

## **SPECIAL MILK REIMBURSEMENT CLAIMING OPTIONS 2009 - 2010**

The Special Milk Program is available to all children who do not have access to the National School Breakfast or Lunch programs. Special Milk reimbursement for school year 2009-10 is \$0.16 per 8 ounce serving or full cost reimbursement for children qualified as free on income application. The reimbursement rate changes yearly in July.

You have two choices in administering the program:

1. Collect free applications

If you collect free applications, then you must count each child as they receive milk and claim them in the proper category, free or paid. By doing this, you can receive reimbursement for the actual cost of your milk for the cartons served to children qualified as free. The current reimbursement rate will apply for the children who do not qualify as free. This method requires Point of Service counting as the children receive their milk in order to be able to count and claim them correctly by category.

2. Do not collect free applications

If you do not collect free applications for the children in the milk program, you must claim all the children "Paid" on the claim form. You will be reimbursed for each 8 oz. serving of milk at the current rate of reimbursement. This method only requires that the number of 8 oz. servings of milk be counted. This is the easier method, but you may receive a lesser amount of milk reimbursement.

You may charge the children a yearly milk fee. The amount would be figured by applying the cost of a carton of milk minus the 8 oz. milk reimbursement rate multiplied by days of school. This will equal the yearly milk fee. The general fund can collect the yearly fee and Food Service can then bill the general fund each month for the number of milks served.

**Example:** \$0.23 cost per carton minus \$0.16 (FY2010 reimbursement rate) = \$ .07

\$ .07 difference multiplied by 170 school days = \$11.90.

Round \$11.90 to \$12.00 per year for milk.

There is now an edit check that assures that you cannot claim free in the CNP 2000 claim system if you do not collect free milk applications.

If you have any questions, please contact the State Agency at (208)332-6820.