

From: [IdahoSDSupport](#)
To: [Ayaka Nukui](#)
Subject: Welcome to SAT School Day - Spring 2022
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Idaho – Welcome to SAT School Day – Spring 2022 Test Coordinators

To: Test Coordinators

CC: District Test Coordinators

This email provides introductory information to help you prepare for spring 2022 SAT-related activities.

As we all continue to navigate uncertainties due to COVID-19, the top priorities for the College Board and the Idaho State Department of Education (SDE) are the health and safety of students and educators. We know that you are currently focused on the start of the school year and how to keep staff and students safe, and we appreciate your dedication.

Test Administration	April 2022 Administration
Primary Testing Window	WEDNESDAY, APRIL 13, 2022
Accommodated Testing Window	WEDNESDAY, APRIL 13 – MONDAY, APRIL 25
Makeup Test Date	TUESDAY, APRIL 26, 2022

Test Coordinator Reminders

There are several differences between fall PSAT/NMSQT and spring SAT School Day administrations. Please note the following:

Task	Fall 2021 PSAT/NMSQT	Spring 2022 SAT SCHOOL DAY
Identifying test staff and shipping addresses	Coordinators and addresses were identified in the Test Ordering Site (TOS).	Coordinators and school addresses were collected by a survey that went to test coordinators, principals, and SSD coordinators in August and early September. Update Your Coordinator Information
Ordering materials for the primary test date	Schools ordered standard and accommodated materials in TOS.	Standard material orders will automatically be calculated and shipped based on the number of students in the bulk registration. Accommodated materials will be automatically calculated by the students in the pending and approved status in SSD Online.
Ordering pre-ID labels for answer sheets	Schools or districts ordered labels by using the bulk registration tool in their College Board professional	Schools or districts ordered labels by using the bulk registration tool in their College Board professional account via an upload.

	account via an upload.	
Ordering makeup materials	Schools ordered makeup materials in TOS.	Schools will submit a makeup survey to obtain makeup materials. The make-up survey is sent to test coordinators on the day of testing.
Off-site testing	For fall 2021 testing, schools did not need to notify College Board in advance to use an off-site location.	Schools must submit off-site testing plans to test at a location other than their school. Email IdahoSDSupport@collegeboard.org for more information.
Communications	Schools received standard College Board communications about fall testing.	Schools will receive a mix of emails from IdahoSDSupport@collegeboard.org or customized emails about state testing from College Board.

Work with your SSD Coordinator

- Plan thoroughly with your primary SSD (Services for Students with Disabilities) Coordinator for testing students with disabilities with accommodations and for testing English Learners with appropriate supports.
- All testing materials, including nonstandard materials for use during the accommodated testing window are shipped to the Test Coordinator; however, the SSD Coordinator should assist in inventorying and ensuring the secure storage of test materials, as needed.

RESOURCES

For Test Coordinators

- A SAT School Day Overview Webinar for Test Coordinators is scheduled for WEDNESDAY, JAN. 5, 2022 from 2PM MT – 3PM MT. [Click here to register.](#)
- An Accommodations Overview Webinar for SSD Coordinators is scheduled for TUESDAY, DEC. 14, 2021 from 2PM MT – 3PM MT. [Click here to register.](#)
- A Virtual Schools Planning Webinar for Spring SAT is scheduled for THURSDAY, DEC. 16, 2021 from 2PM-3PM MT. [Click here to register.](#)

UPCOMING WEBINARS – SPRING 2022

The following webinars are currently being scheduled and registration links will be sent in future issues of the CEE Newsletter.

- SAT School Day Bulk Registration Overview Webinar – mid January
- SAT Pre-administration & Rostering Webinar – mid January
- SAT School Day Test Day Training Webinar for Test Coordinators – early March
- SAT School Day Tips for Testing Staff – Hall & Proctor Training – early March
- SAT School Day K12 Reporting Portal Training – mid April
- Understanding Idaho SAT School Day and PSAT/NMSQT Scores – mid April

- Additional webinars may be scheduled to provide additional information about the SAT School Day spring 2022 administration on an as-needed basis. Review each CEE newsletter that is sent at the beginning of each month, as well as the [Idaho Coordinator Planning website](#) for updates.

For students/parents

- All students will have access to free, interactive personalized practice through [Khan Academy](#) and resources from the [College Board](#) to help reinforce what students are learning in classrooms and focus on the content tested, not just test-taking strategies.
- Parent and Student Access to Scores Webinar – What To Do Next – mid April 2022

We look forward to working with you and supporting your successful spring 2022 SAT School Day administration!

Contact us at IdahoSDSupport@collegeboard.org with any questions/feedback you may have.

Best,

The College Board Idaho Field Team