

# I want to add a new certificate/endorsement to my existing credential

**RULE: IDAHO STATE BOARD OF EDUCATION  
(IDAPA 08, TITLE 02, CHAPTER 02)**

## **016. IDAHO EDUCATOR CREDENTIAL**

The State Board of Education authorizes the State Department of Education to issue certificates and endorsements to those individuals meeting the specific requirements for each area provided herein. (Section 33-1201, Idaho Code) (3-16-04)

# I want to add a new certificate/endorsement to my existing credential

To add a new certificate/endorsement to an existing 5-year, renewable Idaho certificate/credential, a candidate can:

- Complete an Idaho state-approved college/university educator preparation program and get a current Institutional Recommendation from the college/university\*
- OR**
- Complete an out-of-state, NCATE, TEAC, or CAEP-accredited college/university educator preparation program and get a current Institutional Recommendation from the college/university\*\*
- OR**
- Complete the non-traditional program of American Board for Certification of Teacher Excellence (ABCTE) if applicable

\* The Idaho State Department of Education cannot evaluate transcripts to determine if a candidate is eligible for certification.

\*\* If a candidate completes an out-of-state, state-approved educator preparation program that does not have NCATE, TEAC, or CAEP-accreditation, he/she may have to apply for that state's certification in order to use that full, current, valid, out-of-state certificate to apply for Idaho certification.

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**NOTE:** If an Idaho public school district or charter school has an area of need that cannot be filled with someone who holds the correct certificate/endorsement, the district/charter can apply for the Alternative Authorization-Teacher to New Certification/Endorsement (AA-TNC). The AA-TNC, if approved by the Professional Standards Commission's Authorizations Committee, allows a candidate who holds a current 5-year, renewable Idaho certificate/credential to serve in the area of need while he/she completes the requirements to earn that new certificate/endorsement via one of four "Options." For more information, please visit the following website:  
<http://www.sde.idaho.gov/cert-psc/cert/apply/alt-auth.html>

# Adding a new certificate/endorsement to an existing credential

Once the educator preparation program or alternative authorization requirements are complete and all other applicable certification/endorsement requirements are met, the candidate can apply for a **revision** to add the new certificate/endorsement onto her/his existing credential.

For more information about applying for a revision, please visit the following website:

<http://www.sde.idaho.gov/cert-psc/cert/apply/alt-auth.html>