

**IBEDS 2010**

**WHAT'S NEW**

**IBEDS – 2010**

**How You Report Staff**

**Not Much**

**With just a few minor changes to be discussed as  
we go along in this presentation**

# 2009-2010 Timetable

Same as last year

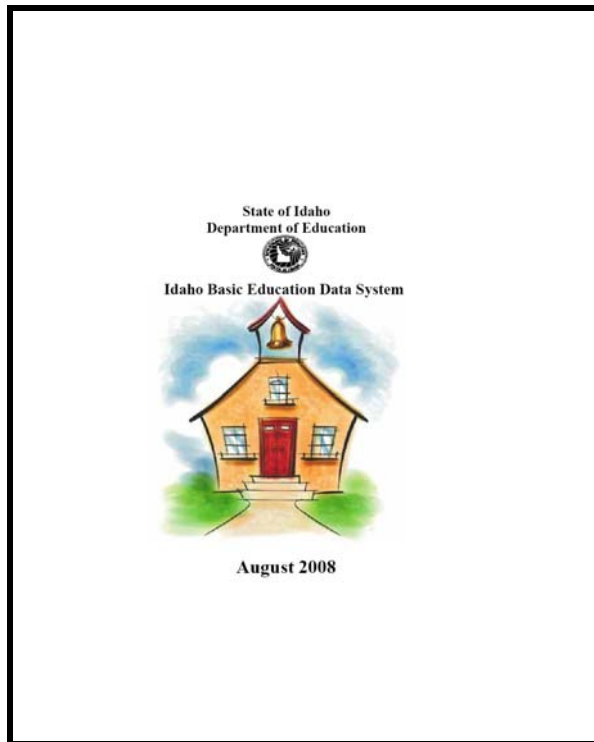
- ✓ **Last Friday in September** - a "snapshot" in time
- ✓ **October 15<sup>th</sup>** - District submits initial data to the State Department of Education (SDE)
- ✓ **ASAP** - SDE provides returns most current data on your 2009 certificated personnel
- ✓ **November 1<sup>st</sup>** - District submits initial data to SDE with HQT data fields completed on assignment records.
- ✓ **November 15<sup>th</sup>** - SDE provides districts with preliminary reports
- ✓ **December 15<sup>th</sup>** - **All** corrections to SDE (**final**)
- ✓ **December 31<sup>st</sup>** - SDE must report HQT to the feds
- ✓ **December 31<sup>st</sup>** - Settled contracts info due
- ✓ **February 15<sup>th</sup>** - Districts receive Salary Based Apportionment and Benefit Apportionment payment based on your IBEDS data

