



Web-based Portal 1.0
County User Guide
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Additional resources are available for on the Advanced Opportunities website
<http://www.sde.idaho.gov/student-engagement/advanced-ops/index.html>

Program Overview

8 in 6 Program

Students in grades 7 - 12 can be reimbursed for middle and high school overload courses. Students would then have opportunities to become Early Completers or qualify for the Mastery Advancement Program scholarship in high school.

Students may be reimbursed for up to:

- \$225 per course
- 2 courses per semester
- 4 courses per year
- 8 courses over the lifetime of the student's involvement in the program.

Overload courses must be in addition to the student's normal school day (12 credits minimum or the maximum course load offered during the regular school day). ***Students must sign out a [Declaration of Assurance](#) and turn it into their counselor to participate in the 8 in 6 program.***

Fast Forward Program

All juniors and seniors attending public high school in Idaho are eligible for state aid to pay for dual credit courses and college-credit bearing/professional technical exams.

Students may be reimbursed for up to:

- 3 dual credits for juniors or the financial equivalent of \$195 for exams
- 6 dual credits for seniors or the financial equivalent of \$390 for exams
- \$90 per exam

Dual Credit for Early Completers (i.e., Early Completers)

Students who have completed state graduation requirements* early, may use state aid to pay for dual credit courses and college-bearing/professional technical exams while still in high school.

Students may be reimbursed for up to:

- 18 dual credits per semester or 12 dual credits per trimester
- \$75 per credit
- 6 exams per semester or 4 exams per trimester
- \$90 per exam

*Eligibility requirement excludes senior project, and senior math.

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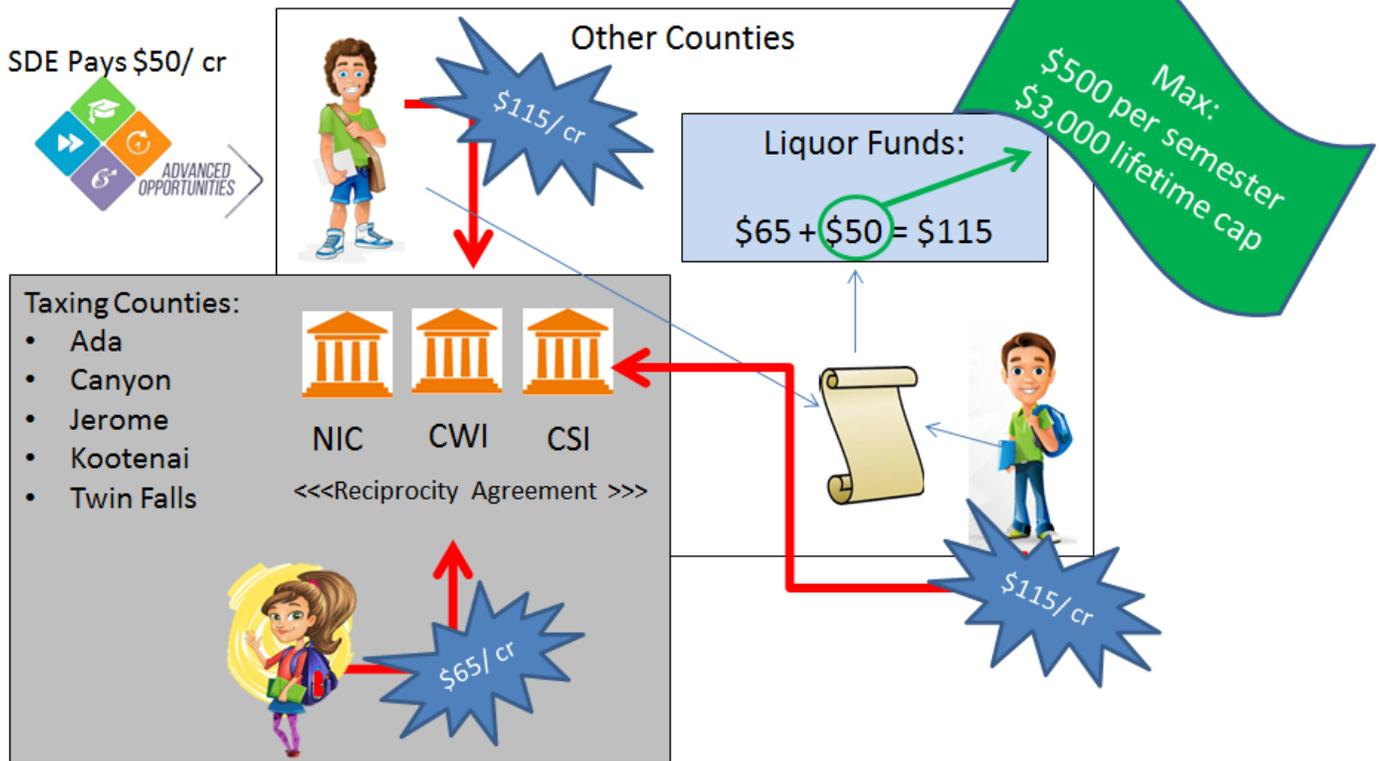
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County-Community Colleges-Advanced Opportunities



