

**IDAHO STATE DEPARTMENT OF EDUCATION**  
**CURRICULAR MATERIALS (TEXTBOOK) ADOPTION PROCESS**  
**2009 Timeline/Deadlines**

- January 26, 2009** “Call to Bid” letter and form templates available at:  
[http://www.sde.idaho.gov/site/curricular\\_materials/](http://www.sde.idaho.gov/site/curricular_materials/) This letter announces content/subject areas to be reviewed and instructions for submitting materials for 2009 adoption in Idaho.  
**Main subject/content areas for 2009 are: Humanities and Fine Arts** (*see categories in call-to-bid letter*); **HIV/Health Education; Physical Education; and Drivers Education Interim Subject/Content** is Mathematics PreK-12 (Evidence Based & Traditional) and Professional Technical Education (*see categories in Call-to-Bid letter*). Keyboarding and **Annual Subject/Content areas** are Computer Applications and Limited English Proficiency (LEP). *Call-to-Bid Letter, Submission/Bid Form, Brief Form, Form B, Form M (in Word) are located at [http://www.sde.idaho.gov/site/curricular\\_materials/](http://www.sde.idaho.gov/site/curricular_materials/).*
- March 31, 2009** **Deadline:** Submission/Bid Form, Brief Form(s), Forms B, M, “Evidence of Effectiveness” (efficacy studies) and submission fee payment to:  
  
Val Fenske, Curricular Materials Coordinator  
Idaho State Department of Education  
650 West State Street, 2<sup>nd</sup> Floor  
Curriculum & Technology Center Library  
Boise, ID 83702
- May 1, 2009** **Deadline:** **One (1) copy Student & Teacher Text** to: Val Fenske (Address noted above) (Small sampling of ancillaries, optional) If Text is available in Electronic format, print copy is not required.
- June 5, 2009** **Deadline:** **One (1) complete set of samples** to: ATTN: Val Fenske  
**Shipments will only be accepted May 15- June 5** **2009 Idaho Textbook Adoption**  
**Warehouse receiving hours: 8AM-4:30 PM** Peasley Transfer & Storage Co.  
Phone: 208-375-0961 111 N. Curtis Road  
Boise, ID 83706
- June 5, 2009** **Deadline:** **Correlations to Idaho Content Standards for the main component(s) only – 1 hard copy and an electronic copy.** Ship to: Val Fenske, at above address. Please label box accordingly.
- June 15-19, 2009** Curricular Materials Selection Committee [nineteen (19) members] meets in Boise, Idaho. Subject area specialists from around the state will join the Committee and together they will review and evaluate materials submitted for adoption. Committee recommendations are then sent to the Idaho State Board of Education for formal adoption.
- August 20-21, 2009** Idaho State Board of Education receives Selection Committee recommendations for formal adoption of materials for Idaho Schools.
- August 28, 2009** Contracts mailed to publishing companies with copy of Bid Form highlighting any changes made by Committee. Main adoption effective dates: September 1, 2009 – December 31, 2015.
- September 18, 2009** **Deadline:** **Signed Contracts** from publishing companies to State Department of Education. If signed contracts are not returned by the deadline date, materials will be pulled from the Curriculum Library, deleted from the Adoption Guide, and the adoption process for those materials will be deemed null and void (submission fee will not be refunded).
- October 23, 2009** **Deadline:** **Student Edition and Teacher’s Edition ONLY (main component) for all materials placed under contract (small sampling of ancillaries at publisher’s option)** Shipped to seven (7) Idaho Regional Centers. *Regional Center addresses available at [http://www.sde.idaho.gov/site/curricular\\_materials/cm\\_docs/REGIONAL%20CENTERS%20LISTING.pdf](http://www.sde.idaho.gov/site/curricular_materials/cm_docs/REGIONAL%20CENTERS%20LISTING.pdf) or in “Call-to-Bid” letter.*
- October 15-29, 2009** **Annual Curricular Materials “Textbook” Caravan** showcasing newly adopted materials will be held in Moscow (15<sup>th</sup>), Boise (27<sup>th</sup>), Twin Falls (28<sup>th</sup>), and Idaho Falls (29<sup>th</sup>).
- December 1, 2009** Adoption Guide listing by content and subject areas, of newly adopted materials posted to web page at [http://www.sde.idaho.gov/site/curricular\\_materials/adoption\\_guide.htm](http://www.sde.idaho.gov/site/curricular_materials/adoption_guide.htm)