# Available Tools

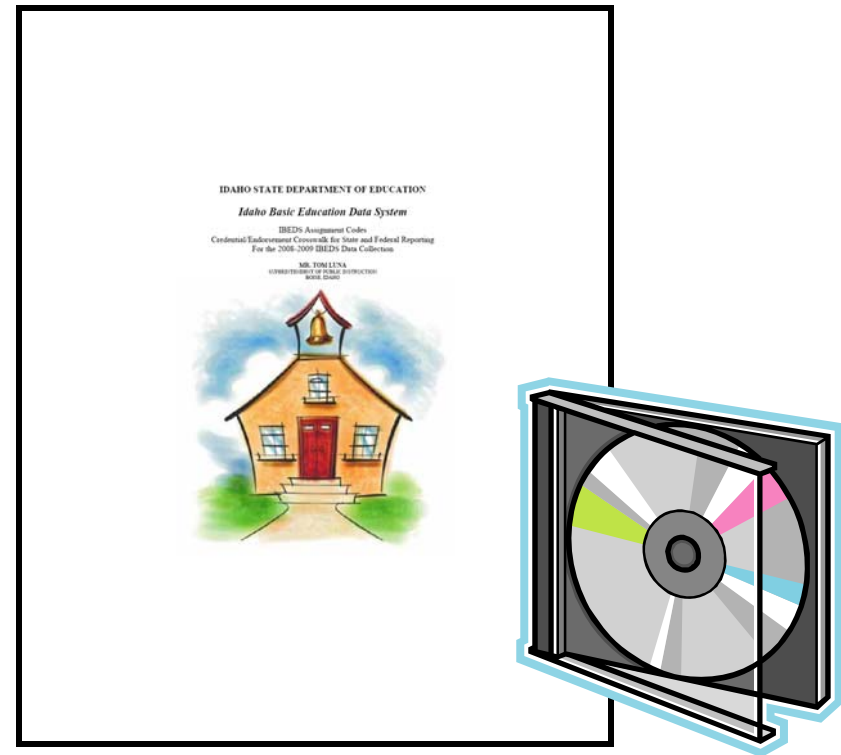
## Available on the Web at

<http://www.sde.idaho.gov/DataCollection/IBEDS/default.asp>

IBEDS Manual -  
August 2009



IBEDS Assignment/Endorsement  
Manual- August 2009



# Assignment Record

## Personnel Information

Pers. Info Pers. List Ed. Hist Cert. Empl **Assignmnts** Certifications Ncert Empl Alt Cert Alt Ncert

2008

NEW FIELD

HQT

PERSONNEL INFORMATION: PUBLIC, JOHN

School: DIAN JOI Base Days: FTE: 1.00

Contract: 1 Contract 2: 0 0 0.00

Buttons: Add, Update, Save, Cancel, Delete

Per iod	Assign Code	Building	Grade	Comb Class	Aide Hours	Male Students					Female Students					HQT
						W	B	H	N	A	W	B	H	N	A	
1	0850	501	10	N	0	0	0	0	0	0	0	0	0	0	0	
2	0516	501	9	N	0	7	0	0	0	0	5	0	2	0	0	
3	0503	501	11	N	0	4	1	0	0	0	1	0	2	0	0	
4	0517	501	11	N	0	8	1	2	0	0	2	0	1	0	0	
6	0518	503	11	N	0	3	0	2	0	0	13	0	4	0	0	
7	0514	503	11	N	0	5	0	0	0	0	10	0	1	0	0	
8	0513	503	10	N	0	5	0	0	0	0	5	0	3	0	0	
				N	0	0	0	0	0	0	0	0	0	0	0	
				N	0	0	0	0	0	0	0	0	0	0	0	

Sch Year	District	Contract	FTE
2003	002	1	1.00
2002	002	1	1.00

Basic Education Data System

Personnel Information Supporting Tables State Reports Federal Reports Accreditation Reports Statistical Reports

Edit Reports Funding Formula Data Export/Import System Control

# Assignment Record

Personnel Information

Pers. Info Pers. List Ed. Hist Cert. Empl **Assignmnts** Certifications Ncert Empl Alt Cert Alt Ncert

School: PUBLIC, JOHN

2008

**NEW FIELD**

HQT

Contract: 1 Contract 2: 0 0 0.00

Per iod	Assign Code	Building	Grade	Comb Class	Aide Hours	Male Students					Female Students								
						W	B	H	N	A	W	B	H	N	A				
1	08																		
2	05																		
3	05																		
4	05																		
6	05																		
7	05																		
8	05																		

The "HQT" column has been used in 2008 & 2009 to collect HOUSSE And other alternative means of Being considered federally HQT - When this field is reported, for Certain HQT codes this data becomes Permanent record - **Make sure it's Accurate**

Start

5:29 PM

Basic Education Data System

Personnel Information Supporting Tables State Reports Federal Reports Accreditation Reports Statistical Reports

Edit Reports Funding Formula Data Export/Import System Control

# Assignment Record

Personnel Information

Pers. Info Pers. List Ed. Hist Cert. Empl **Assignmtns** Certifications Ncert Empl Alt Cert Alt Ncert

School: PUBLIC, JOHN

2008

**NEW FIELD**

Contract: 1 Contract 2: 0 0 0.00

**HQT**

DO NOT PLACE ANYTHING IN THE HQT COLUMN WITH YOUR INITIAL 2010 SUBMISSION DUE OCT. 15<sup>TH</sup>

**IF YOU DO, WE'LL REMOVE IT!**

COMPLETE (IF NECESSARY) ONCE WE RETURN THE FILES TO YOU AFTER OCT 15<sup>TH</sup> - YOU'LL THEN BE ABLE TO RUN THE CREDENTIAL DEFICIENCY REPORTS.

