

APPROVED MINUTES OF THE STATE OF IDAHO PROFESSIONAL STANDARDS  
COMMISSION MEETING OF APRIL 4-5, 2013

**ATTENDANCE**

Members present at April 4 committee meetings: Aiken, Allred, Bierne, Boothe, Henry, Kellerer, Mantle-Bromley, Meyer, Nelson, Nuckols, Orthel, Petersen, Raney, Ritter, Rose, Sakota, Smith. SDE staff present: Haas, Lackey, Linder, Markland, Rhodenbaugh, Schwab. Absent: Leighton. Guests: Bert Marley, Andy Snook.

Members present at the April 5 general meeting: Aiken, Allred, Bierne, Boothe, Henry, Kellerer, Meyer, Nelson, Nuckols, Orthel, Petersen, Raney, Ritter, Rose, Sakota, Smith. SDE staff present: Haas, Lackey, Linder, Markland, Rhodenbaugh, Schwab. Absent: Leighton, Mantle-Bromley. Guests: Kathleen Budge, Kelly Cross, Bert Marley, Allison McClintick, Roger Quarles, Andy Snook.

**AGENDA REVIEW/REVISIONS/APPROVAL**

**M/S (Bierne/Nuckols): To approve the April 4-5, 2013, Commission meeting agenda as printed.** Motion carried unanimously.

**CONSIDERATION OF STIPULATIONS/FINAL ORDERS BY FULL COMMISSION**

Andy Snook provided the Commission with the Stipulation listed below. The Stipulation was agreed to by the respective respondent and was recommended by Andy Snook and the Executive Committee for adoption by the Commission. The Commission members reviewed the Stipulation at the meeting and, having no questions or requests for discussion, voted as follows:

**M/S (Raney/Henry): To accept the proposed Stipulation as written and enter the accompanying Consent Order in Case #21104 regarding the certificate of Pamela Byers.** Motion carried unanimously. Commission members Bierne, Henry, Meyer, Nelson, Ritter, Rose, and Sakota were recused from voting.

Andy Snook provided the Commission with the Stipulation listed below. The Stipulation was agreed to by the respective respondent and was recommended by Andy Snook and the Executive Committee for adoption by the Commission. The Commission members reviewed the Stipulation at the meeting and, having no questions or requests for discussion, voted as follows:

**M/S (Raney/Orthel): To accept the proposed Findings of Fact and Conclusions of Law as written and enter the accompanying Final Order in Case #21205 regarding the certificate of Jon Hussman.** Motion carried unanimously. Commission members Bierne, Henry, Meyer, Nelson, Ritter, Rose, and Sakota were recused from voting.

Andy Snook provided the Commission with the proposed Findings of Fact, Conclusions of Law, and Final Order for their consideration in the case listed below. He reviewed the content of the proposed order and answered questions from Commission members. He also recommended the adoption of the proposed Findings of Fact and Conclusions of Law as provided and that the Commission enter an order permanently revoking the certificate of Zenna Galeria based upon her alleged misconduct.

**M/S (Raney/Kellerer): To accept the proposed Findings of Fact and Conclusions of Law as written and enter the accompanying Final Order in Case #21117 regarding the certificate of Zenna Galeria.** Motion carried unanimously. Commission members Bierne, Henry, Meyer, Nelson, Ritter, Rose, and Sakota were recused from voting.

Andy Snook reviewed the background of Professional Standards Commission Case #21108 by providing the Administrative Complaint that had been filed against and corresponding affidavits to demonstrate that Jeffrey Moore failed to respond to the Administrative Complaint. In light of Jeffrey Moore's failure to respond to the Administrative Complaint, the allegations were deemed true, and Andy Snook provided a proposed Final Order revoking Moore's certificate for the Commission's consideration.

**M/S (Petersen/Raney): To accept the proposed Findings of Fact and Conclusions of Law as written and enter the Accompanying Final Order in Case #21108 regarding the certificate of Jeffrey Moore.** Motion carried unanimously. Commission members Allred, Bierne, Henry, Meyer, Nelson, Ritter, Rose, and Sakota were recused from voting.

