

Materials & Resources for Special Education Programs

What Will You Have in Your School in Each Area?

This document is intended to assist charter schools to identify their needs related to materials and resources that are often required in order to meet the needs of students with disabilities.

I. Reading

1. Core Reading

2. Supplemental Reading - Corrective/ Remedial

3. Functional Living/ Survival Reading

4. Reading – Computer Software

II. English/Language Arts

1. Core English/ Language Arts

2. Supplemental Materials – Corrective/Remedial

3. Functional Living English

4. Language Arts – Computer Word Processing

III. Basic Math

1. Core Math

2. Supplemental Materials – Remedial/Corrective

3. Functional Living Math

4. Math – Computer Software

IV. Science

1. Core Text

2. Supplemental Materials – Remedial/Corrective

3. Science – Computer Software

V. Social Studies/History/Economics/Government/Geography

1. Core Social Studies

2. Supplemental Materials – Remedial/Corrective

3. Computer Software

VI. Career/Vocational

VII. Social/Emotional/Behavior – Affect Curriculum

VIII. Equipment – e.g. Alternate Keyboard, Computers, etc.

IX. Supplies – e.g. Accommodations – Pencil grips, Colored Overlays, etc.

1st Year Charter Schools Special Education Program Requirements Checklist

TASK	Completion Timeline	Status – To Do’s	Evidence
Chapter 2 - FAPE			
1. CHARTER SCHOOL has demonstrated nondiscriminatory enrollment procedures.			
2. CHARTER SCHOOL has sent written notice to the SDE of opening date.			
3. CHARTER SCHOOL has sent SDE accurate estimate of opening enrollment number and sp ed enrollment.			
4. CHARTER SCHOOL has acquired a low SES enrollment number even if free & reduced lunch is not offered.			
5. CHARTER SCHOOL has a budget including revenues & expenditures for the exceptional child program from state & federal funds.			
6. CHARTER SCHOOL has adopted a Special Education Manual consisting of a set of policies and procedures meeting all state and federal requirements.			
7. CHARTER SCHOOL has developed a school handbook that contains information about the special education program.			
8. CHARTER SCHOOL has a school handbook informing public that the school maintains confidentiality as required by FERPA.			
Chapter 3 – Child Find			
9. CHARTER SCHOOL has demonstrated that there is a process in place for Child Find by requesting parents to identify if student has an IEP during enrollment.			

TASK	Completion Timeline	Status – To Do’s	Evidence
10. CHARTER SCHOOL has requested all special education records from previous schools.			
11. CHARTER SCHOOL has a pre-referral system that documents interventions tried and outcome of those efforts.			
12. CHARTER SCHOOL has a referral process to consider special education for students suspected of having disability.			
Chapter 4 – Evaluation & Eligibility			
13. CHARTER SCHOOL has reviewed all eligibility reports for enrolled students who may have special needs.			
14. CHARTER SCHOOL conducted re-evaluations if a student was suspected as no longer meeting eligibility criteria.			
15. CHARTER SCHOOL has hired or arranged for possible contracts with qualified personnel to complete comprehensive evaluations.			
16. CHARTER SCHOOL has purchased or has access to variety of assessment tools & methods needed for all disability categories.			
17. CHARTER SCHOOL has facilities for administering a variety of assessments.			
Chapter 5 & 6 – IEPs & Continuum of Services			
18. CHARTER SCHOOL has reviewed all IEPs and revised only if necessary.			
19. CHARTER SCHOOL has determined the # of staff needed to provide all special education and related services as identified on all IEPs.			

TASK	Completion Timeline	Status – To Do’s	Evidence
20. CHARTER SCHOOL has all services in place by the first day of the school year.			
21. CHARTER SCHOOL has a continuum of settings, e.g. general ed classroom, special classes, therapy room			
22. CHARTER SCHOOL’s facilities and instructional materials are accessible to all students with disabilities.			
Chapter 10 - Personnel			
23. CHARTER SCHOOL has adequate administration support and assigned all administrative responsibilities for the operation of the special education program.			
24. CHARTER SCHOOL has professional development plan for staff to meet needs of students with disabilities.			
Chapter 11 – Parent & Student Rights			
25. CHARTER SCHOOL has the procedural safeguard notice disseminated to all parents of a student with a disability.			
Chapter 12 - Discipline			
26. CHARTER SCHOOL administration and governing board are knowledgeable about all the IDEA discipline requirements.			

**This checklist is not an exhaustive list of all requirements necessary to implement an exceptional child program according to the regulations set forth in state and federal laws. It is intended to highlight requirements and activities that require early planning and actions for the governing boards of charter schools and school administrators.