Period	Example Students			HQT
	H	N	A	
1	0	0	0	
2	2	0	0	
3	2	0	0	
4	1	0	0	
6	4	0	0	
7	1	0	0	
8	3	0	0	
	0	0	0	
	0	0	0	

Start

5:29 PM

State of Idaho  
Department of Education  
Idaho Basic Education Data System  
Certification By Administrator of Record

**MUST BE COMPLETED AND RETURNED ONCE 2010 IBEDS DATA COLLECTION  
IS COMPLETED (no later than December 15, 2009)**

DISTRICT/CHARTER NAME : \_\_\_\_\_

DISTRICT/CHARTER NAME: \_\_\_\_\_

SALARY NEGOTIATIONS:

Has your district finished salary negotiations?

Yes  No

**Note:** If “no”, then IBEDS should be reported under the current contract salary schedule.

CERTIFICATE OF CORRECTNESS:

I certify that I have reviewed the 2009-2010 school year preliminary IBEDS reports dated November \_\_\_\_, 2009 and affirm the data submitted reflects the activities of the district/charter as of the last week in September and are in accordance with the laws, rules and regulations governing the IBEDS data collection procedure.

Any items to be considered for changes to these reports have been noted on the “Personnel Employment Report” and have been approved by me (initial each item and return that page to the Idaho Department of Education).

I affirm that the salaries and wages reported properly reflect the contract in effect as of December 15, 2009 and include all anticipated compensation to be paid each employee paid through the payroll system.

\_\_\_\_\_  
Superintendent/Charter Administrator

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Submit this form by December 15th to:

State Department of Education  
Public School Finance – IBEDS  
P.O. Box 83720  
Boise, ID 83720-0027

# Change

# Form 1

# Certification

# By

# Administrator

# of Record

# Form 1 Certification By Administrator of Record

- Due by December 15<sup>th</sup>
- Must be signed by the Administrator of Record (Superintendent, Charter Administrator)
- After 2010 IBEDS data collection is completed

State of Idaho  
Department of Education  
Idaho Basic Education Data System  
Certification By Administrator of Record

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\_\_\_\_\_  
Superintendent/Charter Administrator

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Submit this form by December 15th to:**  
State Department of Education  
Public School Finance – IBEDS  
P.O. Box 83720  
Boise, ID 83720-0027

# Form 1 Certification By Administrator of Record

- Due by December 15<sup>th</sup>
- Must be signed by the Administrator of Record (Superintendent, Charter Administrator)
  - **Exceptions (by Clerk)**
    - #191 Prairie
    - #365 Pleasant Valley
    - #383 Arbon
    - #416 Three Creek
- After 2010 IBEDS data collection is completed

State of Idaho  
Department of Education  
Idaho Basic Education Data System  
Certification By Administrator of Record

**MUST BE COMPLETED AND RETURNED ONCE 2010 IBEDS DATA COLLECTION IS COMPLETED (no later than December 15, 2009)**

DISTRICT/CHARTER NAME : \_\_\_\_\_

DISTRICT/CHARTER NAME: \_\_\_\_\_

SALARY NEGOTIATIONS:  
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\_\_\_\_\_  
Superintendent/Charter Administrator

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Submit this form by December 15th to:**  
State Department of Education  
Public School Finance – IBEDS  
P.O. Box 83720  
Boise, ID 83720-0027

# Funding Source 09 Other State and Local

**caution**

- Use **ONLY** if the funds are **not** included as a part of the Public School Appropriation
- **Examples**
  - Drivers Education (A separate Appropriation)
  - Child Nutrition/School Lunch (Prohibited by Idaho Code)
  - Pupil Transportation (Prohibited by Idaho Code)
  - State Professional Technical (A separate Appropriation)
  - State/Local Grants (i.e. – Katherine Albertson, Governor's Grants)

# Funding Source 09

## Other State and Local

- Use **ONLY** if the funds are **not** included as a part of the Public School Appropriation
- **DO NOT USE** for
  - State Technology Funds
  - State Safe and Drug Free funds
- Note – These are included in the Public School Appropriation

