

SECTION G-I: SCORING RUBRIC

Idaho 21st Century Community Learning Centers Grant Program

APPLICATION SCORING SHEET (RUBRIC)

Applicant _____

Application # _____

Team: **A B C D E F**

Reader #: **1 2 3 4 5 6**

Total Score _____

Directions: For proposals serving a single school building population, indicate whether or not the individual funding priorities are met. For cooperative proposals involving more than one school building, at least 50% of the school buildings to be served must meet an individual funding priority in order for the cooperative to receive the points for that priority.

PART 4 — ABSOLUTE AND COMPETITIVE PRIORITIES

	Does Not Meet Criteria				Meets Criteria
Maximum Possible Points: 25					
Documentation is provided that the program will target students and family members of those students who attend schools that were eligible for 2009-2010 Title I schoolwide programs or at least 40% of the building students qualified for free or reduced cost meals in 2008-09. For cooperative proposals involving more than one school building, over 50% of the school buildings meet the absolute priority.	0				5
Principles of Effectiveness are addressed	1	2	3	4	5
Documentation is provided that the program targets students attending schools identified for 2007-2008 as in need of improvement under Title I.	0				5
Documentation is provided that the application is submitted jointly by at least one school building benefiting from 2007-2008 Title 1, Part A funds and at least one public or private community-based organization. The partnership is described, if appropriate, or a waiver with documentation is provided that the applicant(s) are unable to partner with a CBO within reasonable geographic proximity.	0				5
Documentation is provided that the program will target students who attend schools that have an extreme poverty rate (60% or more of the building students qualified to receive free or reduced-cost meals in 2007-2008).	0				5
Documentation is provided that the program will target students in grades 7 – 12.	0				3
Documentation is provided that the program will target students is alternative secondary programs.	0				2
TOTAL POINTS—ABSOLUTE & COMPETITIVE PRIORITIES (30 Maximum Possible)					

Note: Part 9 is an Absolute Priority for Current Grantees (yes or no rating)

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PART 5 — NEED

		INADEQUATE (Information not provided)	WEAK (Lacks sufficient information)	MARGINAL (Requires additional clarification)	GOOD (Clear & complete)	EXCELLENT (Well conceived & thoroughly developed)
	Maximum Possible Points—20	0-4	5-8	9-12	13-16	17-20
A	The results of a community needs assessment clearly demonstrates need for 21 st CCLC. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20
B	The lack of community services to address identified needs is documented. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20
C	Documentation of the factors that place students at risk (e.g., economic, health, safety, special needs) reflect a clear need for afterschool, with substantiating data to support each. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20
D	Documentation of the academic needs and the need for academic support outside of the regular school day, including district dropout rates, is defined and merits additional services. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20
E	Description of how the proposed project will improve student achievement and reduce the risk factors for each target population is clearly articulated and likely to work. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20
	Total (20 Points Maximum Possible)					
F	Sub-Total Calculation	Sub-Total _____ ÷ 5 = _____				
G	TOTAL POINTS—NEED (20 Maximum Possible)					

Team: A B C D E F

Reader #: 1 2 3 4 5 6

PART 6A — PROJECT DESIGN—(PLAN OF OPERATION TABLE)

		INADEQUATE (Information not provided)	WEAK (Lacks sufficient information)	MARGINAL (Requires additional clarification)	GOOD (Clear & complete)	EXCELLENT (Well conceived & thoroughly developed)
	Maximum Possible Points—Part A--15	0-3	4-6	7-9	10-12	13-15
A	Project objectives are developed that focus on each of three areas: (1) measurable student learning outcomes in one or more core academic areas; (2) social benefits and positive behavioral changes; and (3) family and community involvement / educational development. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15
B	An objective concerning attendance and student participation is included and appropriate. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15
C	Each project objective indicates: (1) who will be served, (2) the behaviors the project is designed to change, (3) the conditions under which the behavior will be performed, and (4) the degree or criterion of success (change by how much?). Objectives are clear and feasible. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15
D	Annual expectations for progress toward each objective that will be used to monitor progress are clear and feasible. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15
E	Activities that describe how the objectives will be achieved are clear and feasible. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15

Page Subtotal _____

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PART 6A — PROJECT DESIGN—(PLAN OF OPERATION TABLE)

