



STATE DEPARTMENT OF EDUCATION

P.O. BOX 83720
BOISE, IDAHO 83720-0027

TOM LUNA
STATE SUPERINTENDENT
PUBLIC INSTRUCTION

Memorandum

Date: Thursday, September 10, 2009
To: Federal Program Directors
From: Joan MacMillan, Parent Involvement Coordinator

Dear Directors,

The Idaho State Department of Education has developed a new online School Accountability Report Card. With this new, user-friendly application, school districts and schools will no longer be required to fill out and post the old templates. In accordance with federal regulations, the new online Report Card provides the necessary data on student achievement and staffing for every public school, district and the state. The new Report Card is located at www.sde.idaho.gov/reportcard.

Per state and federal regulations, all public schools and districts are required to disseminate the School Accountability Report Cards to the public. Below, the State Department of Education has created guidance and expectations for how each LEA can meet these requirements

We are continually working on ways to improve the report card, and we welcome your suggestions and feedback. We do anticipate having it available in Spanish in the near future. For further questions or comments about the School Accountability Report Cards please contact Joan MacMillan, Parent Involvement Coordinator, at jemacmillan@sde.idaho.gov or 208-332-6917.

Dissemination

Federal law requires that the School Accountability Report Card be publicly disseminated to all schools in the district and to all parents of students attending those schools, and to make it widely available through public means (posting on the Internet, distribution to the media, and distribution through public agencies, etc).

The report cards must be available through each district's website and each school's website. It is recommended that a district/school link directly to their respective report card in order to take a visitor straight to the district/school's information instead of the report card welcome page, i.e. Castleford School would link to <https://www.sde.idaho.gov/reportcard/Index/2008/417/0185> instead of linking to www.sde.idaho.gov/reportcard.

Assurance

For the 2009-2010 School Year:

Districts in year one of the three year monitoring cycle will have an onsite review, and the LEA will be asked to provide evidence demonstrating how it publicly disseminated the annual report card. Because actual evidence of dissemination will be reviewed, a separate assurance page is not required.

Districts in year two of the three year monitoring cycle will be conducting a self-assessment during which the LEA will review its program and maintain evidence in evaluating the compliance status of each indicator utilizing the monitoring tool (this includes the indicator for dissemination of the report card). Each LEA will submit to the SDE a copy of the monitoring tool reflecting their completed self-assessment accompanied by signatures of the superintendent and federal program director attesting that the information is true and correct, and a separate



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assurance page for the report card is not required. *For more information about monitoring or the self-assessment please visit the program monitoring webpage http://www.sde.idaho.gov/site/nclb/program_monitoring.htm or contact Karen Seay Coordinator for Title I and Homeless Education at kjseay@sde.idaho.gov or 208-332-6978.* Districts in year three of the three year monitoring cycle will be required to submit an assurance page attesting that the annual report card has been disseminated in compliance with NCLB law. The assurance page is available under "School Accountability Report Cards" on the Title I page of the SDE website at and will need to be returned to the SDE by November 2, 2009. http://www.sde.idaho.gov/site/title_one/

For the 2010-2011 School Year and continuing:

Separate assurance pages for the annual report card will no longer be required. The onsite review or attestation page with the self-assessment will sufficiently assure the SDE that the report cards have been publicly disseminated.

For further questions about the School Accountability Report Cards please contact Joan MacMillan, Parent Involvement Coordinator at jemacmillan@sde.idaho.gov or 208-332-6917.