# **Funding Source 20 - NEW**

## **- Other State and Local**

- **State Funding Purposes only**
- **Districts Only**
- **Instructional Staff Only**
  - “For the period July 1, 2009, through June 30, 2011, only, a district may shift up to two and sixty-three hundredths percent (2.63%) of the positions funded pursuant to subsection (2) of this section to federal funds, without a reduction in the number of funded positions being imposed.” I.C. 33-1004(5)(g)
- **Consult your Superintendent/Business Manager for proper use of this funding source**

# New Assignment Codes

- 31049 - Athletic Facilitator (restricted)
- 53000 - General Science 7-8
  - Not for high school graduation credits
- IB Codes
  - International Advanced Placement

# Inactive Assignment Codes

- 08049 PE – Other
- 02057 Algebra III
- 04052 World History & Geography
- 04061 World Area Studies
- 04102 Early U.S. History
- 04103 Modern U.S. History
- 04199 U.S. Government/Politics/Law
- 04305 Social Studies
- 10004 Computer Applications
- 51003 Language Arts 7th Gr.
- 51004 Language Arts 8th Gr.
- 54052 World History & Geography
- 60004 Computer Applications

# Inactive Assignment Codes

See Suggested Alternative Assignment Code

- 08049 PE – Other

- 0205

- 0405

- 0406

- 0410

- 0410

- 0419

- 0430

- 1000

- 5100

- 51004 Language Arts 8th Gr.

- 54052 World History & Geography

- 60004 Computer Applications

Idaho Department of Education  
Suggested Alternative Assignment Codes  
For State Funding Purposes  
2009-2010 School Year

00003 Early Childhood-Regular (ages 3-5)	01150 Applied English/Communications
00083 Early Childhood Ed- Special Ed	01155 Communications
00037 Visual Arts (Gr. 1-5)	01197 Speech-Indep Study
00035 Arts and/or Crafts	01151 Public Speaking
00038 Visual Arts (Gr. 6)	01198 Speech-Work Experience
00036 Arts and/or Crafts	01151 Public Speaking
00073 Title I-Early Childhood (ages 3-5)	01199 Speech
00083 Early Childhood Ed- Special Ed	01151 Public Speaking
01009 Language Arts Laboratory	01201 English Morphology/Grammar
01001 English I(9th grade)	01001 English I(9th grade)
01010 Language Arts Skills-Special Ed	01202 History of the English Language
01982 English – Special Ed 9-12	01001 English I(9th grade)
01055 American Literature/History	01203 English- SAT Preparation
01054 American Literature	22002 State Test Prep

# Updated Terminology Name Changes

- **From ~**

- “Reading”



- **TO ~**

- “Literacy”

- English As a Second  
Language (ESL)



- **English As A New  
Language (ENL)**

- English/Language Arts



- **English**

- Native American  
Language



- **American Indian  
Language**

# Last Year Certain Endorsements Recognized as State HQT

See August 2009 IBEDS Manual for Full Listing

Idaho Department of Education  
Crosswalk – IBEDS Assignment Codes to Endorsement Codes  
Last year Endorsements Codes to be Recognized (Highlighted in Yellow)  
For State Funding Purposes  
2009-2010 School Year

## 00012 Language Arts-Elementary (Gr. 6)

7010-K/8 or 7011-1/8

7120 English 6/12 or 8120 English 6/9

7135 Debate 6/12 (2009-2010 Only)

7136 Speech 6/12 (2009-2010 Only)

7141 Comm/Drama 6/12 (2009-2010 Only)

8136 Speech 6/9 (2009-2010 Only)

8141 Comm/Drama 6/9 (2009-2010 Only)

## 00035 Arts and/or Crafts/Visual Arts (Gr. 1-5)

Valid Idaho Certificate (2009-2010 only)

7009-K/3, 7010-K/8 or 7011-1/8

7851 Art K/12

## 00036 Arts and/or Crafts/Visual Arts (Gr. 6)

Valid Idaho Certificate (2009-2010 only)

