



STATE DEPARTMENT OF EDUCATION

P.O. BOX 83720
BOISE, IDAHO 83720-0027

TOM LUNA
STATE SUPERINTENDENT
PUBLIC INSTRUCTION

July 30, 2009

TO: Superintendents, Principals, Business Managers, Charter School Administrators, Title I Directors, Special Education Directors, Testing Coordinators, Technology Coordinators and Public Information Officers

FROM: Tom Luna, Superintendent of Public Instruction

RE: Weekly E-Newsletter

IN THIS REPORT:

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REGISTER NOW FOR THE ANNUAL SUPERINTENDENTS' MEETING (GO TO TOP)

Registration is now open for the 2009 Annual Superintendents' Meeting. The deadline to register is **August 7, 2009**.

The meeting will be held Thursday, August 13 at the Meridian School District offices. Please visit http://www.sde.idaho.gov/site/meetings_events/ to register. A full agenda is available online. If you have problems registering online, please e-mail your name, title, district and the breakout sessions you would like to attend to mrmcgrath@sde.idaho.gov.

On Friday, August 14, the State Department of Education will host the 2009 New Superintendents' Meeting for all new superintendents and charter school administrators. To register, please send an e-mail to mrmcgrath@sde.idaho.gov.

NEW GRANT REIMBURSEMENT APPLICATION TRAINING NEXT WEEK (GO TO TOP)

The State Department of Education is working to incorporate the reporting requirements for the American Recovery and Reinvestment Act (ARRA) funding into the Grant Reimbursement Application.

To help explain these requirements and for further training on how to use the application, the Department is hosting a webinar on Tuesday, August 4 from 9 a.m. to 11 a.m. MT. It is critical for business managers from districts/schools receiving ARRA funding (including ARRA State Stabilization and ARRA School Lunch Equipment funds) to view this training before submitting ARRA reimbursement requests.

For those unable to attend, we will record the webinar and make it available on our web site. Please be aware that every district/school will be required to have a DUNS number in order to receive ARRA funding, which can be obtained at



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<http://fedgov.dnb.com/webform/displayHomePage.do>. The full process for obtaining a DUNS number will also be covered in the webinar.

To access the webinar, go to the IdahoLive tab of the IDLA website (www.IdahoDigitalLearning.org) and click on "Room Access" on the left under Quick Links, then click on "ASPEN Room."

Participation in this session requires a computer with internet access as well as a headset or speakers. To be able to speak with the presenter, you will also need a microphone. A headset and microphone is ideal, however you can participate without having a microphone. Please take a moment prior to the meeting to run the setup wizard (<http://67.202.210.70/wizard/launcher.cgi?wc=wms>) to ensure compatibility between your machine and the meeting room. Logging in as a participant, you will not need a password. If you have any issues and/or questions about accessing the webinar feel free to e-mail idaholive@idla.k12.id.us or call 1-800-927-8158.

SUPERINTENDENT'S SCHEDULE (GO TO TOP)

- Superintendent Luna has no public appearances scheduled next week.

WHAT'S NEW (GO TO TOP)

Conference for Hispanic students and parents -- The Idaho Commission on Hispanic Affairs is hosting the "Emerging Hispanic Students and Parents in Education" conference from 9 a.m. to 4 p.m. on October 20-21, 2009 at the Best Western Caldwell Inn & Suites. The conference will focus on academic transitions, cultural awareness, cultural sensitivity, cultural competency and parental involvement. The conference is open to counselors, administrators, paraprofessionals, superintendents and anyone working directly with Hispanic students who would benefit from this training. For more information, contact Juan Saldana at (208) 334-2147 or juan.saldana@icah.idaho.gov.

REMINDERS (GO TO TOP)

- **Data Acquisition Calendar now posted** -- The 2009-2010 Data Acquisition Calendar is now available on the State Department of Education's web site. Please visit <http://www.sde.idaho.gov/site/administrators.htm> and click the link in the menu on the left of the screen. This calendar provides the various due dates required by state and federal laws, rules and regulations.
- **IDOC instructor job openings** -- The Idaho Department of Correction is currently looking for three temporary instructors to provide GED/Vocational skills to probationers/parolees at the parole office locations in Coeur d'Alene, Caldwell, and Boise. These positions will work approximately 26 hours per week for the duration of up to one year. To learn more, please visit <http://dhr.idaho.gov/dhrapp/stateJobs/TemporaryOpenings.aspx>.
- **Update IDCI Database** -- School and district officials are encouraged to visit the Idaho District Contact Information database and update all contact information for the upcoming school year. Please visit



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http://www.sde.idaho.gov/site/data_collection.htm and click on the "Idaho District Contact Information" link. Instructions for using IDCI are posted at the top of the web page.

