

## **SECTION G-J: DEFINITIONS**

**ANNUAL PERFORMANCE REPORT (APR)** – Two purposes: 1) demonstrate that substantial progress has been made toward meeting the objectives of the project as outlined in the Grant Application. 2) collection of quantitative and qualitative data that address the performance indicators.

**APPLICANT** - In general, an individual or organization would be considered an applicant if they are a provider or beneficiary of tangible goods or services provided by grant funding and are one of the aforementioned eligible applicants.

**AUTHORIZED APPLICANT REPRESENTATIVE** - An authorized representative of the applicant represents the applicant organization or consortium and will sign the "Statement of Assurances Signature Page" (A-24). For a consortium, an authorized representative for each co- applicant is also required to sign the "Consortia Partners Signature Page" (A-26).

**BIA** - Bureau of Indian Affairs.

**BUDGET** - The applicant's financial plan (including budget summary and justification), which shows the proposed use of funds for carrying out the project objectives and activities for each proposed year of the project.

**CBO** - Community-based organization such as the United Way, Girls Club, and foundations.

**CENTER:** the physical location where services will be provided.

**COMMUNITY LEARNING CENTER** - A community learning center offers academic, artistic, and cultural enrichment opportunities to students and their families when school is not in session (before-school, after-school, or during holidays or summer recess). According to section 4201 (b)(1) of the program statute, a community learning center assists students in meeting State and local academic achievement standards in core academic subjects such as reading and mathematics, by providing the students with opportunities for academic enrichment. Centers also provide students with a broad array of other activities such as drug and violence prevention, counseling, art, music, recreation, technology, and character education programs, during periods when school is not in session. Community learning centers must also serve the families of participating students, e.g., through family literacy programs.

**CONSORTIUM OR COOPERATIVE** - A group of eligible applicants that, for the purposes of the grant, have joined together to conduct the proposed activities.

**EDGAR** - Education Department General Administrative Regulations (EDGAR). The U.S. Department of Education code of federal regulations. These regulations may be reviewed in their entirety at <http://www.ed.gov/policy/fund/reg/edgarReg/edgar.pdf>.

**ELIGIBLE EXPENDITURES** - Expenditures by the grant recipient(s) may be charged to the project only if they are in payment of an obligation incurred during the project period, conform to the approved budget, and comply with minimum requirements of federal and state statutes, SDE rules and regulations, and 21st CCLC policies.

**EQUIPMENT** - A movable or portable item, implement, device or machine designed for a specific purpose, which meets the following conditions:

- ◆ Retains original shape and appearance with use and is nonconsumable,
- ◆ Generally is repairable,
- ◆ Does not lose its identity,
- ◆ Is a necessary adaptation to upgrade an existing item of equipment in order to maintain current technology, and

- ◆ Is used to enhance classroom teaching, improve instructional management, or enhance district-wide administration.

**ESEA-** The Elementary and Secondary Education Act (ESEA).

**EXTENDED CONTRACT TIME/STIPEND PAYMENT** - Payments (base wage plus benefits) made for grant-related work performed by employees of the applicant(s) outside of the normally contracted work time and assigned duties.

**FBO** - Faith-based organization including churches, religious or parochial schools, and faith-based groups.

**FORMATIVE EVALUATION** - Formative evaluation entails the collection of data throughout the project period to assess ongoing progress (e.g., quarterly) toward project objectives. Formative evaluation data is used to make decisions about programmatic changes that might improve the project's impact.

**FREE AND REDUCED PRICE MEALS** – Are free meals or reduced priced meals available to children eligible under federal guidelines. Those guidelines are based on family size and income or benefits such as Food Stamps or Temporary Assistance to Needy Families.

**GRANT AWARD NOTIFICATION (GAN)** - A contract documenting the grant recipient, amount of the grant award and other identifying information, grant period, standard and special terms and conditions of the award. The GAN is signed by the primary applicant representative, any co-applicant representatives on behalf of the respective board(s) of the applicant(s) and is countersigned by a 21st CCLC representative.

**GRANT RECIPIENT** - An eligible applicant or cooperative of eligible applicants in the State of Idaho, which has/have written a funded project under the policies and procedures established for the Idaho 21st CCLC grant program.

**IDAHO MANAGEMENT/EVALUATION SYSTEM** – Required data collection (developed by SDE) – describes project activities, accomplishments, and student learning outcomes among the data. Necessary for an Annual Performance Report (APR) and 8% of grant fund is set aside per grantee for this system.

**IN-KIND/MATCHING CONTRIBUTIONS** - In-kind or matching funds contributed within the project duration for the benefit of the project activities. In-kind contributions may include services, paid staff time, instructional materials, equipment, or supplies, which will be donated for the implementation of activities, specified in the proposal. Matching funds include monies that will be donated on behalf of the applicant for activities specified in the proposal, if the proposal is funded.