7010-K/8 or 7011-1/8

7851 Art K/12

7852 Art 6/12 or 8852 Art 6/9

7853 Arts & Crafts 6/12

## 02056 Algebra II (Gr. 9-12)

7300 Mathematics 6/12 or 8300 Mathematics 6/9

7320 Basic Mathematics 6/12 (2009-2010 only)

8320 Basic Math 6/9 (2009-2010 only)

## 03159 Physical Science (Gr. 9-12)

7420 Natural Science 6/12

7421 Biological Science 6/12 (2009-2010 Only)

7430 Physical Science 6/12

7450 Physics 6/12

8420 Natural Science 6/9

8421 Biological Science 6/9 (2009-2010 Only)

8430 Physical Science 6/9

8450 Physics 6/9

## 05199 Visual Arts (Gr. 9-12)

7134 Journalism 6/12 (2009-2010 Only)

7851 Art K/12

7852 Art 6/12

7853 Arts & Crafts 6/12 or 8853 Art 6/9

7870 Photography 6/12 (2009-2010 Only)

8134 Journalism 6/9 (2009-2010 Only)

## 32150 Community Resource Worker (All grades)

Valid Idaho Certificate (2009-2010 Only)

Valid Social Worker License

7015 Adv Counselor K/12

7022 Std Counselor K/12

7026 Social Worker K/12

## **New – I.C. 33-1004(5)(f)**

### **Virtual Education**

- (f) A district may utilize up to five percent (5%) of the moneys associated with positions funded pursuant to subsection (2) of this section to defray the cost of providing virtual education coursework, including virtual dual credit coursework, without a reduction in the number of funded positions being imposed.

# New – I.C. 33-1004(5)(f) Virtual Education

- (f) A district may utilize up to five percent (5%)

positi

(2) of

provid

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witho

funded positions being imposed.

**Do Not Include in 2010 IBEDS Data Collection**

**Virtual Education –these are NOT your employees**

**Affect Salary Based Apportionment Only**

**Documentation will be required**

**More information to follow**

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# Change - Personnel Record

To meet new federal Race/Ethnicity Regs

**Personnel Information**

Pers. Info | Pers. Ljst | Ed. HJst | Cert. Empl | Assignment | Certification | Next Empl | Alt Cert | Alt Next | ParaProf

SSN: - -

Name-Last:  First:  Middle:

Address:  Address-2:

City:  State:  Zip: -

Birth Date: / / Gender:  Male  Female

Ethnicity:

White  Hispanic  Asian  Black

American Indian or Alaska Native  Native Hawaiian or Pacific Islander

Initial Certification Year:  Year of Degree Claimed:

Institution where highest degree obtained:

State where highest degree obtained: ID

Most recent year receiving college transcript credits:

# Change - Personnel Record

To meet new federal Race/Ethnicity Regs

**Personnel Information**

Pers. Info | Pers. Ljst | Ed. HJst | Cert. Empl | Assignm

SSN: - -

Name-Last: Address: City: State: Birth Date: / / Gender:  Male  Female

Ethnicity:  White  Hispanic  Asian  Black  
 American Indian or Alaska Native  Native Hawaiian or Pacific Islander

Initial Certification Year: Year of Degree Claimed: Institution where highest degree obtained: State where highest degree obtained: ID Most recent year receiving college transcript credits:

ParaProf

Can select one or more Ethnic Categories

# Change - Personnel Record

- Optional ~ 2010
- Mandatory ~ 2011
- We are providing you tools to begin collecting this data
- More instructions to come

**Personnel Information**

Pers. Info | Pers. List | Ed. Hist | Cert. Empl | Assl

SSN: --

Name-Last:  First:

Address:  Add:

City:  State:

Birth Date: / / Gender:  Male  Female

Ethnicity:

White  Hispanic  Asian  Black

American Indian or Alaska Native  Native Hawaiian or Pacific Islander

Initial Certification Year:  Year of Degree Claimed:

