

## Ayaka Nukui

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**From:** Ayaka Nukui  
**Sent:** Friday, June 12, 2020 11:17 AM  
**To:** Ayaka Nukui  
**Subject:** IMPORTANT NOTICE: April SAT Secure Test Booklets Return Reminder

**Importance:** High

To: SAT Coordinators  
Cc: Secondary School Principals, District Test Coordinators, and College Entrance Exam Coordinators  
Subject: IMPORTANT NOTICE: April SAT Secure Test Booklets Return Reminder  
Date: June 12, 2020

*Please forward this email to applicable recipients.*

Good morning,

This is a friendly reminder that the College Board is still waiting for you to return the April SAT secure test booklets. Please discard this email if you have already returned your booklets.

With the many updates, numerous email threads, physical restrictions, and health concerns, I totally understand if you were confused about what to do with the boxes sitting in your office. I can tell you that we will not be using the April SAT test booklets for the October SAT School Day. Because the booklets contain secure intellectual property, they need to be returned to the College Board as soon as possible.

When your school deems it is safe for you to get back to the building, please open the test book boxes and locate the clear zip-lock bag which contains loose UPS and red test book return labels. Apply one of each label to the outside of the test book boxes and reseal the boxes. Return test book boxes using your regularly scheduled UPS pickup. If UPS doesn't make a regular stop at your school, schedule a pickup at [ups.com](https://www.ups.com), or call 800-PICK-UPS (800-742-5877). If you cannot get to those boxes right away due to various reasons, please let me know.

You can discard any other materials (i.e. blank answer sheets, manuals, etc.). Please securely destroy anything with the student information (i.e. pre-ID labels).

Please feel free to contact me if you have any questions.

Have a great weekend!

Thanks,  
Ayaka

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