		INADEQUATE (Information not provided)	WEAK (Lacks sufficient information)	MARGINAL (Requires additional clarification)	GOOD (Clear & complete)	EXCELLENT (Well conceived & thoroughly developed)
	Maximum Possible Points—Part A--15	0-3	4-6	7-9	10-12	13-15
F	The time frames for activities are provided and are realistic. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15
G	Personnel required for various activities are sufficient. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15
H	The primary resources needed to conduct activities are reasonable and necessary. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15
I	Each objective stated has a corresponding data collection element that will demonstrate program effectiveness. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15
J	The project design includes a comprehensive scope of services to meet the needs of the whole child (academic, social & family). Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15
K	The project design includes services above and beyond those that the regular school day typically offers. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15
	Sub-Total Part A (15 Points Maximum Possible)					
L	Sub-Total Part A Calculation	Sub-Total Part A _____ ÷ 11 = _____				

PART 6B — PROJECT DESIGN—(PLAN OF OPERATION NARRATIVE)

		INADEQUATE (Information not provided)	WEAK (Lacks sufficient information)	MARGINAL (Requires additional clarification)	GOOD (Clear & complete)	EXCELLENT (Well conceived & thoroughly developed)
	Maximum Possible Points—Part B--15	0-3	4-6	7-9	10-12	13-15
A	A schedule of operation for each proposed site, which includes total number of children and youth to be served, organization responsible for site operation, collaborating partners that will be providing services, months of the year and days of the week program will be offered, and daily hours of operation is clear and feasible. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15
B	Based on the services proposed, programs will provide services a minimum of 12 hours per week, 4 days per week before/after school, 100 days per year and at least 4 hours/day on non-school days, including optional summer break. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15
C	*Based on the services proposed, programs will provide sufficient snacks/meals. Justify your score: <i>*Indicates "all or nothing" scoring: no = 0, yes = 15</i>	0				15

Page Subtotal _____

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PART 6B — PROJECT DESIGN—(PLAN OF OPERATION NARRATIVE CONT.)

		INADEQUATE (Information not provided)	WEAK (Lacks sufficient information)	MARGINAL (Requires additional clarification)	GOOD (Clear & complete)	EXCELLENT (Well conceived & thoroughly developed)	
	Maximum Possible Points—Part B--15	0-3	4-6	7-9	10-12	13-15	
D	Description of the plan for disseminating information about the program(s) will adequately inform the school and community. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15	
E	The transportation plan describes how students will travel safely to and from the 21 st CCLC site(s) and home for school based and / or off-site programs. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15	
F	Scientifically-based research providing evidence that project strategies are likely to attain the intended outcomes is cited. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15	
	Sub-Total Part B (15 Points Maximum Possible)						
G	Sub-Total Part B Calculation	Sub-Total Part B _____ ÷ 6 = _____					

PART 6C — PROJECT DESIGN—(MANAGEMENT PLAN)

		INADEQUATE (Information not provided)	WEAK (Lacks sufficient information)	MARGINAL (Requires additional clarification)	GOOD (Clear & complete)	EXCELLENT (Well conceived & thoroughly developed)
	Maximum Possible Points—Part C--20	0-4	5-8	9-12	13-16	17-20
A	STAFFING: Project team and other consultants, are listed, including each team member's role/title, qualifications, project responsibilities, and FTE to be devoted to the project and reflect appropriate skills and experience for the proposed program. Student-to-staff ratios are provided, if appropriate. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20
B	*A Full Time Equivalent position is dedicated to over see the 21 st CCLC Program proposed Justify your score: <i>*Indicates "all or nothing" scoring: no = 0, yes = 20</i>	0				20
C	Description of how qualified volunteers will be used to carry out project duties and / or mentor . participants is clear and feasible. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20
D	Plans for initial screening (including background checks for non –school adults) and ongoing training of staff and volunteers are provided. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20
E	COLLABORATION & PARTNERSHIPS: Description of how 21st CCLC funds will be used with other federal, state and local programs to achieve project outcomes is clear and feasible. Contributions are substantiated through letters of commitment. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20
F	Description of prior experience or promise of success for each partner is relevant. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20
G	Description of how program was developed and will be carried out in active collaboration with the leadership and staff targeted students attend is clear and feasible. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20

PAGE SUBTOTAL _____

PART 6C — PROJECT DESIGN—(MANAGEMENT PLAN CONT.)