Rationale

Advanced Opportunities provides state aid for high school students to take advantage of college courses. Because counties are billed out-of-district tuition for students attending community college, counties are able to be reimbursed for courses taken with the assistance of these programs.

What is Out-of-District Tuition?

- There are three community colleges in the state of Idaho; North Idaho College, College of Western Idaho, and College of Southern Idaho. The existence of these colleges is largely dependent on the property taxes of their respective counties: Ada, Canyon, Jerome, Kootenai, and Twin Falls. Therefore, students who reside within these five counties are able to acquire dual credits at a cost of \$65 per credit. Students who live in the one of the other 39 counties, and attend community college, are charged an additional \$50 per credit, resulting in a final cost of \$115 per credit. According to Idaho code 33-2110A, counties are responsible to help students pay for a portion of this tuition, however a student must first prove their residency in the county by submitting a Certificate of Residence. A student is still responsible for \$65 per credit and the county covers the additional \$50 per credit. The county is responsible for providing this benefit to residents up to \$500 each semester, and a total of \$3,000 per resident.

Why is the SDE involved?

- Advanced Opportunities is a series of program that provide financial benefits to Idaho students to help pay for overload courses, dual credit courses, and various examinations. Due to the expansion of Advanced Opportunities, the number of dual credits taken by Idaho students has grown substantially, resulting in larger payments required by counties. In an effort to hold counties harmless, Idaho code 33-4602 authorized the State Department of Education (SDE) to reimburse counties for courses that were paid for using Advanced Opportunities funding.

What is the Advanced Opportunities Portal?

- To ensure that counties are accurately reimbursed for these students, counties are granted access to the Advanced Opportunities Portal. In this portal, counties can view courses that are taken by their residents. The portal provides a mechanism for counties to indicate whether or not a student has a Certificate of Residency on file, and also generates a detailed receipt for each payment made to counties the by the SDE.

Portal Access

Before accessing the portal, you will need to create an ISEE account with the SDE by going to: <http://www.sde.idaho.gov/tech-services/isee/index.html>. After creating an account, you will need to contact our IT department at (208) 332-6987 to gain access to the portal.

Upon entering the portal, you will find the following options across the top:

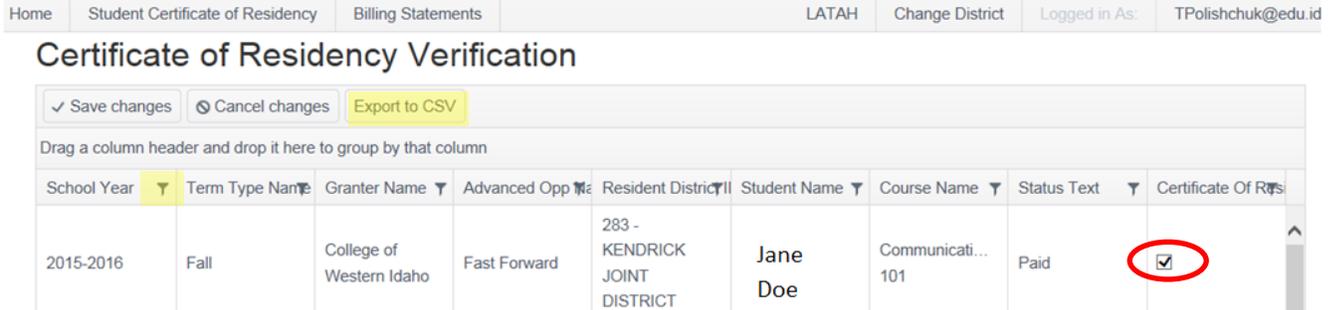


If you do not see these options, please contact our IT department to ensure that the correct role has been assigned to you.

