES OF THE IDAHO PROFESSIONAL STANDARDS COMMISSION (PSC)

Approved December 1, 2022

THURSDAY, SEPTEMBER 15, 2022

Members present: Amy McBride, Kristi Enger, Angela Gillman, Stacey Jensen, Vanessa Anthony-Stevens, Chanel Harming, Katie Horner, Lance Harrison, Ramona Lee, Peter McPherson, Jamee Nixon, Karen Pyron, Lori Sanchez, Marianne Sletteland, MeLissa Rose, Emma Wood

Members absent: Tate Castleton

Staff present: Bethani Studebaker, Cina Lackey, Helen Henderson, Annette Schwab, Mandy Fulbright, Sandy Bonas, Robert Berry

Commission Chair Marianne Sletteland called the meeting to order at 10:05 AM.

1. Agenda Review/Approval

M/S (Lee, Wood)

I move to approve the September 15-16, 2022, agenda as written. Voice vote.

Motion Carries

2. Minutes Review/Approval

M/S (Pyron, Enger)

I move to approve the minutes from the June 16-17, 2022, meeting. Voice vote.

Motion Carries

3. Member Introduction

Members and staff introduced themselves to the Commission.

4. PSC Full Team Orientation

Helen Henderson, PSC Coordinator, provided an orientation to the PSC, followed by a learning activity. Members learned about the work of the PSC and each of its committees and their duties. Henderson recommended that members speak up for the recording and reminded members that conversation is conducted through the chair.

5. Ethics Training

Annette Schwab Provided an overview of the Idaho Code of Ethics for Professional Educators.

6. PSC Annual Report 2021-2022 (APPENDIX A)

Bethani Studebaker presented the 2021-2022 Professional Standards Commission Annual Report.

Marianne Sletteland adjourned the full Commission meeting at 12:40 PM.

COMMITTEE WORK UPON ADJOURNMENT OF FULL COMMISSION

FRIDAY, SEPTEMBER 16, 2022

Commission Chair Marianne Sletteland called the meeting to order at 9:03 AM.

Members present Amy McBride, Kristi Enger, Angela Gillman, Stacey Jensen, Vanessa Anthony-Stevens, Chanel Harming, Katie Horner, Lance Harrison, Ramona Lee, Peter McPherson, Jamee Nixon, Karen Pyron, Lori Sanchez, Marianne Sletteland, MeLissa Rose, Emma Wood

Members absent: Tate Castleton

Staff present: Bethani Studebaker, Cina Lackey, Helen Henderson, Annette Schwab, Mandy Fulbright, Sandy Bonas, Robert Berry

Marianne Sletteland asked for a motion regarding the 2021-2022 PSC Annual Report, as the Commission did not make a motion on Thursday, September 15.

M/S (Sanchez, Wood)

I move that the 2021-2022 PSC Annual Report be submitted to the Idaho State Board of Education. Voice vote.

Motion Carries

1. Consideration of Final Orders/Stipulation Adoptions

Case # 22215 M/S (Enger, Wood)

In case number 22215, concerning the certificate of Randall Dalzell, I move that the Professional Standards Commission accept the proposed stipulation as written and enter the accompanying consent order, which will be effective once signed.

Roll call:

Castleton – Absent, McBride – Yes, Enger – Yes, Gillman – Yes, Jensen – Yes, Anthony Stevens – Yes, Harming – Recused, Horner – Yes, Harrison – Yes, Lee – Recused, McPherson – Recused, Nixon – Recused, Pyron – Yes, Sanchez – Yes, Sletteland – Yes, Rose – Yes, Wood – Yes.

Motion Carries

Case # 22212 M/S (Harrison, Gillman)

In case number 22212, concerning the certificate of Dana Strong, I move that the Professional Standards Commission accept the proposed stipulation as written and enter the accompanying consent order, which will be effective once signed.

Roll call:

Castleton – Absent, McBride – Yes, Enger – Yes, Gillman – Yes, Jensen – Yes, Anthony Stevens – Yes, Harming – Recused, Horner – Yes, Harrison – Yes, Lee – Recused, McPherson – Recused, Nixon – Recused, Pyron – Yes, Sanchez – Yes, Sletteland – Yes, Rose – Yes, Wood – Yes.

Motion Carries

Case # 22213 M/S (Enger, Pyron)

In case number 22213, concerning the certificate of Brady Swallow, I move that the Professional Standards Commission accept the proposed stipulation as written and enter the accompanying consent order, which will be effective once signed.

Roll call:

Castleton – Absent, McBride – Yes, Enger – Yes, Gillman – Yes, Jensen – Yes, Anthony Stevens – Yes, Harming – Recused, Horner – Yes, Harrison – Yes, Lee – Recused, McPherson – Recused, Nixon – Recused, Pyron – Yes, Sanchez – Yes, Sletteland – Yes, Rose – Yes, Wood – Yes.

Motion Carries

Case # 22203 M/S (Harrison, Horner)

In case number 22203, concerning the certificate of Patrick T. Smith, I move that the Professional Standards Commission enter a final order that is effective when signed, incorporating as findings of fact the allegations in the administrative complaint, adopting any counts, alleged by the Chief Certification Officer as conclusions of law, and imposing Permanent Revocation of Mr. Patrick T. Smith certificate under Idaho Code §33-1208(2).

Roll call:

Castleton – Absent, McBride – Yes, Enger – Yes, Gillman – Yes, Jensen – Yes, Anthony Stevens – Yes, Harming – Recused, Horner – Yes, Harrison – Yes, Lee – Recused, McPherson – Recused, Nixon – Recused, Pyron – Yes, Sanchez – Yes, Sletteland – Yes, Rose – Yes, Wood – Yes.

Motion Carries

2. Administrative Report (APPENDIX B)

Bethani Studebaker, Chief Certification Officer, provided the Administrative Report.

3. Office of the State Board of Education Report (APPENDIX C)

Katie Shoup, Educator Effectiveness Program Manager, provided a report from the Office of the State Board. Shoup provided an introduction along with information pertaining to the Rural and Underserved Incentive Program. Current projects and initiatives were also shared with the PSC.

4. Committee Reports

a. Operations Committee Report (APPENDIX D)

Marianne Sletteland presented the Operations Committee report. Bethani Studebaker presented an amendment to the FY23 budget, which shifts funds between expenditure categories, resulting in a budget revision.

M/S (Enger, Wood)

I move to adopt the Amended Fiscal Year 2023 Professional Standards Commission budget as presented. Voice vote.

Motion Carries

b. Recruitment, Retention, Authorizations Committee Report (APPENDIX E)

Karen Pyron presented the Authorizations Committee report. Discussion was held regarding a possible webinar to help assist schools when filling out alternative authorizations and emergency provisional applications.

c. Executive Committee Report (APPENDIX F)

Chanel Harming provided the Executive Committee report.

The Executive Committee reviewed 13 cases with the following outcomes:

- Probable cause was found in 6 cases with the following discipline recommended:
 - 2 revocations
 - 2 suspensions
 - 2 letters of reprimand
- Additional investigation was requested in 3 cases
- No probable cause was found in 4 cases, with a letter of concern recommended for one of the school districts involved
- 2 Applications were reviewed at the request of the Chief Certification Officer and denial was recommended for both applications.

d. Standards Committee Report (APPENDIX G)

Kristi Enger provided the Standards Committee report.

M/S (Enger, Pyron)

I move to recommend the following amendments to the Idaho State Board of Education for approval: Addition of Praxis II assessment for World Language – Russian, with a multi-state qualifying score of 130, and removal of the Performance Assessment for Teacher Leaders (PATL) from teacher leader endorsements. Voice Vote. **Motion Carries**

5. Travel Reimbursement Training

Dani Wood with the Accounting Department at the Idaho State Department of Education provided a brief training pertaining to the completion of travel reimbursement forms.

Wood encouraged members utilize the excel version as it auto populates the amounts and is routinely updated with new reimbursement fees.

6. Commission Member Share Out

Chanel Harming provided an update from the Indian Education Committee (IEC).

Angela Gilman provided an update from the Idaho Education Association (IEA).

Karen Pyron provided an update from the Idaho School Boards Association (ISBA).

Ramona Lee provided an update from the Idaho Association of Special Education Administrators (IASEA).

Emma Wood provided an update on behalf of Idaho Association of Colleges of Teacher Education (IACTE).

MEETING ADJOURNMENT

M/S (Gillman, Jensen)

I move that we adjourn. Voice vote. **Motion Carries**

Meeting Adjourned at 11:05 AM

**PROFESSIONAL STANDARDS
COMMISSION**

ANNUAL REPORT

2021-2022



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INTRODUCTION

The 1972 state legislature established the Professional Standards Commission (PSC). This legislative action combined the Professional Practices Commission, established by the state legislature in 1969, with the Professional Standards Board, an advisory board appointed by the State Board of Education. The Commission consists of 18 constituency members appointed or reappointed for terms of three years:

- Secondary or Elementary Classroom Teacher (5)
- Exceptional Child Teacher (1)
- Pupil Service Staff (1)
- Elementary School Principal (1)
- Secondary School Principal (1)
- Special Education Director (1)
- School Superintendent (1)
- School Board Member (1)
- Public Higher Education Faculty Member (2)
- Private Higher Education Faculty Member (1)
- Higher Education Letters and Sciences Faculty Member (1)
- State Career & Technical Education Staff Member (1)
- State Department of Education Staff Member (1)

For further detail regarding the establishment and membership of the Professional Standards Commission, see Idaho Code §33-1252.

PSC Vision

The PSC will continue to provide leadership for professional standards and accountability in Idaho's schools. We will handle that responsibility with respect and in a timely fashion. We will nurture positive relationships and collaborative efforts with a wide range of stakeholders. We will be a powerful voice advocating on behalf of Idaho's children.

PSC Mission

The PSC makes recommendations to the State Board of Education and renders decisions that provide Idaho with competent, qualified, ethical educators dedicated to rigorous standards, pre-K-12 student achievement, and improved professional practice.

Statutory Responsibilities of the Professional Standards Commission

The professional standards commission may conduct investigations on any signed allegation of unethical conduct of any teacher brought by:

An individual with a substantial interest in the matter, except a student in an Idaho public school; or

A local board of trustees.

