Pupil Transportation Memorandum

To: Superintendents, Business Managers, and Transportation Supervisors
From: Doug Scott, Director
Date: October 6, 2015
Re: Notice of 2015-2016 Reimbursement Matrix Update

We are currently reviewing the 2015-2016 transportation reimbursement matrix.

Please note some of the updates:

1) Increase of tool allowance to $500 per technician; no preapproval required but tool account still needs to be maintained

2) Increase of cell phone allowance to $50 per phone; up to two cell phone maximum totaling $1,200 per year

3) Increase of data allowance to $35 per month totaling $420 per year

4) Software and hardware used for maintenance diagnostics, routing, and student accountability. This is still subject to the annual pre-approval process for initial purchases and software and hardware updates. It will be reimbursed at 50%.

Please contact this office should you have any questions.