Passenger Check Procedures
Best Practices

1. POST TRIP

A passenger check should be performed, beyond that a post trip may vary (see district/contractor requirement). Resource: Idaho school Bus driver training classroom curriculum.

2. DURING

During your inspection of the bus, you should walk both through and around the vehicle looking for the following:

- Sleeping students.
- Articles left on the bus.

Resource: Idaho Commercial license manual, 10-2-6

3. PRE TRIP

Drivers are responsible for conducting a walk through inspection of the school bus following drop-offs at each school and after the last delivery on each run segment. Prior to departing the bus for any length of time, a walkthrough inspection must be conducted. The purpose of the walk-through inspection is to check on and under the seats for sleeping or hiding students and to identify any items that may have been dropped or left aboard the bus. Warning flag systems and/or electronic means may be used. Written policies and procedures should be in place for post-trip and post-run segment checks. Resource: National School Transportation Specifications & Procedures, May 2010.