

# IDAHO SCHOOL SAFETY CONCERN FORM

The State Department of Education (SDE) defers to local control in addressing school safety issues and focuses primarily on providing technical assistance and support to school districts and public charter schools. Local school boards and district / school staff are responsible for assuring the health and safety of the students in their care. School safety complaints must go through the avenues available at the local school district or public charter school, including addressing the issue(s) with the following individuals (chain of command):

1. Teacher
2. Building principal
3. School superintendent
4. School board

However, the SDE is committed to supporting school districts and public charter schools in complying with the relevant school safety statutes and rules for the protection of Idaho students. If local avenues to address the school safety issue(s) have been unsuccessful, please complete the following information for SDE review:

Complainant's Name:

Address:

City/State/Zip:

Phone:

Email Address:

School Name:

School District:

Describe the school safety issue(s) of concern. Please be concise; the SDE will contact you for additional details if merited.

As required, document the efforts made to address this issue with locally available district personnel as listed above (please include results of these steps).

How would you like the SDE to help resolve this complaint?

When complete, save and submit this form to the following email or physical address:

[schoolsafety@sde.idaho.gov](mailto:schoolsafety@sde.idaho.gov)

School Safety  
State Department of Education  
650 W. State Street  
Boise, ID 83720

Once reviewed, the SDE will respond to the complainant via email or phone.