		INADEQUATE (Information not provided)	WEAK (Lacks sufficient information)	MARGINAL (Requires additional clarification)	GOOD (Clear & complete)	EXCELLENT (Well conceived & thoroughly developed)
	Maximum Possible Points—Part C--20	0-4	5-8	9-12	13-16	17-20
H	Description of how the applicant will collaborate with other agencies to provide services and the plan to assemble a community advisory board is clear and feasible. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20
I	SUSTAINABILITY: Extent to which a preliminary plan for how the community learning center will continue after grant funding ends (sustainability) is described, including current and / or planned partnerships. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20
J	Description of investments by collaborative partners after grant funding ends is realistic and varied. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20
K	EQUITABLE ACCESS: *A fee for services is addressed. If a fee structure is proposed it includes a sliding scale and scholarship mechanism. Justify your score: <i>*Indicates "all or nothing" scoring: no = 0, yes = 20</i>	0				20
L	The plan for equitable access and participation for students, teachers, family members and other program beneficiaries with special needs is clear and appropriate, and considered barriers such as gender, race, national origin, color, disability and age. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20
M	A plan for outreach and to eliminate barriers that could impede equitable access to participation in services / educational development activities due to <u>limited English proficiency</u> among students and family members is clear and appropriate. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20

Page Subtotal _____

PART 6C — PROJECT DESIGN—(MANAGEMENT PLAN CONT.)

		INADEQUATE (Information not provided)	WEAK (Lacks sufficient information)	MARGINAL (Requires additional clarification)	GOOD (Clear & complete)	EXCELLENT (Well conceived & thoroughly developed)
	Maximum Possible Points—Part C--20	0-4	5-8	9-12	13-16	17-20
N	Description of steps that will be taken to ensure equitable access to programs and services for non-public school youth who meet the eligibility requirements of the 21 st CCLC is clear and appropriate. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20
O	SITE LOCATION: *Documentation was provided that the project location(s) is/are either a school building or an equally safe and accessible location as identified by adherence (or a plan to adhere) to the Health & Welfare childcare licensing requirements. Justify your score: <i>*Indicates "all or nothing" scoring: no = 0, yes = 20</i>	0				20
P	*Description of the location and space in which the proposed activities will take place is provided, including a letter of commitment from the school principal or Community Based Organization (CBO) director that the program will have access to needed space and resources. Justify your score: <i>*Indicates "all or nothing" scoring: no = 0, yes = 20</i>	0				20
Q	*The applicant proposes services at a school site(s), or if applicant proposes to provide services at a non-school site(s), evidence is provided that: 1) the program will be as available and accessible as it would be at the school site, and 2) the school district and collaborating partners are in agreement on the alternate learning center site(s). Justify your score: <i>*Indicates "all or nothing" scoring: no = 0, yes = 20</i>	0				20
R	The applicant proposes services at a school site(s), or if applicant proposes to provide services at a non-school site(s), a plan is provided for communication between the alternate site(s) and the schools the students attend, including how the applicant will: 1) assure the alignment of an academic component with the state/local standards and curriculum, 2) access necessary student academic records, 3) assure that the participants were in attendance during the regular school day, 4) share information on students' progress between school-day and 21 st CCLC program staff and families, 5) facilitate communication between program staff and families, and 6) provide evidence that transportation costs of a school versus non-school-based program was considered when deciding on the program location. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20

Page Subtotal _____

Applicant _____

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PART 6C — PROJECT DESIGN—(MANAGEMENT PLAN CONT.)

		INADEQUATE (Information not provided)	WEAK (Lacks sufficient information)	MARGINAL (Requires additional clarification)	GOOD (Clear & complete)	EXCELLENT (Well conceived & thoroughly developed)
	Maximum Possible Points – Part C - 20	0-4	5-8	9-12	13-16	17-20
S	FISCAL MANAGEMENT: The fiscal agent for the grant is identified (for non- school district school fiscal agencies) evidence is provided that the proposed fiscal agent has previous experience administering local, state or federal grants of similar dollar value, proven fiduciary responsibility as demonstrated through annual audits, and partnerships with the school district(s) and the school site(s) to be served. Justify your score:	0 1 2 3 4	5 6 7 8	9 10 11 12	13 14 15 16	17 18 19 20
T	Sub-Total Part C Calculation	Sub-Total Part C _____ ÷ 19 =				
	Total Project Design Part 6A (15 Pts. Maximum Possible)					
	Total Project Design Part 6B (15 Pts. Maximum Possible)					
	Total Project Design Part 6C (20 Pts. Maximum Possible)					
	TOTAL POINTS—PROJECT DESIGN (50 Maximum Possible)					