Student Certificate of Residency

In this view, county users will see a list of students from their county who are taking courses at a community college.

As the courses are added to the cue, county users must verify whether or not the student has an approved Certificate of Residency. If the student’s certificate is approved, place a check mark in the box. If the student does not have an approved certificate on file, leave the box blank.



County users can search for specific students or courses by using the filter feature in each column. For additional search features this report can be exported into an Excel spreadsheet by selecting “Export to CSV”.

As students request funding for courses, their requests are processed at several different levels. As the course moves through the verification process, the status listed will change. When courses are entered by students and district personnel, they will go through the following status sequence.

Status	Description
<i>Pending Initial Approval</i>	<i>The student has submitted a reimbursement and the district/district hasn’t approved or denied it</i>
<i>School Level Approval Received</i>	<i>The school has approved the reimbursement, the entry is still editable by district users</i>
<i>Pending SDE Approval</i>	<i>The reimbursement has been submitted to SDE</i>
<i>Approved</i>	<i>The reimbursement has been approved by SDE and is being prepared for payment</i>
<i>Paid</i>	<i>The SDE has made a tuition payment to the college for this course</i>
<i>Denied</i>	<i>The school/district denied the reimbursement</i>
<i>Denied upon Revision</i>	<i>The reimbursement has been revised and denied</i>

Please note, that “paid” does not indicate payment to the county, but rather that payment has been made to the college on behalf of the student. A receipt courses paid to the county is located in the “Billing Statements” tab.

Deadlines

Throughout the semester, school districts may add, edit or delete courses. During school terms, county users can log into the portal and begin selecting students who have submitted Certificates of Residency. Be aware that data is subject to change until the school districts courses to the SDE. District submissions must be finalized by the following dates:

<i>Term</i>	<i>District Submission Date</i>
<i>Fall 2015 (Trimester 1)</i>	<i>December 4, 2015</i>
<i>Spring 2016 (Trimesters 2 & 3)</i>	<i>June 3, 2016</i>

After these submission dates, the county has ***five business days*** during which it must verify approval of Certificates of residency. Counties must log in during the following windows to complete this process.

<i>Term</i>	<i>Verification Window</i>
<i>Fall 2015 (Trimester 1)</i>	<i>December 7-11, 2015</i>
<i>Spring 2016 (Trimesters 2 & 3)</i>	<i>June 6-10, 2016</i>

*** When finished, please contact Tina Polishchuk at the SDE to indicate that your counties verification is complete.**

Billing Statements

The “Billing Statements” tab is a summary of all courses for which the county has received reimbursement.

Billing Review

This page shows data for courses that have been paid for by the state.

Export to CSV								
Drag a column header and drop it here to group by that column								
Billing Statement	Bill Paid To	Advanced Opportunity	Provider	Billing Item Type	Student	Student EdulID	Course/Exam Name	Billing Item Amount
34	LATAH	Fast Forward	College of Southern Idaho	Course	Jane Doe	0000000	CSIW 111 Web Authoring DC IDLA HTML	\$150.00

Each item has a correlating billing statement number. Payments made to counties are aggregated by the billing statement number. Please note that payments for each program are made separately, and will have differing billing statement numbers.

This view can be exported into an Excel spreadsheet, by selecting “Export to CSV”.

Thank you for your dedication to Idaho students!

The State Department of Education is appreciative of all the efforts put in by course provider personnel to ensure that benefits of Advanced Opportunities are paid out to Idaho students. Additionally, we are committed to ensuring effective implementation of these programs. If you have any questions, suggestions, or comments, please feel free to contact the [Advanced Opportunities Support team](#).

