21st APR Tactile Group:

Basic User Guide & Information

21st Century Community Learning Centers
Monday, May 16, 2016
Agenda – Basic User Guide

• General Overview
• Creating an Account
• Logging into the System
• Forgot your Password
• Basic Information
  • Reporting Timeline
• Using the System
Agenda – Overview

• 21st APR Tactile Data Collection System is the US Department of Education Reporting System (Formally PPICS).

• Data Collection is based on the Government Performance and Results Act (GPRA Measures)
Agenda – Overview

GPRA, or Government Performance and Results Act, indicators are measures established by Congress to assess the performance of the 21st CCLC program. The U.S. Department of Education reports annually on these measures to Congress. There are a total of 15 GPRA measures. Most measures are calculated using aggregated data from grades, State assessments, or teacher reported behaviors as provided by States.
Creating an Account

An email from 21apr with subject line:

“21st CCLC APR System Account”
Creating an Account

21st CCLC APR System Account

Hello Andrew,

Welcome to the 21st CCLC APR System!

You are receiving this email because you are authorized to and responsible for reporting on 21st CCLC programs. Thank you very much for your assistance as a part of this collection process with us!

You have been granted GRANTEE USER.

Please click here to verify your account. You will be directed to accept the Rules of Behavior and prompted to change your password.

In addition, if you have any issues or concerns, feel free to contact the help desk at:

21apr@thetactilegroup.com
888-282-4509
Mon-Fri. 9am-5pm EST

We hope that you have a wonderful and effortless experience!

21st CCLC APR System Team
Creating an Account

ACTIVATE ACCOUNT

- match or resemble the word "password" in any form (as-in, capitalized or adding a number, etc.)

- be the same as your last twenty-four (24) passwords.

PASSWORD

CONFIRM PASSWORD

CHALLENGE QUESTION

CHALLENGE QUESTION ANSWER

CREATE PASSWORD
Rules of Behavior:


“Users must read, understand, and comply with the Rules of Behavior. Failure to comply with 21st CCLC Data Collection System Rules of Behavior may result in revocation of your 21st CCLC Data Collection System account privileges, job action, or criminal prosecution.”
Logging into the System

Website: https://21apr.thetactilegroup.com/

WELCOME

21ST CCLC DATA COLLECTION

Thanks for making time to report on the important work that you are doing. We collect this information to be able to tell the stories of 21st CCLC success. We will try to take up as little of your time as possible so that you can get back to your programs.

Authorized users, log in here:

EMAIL


PASSWORD


Forgot your password?
Forgot Your Password

Website: https://21apr.thetactilegroup.com/

The Walk of Shame!!
Forgot Your Password

RESET PASSWORD

Please enter your email, challenge question and answer.

EMAIL

I don’t know the answer to my CHALLENGE QUESTION!!

Need help? For the quickest response Contact Us

We will get back to you as soon as possible within two business days.

This data collection tool for the 21st CCLC program is funded by the US Department of Education Office of Education and Secondary Education under contract ED-ESE-14-C-0120.
Basic Information

Reporting Timeframes:

- Summer 2015: June 1 – Aug. 31
- Fall 2015: Aug. 1 – Nov. 30
- Spring 2016: June 15 – Aug. 1

What are Summer dates for Idaho?

What are Fall dates for Idaho?

What are Spring dates for Idaho?

When is the reporting window for June 15 – Aug. 1?

When is the reporting window for Aug. 1 – Nov. 30?

When is the reporting window for June 1 – Aug. 31?
Remember that Spring data for Participation & Outcomes will be cumulative for the Fall & Spring.

<table>
<thead>
<tr>
<th>Fall 2015 Participation</th>
<th>Spring 2016 Participation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bruce Wayne 15 days</td>
<td>Bruce Wayne 20 days</td>
</tr>
<tr>
<td>Kent Clark 12 days</td>
<td>Kent Clark 8 days</td>
</tr>
<tr>
<td>Diana Prince 30 days</td>
<td>Diana Prince 3 days</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Spring 2016 Participation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steven Rogers 34 days</td>
</tr>
</tbody>
</table>
System Navigation

GRANTEE OVERVIEW 2015 - 2016

HI, ANDREW! TIME FOR SUMMER DATA! (FROM MAY 07 - JUN 15)

CONTACT INFORMATION

Grantee Name: Superhero Afterschool

Contact Person Name: Andrew Fletcher
Basic Information

SHERRI YBARRA, SUPERINTENDENT OF PUBLIC INSTRUCTION
SUPPORTING SCHOOLS AND STUDENTS TO ACHIEVE

GRANTEE OVERVIEW 2015 - 2016

Name: Justice League
Contact Name: Andrew
Type: Public School

Need help? For the quickest answer, check out the FAQs. You can also submit a Help Desk Contact Form.

You can also email us at 21apr@thetactilegroup.com or call 1-888-282-4589. We will get back to you as soon as possible within two business days.

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GUIDES AND FAQs
21st APR Tactile Group:

Centers

21st Century Community Learning Centers
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Agenda – Centers

• Managing Centers

• Important Features to Idaho 21st CCLC Centers

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact Name</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Justice League</td>
<td>Andrew</td>
<td>Public School</td>
</tr>
</tbody>
</table>
Centers

• **Remember:**
  
  • Idaho does not offer Expanded Learning Time (ELT).
  
  • Each Center MUST have at least one Feeder School.
21st APR Tactile Group:

Activities

21st Century Community Learning Centers
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• Adding Activities

• Important Features to Idaho 21st CCLC Activities

ACTIVITIES 2015 - 2016

ACADEMICS

- STEM
- Literacy
- Tutoring
- Homework Help
- English Language Learners Support
21st APR Tactile Group:

Staffing

21st Century Community Learning Centers
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Agenda – Staffing

• Adding Staffing

• Important Features to Idaho 21st CCLC Staffing

STAFFING 2015 - 2016

- Administrators
- College Students
- Community Members
- High School Students
- Parents
Staffing

• **Remember**: A person can only be counted one time, regardless of the number of centers the person works in. Therefore, if a person volunteers or works in multiple centers, then choose one center and enter the individual.
SHERRI YBARRA, SUPERINTENDENT OF PUBLIC INSTRUCTION
SUPPORTING SCHOOLS AND STUDENTS TO ACHIEVE
SHERRI YBARRA, SUPERINTENDENT OF PUBLIC INSTRUCTION

21st APR Tactile Group:

Participation

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• Adding Participation

• Important Features to Idaho 21\textsuperscript{st} CCLC Participation

• Compass System Reports for Participation

\textbf{PARTICIPATION 2015 - 2016}

\textbf{SUMMER 2015}

Summer data may be entered May 7, 2016 - June 15, 2016.

\textbf{GRADE LEVEL}

- PreKindergarten
21st APR Tactile Group:

Outcomes

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• Adding Outcomes

• Important Features to Idaho 21st CCLC Outcomes

OUTCOMES 2015 - 2016

If you do not have State Assessment, Teacher Reported, or Grades outcomes to report for this term, skip this section.

Select the types of outcomes that you are required to report by your SEA. Each state must report on one, but up to all three may be reported. Be sure to only report what is required by your SEA. Upon clicking your state's outcome(s), the corresponding questions will appear below.

State Assessment

Teacher Reported

Grades
Outcomes

- Idaho Reading Indicator (IRI): K-3rd Grade
- Idaho Standard Achievement Test (ISAT): 3rd-10th Grade
- College Entrance Exams: 9th-12th Grade
The End

Andrew Fletcher
21st CCLC & Student Engagement Coordinator
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afletcher@sde.idaho.gov