

Emergency Operations Sample Documents

Section 1 - Introduction

Section 2 – Recommended Steps

Section 3 – NIMS/ICS

[NIMS Objectives](#)

[ICS Glossary](#)

www.idahoprepares.com

<http://training.fema.gov/>

<http://training.fema.gov/EMIWeb/IS/is100SC.asp>

<http://training.fema.gov/EMIWeb/IS/is700.asp>

<http://training.fema.gov/EMIWeb/IS/IS800b.asp>

http://www.fema.gov/emergency/nims/nims_training.shtm

[ICS History](#)

(Introduction to ICS for Schools)

(Introduction to NIMS)

(Natl. response framework and introduction)

Section 4 - Analyze School Capabilities and Hazards, Identify Critical and Essential Operations

[Vulnerability Assessment Chart 1](#)

[Vulnerability Assessment Chart 2](#)

Section 5 - Assign Responsibilities

[Recovery Team Members](#)

[Employee Alert Notification List](#)

[Employee Skill List](#)

[External Company, Customer, Vendor Notification List](#)

[Emergency Volunteer Contact Form](#)

Section 6 - Develop/Review Emergency Procedures

[Student Release Form](#)

[Shelter in-Place](#)

[Safety Hold](#)

[Lockdown](#)

[Building or Facility Loss Form](#)

[Explosion Form](#)

[Gas Leak Form](#)

[Hazardous Material – Off-Site Form](#)

[Hazardous Material – On-Site Form](#)

[Hostage Situation Form](#)

[Multiple Injury/Casualty Incident Form](#)

[Water Supply Issue Form](#)

Section 7 – Accounting for People

[School Evacuation Status Log](#)



Emergency Operations Sample Documents

Section 8 - Communication & Public Information

[Vendor Information Form](#)

Section 9 - Damage Assessment & Facility Closure

[Facility Damage Assessment Form](#)

[Minimum Requirement for Relocation Site](#)

[MOU Template](#)

Section 10 - Reporting

[Drill Schedule](#)

[ICS 204 – Debriefing](#)

[Situation Report](#)

Section 11 – Resources

[Emergency Telephone List](#)

[Media Contact Information Form](#)

[Vendor Information Form](#)

[Key Function Priority List](#)

