

PUBLIC RELEASE FOR THE SPECIAL MILK PROGRAM
(Make appropriate changes as applicable to reflect your program data)

This is the public release that was sent to **(Names of news media outlets and major employers contemplating layoffs)** on _____ **(date)**_____.

(Local school [district]) today announced its' policy for free milk for children unable to pay the full price for milk served under the Special Milk Program. Each school and the office of the **(central office)** has a copy of the policy, which may be reviewed by any interested party.

The following household size and income criteria will be used in determining eligibility. Children from households whose income is at or below the levels shown are eligible for free milk.

INCOME CHART			
Effective July 1, 2009 to June 30, 2010			
Household Size	Annual	Monthly	Weekly
1	14,079	1,174	271
2	18,941	1,579	365
3	23,803	1,984	458
4	28,665	2,389	552
5	33,527	2,794	645
6	38,389	3,200	739
7	43,251	3,605	832
8	48,113	4,010	926
For each additional member add	+4,862	+406	+94

Application forms are being sent to all homes with a letter to parents or guardians. To apply for free milk, households should fill out the application and return it to the school. Additional copies are available from the principal's office in the school(s). The information provided on the application will be used for the purpose of determining eligibility and may be verified at any time during the school year by school or other program officials.

For school officials to determine eligibility, households receiving food stamps, Temporary Assistance for Families in Idaho (TAFI), or Food Distribution Program on Indian Reservations (FDPIR) must list the child's name, their food stamp, FDPIR, or TAFI must list: Names of all household members, the name and Social Security number of the primary wage earner or the household member who signs the application or indication that they do not have a Social

Security number, and all household income with the amount, source and frequency of the income received by each household member. The signature of the adult household member who signs the application certifies that the information provided is correct.

Applications may be submitted at any time during the year.

Under the provisions of the Special Milk Program **(title of determining official[s])** will review the applications and determine eligibility. Parents or guardians dissatisfied with the ruling of the official(s) may wish to discuss the decision with the determining official(s) on an informal basis. Parents wishing to make a formal appeal may make a request either orally or in writing to **(Name, address, and telephone number of the hearing official)** for a hearing on the decision.

In certain cases, foster children may also be eligible for school milk benefits. Each foster child requires a separate application. A determination will be made based on the foster child's personal use income.

The information provided by the household is confidential and will be used only for the purposes of determining eligibility and verifying data.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TYY). USDA is an equal opportunity provider and employer."