## **REVISED CODE OF ETHICS APPROVAL CONSIDERATION**

Commission members and Andy Snook briefly discussed the most recent revisions to the Code of Ethics for Idaho Professional Educators.

**M/S (Aiken/Petersen): To approve the Code of Ethics for Idaho Professional Educators as revised.**

It was noted that the revised Code of Ethics will go into effect when the 2014 legislative session ends.

## **APPROVAL OF MINUTES**

**M/S (Bierne/Boothe): To approve the November 29-30, 2012, Commission meeting minutes as printed.** Motion carried unanimously.

## **LEADERSHIP TEAM**

Chair Dan Sakota reported that the Leadership Team met by teleconference on March 20. They discussed the April meeting agenda; the budget; and the professional development grant applications. The next Leadership Team teleconference will be May 22.

During the full Commission meeting, members discussed the 2013-2014 lodging site for Commission members living outside of the Boise area.

**M/S (Henry/Allred): To arrange for out-of-town Commission members to be lodged at the Hampton Inn in downtown Boise for the 2013-2014 academic year.** Motion carried (Rose voting no).

## **STATE BOARD REPORT**

Allison McClintick, Teacher Quality and Special Projects Manager in the State Board office, reported on a legislative item regarding scholarships that Commission members may want to make school counselors aware of. Because of the minimal amount that is appropriated for scholarships, the board thought it would be more impactful to combine all funds under one scholarship and call it the Opportunity Scholarship. The estimated number of scholarships is around 3,000 for approximately \$2,000. The State Board will be setting the actual amount for the scholarship at a future meeting based on the appropriation. The scholarships will be phased in by 2015. Those who made application for any scholarships this spring will be kept under the former scholarship program until 2014. The POW and MIA Scholarship and the Public Safety Officer Scholarship will remain the same.

Allison also added that the Governor's Task Force for Improving Education will be conducting forums around the state this month.

## **CLASSROOM TECHNOLOGY – UI/NU/ALBERTSON FOUNDATION**

The University of Idaho and Northwest Nazarene University have received funding from the Albertson Foundation to advance preservice as well as professional development for technology integration. Cori Mantle-Bromley reported that the focus of the University of Idaho is to research the impact of technology on student learning, identifying promising practices and then disseminating those through preservice education and inservice professional development, particularly in regard to principals and superintendents. Research results will be readily available to all on web resources. Changes will be made to the preservice teacher preparation program to ensure that teacher candidates leave the program with the very best practices and have had ample opportunities to apply those, perhaps even working on an endorsement in online instruction. The university will create three skill levels of professional development to offer partnering districts and schools, interested practitioners, and mentor teachers in an effort to support quality integration, where technology is not the focus, but learning is the focus and technology is one of the available tools to assist with that learning.

Paula Kellerer reported that Northwest Nazarene University's focus, though not too unlike that of the University of Idaho, will center on what technology can do in relationship to student outcomes, thus ensuring that technology impacts student achievement in a positive way. Their plan began with preservice, was quickly expanded to their current professional development partnerships in an effort to develop the ability of the partnerships to deal effectively with technology, and was then extended to include

full university faculty. The university will also continue to work with current inservice teachers – not just where there are purposeful partnerships with the university’s preservice teachers but with those who serve students across the state.

Cori Mantle-Bromley raised a question regarding the potential for the two above-mentioned universities to partner with the Department of Education on classroom technology integration in light of the Albertson Foundation funding and the \$3 million for classroom technology pilots in the public school budget. Nick Smith agreed to have someone in the department contact Cori to discuss this.

## **ADMINISTRATIVE REPORT**

Christina Linder (unless indicated otherwise) reported on the following:

1. Representatives of school administrators, school superintendents, special education directors, the Idaho Association of School Administrators, the Idaho Education Association, the Idaho School Boards Association, and Idaho higher education will be meeting on May 9-10 to review the administrator standards.
2. Implementation of Schoolnet in the institutions of higher education is currently scheduled for the spring of 2013 through the fall of 2014. A data navigator has been made available to each of the teacher preparation institutions to provide individualized coaching on familiarizing personnel with the system, planning around student data, and how best to integrate the use of student data. Components around teacher evaluation software and a professional development plan that can be added into the administrator preparation program will be added later in the implementation period.
3. The teacher and principal evaluation rule revisions based off of the recommendations and work of the Teacher Performance Evaluation Task Force will go to the State Board as temporary and proposed rule later this month; additionally, statute revisions have been approved and have been sent to the governor. Nick Smith explained that the significant revisions include the following: establishment of one evaluation annually for all teachers and pupil personnel certificate holders, with a minimum of two documented observations and one of which must take place before January 1; 33 percent of evaluation results to be based on multiple objective measures of growth in student achievement, including the ISAT, and 67 percent on Professional Practice aligned to the Danielson Framework; Professional Practice measures are to be made up of the two observations mentioned above as well as at least one of the following – parent/guardian input, student input, and/or portfolios; adoption of a minimum of three performance levels by the state – Unsatisfactory, Basic, and Proficient; district option of adopting a fourth performance level – Distinguished; and a requirement of administrators to show proof-of-proficiency in evaluation as a recertification requirement within the next five years (such training to be funded by the state for probably only this next year). Nick added that the principal evaluation standards remained as they were before.

4. The standards reviews for English Language Arts/Reading, Gifted-Talented/Library Science, and School Nurse were recently completed. The team reviewing English Language Arts/Reading increased the credit requirements in light of the increased rigor of the Idaho Common Core Standards. Further convening will be necessary for the team reviewing the School Nurse Standards.
5. The Idaho Higher Education Coalition now has all universities involved in looking at a common way of determining if teacher candidates are prepared for the classroom. The group is confident that every preservice teacher needs to be at least the Basic level on the Danielson Framework. They are working on determining what the state's performance assessment will look like and will develop an Individual Professional Learning Plan for new teachers. They are aligning their work with the CCSSO recommendations for "classroom-ready teachers."
6. In the Evaluator Training effort, 300 plus administrators in Cohorts I and II have had the face-to-face training as well as the proof-of-proficiency assessment. There will probably be sufficient funding for only online training for Cohort III. Additionally and at the beginning of next year, Cohorts I and II, and perhaps Cohort III, will get face-to-face training in coaching stances (instructive conversation/directive stance, collaborative stance, etc.).
7. Certification/Professional Standards staff have attended the following conferences/meetings:

Western States Certification Conference in January – Cina Lackey reported that Washington is moving away from credit compilation for certificate renewal to a professional growth plan; Utah is transitioning from accepting institutional recommendations for reciprocity to only accepting licensure from another state.

National Association of State Directors of Teacher Education and Certification (NASDTEC) Executive Board Meeting in February – Christina Linder reported that there was much discussion regarding the interstate agreement that gives states clearinghouse access and certification reciprocity; thought is being given to include reciprocity for teacher preparation as well.

NASDTEC Professional Practices Institute (PPI) Planning Meeting in February – This meeting was attended by Commission investigator Larry Callicutt. The annual PPI will be held this year in Boise on October 22-24. Christina encouraged Commission members living in the area to attend.

National Association for Alternative Certification Annual Conference in March – Cina Lackey reported that the U.S. Department of Education is exploring the implementation of an assessment for teachers similar to the bar exam for

attorneys; a few states are working on developing an application for supervisors for mentoring.

8. The work of the Idaho Mathematics Steering Committee has expanded to now developing further standards around Mathematical Thinking for Instruction work that all universities can access and create programs around. The committee is also developing preservice requirements and suggested evidence to meet the state approval process; this will be shared with deans and higher education math faculty in preparing for Idaho Core Standards in mathematics.
9. Christina, Katie Rhodenbaugh, and Patty Sanchez, Academic Affairs Program Manager in the State Board office, have been collaborating to streamline and standardize the approval process for higher education proposed programs. When a university submits the single initial proposal to the Council on Academic Affairs and Programs (CAAP) online system, the Commission administrator is notified electronically, and the same proposal is submitted at the same time for approval consideration at the next regularly scheduled Commission meeting. In this way, hopefully the CAAP and Commission recommendations will go to the State Board simultaneously for approval consideration. By June a flow chart and timeframe for the process should be available.
10. CCSSO and the Council for the Accreditation of Educator Preparation (CAEP) have put forward recommended standards. They were discussed at the IACTE meeting on April 3 and will be discussed again on May 21, when the group hopes to develop a long-term strategic plan for moving forward with policy recommendations and accountability measures in light of the recommendations.
11. Our Certification/Fingerprinting section recently went through an Idaho State Police audit; there were no significant findings.
12. State Higher Education Executive Officers (SHEEO) and the National Association of System Heads (NASH) are partnering in designing an initiative to look at teacher preparation programs. Christina, Selena Grace, and Allison McClintick (the latter two of the State Board office) are working with IACTE to coordinate the work being done by SHEEO/NASH and the CCSSO recommendations.
13. In light of CCSSO recommendation and at the request of Superintendent Luna, Christina will be reviewing the recent work of several other states on this topic and putting together a white paper on tiered licensure.
14. Upcoming events and staff participants are:  
  
University of Idaho Program Review – Christina/Katie  
2013 SCEE Summit – Christina  
2013 CAEP Clinic – Katie

## **AUTHORIZATIONS COMMITTEE**

Chair Mikki Nuckols reported that on December 19, 2012, via a teleconference, the Authorizations Committee recommended that the Professional Standards Commission, at its April 4-5, 2013, meeting, approve the following new Teacher to New Certificate/Endorsement requests (for the 2012-2013 school year):

ASTON, Joshua, Cassia County Joint #151, Government  
BARBER, Mathew, Bonneville Joint #93, Economics; Geography  
BLAIR, Amanda, Meridian Joint #2, Health  
CHRISTENSEN, Stephanie, North Gem #149, Birth-Grade 3  
DAVIS, Christina, Bonneville Joint #93, Standard Mathematics 6-12  
DODGE, Mark, North Gem #149, Physical Education K-12; Government; Economics  
ELLIOTT, Leslie, Middleton #134, Generalist K-12  
GERRITSEN, David, Monticello Montessori #474, All Subjects K-8  
HARRIS, Cyrus, Sugar-Salem Joint #322, All Subjects K-8  
HEEDER, Steven, Bear Lake County #33, Principal PreK-12  
HOWE, Clinton, North Idaho Stem Charter Academy #480, Basic Mathematics 6-12  
JOHANNSEN, Genevieve, Caldwell #132, Generalist K-12  
JOHNSON, Dave, North Idaho Stem Charter Academy #480, All Subjects K-8  
KOLSEN, Teresa, Bonneville Joint #93, Generalist K-12  
LAMBERT, Pamela, Filer #413, Limited Mathematics  
LEPPERT, Paula, Parma #137, Library Media Manager Specialist K-12  
LOPEZ, Heather, Bonneville Joint #93, All Subjects K-8  
MERCER, Bryce, Boise #1, Natural Science 6-12  
MINK, Jodie, Cambridge Joint #432, Natural Science 6-12  
MOUNT, Andrew, Caldwell #132, Mathematics 6-12  
PALMER, Travis, Kuna Joint #3, Drama  
PERKINS, Gretchen, Caldwell #132, Library Media Manager Specialist K-12  
QUIROZ, Joshua, (approved request to amend previously approved application to include additional endorsement area)  
REID, Kym, New Plymouth #372, Health  
RICHINS, Curtis, Minidoka County Joint #331, Limited Mathematics  
RILEY, Betty, Caldwell #132, English 6-9  
RUFF, Charles, Caldwell #132, Mathematics 6-12  
SMITH, Timothy, Meridian Joint #2, Spanish 6-12  
TAYLOR, Robert, Meridian Joint #2, Standard Mathematics 6-12  
UPTMOR, Adam, Mountain View #244, Government  
VERITY, James, Caldwell #132, Physical Science  
VITEK, Amy, Legacy Charter School #478, All Subjects K-8  
VOGT, Klaire, Troy #287, Principal  
WEATHERBY, Laura, Kuna Joint #3, American Government; Political Science  
WEEKS, Austin, Meridian Joint #2, Standard Mathematics 6-12

WEKKS, Ruth, Bear Lake County #33, Economics 6-12  
WIGHT, Donald, Emmett #221, Drama  
WRIGHT, Jonathan, Caldwell #132, English 6-12  
ZUROEVESTE, Angela, Meridian Joint #2, English as a New Language

During the above-mentioned December 19, 2012, teleconference, the Authorizations Committee approved 20 Provisional Authorizations, 2 Pupil Personnel Services, and 4 Content Specialists (for the 2012-2013 school year).

On February 19, 2013, via a teleconference, the Authorizations Committee recommended that the Professional Standards Commission, at its April 4-5, 2013, meeting, approve the following new Teacher to New Certificate/Endorsement requests (for the 2012-2013 school year):

AUS, Christina, Moscow Charter School #775, Gifted and Talented K-12  
BASTIAN, Maeli, Idaho Virtual Academy #452, Physical Education (already approved but petitioned the committee to consider Option IV)  
BETTENCOURT, Jacque, Sage International School #475, Principal  
BEVER, Brady, Salmon #291, American Government  
BONNER, Robyn, Orofino Joint #171, Counselor  
CHRISTENSEN, Laureli, Another Choice Virtual Charter School #476, Social Studies; English  
DILLBECK, Ember, Another Choice Virtual Charter School #476, Health  
GRAVES, Kathy, Meridian Joint #2, Gifted and Talented K-12  
JONES, Ty, Hagerman Joint #233, Superintendent  
PACE, Dustin, Salmon #291, Drama  
RICHARDS, Michael, Meadows Valley #11, Basic Mathematics 6-12  
SANDIDGE, Laura, Another Choice Virtual Charter School #476, Principal  
SINDT, Megan, St. Maries Joint #41, Communications 6-12  
THERIEN, Kathy, New Plymouth #372, Library Media Specialist  
TURRILL, Linda, Orofino Joint #171, Family and Consumer Science  
TWISS, Bradley, Hansen #415, Health  
VON LINDERN, Aaron, Inspire Connections Academy #457, Natural Science  
WARD, Suzanne, Vallivue #139, Generalist K-12  
ZAMORA, Felipe, Buhl Joint #412, Natural Science  
ZUCKER, Todd, Weiser #431, Social Studies

During the above-mentioned February 19, 2013, teleconference, the Authorizations Committee approved 7 Provisional Authorizations and 1 Pupil Personnel Services (for the 2012-2013 school year).

During its April 4, 2013, meeting the Authorizations Committee recommended that the Professional Standards Commission approve the following new Teacher to New Certificate/Endorsement requests (for the 2012-2013 school year):

BUTTCANE, Carmen, Richfield #316, Economics  
DeVORE, Roy, Mountain Home #193, Mathematics

DURAND, Anita, Mountain Home #193, Generalist K-12  
HANEY, LeaAnne, Vallivue #139, Generalist K-12  
MARTIN, Kimberly, Bonneville Joint #93, All Subjects K-8  
MORAN, Sherie, Cambridge Joint #432, Limited Mathematics  
SATTERFIELD, Rosanna, Lewiston #340, Chemistry  
SWENSON, Matthew, Northwest Children's Home Education Center #656, Health K-12  
VON LINDERN, Aaron, Inspire Academy Charter School #457, Natural Science  
(approved request to amend previously approved application to change from Option I to Option IV)

During its April 4, 2013, meeting the Authorizations Committee approved 2 Provisional Authorizations (for the 2012-2013 school year).

**The Commission ACCEPTED the report of the Authorizations Committee.** Motion carried unanimously.

### **PROFESSIONAL DEVELOPMENT COMMITTEE**

In Chair Kelly Leighton's absence, committee member Mikki Nuckols reported that the committee awarded a total of 22 professional development grants for an expenditure of \$10,228. Eight thank you/reflection letters from recipients in the last grant cycle were reviewed. Many grant recipients have used the funds received to attend regional, school-wide PBIS Tier 3 Program and Edufest. The committee discussed providing professional development grants in light of the shortage of Commission funds.

**The Commission ACCEPTED the report of the Professional Development Committee.** Motion carried unanimously.

### **BUDGET SUBCOMMITTEE**

Katie Rhodenbaugh reported that the problem that occurred during the transition from the former FoxPro certification system to the new Teacher Certification Application within the Department of Education has been resolved. The budgets for September 2012 through February 2013 have been reconciled, and the budget narratives for those months have been distributed to Commission members. The Commission has an overall increase in revenue of about \$9,000 from February 2012 to February 2013. Christina Linder noted that it is anticipated that postsecondary certification responsibilities (and consequently certification fees) for teachers, counselors, and administrators working at technical colleges in the state will soon transfer from Teacher Certification to Professional-Technical Education, resulting in a funding loss of about \$2,000 per year for the Commission. The budget for FY14 that begins July 1 was distributed to members, and Budget Subcommittee Chair Shelly Rose requested that committee chairs review it for needed line item adjustments. At the June Commission meeting, the FY14 budget may be revised and the FY15 budget will be looked at closely.

It was requested that Nick Smith submit a formal request from the Department of Education to the Office of the Attorney General for an opinion to determine if it is within

the Commission's scope to provide 1) professional development of any kind; 2) specific professional development grants to individuals; and 3) specific professional development grants that include technology as a component to individuals. If the answer to 1) above is yes, then the Commission would like to ask Deputy Attorney General Andy Snook if it is up to the Budget Subcommittee to determine how to reach the most teachers in the most effective way.

**The Commission ACCEPTED the report of the Budget Subcommittee.** Motion carried unanimously.

## **STANDARDS COMMITTEE**

Standards Committee Chair Kathy Aiken reported on the following committee discussion items (unless indicated otherwise):

1. At the June Commission meeting, the Standards Committee will be reviewing the proposed standards revisions made by standards review teams during the past year. Katie Rhodenbaugh will email those standards revisions to committee members the first week of May, and committee members will be asked to carefully review the proposed changes, especially in the English Language Arts and Reading standards, which underwent the most substantial changes in light of incorporating the Idaho Core Standards.
2. The committee heard a presentation on and reviewed a proposal regarding Boise State University's new program for an Education Specialist (Ed.S.) in Executive Educational Leadership leading to the Idaho Superintendent endorsement. Committee members had concern over potential loop holes in the Administrator and Superintendent certification and endorsement requirements.

**The Commission PASSED the Standards Committee's recommendation to conditionally approve Boise State University's newly proposed Education Specialist (Ed.S.) in Executive Educational Leadership contingent upon clarification being made that only candidates meeting all established Idaho Administrator Certificate and endorsement requirements as delineated in IDAPA 08.02.02.026.02 will be recommended for the Idaho Superintendent endorsement.** Motion carried unanimously.

3. Committee members discussed the proposed Limited Math endorsement, which is designed to enable professional-technical teachers who are uniquely prepared to offer rigorous math content to students who are better able to grasp math concepts through applied learning. This will aid districts in offering enough math courses to meet the newly increased high school graduation requirements. The endorsement is not intended to weaken the rigor of the Standard Math endorsement. There is a pilot cohort of professional-technical educators undergoing concentrated current, relevant mathematics professional development coursework in preparation for the Limited Math endorsement. The committee will share the endorsement draft with mathematics educators at various institutions and then gather/review data from the pilot.

4. The committee discussed the Supervisor/Coordinator of Special Education endorsement, for which there are no requirements/standards. The endorsement will be disseminated to constituent groups for feedback and assessment of need and then discussed again at a future meeting.
5. Christina Linder updated committee members on the fact that institutions without a physical presence in Idaho are not required to register with the State Board and consequently can offer online educator preparation programs, often through false advertising, to Idaho residents. Candidates prepared through these programs are not eligible for Idaho teacher certification unless the institution is nationally accredited through NCATE/CAEP. Nick Smith will bring this to the attention of the Attorney General Consumer Protection Division.
6. Considerable progress has been made in coordinating the approval processes of both the State Board and the Professional Standards Commission for new programs (see ADMINISTRATIVE REPORT, item 9, page 6).
7. The annual Praxis changes for the 2013-2014 testing year are now available. Katie Rhodenbaugh will email that information to Commission members in the near future.
8. The committee discussed the Teach for America program as a viable alternate route option to serve Idaho's staffing needs. It is a national corps of college graduates and professionals who commit to teach for two years in high-needs communities and raise student achievement in public schools.
9. The committee discussed the idea of posting/not posting state program approval reports on the Department of Education website. The department gets calls from potential students looking for approved programs leading to an endorsement in various content areas and thus needs easily accessible information on such programs. The committee has a plan to eventually post on the Department of Education website the links to current website information from each institution to fulfill the above-mentioned need.

**The Commission ACCEPTED the report of the Standards Committee.** Motion carried unanimously.

## **EXECUTIVE COMMITTEE**

Chair Dan Sakota reported that the Executive Committee met with Andy Snook, Shannon Haas, and Annette Schwab to discuss ethics case information.

**M/S (Bierne/Meyer): To move the Executive Committee into Executive Session to review and discuss investigation records exempt from disclosure as prescribed by Idaho Code §67-2345(d).** Motion carried unanimously.

Andy Snook reviewed the cases needing Executive Committee decisions.

**M/S (Nelson/Henry): To move the Executive Session of the Executive Committee into Open Session to vote on investigation records exempt from disclosure as prescribed by Idaho Code §67-2345(d).** Motion carried unanimously.

Dan reported the following actions taken on cases:

Case #21201 – Letter of Reprimand  
Case #21217 – Letter of Reprimand  
Case #21219 – No Sufficient Grounds  
Case #21221 – Revocation  
Case #21223 – No Sufficient Grounds  
Case #21225 – No Sufficient Grounds; warning letter  
Case #21227 – Letter of Reprimand  
Case #21233 – Indefinite Suspension  
Case #21302 – Letter of Reprimand  
Case #21303 – Letter of Reprimand  
Case #21306 – Indefinite Suspension  
Case #21307 – Indefinite Suspension

Cases closed: #21022, #21211; #21219; #21223; #21225; #21232

There are currently 12 cases under investigation, 4 cases pending stipulation, 2 cases in which the administrative complaints have been filed or are to be filed, 5 default cases, and 3 cases in which a hearing has been requested.

The Executive Committee discussed the fact that Idaho is among very few states that do not report Letters of Reprimand in ethics cases to the NASDTEC Clearinghouse and that it may be of benefit to our state and other states if we were to adopt that practice.

**The Commission PASSED the Executive Committee’s recommendation to begin reporting Letters of Reprimand in ethics cases to the NASDTEC Clearinghouse immediately.**

Committee members discussed the fact that Idaho does not currently send “case closed” letters to the complainant after the Commission has taken action in an ethics case. This practice contributes to the misconception that the Commission takes no action on ethics complaints submitted to the body.

**The Commission PASSED the Executive Committee’s recommendation that the Commission begin sending “case closed” letters, including the fact that a public records request can be made to the Department of Education, to the complainant after the Commission has taken formal disciplinary action in an ethics case.**

The committee discussed the possible need for another ethics hearing panel chairperson training, as it has been four years since the last one.

**The Commission PASSED the Executive Committee's recommendation to conduct a Commission hearing panel chair training on the afternoon of August 8, 2013.**

**The Commission ACCEPTED the report of the Executive Committee.** Motion carried unanimously.

## **NEW BUSINESS**

### **2013-2014 Commission Meeting Dates**

The Commission discussed scheduling their meeting dates for 2013-2014.

