

# 2009-2010 Timetable

- ✓ **Last Friday in September** - a "snapshot" in time
- ✓ **October 15<sup>th</sup>** - District submits initial data to the State Department of Education (SDE)
- ✓ **ASAP** - SDE provides returns most current data on your 2010 certificated personnel
- ✓ **November 1<sup>st</sup>** - District submits initial data to SDE with HQT data fields completed on assignment records.
- ✓ **November 15<sup>th</sup>** - SDE provides districts with preliminary reports
- ✓ **December 15<sup>th</sup>** - **All** corrections to SDE (**final**)
- ✓ **December 31<sup>st</sup>** - SDE must report HQT to the feds
- ✓ **December 31<sup>st</sup>** - Settled contracts info due
- ✓ **February 15<sup>th</sup>** - Districts receive Salary Based Apportionment and Benefit Apportionment payment based on your IBEDS data