Applicant _____

Application # _____

Team: A B C D E F

Reader #: 1 2 3 4 5 6

PART 7 — EVALUATION

		INADEQUATE (Information not provided)	WEAK (Lacks sufficient information)	MARGINAL (Requires additional clarification)	GOOD (Clear & complete)	EXCELLENT (Well conceived & thoroughly developed)
	Maximum Possible Points--15	0-3	4-6	7-9	10-12	13-15
A	A description of the plans for evaluating program success, including tools and techniques to be used and gathering input from parents, staff, teachers, community members and students is clear and feasible. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15
B	A description of how the evaluation results and input will be used to refine and strengthen the program is clear and feasible. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15
C	A description of the plan to ensure school district and collaborating partners will share data required by the evaluation component is clear and feasible. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15
D	Plans for annual and activity specific dissemination of project progress / results to stakeholders and others are clear and feasible. Justify your score:	0 1 2 3	4 5 6	7 8 9	10 11 12	13 14 15
	Sub-Total (15 Points Maximum Possible)					
E	Sub-Total Calculation	Sub-Total _____ ÷ 4 = _____				
	TOTAL POINTS—EVALUATION (15 Maximum Possible)					

PART 8A — RESOURCES/BUDGET—(ADEQUACY OF RESOURCES)

		INADEQUATE (Information not provided)	WEAK (Lacks sufficient information)	MARGINAL (Requires additional clarification)	GOOD (Clear & complete)	EXCELLENT (Well conceived & thoroughly developed)
	Maximum Possible Points--5	0-1	2	3	4	5
A	Narrative of the resources and personnel allocated for the activities listed in the Plan of Operation Table is reasonable and necessary. Justify your score:	0 1	2	3	4	5
B	Description of how existing school and other resources will be used to carry out project activities is clear and feasible. Justify your score:	0 1	2	3	4	5
C	Description of the adequacy of the budget to meet needs in the following areas is reasonable and necessary: staffing, staff development, program implementation, supplies, and transportation. Justify your score:	0 1	2	3	4	5
D	Evidence is provided of sufficient in-kind/matching funds in years 4 and 5 to continue the original level of service to original number of students proposed to be served. Justify your score:	0 1	2	3	4	5
E	*A minimum of 30% in kind match per year is identified, including from whom the match will be provided. Justify your score: <i>*Indicates "all or nothing" scoring: no = 0, yes = 5</i>	0				5
F	*Ownership of equipment / property purchased with 21 st CCLC funds is addressed. Justify your score: <i>*Indicates "all or nothing" scoring: no = 0, yes = 5</i>	0				5
	Sub-total Part A (5 Points Maximum Possible)					
G	Sub-Total Part A Calculation	Sub-Total Part A _____ ÷ 6 = _____				

PART 8B — RESOURCES/BUDGET—(BUDGET)

		INADEQUATE (Information not provided)	WEAK (Lacks sufficient information)	MARGINAL (Requires additional clarification)	GOOD (Clear & complete)	EXCELLENT (Well conceived & thoroughly developed)
	Maximum Possible Points—Part B--10	0-2	3-4	5-6	7-8	9-10
A	Budget is complete, detailed, and free of errors. Justify your score:	0 1 2	3 4	5 6	7 8	9 10
B	Justification for grant fund expenditures include detail, itemization and are reasonable and necessary. Justify your score:	0 1 2	3 4	5 6	7 8	9 10
C	*Justification for in-kind/matching fund expenditures provides detail and itemization. Justify your score: <i>*Indicates "all or nothing" scoring: no = 0, yes = 10</i>	0				10
D	*Mandatory budget items (student transportation and staff development) are included in either the grant funds requested or in-kind/matching section. Justify your score: <i>*Indicates "all or nothing" scoring: no = 0, yes = 10</i>	0				10
E	*Restricted cost items, if budgeted, were within allowable limits or a waiver was requested in Part 8A—Adequacy of Resources. Justify your score: <i>*Indicates "all or nothing" scoring: no = 0, yes = 10</i>	0				10
F	*No non-allowable costs were included in the budget. Justify your score: <i>*Indicates "all or nothing" scoring: no = 0, yes = 10</i>	0				10
G	Sub-Total Part B (10 Points Maximum Possible)					
	Sub-total Part B Calculation	Sub-Total Part B _____ ÷ 6 = _____				
	Total Budget Part A (5 Points Maximum Possible)					
	Total Budget Part B (10 Points Maximum Possible)					
	TOTAL POINTS—BUDGET (15 Maximum Possible)					

PART 9 — CURRENT STATE 21ST CCLC GRANTEES ONLY (No Points Awarded)

- Not Applicable
- Applicable

Information Requested	Information Provided
Identification of project goals, including student attendance.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Evidence of goal achievement since grant inception based on the most recent state 21 st CCLC annual yearly progress report data available.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Extent to which project goals/objectives, including student attendance, were met year-to-date in the 2007-2008 school year.	<input type="checkbox"/> Yes <input type="checkbox"/> No

Comments: