

PSAT/NMSQT Day

October 13 & 26, 2021

SAT School Day

April 13 & 26, 2022

ACCUPLACER

On-Demand

 CollegeBoard



October 2021

Providing updates to the College Entrance Exam Coordinators

[Contact Us](#)

[Contact Peers](#)

[Website](#)

[FAQ](#)

Upcoming Due Dates

September 29 (past due)



[Complete PSAT/NMSQT Coordinator Online Training](#)

October 5



[Provide Notification to the Families](#)

October 6 (prim) | **20 (alt)**



[Receive Secure Test Materials](#)

October 13



[Follow the Coordinator's Manual and Checklist](#)

October 13 (prim) | 26 (alt)



[Administer Fall PSAT/NMSQT](#)

October 14 (prim) | 27 (alt)



[Return Answer Sheets for Scoring](#)

October 7-28



[Make Public Comments for the CEE Grad Requirement](#)

November 30



[Determine Fee Waiver Eligibility](#)

Upcoming Training and Meetings

No Upcoming Training

Contact Steve McCue at (408) 828-7410 or smccue@collegeboard.org today to set up a PD and workshop.

September 7 – 29 (past due)



Complete PSAT/NMSQT Coordinator Online Training

Online training is required for both new and experienced PSAT/NMSQT coordinators.

If you have not completed the training, complete it by test day.

[Read More](#)

Now – October 5



Provide Notification to the Families

Distribute the [Parent Notification Letter](#) ([versión en español](#)) to the parents/guardians.

Additional flyers for Student Search Service are available on the [website](#).

[Learn More](#)

October 6 (primary) | October 20 (alt)



Receive Secure Test Materials

Track shipment in the [Test Ordering Site](#).

Call 888-477-7728 ASAP for any missing materials.

[Track Shipment](#)

Now – October 13



Follow the PSAT/NMSQT Coordinator's Manual and Checklist

The manual includes a weekly checklist with important tasks and activities.

Use the checklist for easy and complete administration.

[Read More](#)

October 13 (primary) | October 26 (alt)

Administer Fall PSAT/NMSQT

Follow the PSAT/NMSQT Coordinator manual for secure administration.

Secure materials are site- and date-specific.



[Read More](#)

October 14 (primary) | October 27 (alt)

Return PSAT/NMSQT Answer Sheets for Scoring

Follow the PSAT/NMSQT Coordinator manual for timely return.

Late returns may affect scoring and billing.



[Read More](#)

October 7 – October 28

Make Public Comments for the CEE Graduation Requirement

Review and submit comments on the latest board [proposed rule](#), including the deletion of [CEE graduation requirement](#) and [grade 11 SAT](#).

[Bulletin Volume 21-10](#) will be posted on October 7 for more information.

[Learn More](#)



Now - November 30

Determine Fee Waiver Eligibility



SDE only covers 10th grade PSAT/NMSQT, but 11th graders in need are eligible for fee waivers.

Use the alternative eligibility requirements when a universal free lunch policy is in effect.

[Read More](#)

Website Updates

Date	Status	Document
09/07/21	Posted	September Newsletter
09/28/21	Posted	2021 Counselor Workshop On-Demand
09/29/21	Updated	Parent Notification Letter Instructions
09/29/21	Updated	Support Directory
09/29/21	Updated	Student Search Educator Flyer
09/29/21	Posted	Participation and Graduation Requirement
09/29/21	Posted	PSAT/NMSQT Training Announcement

Coordinator Highlights



Stephen McCue

Stephen McCue is the College Board's Director of State and District Partnerships in Idaho. He is responsible for providing direct program support to schools and districts and assists them in their efforts to promote college and career readiness.

Steve is available to provide school counselors, test coordinators and administrators with training and professional development related to the SAT Suite of Assessments. Please contact him at (408) 828-7410 smccue@collegeboard.org to schedule a workshop.

**Contact Us
(PSAT/NMSQT)**

1-888-477-7728

psat/nmsqt@info.collegeboard.org

for Accommodation and EL Supports

1-212-713-8333

ssd@info.collegeboard.org

**Contact Us
(SAT)**

1-866-253-0385

IdahoSDSupport@collegeboard.org

You received this email because we recognized you as a District Test Coordinator or College Entrance Exam Coordinator in the College Board Intake Survey or via ISEE.