**M/S (Nuckols/Bierne): To accept the following Commission meeting dates for 2013-2014: August 7-8; October 17-18; January 23-24; March 20-21; and May 29-30.** Motion carried unanimously (one abstention).

### **Member Vacancy/Nomination**

A Commission member representation vacancy (due to retirement) effective June 30, 2013, is as follows:

Daylene Petersen (Secondary Classroom Teacher)

Nominations for the above-mentioned vacancy will be submitted for approval consideration at the June 19-20 State Board meeting.

## **COMMUNICATION PLAN**

Paula Kellerer reported that items of interest in these meeting minutes that members may want to communicate to their constituencies include:

- Code of Ethics for Idaho Professional Educators has been revised; those revisions will go into effect when the 2014 legislative session ends - (see page 2)
- State Board has combined the minimal amount that is appropriated for scholarships under one scholarship called the Opportunity Scholarship; the board will be setting the actual amount for the scholarship in the near future – (see page 3, STATE BOARD REPORT, first paragraph)
- Administrator preparation standards will be reviewed in early May – (see page 4, ADMINISTRATIVE REPORT, item 1)

- Schoolnet implementation for higher education is scheduled for spring of 2013 through fall of 2014; it will include access for administrator preparation programs – (see page 4, ADMINISTRATIVE REPORT, item 2)
- Rule change for evaluation of all instructional staff, principals, and superintendents; one evaluation annually by May 1 and one of two documented observations by January 1; 33 percent of evaluation results based on multiple objective measures of student achievement growth; 67 percent of evaluation results based on Professional Practice aligned to Danielson Framework; Professional Practice measures made up of two observations and one of parent/guardian input, student input, and/or portfolios; adoption of three performance levels, principal evaluation standards remained as they were before – (see page 4, ADMINISTRATIVE REPORT, item 3)
- Standards reviews for the year have been completed – (see page 5, ADMINISTRATIVE REPORT, item 4)
- Idaho Higher Education Coalition working on a common state performance assessment for teacher candidates – (see page 5; ADMINISTRATIVE REPORT, item 5)
- More than 300 administrators in Cohorts I and II of Evaluator Training have had face-to-face training and the proof-of-proficiency assessment; Cohort III will probably only get the online training due to lack of funding; Cohorts I and II, and perhaps Cohort III, will get training in coaching stances – (see page 5, ADMINISTRATIVE REPORT, item 6)
- Idaho Math Steering Committee developing further standards around MTI work that all universities can access – (see page 6, ADMINISTRATIVE REPORT, item 8)
- Program approval process for proposed programs streamlined – (see page 6, ADMINISTRATIVE REPORT, item 9)
- CCSSO and CAEP put forward recommended standards – (see page 6, ADMINISTRATIVE REPORT, item 10)
- SHEEO and NASH designing initiative to look at teacher preparation programs – (see page 6, ADMINISTRATIVE REPORT, item 12)
- NASDTEC 2013 Professional Practices Institute (PPI) to be held in Boise October 22-24 (page 6, ADMINISTRATIVE REPORT, item 14)

- BSU newly proposed Ed Specialist program conditionally approved; only candidates meeting all Administrator Certificate and endorsement requirements will be recommended for Superintendent endorsement (see page 10, STANDARDS COMMITTEE, item 2)
- Limited Math endorsement draft to be shared with math educators at higher ed institutions (see page 10, STANDARDS COMMITTEE, item 3)
- Buyer beware of unregistered online educator preparation programs in state (see page 11, STANDARDS COMMITTEE, item 5)
- Teach for America being discussed as viable alternate route option in Idaho (page 11, STANDARDS COMMITTEE, item 8)
- Higher education institutions to send their links to current website information on approved programs leading to endorsement to Katie Rhodenbaugh (page 11, STANDARDS COMMITTEE, item 9)

## **ADJOURNMENT**

**M/S (Petersen/Henry): To adjourn the meeting.** Motion carried unanimously.

The meeting adjourned at 11:45 a.m.

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Mary Jane Markland, Secretary  
Professional Standards Commission

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Christina Linder, Administrator  
Professional Standards Commission