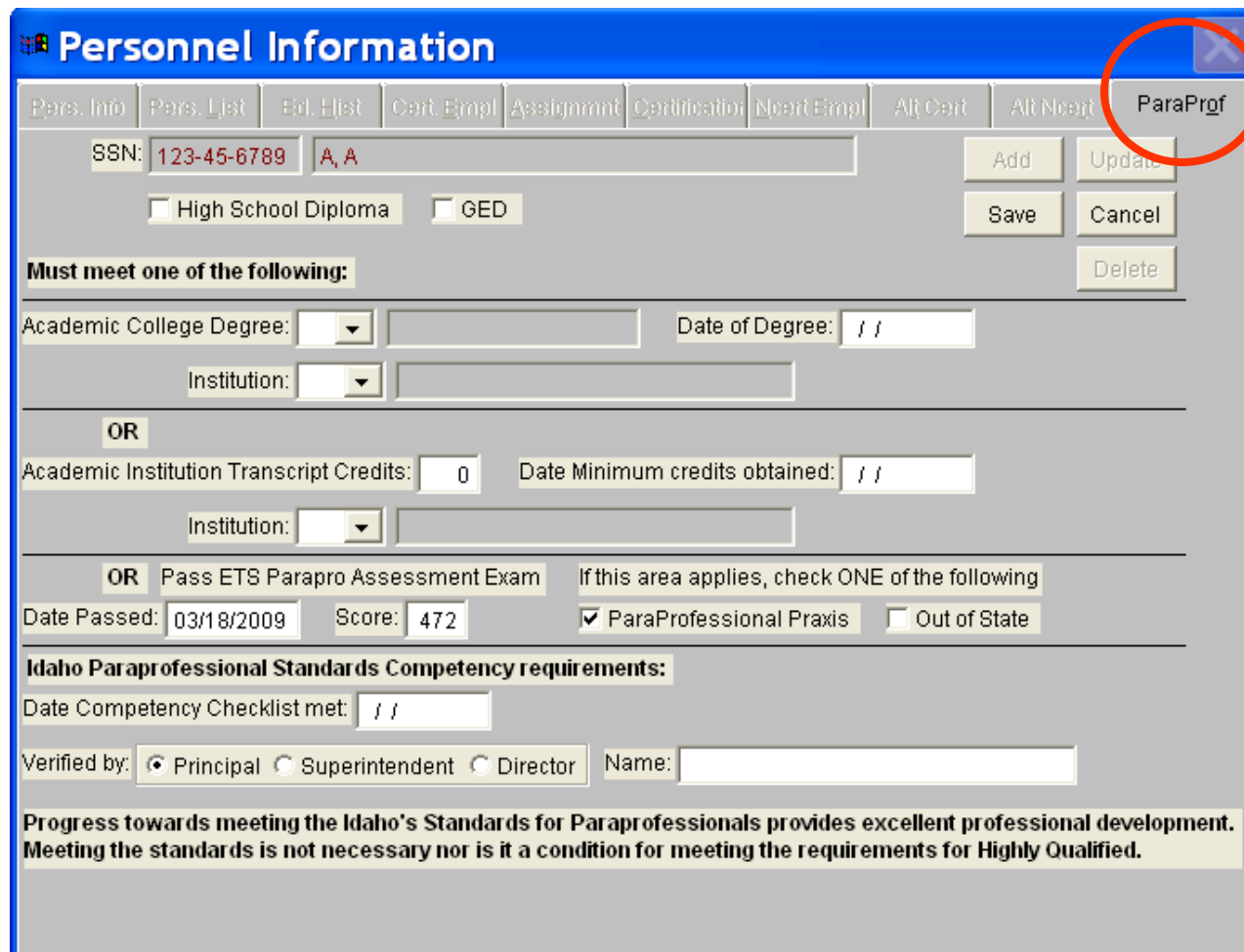
Institution where highest degree obtained:

State where highest degree obtained: ID

Most recent year receiving college transcript credits:

# Change – Paraprofessional Record

To meet State & Federal Paraprofessional Requirements



**Personnel Information**

Pers. Info | Pers. List | Ed. Hist | Cert. Empl | Assignment | Certification | Next Empl | Alt Cert | Alt Next | **ParaProf**

SSN: 123-45-6789 | A, A

High School Diploma  GED

Buttons: Add, Update, Save, Cancel, Delete

**Must meet one of the following:**

Academic College Degree: [dropdown] [text] Date of Degree: [text]

Institution: [dropdown] [text]

**OR**

Academic Institution Transcript Credits: [text: 0] Date Minimum credits obtained: [text: ]

Institution: [dropdown] [text]

**OR** Pass ETS Parapro Assessment Exam If this area applies, check ONE of the following

Date Passed: [text: 03/18/2009] Score: [text: 472]  ParaProfessional Praxis  Out of State

**Idaho Paraprofessional Standards Competency requirements:**

Date Competency Checklist met: [text: ]