**INSTRUCTIONAL MATERIALS** - Non-equipment items that may include reference books, film rentals, prepared video and audiotapes, and necessary duplicated materials.

**IRI** – Idaho Reading Indicator

**ISAT** – Idaho Standard Achievement Tests – Required statewide testing for second through tenth grade students. Given in Fall and Spring of school year.

**LEA** - For the purposes of the 21st CCLC program, local education agency (LEA) is defined as a public school, private school, or charter school in Idaho.

**LOCAL GRANTS** - 21st CCLC awards granted by the Idaho Department of Education.

**NCLB** - The Federal No Child Left Behind Act of 2001.

**NON-PROFIT EDUCATIONAL ORGANIZATION** - an Idaho non-profit corporation, duly incorporated and in good standing pursuant to Idaho Statutes §30-3-1, *et. seq.*; which has a current tax exempt status pursuant to IRS Code 501 (C)(3), and which is organized for educational purposes.

**OMB** – Office of Management and Budget

**PARAPROFESSIONAL** - An employee, not the teacher, who provides instructional support in the program.

**PARTNERS** - A person or organization that furnishes support to the program either in the form of capital (equipment, supplies, cash, donations), labor (volunteer) or advocacy thus contributing the success of the program.

**PROGRAM INCOME** - Net income received by the grantee directly generated by a grant-supported activity or interest earned on a grant balance.

**PROJECT** - A project is a proposal that is funded as evidenced by the signature of an authorized Idaho Department of Education (SDE) representative on a Grant Award Notification. Signatures of the SDE representative, the authorized applicant representative, and all pertinent co-applicant representatives on the Grant Award Notification complete the contract, binding both the eligible recipient(s) to the accomplishment of the project's objectives and activities.

**PROJECT DIRECTOR** - The project director is the person who will be directly responsible for the day-to-day operations of the project and has primary responsibility for ensuring that the activities funded by the major competitive grant take place.

**PROJECT DURATION** - The length of time for which the project's funding has been authorized (five years).

**PROJECT TEAM** - The project team is made up of personnel and/or consultants involved in conducting the project.

**PROJECT YEAR** - An annual period within a project duration that corresponds to the grant start date (July 1 -June 30).

**PROPOSAL** - An eligible recipient's request for funding under the policies and procedures established for the Idaho 21st Century Community Learning Centers Grant Program.

**SCHOOL DISTRICT** - For the purposes of the 21st CCLC program, is defined as a public or private school system organized to provide education in elementary and/or secondary grades.

**SCHOOL FISCAL YEAR** – July 1 through June 30.

**SCHOOL IMPROVEMENT PLAN** - A long-term plan that identifies priority areas for learning improvement (target area goals) as well as an action plan that delineates the steps a district will take to address the target area goals.

**SCIENCE-BASED PROGRAMS** – Programs that have been reviewed by experts in the field according to predetermined standards of empirical research. They are theory-based, have sound research methodology, and can demonstrate that effects are clearly linked to the program itself and not to extraneous factors, elements, or events.

**SDE** - State education agency (i.e., the Idaho Department of Education).

**SITE:** the over arching program.

**STATE FISCAL YEAR** - July 1 through June 30.

**STIPEND/EXTENDED CONTRACT TIME PAYMENT** - Payments (base wage plus benefits) made for grant-related work performed by employees of the applicant outside of the normally contracted work time and assigned duties.

**SUMMATIVE EVALUATION** - At the conclusion of the project, summative evaluation strategies are used to measure the changes that occurred as a result of the project. Summative evaluation data is compared to baseline data to show how successful the project was in achieving the expected outcomes.

**TEACHER** - A holder of a public or non-public teaching certificate issued pursuant to Idaho Code 33-1201.

**TITLE I** - A federal program under NCLB improving the academic achievement of the disadvantaged.

**TITLE I SCHOOL DESIGNATED AS IN NEED OF IMPROVEMENT** - A school that has not met adequate yearly progress, per Title I, for the last two consecutive years (2005-06 and 2006-07).

**TITLE I SCHOOLWIDE PROGRAM** - A schoolwide program permits a high-poverty school to use funds from Title I, Part A and other federal education program funds and resources to upgrade the entire educational program of the school in order to raise academic achievement for all the students. This contrasts with a Title I targeted assistance program, through which Title I, Part A funds are used only for supplementary educational services for eligible children who are failing or at risk of failing to meet state standards.

A school with a Title I schoolwide program is one that:

- ◆ serves a participating attendance area or is a participating school under section 1113 of Title I of P .L. 107-110, No Child Left Behind Act, and
- ◆ has at least 40% of the children enrolled in the school or residing in the school attendance area from low-income families.

**USDOE** - United States Department of Education or Federal Department of Education.