Idaho Code §33-1209

The commission shall have authority to adopt recognized professional codes and standards of ethics, conduct and professional practices which shall be applicable to teachers in the public schools of the state, and submit the same to the state board of education for its consideration and approval. Upon their approval by the state board of education, the professional codes and standards shall be published by the board.

Idaho Code §33-1254

The commission may make recommendations to the state board of education in such areas as teacher education, teacher certification and teaching standards, and such recommendations to the state board of education or to boards of trustees of school districts as, in its judgment, will promote improvement of professional practices and competence of the teaching profession of this state, it being the intent of this act to continually improve the quality of education in the public schools of this state.

Idaho Code §33-1258

Professional Standards Commission Membership

During the 2021-2022 academic year, the PSC met six times: July (Special Meeting), September, December, February, April, and June. The following individuals served as members of the PSC:

Name	Agency	Representing
Tate Castleton	Homedale School District #370	Elementary School Principals
Steve Copmann, Vice Chair	Cassia County School District #151	Secondary School Principals
Kathy Davis, Chair	St. Maries School District #41	Secondary Classroom Teachers
Kristi Enger	Idaho Career & Technical Education	Career & Technical Education
Angela Gilman	Idaho Falls School District #091	Elementary Classroom Teachers
Mark Gorton	Lakeland School District #272	Secondary Classroom Teachers
Chanel Harming	Lapwai School District #341	Secondary Classroom Teachers
Mark Haynal	Lewis Clark State College	Public Higher Education
Katie Horner	Murtaugh School District #418	Secondary Classroom Teachers
Paula Kellerer	Nampa School District #131	School Superintendents
Ramona Lee	West Ada School District #2	Special Education Administrators
Peter McPherson	Idaho State Department of Education	Department of Education
Jamee Nixon	Northwest Nazarene University	Colleges of Letters and Sciences
Karen Pyron	Butte County School District #111	School Board Members
LoriAnn Sanchez	Northwest Nazarene University	Private Teacher Education
Marianne Sletteland	Moscow School District #281	Exceptional Child Teachers
Mike Wilkinson	Twin Falls School District #411	Pupil Service Staff
Emma Wood	Idaho State University	Public Teacher Education

INTERNAL OPERATION OF THE COMMISSION

The PSC has four standing committees with specific duties:

1. Authorizations Committee

- Reviews and makes recommendations to the PSC regarding:
 - Approval of atypical alternative authorizations to teach, serve as an administrator, or provide pupil service staff services.
 - *Alternative Authorization – Content Specialist*: Allows a candidate who does not hold a valid Idaho credential to serve in an assignment while they work toward obtaining the applicable certificate/endorsement.
 - *Alternative Authorization – Pupil Service Staff*: Allows a candidate who does not hold a valid Idaho credential to serve in an assignment that requires the Pupil Service Staff Certificate while they work toward obtaining the applicable endorsement. The Alternative Authorization-Pupil Service Staff can only be used for School Counselor or School Social-Worker
 - *Alternative Authorization – Teacher to New*: Allows a candidate who already holds a valid Idaho credential to serve in an assignment while they work toward obtaining the applicable certificate/endorsement.
 - Policies and procedures for alternative authorizations;
 - The development and publishing of certification reports as needed.

2. Budget Committee

- Develops a yearly budget.
- Monitors and makes recommended revisions to the annual budget.

3. Executive Committee

- Reviews, maintains, and revises the Code of Ethics for Idaho Professional Educators as needed.
- Determines if there is probable cause to pursue discipline against a certificated educator for alleged unethical conduct.

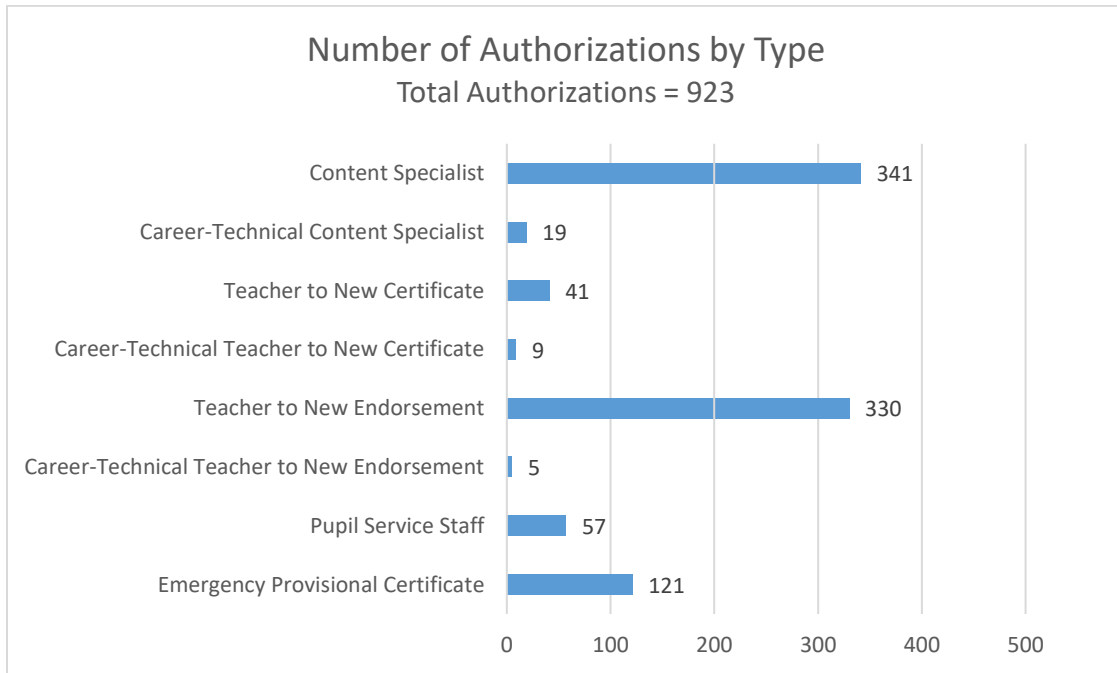
4. Standards Committee

- Develops recommendations for preservice educator standards for consideration by the State Board of Education.
- Develops, maintains, and implements review processes for educator preparation programs for consideration by the State Board of Education;
- Develops and provides recommendations to the PSC for educator assessment(s) and qualifying scores for consideration by the State Board of Education.
- Develops and provides recommendations to the PSC for educator certificate and endorsement requirements for consideration by the State Board of Education.

ALTERNATIVE AUTHORIZATIONS

Local school districts, including charter schools or other educational agencies, may request approval of an alternative authorization for an individual to fill a certificated position when he/she does not presently hold an appropriate Idaho educator certificate/endorsement. The individual must have a plan that leads to certification in the assigned area.

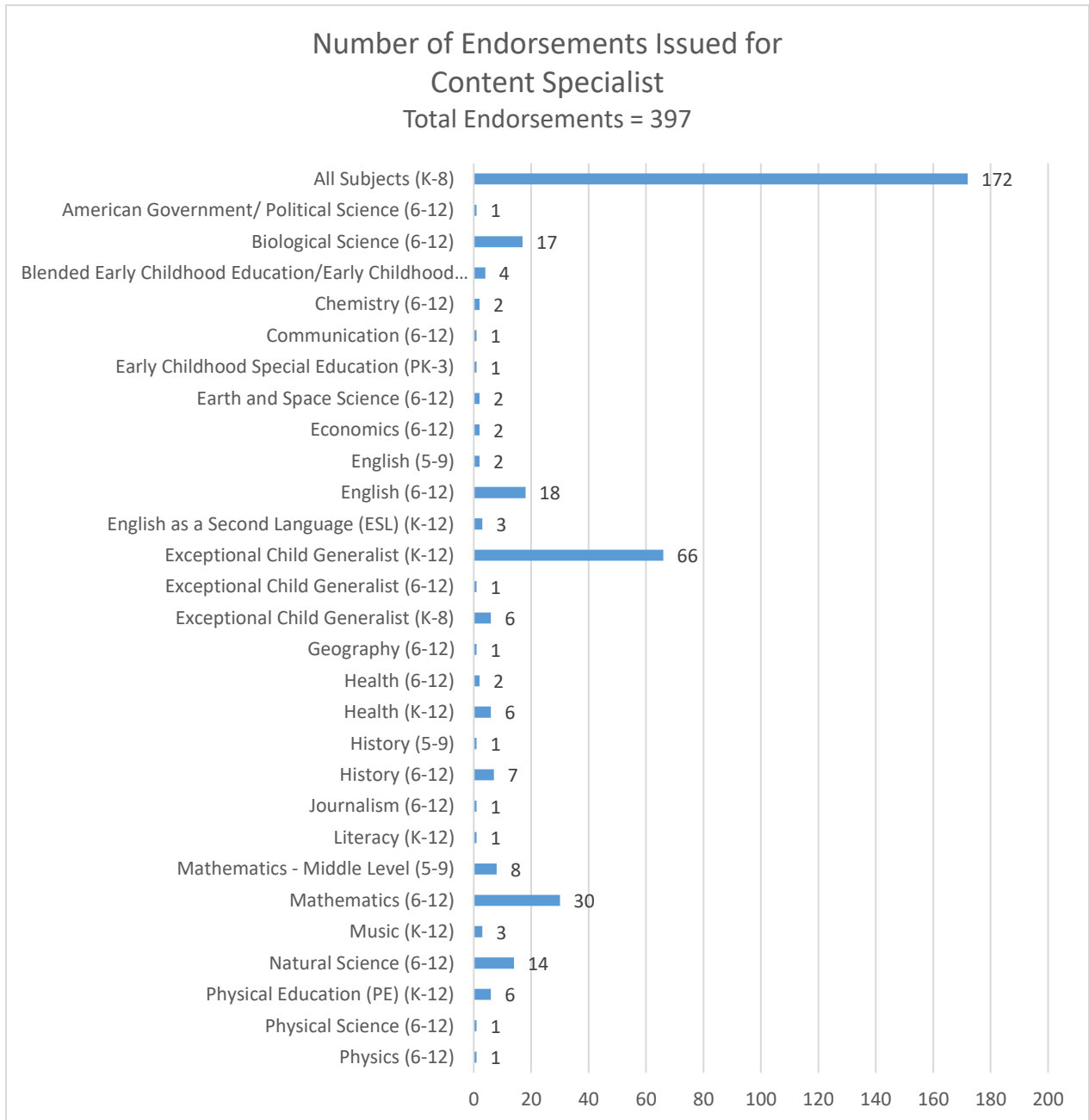
For further detail regarding alternative authorizations, see [Alternative Authorizations website](#).



There were 20,983 total certificated educators employed statewide during the 2021-2022 school year. The percentage of educators working with an alternative authorization was 4.4% percent.

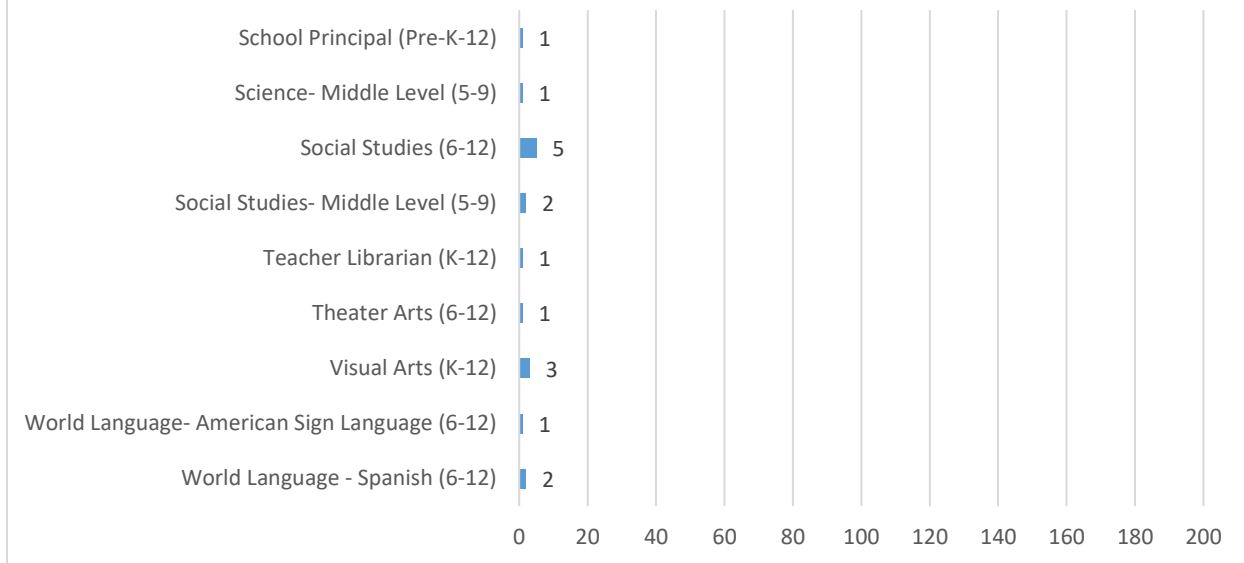
REQUESTS FOR CONTENT SPECIALIST AUTHORIZATIONS

The purpose of this authorization is to allow an Idaho school district/charter to hire a candidate who does not hold a valid Idaho credential to serve in an assignment that requires certification/endorsement. The district must show that the candidate is uniquely qualified to serve in the assignment while the candidate works toward obtaining the applicable certificate/endorsement. There were 341 Content Specialist authorizations with 397 total endorsements issued during the 2021-2022 school year.



Number of Endorsements Issued for Content Specialist

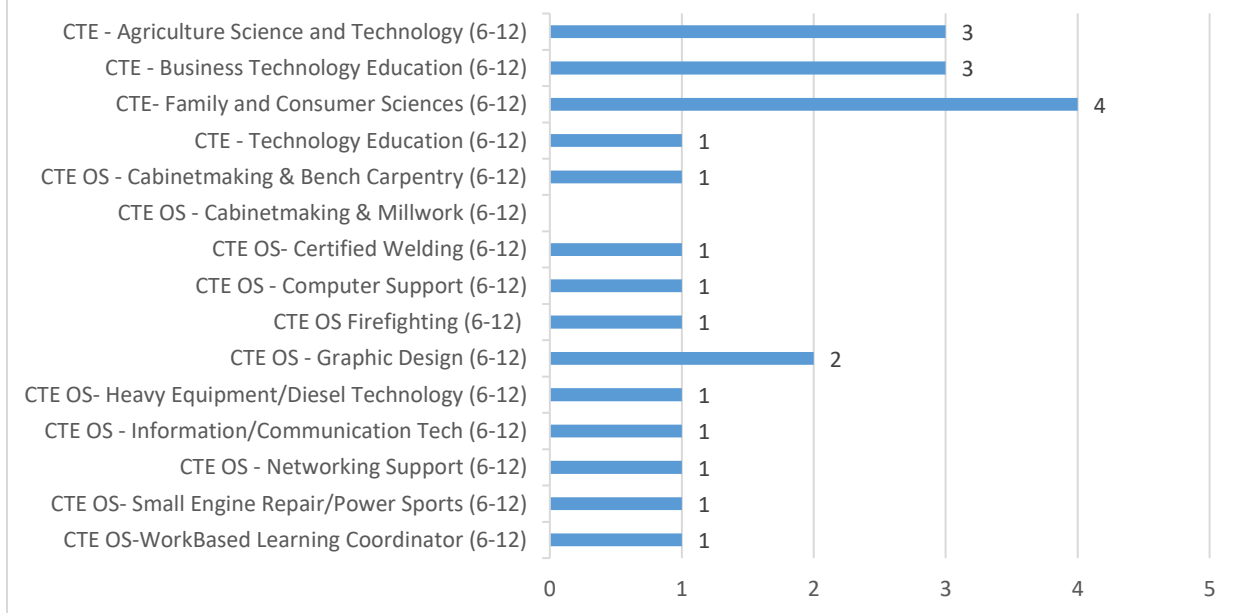
Total Endorsements = 397
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There were 19 Career-Technical Content Specialist authorizations with 22 total endorsements issued during the 2021-2022 school year.

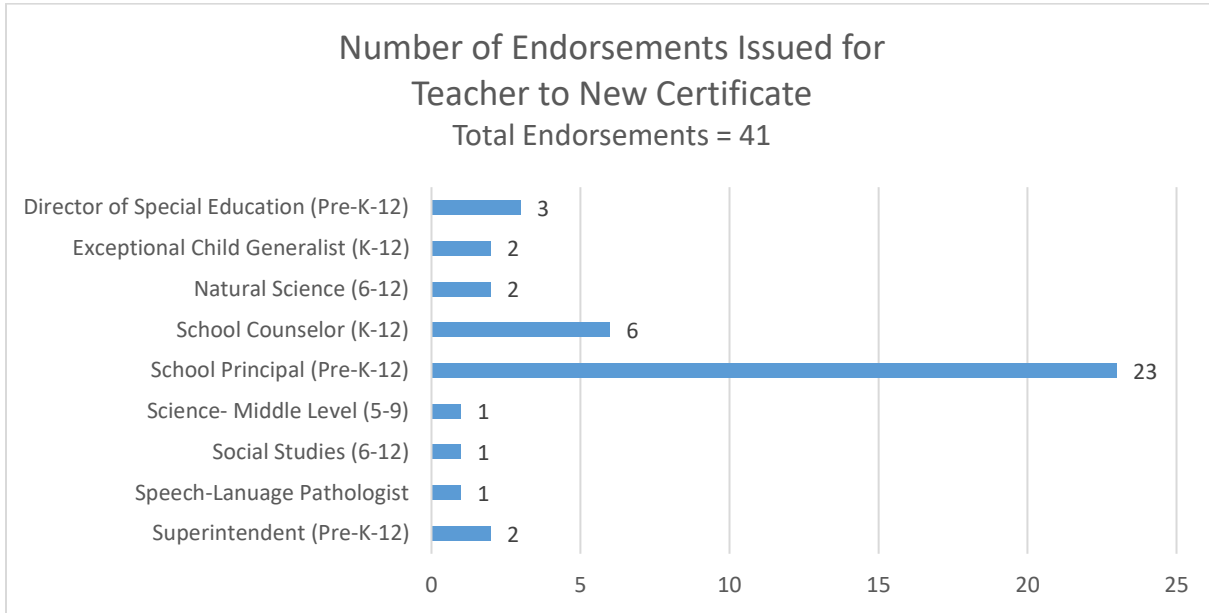
Number of Endorsements Issued for Career-Technical Content Specialist

Total Endorsements = 22

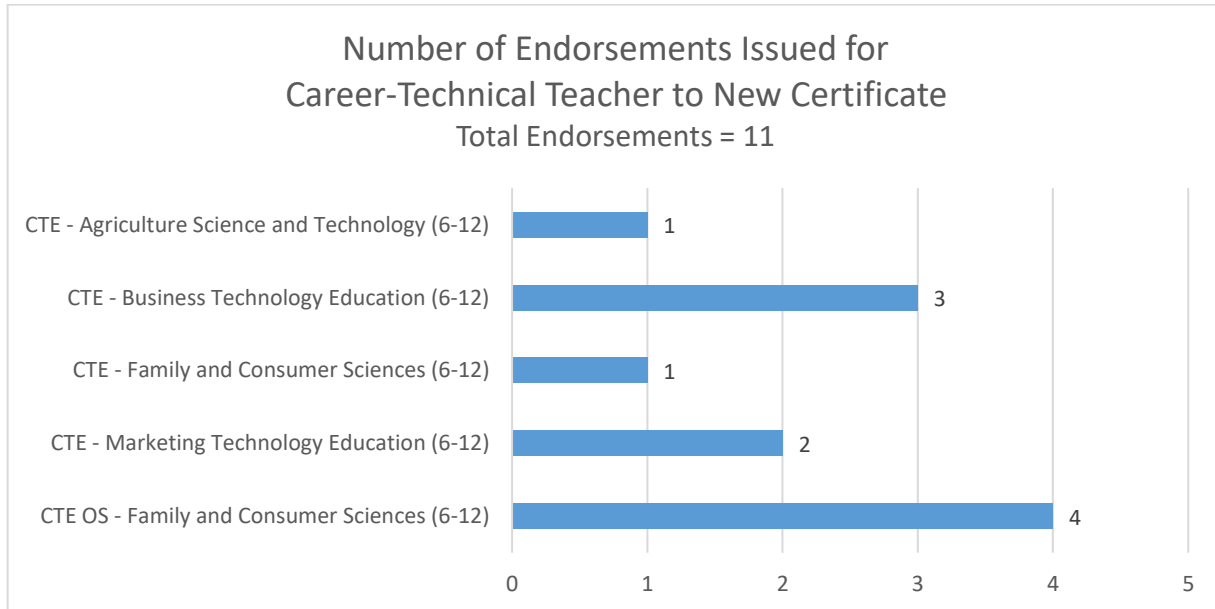


REQUESTS FOR TEACHER TO NEW CERTIFICATE AUTHORIZATIONS

The purpose of this authorization is to allow an Idaho school district/charter to hire a candidate who holds a valid Idaho credential to serve in an assignment for which the candidate does not hold the appropriate certificate and endorsement. There were 41 Teacher to New Certificate authorizations with 41 total endorsements issued during the 2021-2022 school year.

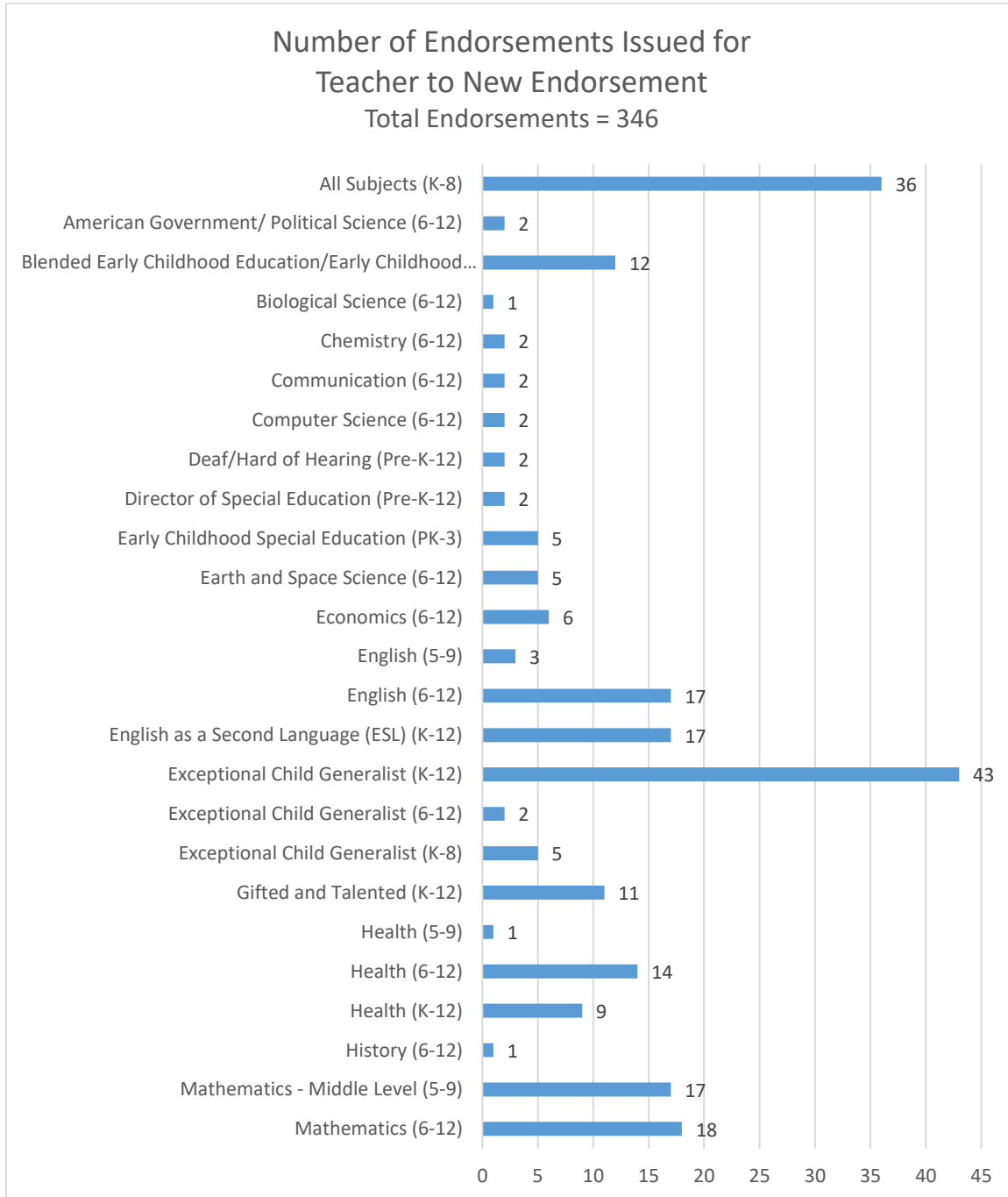


There were 9 Career-Technical Teacher to New Certificate authorizations with 11 total endorsements issued during the 2021-2022 school year.



REQUESTS FOR TEACHER TO NEW ENDORSEMENT AUTHORIZATIONS

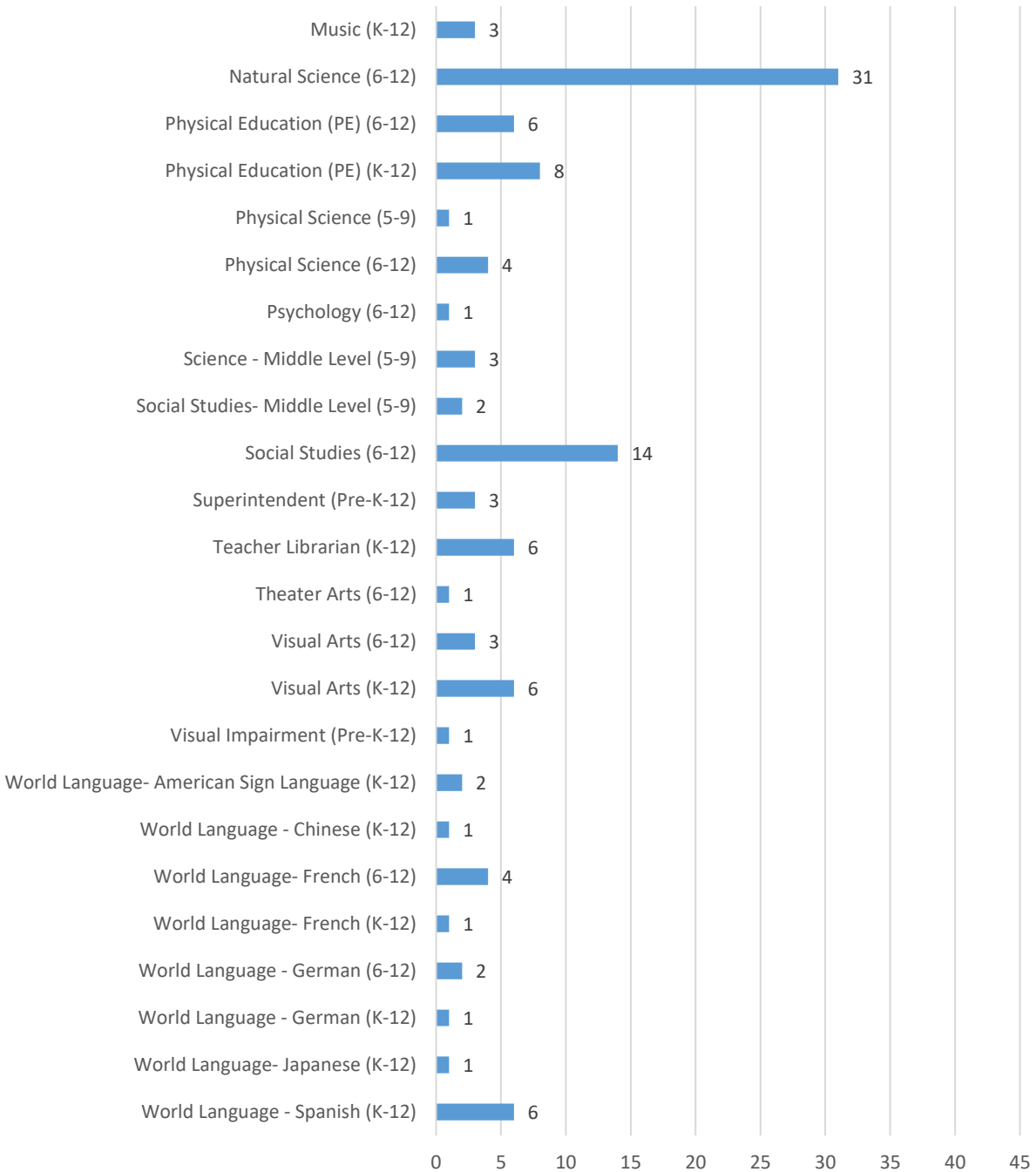
The purpose of this authorization is to allow an Idaho school district/charter to hire a candidate who holds a valid Idaho credential to serve in an assignment for which the candidate does not hold the appropriate endorsement. There were 330 Teacher to New Endorsement authorizations with 346 total endorsements issued during the 2021-2022 school year.



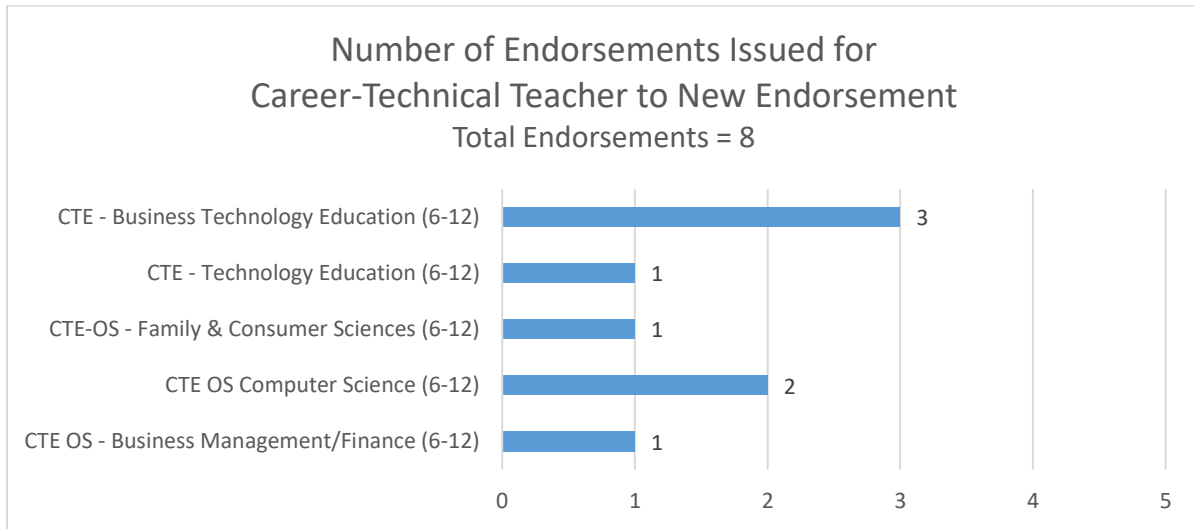
Number of Endorsements Issued for Teacher to New Endorsement

Total Endorsements = 346

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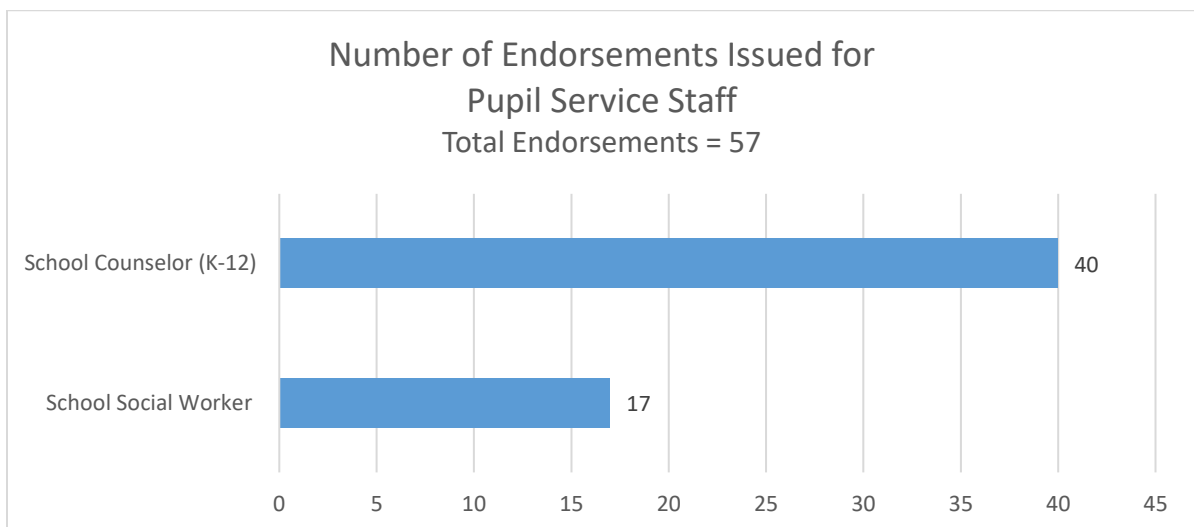


There were 5 Career-Technical Teacher to New Endorsement authorizations with 8 total endorsements issued during the 2021-2022 school year.



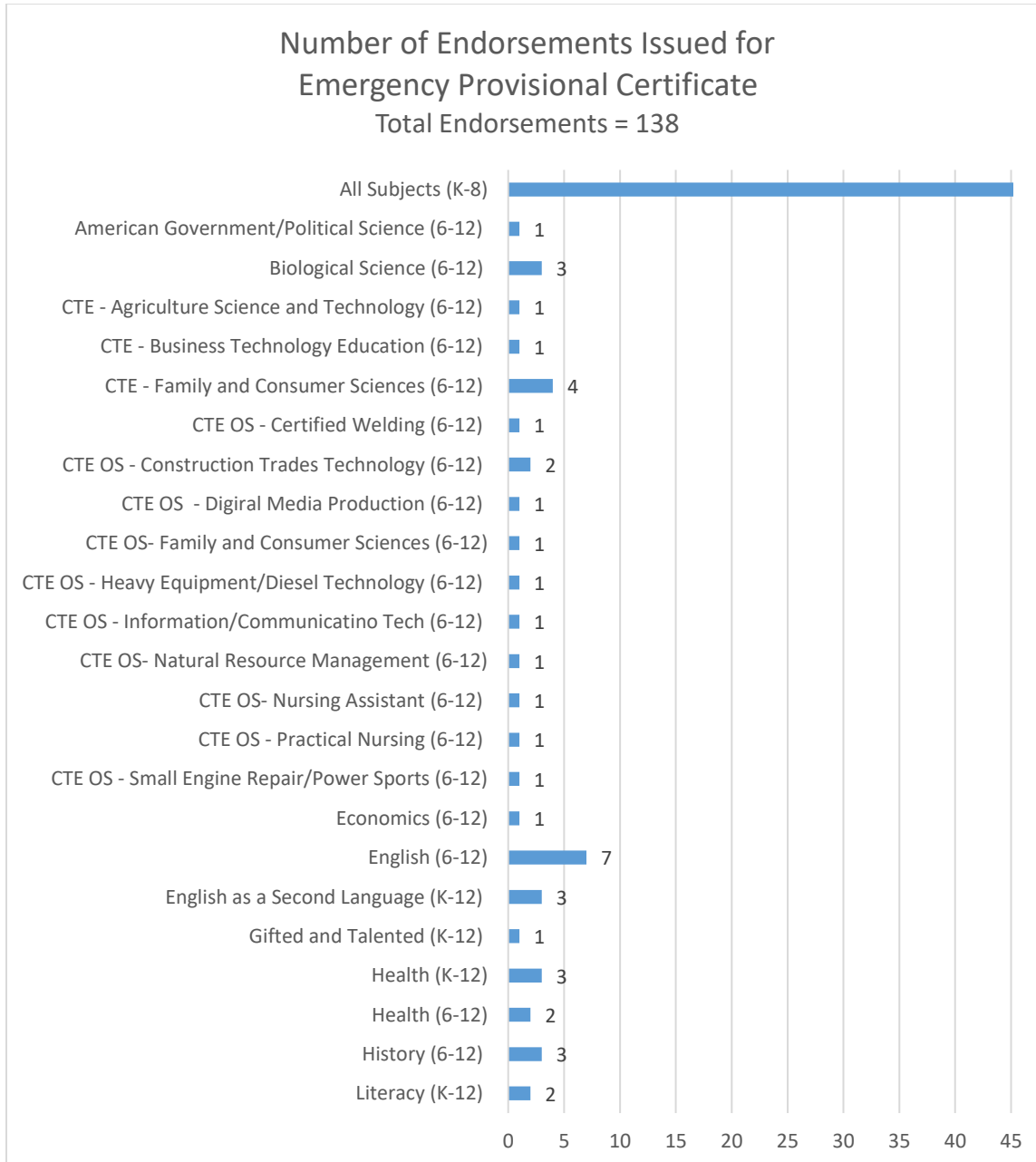
REQUESTS FOR PUPIL SERVICE STAFF AUTHORIZATIONS

The purpose of this authorization is to allow an Idaho school district/charter to hire a candidate who does not hold a valid Idaho credential to serve in an assignment that requires the Pupil Service Staff Certificate. The authorization allows the candidate to serve in the assignment while working toward obtaining the Pupil Service Staff Certificate and the applicable endorsement. The Alternative Authorization- Pupil Service Staff can only be used for School Counselor or School Social-Worker. There were 57 Pupil Service Staff authorizations with 57 total endorsements issued during the 2021-2022 school year.



REQUESTS FOR EMERGENCY PROVISIONAL CERTIFICATE

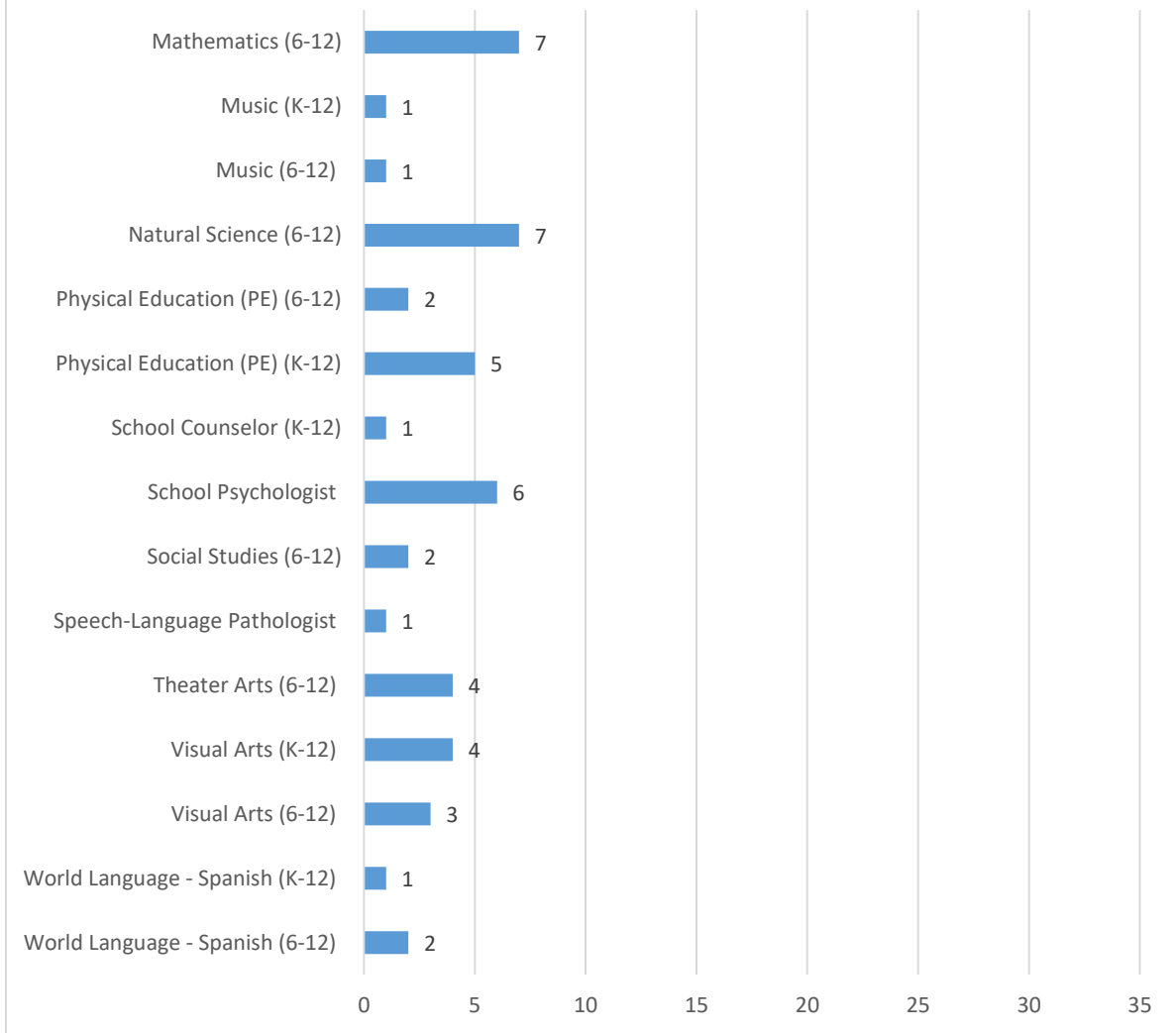
The purpose of the Emergency Provisional Certificate is to allow an Idaho school district/charter to hire a candidate for one year who does not hold a valid Idaho credential to serve in an assignment that requires certification/endorsement in an emergency situation. The district must declare an emergency and the candidate must have at least two years of college training. As per IDEA, Emergency Provisional Certificates are not permitted for special education. There were 121 Emergency Provisional Certificates with 138 total endorsements issued during the 2021-2022 school year.



Number of Endorsements Issued for Emergency Provisional Certificate

Total Endorsements = 138

(continued)



EXECUTIVE COMMITTEE ACTIVITIES

Under Idaho Code §33-1208 and §33-1209, the PSC has the responsibility for suspending, revoking, issuing letters of reprimand, or placing reasonable conditions on any certificate for educator misconduct. The administrator of the PSC, in conjunction with the deputy attorney general and PSC staff, conducts a review of the written allegation using established guidelines to determine whether to open an investigation or remand the issue to the school district to resolve locally. The Executive Committee considers the allegation(s) and all additional relevant information to determine whether probable cause exists to warrant the filing of an administrative complaint. If probable cause is determined, the Executive Committee recommends disciplinary action to be taken against a certificate. Once an administrative complaint is filed, a hearing may be requested.

During 2021-2022, the PSC received sixty-seven (67) written complaints of alleged educator ethical misconduct, of which thirty-one (31) cases were opened. Additionally, seventeen (17) cases were closed during 2021-2022. Two (2) of the seventeen (17) closed cases involved educators who were employed as administrators. The data below represents the cases that were closed.

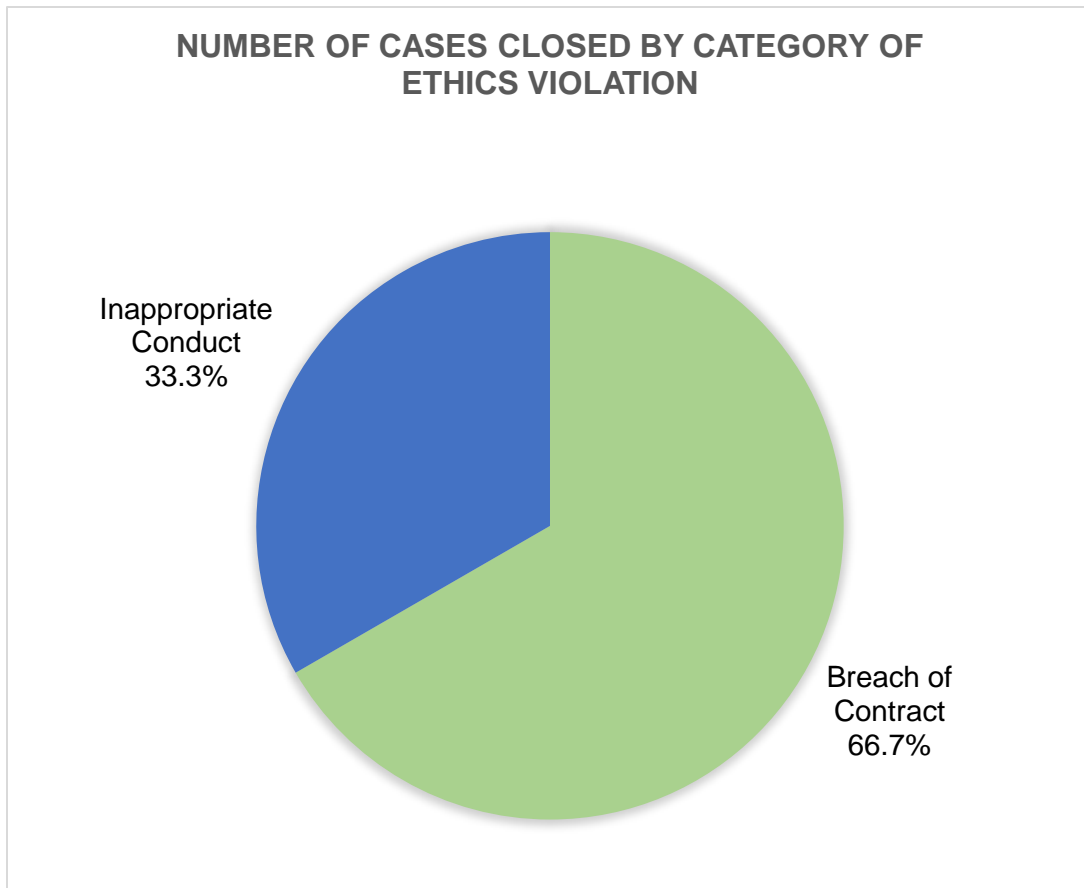
2021-2022 Closed Ethics Cases

Case Number	Category of Ethics Violation	Probable Cause Found	Disciplinary Action
22103	Inappropriate Conduct	Yes	Letter of Reprimand
22105	Breach of Contract	Yes	Suspension
22106	Inappropriate Conduct with Student	No	
22107	Inappropriate Conduct	Yes	Suspension
22108	Inappropriate Conduct	No	
22109	Inappropriate Conduct	Yes	Letter of Reprimand
22110	Breach of Contract	Yes	Letter of Reprimand
22111	Breach of Contract	Yes	Letter of Reprimand
22112	Inappropriate Conduct	No	
22113	Inappropriate Conduct with Student	No	
22114	Breach of Contract	Yes	Letter of Reprimand
22115	Breach of Contract	Yes	Suspension
22116	Breach of Contract	No	
22201	Breach of Contract	Yes	Letter of Reprimand
22202	Inappropriate Conduct with Student	No	
22209	Inappropriate Conduct with Student	No	
22210	Inappropriate Conduct	No	

2021-2022 Aggregate Data of Closed Ethics Cases Where Probable Cause Was Found

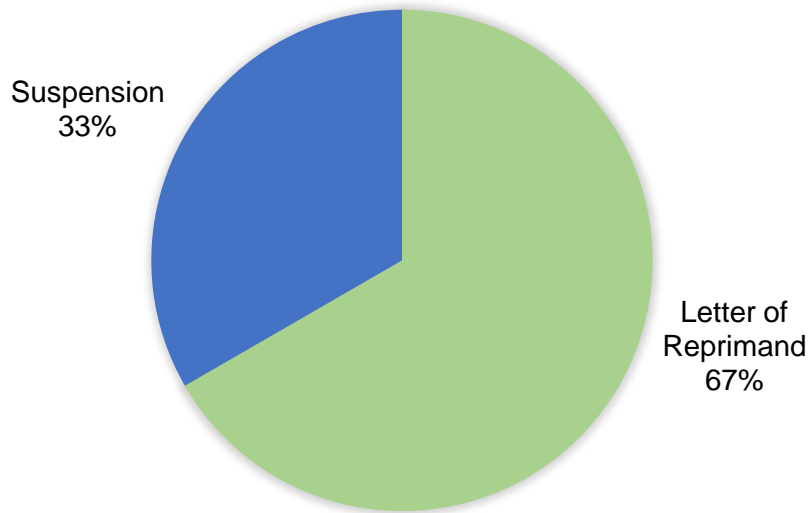
During 2021-2022 the PSC closed seventeen (17) cases and finalized disciplinary action in nine (9) cases. The disaggregated data is shown below. The first table shows the data by the category of the ethics violation. The second table displays the data by the type of disciplinary action.

Category of Ethics Violation	Number of Cases Closed	Percent of Cases Closed
Application Discrepancy	-	0%
Breach of Contract	6	66.7%
Felony (Other)	-	0%
Felony (Violent)	-	0%
Inappropriate Conduct	3	33.3%
Inappropriate Conduct with Student	-	0%
Miscellaneous	-	0%
Misdemeanor	-	0%
Sexual Misconduct Not with a Student	-	0%
Sexual Misconduct with a Student	-	0%
Substance Abuse	-	0%
Theft-Fraud	-	0%



Type of Disciplinary Action	Number of Cases Closed	Percent of Cases Closed
Conditioned Certificate	-	0%
Letter of Reprimand	6	66.7%
Revocation	-	0%
Revocation (Permanent)	-	0%
Suspension	3	33.3%
Voluntary Surrender	-	0%

NUMBER OF CASES CLOSED BY TYPE OF DISCIPLINARY ACTION



STANDARDS COMMITTEE ACTIVITIES

The Standards Committee is responsible for completing educator preparation standards reviews, educator preparation program reviews, and educator preparation new program proposal reviews for recommendation to the full PSC. The PSC reviews the recommendations of the Standards Committee and makes recommendations to the State Board of Education (Board) for approval consideration.

EDUCATOR PREPARATION STANDARDS REVIEWS

The purpose of educator preparation standards reviews is to define and establish rigorous and research-based standards that better align with national standards and best practices. The standards provide requirements for educator preparation programs to ensure that future educators acquire the knowledge and performance standards to best meet the needs of students.

In the Spring 2020, the House and Senate Education Committees directed the State Department of Education and the Office of the State Board to review the teacher preparation standards. At the request of the State Superintendent of Public Instruction, an Educator Standards Working Group, which included Standards Committee members and other members of the PSC, was convened to complete the full review and draft proposed revisions. One of the main tasks for this working group was to address the Idaho Standards for Initial Certification of Professional School Personnel (ISICPSP), a document incorporated by reference into rule, in an effort to reduce the regulatory burden for educator preparation programs while maintaining the rigor in standards for beginning educators.

