

From: IdahoSDSupport <IdahoSDSupport@collegeboard.org>
Sent: Thursday, September 17, 2020 12:07 PM
Subject: IMPORTANT NOTICE: Securing Your PSAT/NMSQT Preadministration Materials

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PSAT/NMSQT

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Dear Coordinator,

Thank you for planning ahead for your PSAT/NMSQT® test day by taking advantage of the preadministration ordering option.

This is a friendly reminder that when you placed your test material order, you requested early delivery of answer sheets and coordinator manuals, which should've been delivered. Please be sure to check the contents of your shipment and store the materials in a secure location.

Test materials will arrive separately—no later than October 7 for those testing October 14 or 17, and no later than October 21 for those testing on October 29.

The early delivery of these materials will give you time to schedule a preadministration session that will reduce your total test time by having students fill in their demographic information ahead of test day. For more information on conducting a preadministration session, please refer to your [PSAT/NMSQT Coordinator Manual](#) (.pdf/4.42 MB).

The coordinator manual won't contain the flexible implementation options for administering the PSAT/NMSQT. Due to the rapid changing nature of school reopening plans, we decided to keep all our flexible administration policies as digital publications. Visit the [In-School Assessments section](#) of our coronavirus updates page for the latest information on our additional policies, and view the [Fall 2020–January 2021: Test Coordinator Supplemental Guide](#) (.pdf/702 KB), which you can use alongside the coordinator manual to implement our flexible implementation options.



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