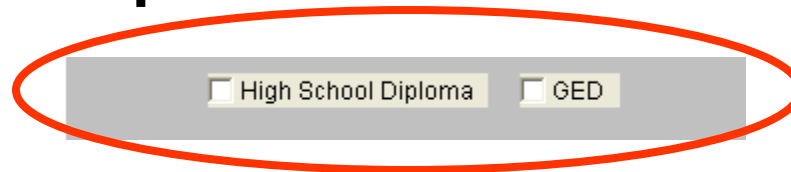
Verified by:  Principal  Superintendent  Director Name: [text: ]

Progress towards meeting the Idaho's Standards for Paraprofessionals provides excellent professional development. Meeting the standards is not necessary nor is it a condition for meeting the requirements for Highly Qualified.

# Change – Paraprofessional Record

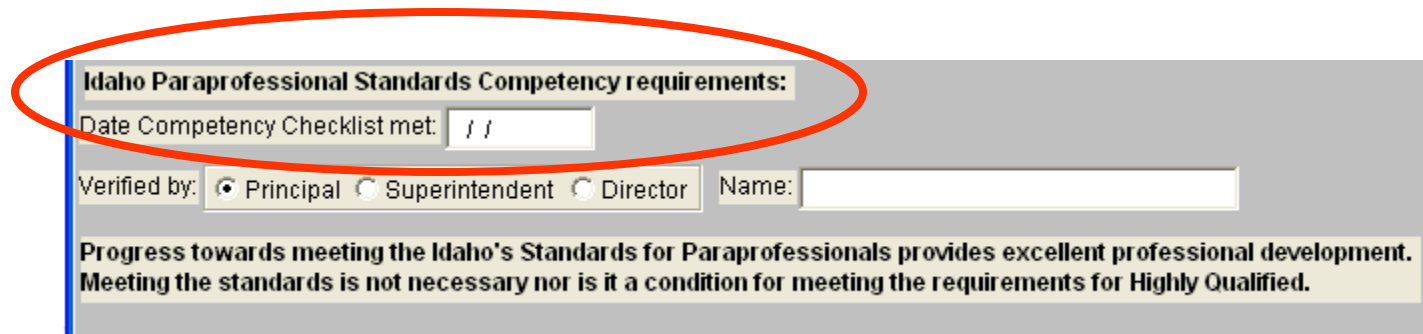
To meet State & Federal Paraprofessional Requirements

New – High School Diploma or GED?



High School Diploma  GED

Idaho Paraprofessional Standards Competency Requirements



Idaho Paraprofessional Standards Competency requirements:  
Date Competency Checklist met:   
Verified by:  Principal  Superintendent  Director Name:   
Progress towards meeting the Idaho's Standards for Paraprofessionals provides excellent professional development. Meeting the standards is not necessary nor is it a condition for meeting the requirements for Highly Qualified.

# Change – Paraprofessional Record

To meet State & Federal Paraprofessional Requirements

New – Hig

**Questions?**

**Contact Marcia Beckman**

Idaho Par  
Require

**(208) 332-6953**

Idaho Paraprofessional Standards Competency requirements:

Date Competency Checklist met:

Verified by:  Principal  Superintendent  Director Name:

Progress towards meeting the Idaho's Standards for Paraprofessionals provides excellent professional development. Meeting the standards is not necessary nor is it a condition for meeting the requirements for Highly Qualified.

# Education and History Record

**No Change**

Report Actual Degree, Additional  
College Credits and Completed  
Experience as

**ACTUAL**

# Education and History Record

- **No Change: Report Actual**
- Report Actual Degree, Additional College Credits and Completed Experience as
- **FoxPro (Salary Based Apportionment)**
  - Will mathematically make the adjustment when it calculates the administrative index and the instructional index

# Contact Information

- **Myrna Holgate/Kathy Vincen**
  - Phone – 208-332-6845
  - Fax – 208-334-2228
  - Email – [mlholgate@sde.idaho.gov](mailto:mlholgate@sde.idaho.gov) or [klvincen@sde.idaho.gov](mailto:klvincen@sde.idaho.gov)
  - Mail
    - Idaho Department of Education
    - Public School Finance
    - P.O. Box 83720
    - Boise, Idaho 83720-0027