Over an 18-month timeframe, the Educator Standards Working Group met several times to review the ISICPSP. The full review was completed April 2021. As a result, significant revisions were recommended to the PSC and, ultimately, to the Board of Education in August 2021.

In the Fall 2021, the State Board of Education did not render a decision on the revised teacher preparation standards. During the 2022 Legislative Session, House Bill 716 removed the prior ISICPSP from IDAPA 08.02.02.004 and placed the revised ISICPSP into Section 33-114(A), Idaho Code.

The revised Idaho Standards for Initial Certification of Professional School Personnel (July 1, 2022) can be found on the [State Department of Education website](#). Educator Preparation Standards Reviews are currently on hold, pending the final disposition of the Idaho Standards for Initial Certification of Professional School Personnel.

EDUCATOR PREPARATION PROGRAM REVIEWS

Each educator preparation program will undergo a state program approval process that is designed to assure that graduates meet the Idaho standards for professional educators. The PSC follows the national accreditation council model by which institutions pursue continuing approval through a full program review every seven (7) years. Additionally, the PSC conducts State-Specific Requirement Reviews, not to exceed every third year following the full program review. The requirements are defined in IDAPA 08.02.02.100: Rules Governing Uniformity and the Council for the Accreditation of Educator Preparation (CAEP) standards.

The standards for evaluating teacher preparation programs are found in the [Idaho Standards for Initial Certification of Professional School Personnel](#) as updated and approved by the State Board of Education. For review purposes, pertinent rubrics accompanying these standards are on file in the office of the State Department of Education, Certification and Professional Standards. Current CAEP standards can be reviewed on the [CAEP website](#).

The following educator preparation programs were reviewed by the PSC during the 2021-2022 school year:

- **Lewis-Clark State College**

A virtual full unit State Team Review of Lewis-Clark State College's (LCSC) approved educator preparation programs was conducted December 12-14, 2021. The review was held concurrently with the review of LCSC's educator preparation programs by the Council for Accreditation of Educator Preparation (CAEP). The LCSC review included a pilot process for Design Review, used to assess programs with five (5) or fewer completers in the last seven (7) years for conditional approval.

The State Review Team report was subsequently submitted to the PSC at its April 7-8, 2022 meeting. The report was considered, and the PSC recommended the Board accept the recommendations in the State Review Team report.

The Board, at its June 2022 meeting, accepted the recommendations in the State Review Team Report and conditionally approved Preservice Technology Standards and the Chemistry program. Conditionally approved programs are subject to a focused revisit within three years following the on-site visit to determine if specific standards are met.

- **Northwest Nazarene University**

An on-site full unit State Team Review of Northwest Nazarene University's (NNU) approved educator preparation programs was conducted March 14-16, 2022. The review was held concurrently with the review of NNU's educator preparation programs by CAEP. The NNU review included a pilot standard approval instrument, which was developed to provide EPPs the flexibility to demonstrate how their candidates met each overall standard.

Upon completion of the review, all NNU programs and state specific requirements were recommended for continued approval. The report was subsequently submitted to the PSC at its June 16-17, 2022 meeting. The full PSC voted to recommend the Board approve the NNU State Team Report.

The Board, at its August 24, 2022 meeting, accepted the recommendations in the State Review Team Report.

Specific information regarding the Board's review of both of these report can be found on the [State Board of Education website](#).

EDUCATOR PREPARATION NEW PROGRAM PROPOSAL REVIEWS

Each educator preparation new program proposal will undergo a desk review designed to confirm the new program meets the standards in the *Idaho Standards for Initial Certification of Professional School Personnel*. The PSC reviews the recommendations of the Standards Committee and makes recommendations to the State Board of Education for approval consideration.

The following educator preparation new program proposals were reviewed by the PSC during the 2021-2022 school year, for recommendation to the State Board of Education for conditional approval:

- **Idaho State University**
 - Computer Science (6-12)
 - Master in Social Work

APPENDIX – FISCAL YEAR 2022 BUDGET EXPENDITURES

Revenue	Estimated	Actual Revenue	Variance
Cert Application Fees	\$600,000	\$676,329.99	\$79,329.99
Personnel	Budget	Actual Expenditures	Variance
Salaries & Benefits	\$456,600	\$486,520.63	(\$29,920.63)
Expenses (Spending Authority)	Budget	Actual Expenditures	Variance
Operating Expenses			
PSC Meeting/Travel/Meals	\$30,000	\$28,146	\$1,854
PSC PD & Training	\$-	\$-	\$-
Communication	\$12,000	\$15,105.07	(\$3,105.07)
Staff Development	\$-	\$-	\$-
Repairs & Maintenance Services and Supplies	\$50	\$-	\$50
Administrative Services	\$7,400	\$5,168.79	\$2,231.21
Computer Services	\$250	\$-	\$250
Staff Travel – NASDTEC Annual Conference	\$5,500	\$6,465.75	(\$965.75)
Staff Travel – NASDTEC PPI	\$4,500	\$-	\$4,500
Staff Travel – Other	\$500	\$107.31	\$392.69
Administrative/Office Supplies	\$5,000	\$4,241.43	\$758.57
Computer Supplies	\$250	\$542.42	(\$292.42)
Insurance	\$2,200	\$1,566.43	\$633.57
Rentals & Operating Leases	\$12,100	\$11,436.61	\$663.39
Payroll/Accounting	\$3,000	\$2,622.56	\$377.44
Committee Work Expenses			
Executive - Investigations/Hearings/Trainings	\$4,000	\$-	\$4,000
Executive - Contract Investigative Services	\$5,000	\$-	\$5,000
Executive - NASDTEC Dues	\$4,500	\$4,500	\$-
Standards - Standard Reviews	\$-	\$-	\$-
Standards - EPP Reviews and Focused Visits	\$8,000	\$4,667.79	\$3,332.21
Standards - CAEP Partnership Dues	\$5,250	\$4,090	\$1,160
Capital Expenses			
Computer Equipment	\$-	\$-	\$-
Office Equipment	\$-	\$-	\$-
Total Expenses (Spending Authority)	\$109,500	\$88,660.16	\$20,839.84
All Expenditures (Personnel + Expenses)	\$566,100	\$575,180.79	
Revenue Less All Expenditures	\$33,900	\$101,149.20	



Professional Standards Commission

Administrative Report – September 16, 2022

Proposed Revisions to Board Policy IV.B.10, Instructional Staff Endorsements

August 2021: Board approved proposed rules Dockets 08-0201-2101, 08-0202-2102, and 08-0203-2101. Initiating amendments pursuant to Zero Based Regulation Initiative.

October 2021: Board approved omnibus rule for IDAPA 08, incorporating proposed rule amendments approved at the August 2021 Board meeting.

June 2022: Board approved the first reading of proposed changes to Board Policy IV.B., adding instructional staff certificate endorsements that had been removed from Idaho Administrative Code 08.02.02 effective March 15, 2022.

August 2022: Board approved the second reading of proposed changes to Board Policy IV.B.

- Proposed revisions to the Instructional Staff Certificate Endorsements were sent to the Board (8/31/2022) for consideration at the October 2022 Board meeting (1st reading).
 - o 2nd reading to occur at December 2022 Board reading
 - o **Public comment opportunity opened after October Board meeting**
- In addition to the revisions proposed by the PSC, the Certification and Professional Standards division of the SDE recommended an amendment to the All Subjects K-8 endorsement. Recommended amendment would remove the requirement for an additional subject area endorsement.
 - o Flexibility to choose a 45 credit All Subjects K-8 or a 30/20 All Subjects K-8 w/ other subject area.

2023 Proposed Legislative Ideas (OSBE)

- Instructional Staff Apprenticeship Program
 - o Proposed amendments to Section 33-1201, Idaho Code, to allow for a student serving in a practicum, internship or student teaching position under the supervision of a certificated staff person to be paid. Proposed amendments to section 33-1203, Idaho Code, would allow for successful completers of an approved registered apprenticeship program to be eligible for standard certification without four years of accredited college training.
- Educator Certification Standards
 - o Repeal Section 33-114A, Idaho Code, allowing the standards to be approved by the Board and placed back HB 716 (2022) moved the Idaho Standards for Initial Certification of Professional School Personnel out of IDAPA 08.02.02 where they were incorporated by reference into Section 33-114A, Idaho Code.
 - Statement of Purpose mentions that it has been brought to Board staff attention that the removal of all of the content specific standards may have a negative



impact on our educator preparation programs' current accreditation.

The language in the new standards also results in no state standards for pupil service staff positions, but allows any program accredited by one of the identified accrediting bodies to be considered as meeting the now nonexistent state standards.

- Professional Standards Commission
 - o Section 33-1252, Idaho Code, establishes the professional standards commission and the process for the State Board of Education to consider appointments to the Commission. This includes the appointment of a member of the staff of the Department of Education and the Division of Career Technical Education. The proposed amendment would add one additional member, a staff person from the Office of the State Board of Education.

<https://boardofed.idaho.gov/meetings/board/archive/2022/0614-1522/AgendaAll.pdf?cache=1663110982209> (Beginning on pg. 1136+)

Educator Preparation Program Reviews

- Idaho State University- October 16-18, 2022
- Boise State University - April 9-11, 2023



Professional Standards Commission (PSC)

Office of the Idaho State Board Report – September 16, 2022

1. Introduction
2. Rural and Underserved Educator Incentive Program
3. Current Projects in Initiation Phase:
 - Teacher Apprenticeship Program
 - Educator Preparation Program Review



Operations Committee Meeting

Physical Location: 650 W State Street, Boise; Lewis and Clark Conference Room, Second Floor

September 15, 2022

Members present: Marianne Sletteland, Chanel Harming, Kristi Enger, Karen Pyron, Angela Gillman

Members absent: none

Staff present: Helen Henderson, Bethani Studebaker

Committee brought to order at 9:03 a.m.

1. Agenda and Minutes Review/Discussion – Information Item

Agenda Motion for Full PSC: I move to approve the September 15-16, 2022, agenda as written.