- **Free Person-Centered Planning (PCP) Services** - The Council on Developmental Disabilities is pleased to announce the availability of expert person-centered planning facilitators around Idaho. Thirteen people have just completed intensive training to become Person-Centered Planning (PCP) Specialists and will work with adults and transition-age youth (14-18) with developmental disabilities who live in Idaho communities. Person-centered planning is a valuable tool used to help individuals with developmental disabilities create a plan for support and services that is focused on their life goals and dreams. This service is free to individuals and their families. Contact information for PCP Specialists can be found at <http://www.idahocdh.org/dnn/personcenteredplanning>.
- **Upcoming Transportation Workshops** – The State Department of Education, School Transportation Division will be holding the following trainings and workshops this summer. Pre-registration is required. Visit <http://www.sde.idaho.gov/site/transportation/> and select a workshop below the Summer Workshop Registration heading. If you have questions, please contact Angela Tracy at atracy@sde.idaho.gov or (208) 332-6851.
 - Bus Driver Training Workshops: August 3 in Blackfoot, August 5 in Marsh Valley, August 7 in Burley, August 10 in Boise, August 12 in Coeur d'Alene, and August 14 in Moscow. Cost is \$40 for trainers and \$30 for bus drivers. Training topics include loading/unloading procedures and driver/student relationships.
 - Reimbursement Workshops: August 4 in Blackfoot, August 6 in Burley, August 11 in Coeur d'Alene, August 13 in Moscow, and August 18 in Boise. Training topics include transportation supervisor training, reimbursement formula changes, block grant, and new Reimbursement Claim form.
- **Mathematics of Personal Finance Professional Development** -- Mathematics teachers wishing to use the new Mathematics of Personal Finance content standards can attend a free professional development opportunity in Boise on August 18, 2009. These math content standards can be used as the basis for a district developed math course that will satisfy the new high school graduation requirement in mathematics for ninth graders entering school in the fall of 2009. For more information and online registration, please visit <http://www.sde.state.id.us/site/math/> or contact Amanda Salazar at adsalazar@sde.idaho.gov or (208) 332-6974.

UPCOMING DEADLINES (GO TO TOP)

- **August 10, 2009** -- The date the Professional Standards Commission Authorization Committee will meet to review Alternative Authorization – Teacher to New Certificate requests. Please submit complete application packets to Cina Lackey, Alternative Authorization Coordinator, prior to that date. If you have questions, please contact Cina Lackey at (208) 332-6936 or CLackey@sde.idaho.gov. You can mail applications to:
State Department of Education
ATTN: Cina Lackey
PO Box 83720
Boise, ID 83720-0027
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- **August 13, 2009** -- The date of the 2009 Annual Superintendents' Meeting. Mark your calendars! More details to come.
- **August 15, 2009** – The Title I-A Annual Performance Report is due from all LEAs. Please complete this report online at this website:
<https://www.sde.idaho.gov/datacollection/title1apr/>. The report can be found via our Title I website underneath the Title I-A Annual Reports' subheading and through the Data Collection website. You will need a separate password however, in order to access your report, which is separate from the CIP Tool and WISE Tool. Please contact Tyrel Trainor at (208) 332-6942 or tstrainor@sde.idaho.gov if you should have any questions or if you need to know your Title I-A Annual Performance Report password.
- **August 15, 2009** – The Title I-A Summer Extended Time Report is due from all LEAs that had summer or extended programs during the 2008-2009 school year. The report is located as a word document on our Title I website underneath the Title I-A Annual Reports' subheading that expands when you select it (towards the bottom of the screen) http://www.sde.idaho.gov/site/title_one/. Please contact Tyrel Trainor at (208) 332-6942 or tstrainor@sde.idaho.gov if you should have any questions about this report.
- **August 15, 2009** – The Title I, Part D, Subparts 1 and 2 Neglected or Delinquent Evaluations for State agencies and Local Education Agencies are due from all State agencies and LEAs which received Title I, Part D funds for the 2008-2009 school year. Please complete this report found on the Neglected or Delinquent website at this location: <http://www.sde.idaho.gov/site/neglected/>. Instructions are also posted with the evaluations. The report can be found as a separate subheading under Surveys. Please mail and submit your completed report to Tyrel Trainor, Administrative Assistant, NCLB Idaho State Department of Education PO Box 83720 Boise, ID 83720-0027. You may also contact Tyrel Trainor at (208) 332-6942 or tstrainor@sde.idaho.gov if you should have any questions.
- **October 31, 2009** -- The deadline to apply for awards up to \$500 for Teacher Scholarships and Classroom Mini-Grants from Northwest Professional Educators. All educators are eligible for the awards. Each teacher must submit a short application describing the continuing education opportunity or class project, an itemized budget, and the academic benefit for students. Teachers may obtain applications by filling out a contact form on the NWPE website at www.nwpe.org. All awards are competitive.
- **December 31, 2009** -- The deadline to apply for \$250 New Classroom Start-Up Grants from Northwest Professional Educators. Teachers new to their district or grade level are eligible for the awards. Each teacher submits a short application describing their needs for setting up their classroom. Teachers may obtain applications by filling out a contact form on the NWPE website at www.nwpe.org. All awards are competitive.
- **September 30, 2009** -- The deadline to apply for the American Association of School Administrators National Superintendent of the Year Program, which pays tribute to the talent and vision of the men and women who lead the nation's public schools. The maximum award is \$10,000. For more information, please visit <http://www.aasa.org/awards/content1.cfm?ItemNumber=890>.
- **November 20, 2009** -- The deadline to postmark an application for the 2009 Qwest Foundation for Education Grant, which is awarded to Idaho K-12 public school classroom educators who demonstrate innovative uses of technology in the classroom. Visit http://www.sde.idaho.gov/site/tech_services/grants_contracts.htm to download



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the application form. If you have questions, please contact Jimmy Takata at (208) 332-6937 or JTakata@sde.idaho.gov.