Minutes Motion for full PSC: I move to approve the minutes of the June 16-17, 2022, meeting as written (Or amend)

Reminders – sign in sheet will be passed around the PSC table for lunch reimbursement purposes; printed meeting materials are available

- New Member Introduction (Thursday, agenda item 3)

Chair's discretion - all members can introduce themselves

- a. Amy McBride, Twin Falls (secondary principal)
- b. Stacey Jensen, Pocatello (classroom teacher)
- c. Vanessa Anthony-Stevens, University of Idaho (public teacher education)
- d. Lance Harrison, Preston (school superintendent)
- e. MeLissa Rose, Lakeland (pupil service staff)

Full Team Orientation – Work Session

- Presentation followed by Jigsaw Activity

Ethics Training – Information Item

Will provide all members with an understanding of the process

2. Revised FY 23 Budget – Action Item

The proposed FY23 budget moves funds between expenditure categories, resulting in the same spending authority – See SFTP.

Budget Revision Motion for Full PSC (Friday): I move to adopt the amended Fiscal Year 2023 Professional Standards Commission budget as presented.

3. Final FY22 Income and Expenditures Report– Information Item

Estimated Revenue: \$600,000

Actual Revenue: \$676,330

Spending Authority: \$109,500

Actual Expenditures: \$88,660

4. FY23 Income and Expenditures Report – Information Item

July 2022

Revenue from certification fees: \$63,160

Expenditures, including salaries and benefits: \$45,070

Transactions balanced, revenue exceeded expenditures by \$18,090

August 2022

Revenue from certification fees: \$100,150

Expenditures, including salaries and benefits: \$49,202

Transactions balanced; revenue exceeded expenditures by \$50,948

As of September 1, 2022, 81% of PSC Spending Authority remains.

Certification and Professional Standards Budget
Fiscal Year 2023
Proposed Budget

Revenue	FY 22 Budget	FY 22 Actual	FY 23 Approved Budget
Cert Application Fees	\$ 600,000.00	\$ 676,329.99	\$ 600,000.00

Personnel	FY 22 Budget	FY 22 Actual	FY 23 Proposed Budget
Salaries & Benefits	\$ 456,600.00	\$ 486,520.63	\$ 456,600.00

Expenses	FY 22 Budget	FY 22 Actual	FY 23 Proposed Budget
Operating Expenses			
PSC Meeting/Travel/Meals	\$ 30,000.00	\$ 28,146.00	\$ 30,000.00
PSC PD & Training	\$ -	\$ -	\$ -
Communication	\$ 12,000.00	\$ 15,105.07	\$ 14,500.00
Staff Development	\$ -	\$ -	\$ -
Repairs & Maintenance Services and Supplies	\$ 50.00	\$ -	\$ 50.00
Administrative Services	\$ 7,400.00	\$ 5,168.79	\$ 5,500.00
Computer Services	\$ 250.00	\$ -	\$ 250.00
Staff Travel - NASDTEC Annual Conference	\$ 5,500.00	\$ 6,465.75	\$ 6,500.00
Staff Travel - NASDTEC PPI	\$ 4,500.00	\$ -	\$ 2,850.00
Staff Travel - Other	\$ 500.00	\$ 107.31	\$ 500.00
Administrative/Office Supplies	\$ 5,000.00	\$ 4,241.43	\$ 5,000.00
Computer Supplies	\$ 250.00	\$ 542.42	\$ 250.00
Insurance	\$ 2,200.00	\$ 1,566.43	\$ 2,200.00
Rentals & Operating Leases	\$ 12,100.00	\$ 11,436.61	\$ 12,100.00
Payroll/Accounting	\$ 3,000.00	\$ 2,622.56	\$ 3,000.00
Committee Work Expenses			
Executive - Investigations/Hearings/Trainings	\$ 4,000.00	\$ -	\$ 4,000.00
Executive - Contract Investigative Services	\$ 5,000.00	\$ -	\$ 5,000.00
Executive - NASDTEC Dues	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
Standards - Standard Reviews	\$ -	\$ -	\$ -
Standards - EPP Reviews and Focused Visits	\$ 8,000.00	\$ 4,667.79	\$ 8,000.00
Standards - CAEP Partnership Dues	\$ 5,250.00	\$ 4,090.00	\$ 5,250.00
Capital Expenses			
Computer Equipment	\$ -	\$ -	\$ -
Office Equipment	\$ -	\$ -	\$ 50.00
	\$ 109,500.00	\$ 88,660.16	\$ 109,500.00



Recruitment, Retention and Authorizations Committee Meeting

650 W State Street, Boise; Rotunda Conference Room, Third Floor

Thursday, September 15, 2022

Members present: Karen Pyron, Marianne Sletteland, Angela Gillman, Amy McBride

Members absent: Tate Castleton

Staff present: Mandy Fulbright, Cina Lackey

1. PSC Staff Issuance Report – Information Item

- PSC Staff submitted three (3) Emergency Provisional Applications to the August 24, 2022 meeting of the State Board of Education. Three (3) were approved.
- PSC Staff submitted seventy-six (76) Emergency Provisional Applications to be reviewed October 19, 2022 meeting of the State Board of Education.
- PSC Staff approved 330 completed Alternative Authorizations.

Alternative Authorization Type	Applications Approved
Content Specialist	129
Teacher to New Certificate	19
Teacher to New Endorsement	144
Pupil Service Staff	24
CTE-Content Specialist	4
CTE – Teacher to New Certificate	6
CTE – Teacher to New Endorsement	4
Totals	330

2. Review/Approval Determination of Atypical Alternative Authorizations Applications Received by the State Department of Education – Action Items.

- The Authorizations Committee reviewed forty-seven (47) atypical Alternative Authorizations application.

Alternative Authorization Type	Applications Approved	Applications Not Approved	Applications Moved to Next Meeting	Total Applications Reviewed
Content Specialist	19		11	30
Teacher to New Certificate	1			1
Teacher to New Endorsement	13		1	14
Pupil Service Staff			2	2
CTE-Content Specialist				
CTE – Teacher to New Certificate				
CTE – Teacher to New Endorsement				
Totals	33		14	47



Executive Committee Meeting

650 W State Street, Boise; Lewis & Clark Conference Room, Second Floor

Thursday, September 15, 2022

Members present: Chanel Harming, Lance Harrison, Katie Horner, Ramona Lee, Peter McPherson, Jamee Nixon, MeLissa Rose

Staff present: Annette Schwab and Robert Berry

M/S (CH/RL): Under Idaho Code 74-206 (1)(d), to move the Executive Committee into Executive Session to consider investigatory records exempt from disclosure under Chapter 1 of Title 74, Idaho Code. (12:58 PM) Harming – Yes, Harrison – Yes, Horner – Yes, Lee –Yes, McPherson – Yes, Nixon – Yes, Rose – Yes

M/S (RL/JN): The Executive Committee of the Professional Standards Commission was called into Open Session, after entering Executive Session to consider investigatory records exempt from the disclosure under Chapter 1 of Title 74 Idaho Code. (4:32 PM) Harming – Yes, Harrison – Yes, Horner – Yes, Lee –Yes, McPherson – Yes, Nixon – Yes, Rose – Yes

M/S (RL/JN): In case number 22207, I move that the Executive Committee not find probable cause, but issue a letter of concern to the school district. Motion carried by majority.

M/S (KH/RL): In case number 22214, I move that the Executive Committee find probable cause and recommend revocation Motion carried by majority.

M/S (LH/RL): In case number 22216, I move that the Executive Committee find probable cause and recommend a letter of reprimand with conditions. Motion carried by majority.

M/S (RL/KH): In case number 22218, I move that the Executive Committee not find probable cause. Motion carried by majority.

M/S (RL/JN): In case number 22219, I move that the Executive Committee hold this case for additional investigation Motion carried by majority.

M/S (RL/LH): In case number 22220, I move that the Executive Committee hold this case for additional investigation Motion carried by majority.

M/S (RL/KH): In case number 22221, I move that the Executive Committee find probable cause and recommend a letter of reprimand with conditions. Motion carried by majority.

M/S (MR/JN): In case number 22222, I move that the Executive Committee find probable cause and recommend a one (1) year suspension with conditions. Motion carried by majority.

M/S (JN/LH): In case number 22223, I move that the Executive Committee find probable cause and recommend revocation Motion carried by majority.

M/S (LH/RL): In case number 22224, I move that the Executive Committee find probable cause and recommend a one (1) year suspension with conditions. Motion carried by majority.

M/S (JN/RL): In case number 22226, I move that the Executive Committee hold this case for additional investigation. Motion carried by majority.

M/S (RL/MR): In case number 22227, I move that the Executive Committee not find probable cause. Motion carried by majority.

M/S (MR/RL): In case number 22228, I move that the Executive Committee not find probable cause. Motion carried by majority.



Standards Committee Meeting

Physical Location: 650 W State Street, Boise; Executive Conference Room, Second Floor

September 15, 2022

Members present: Kristi Enger, Lori Sanchez, Emma Wood, Vanessa Anthony Stevens, Stacey Jensen

Members absent: None

PSC staff present: Helen Henderson, Bethani Studebaker

Others present: Katie Shoup

Committee called to order at 12:58 p.m.

Committee Orientation

Helen Henderson conducted Standards Committee orientation. Topics included:

- Idaho Standards for the Initial Certification of Professional School Personnel (ISICPSP) and the current codified version to be followed
- State specific standards
- IDAPA 08.02.02
- Board Policy IV.B
 - SDE-specific policies and procedures
 - Instructional certificate endorsements
- New program proposal process
 - Revised program proposal process
- Educator preparation program (EPP) review process
 - EPP review calendar

Katie Shroup, Education Effectiveness Program Manager, Office of the Board of Education, participated in the Standards Committee meeting, asking questions and seeking feedback with reference to projects already in process. Projects specifically impacting the Standards Committee include the EPP program review process and ISICPSP.

Praxis Updates – Action Item for full PSC

In accordance with IDAPA 08.02.02.017.01, State Board of Education approved content, pedagogy and performance area assessments are used in the state of Idaho to ensure qualified teachers are employed in Idaho's classrooms. The Professional Standards Commission may recommend assessments and qualifying scores to the State Board of Education for approval, and the following amendments are recommended:

- Addition of Praxis II assessment for World Language – Russian, with a multi-state qualifying score of 130.
- Removal of the Performance Assessment for Teacher Leaders (PATL) for teacher leader endorsements.

Motion for Full PSC: I move to recommend the following amendments to the Idaho State Board of Education for approval:

- Addition of Praxis II assessment for World Language – Russian, with a multi-state qualifying score of 130.
- Removal of the Performance Assessment for Teacher Leaders (PATL) for teacher leader endorsements.