

APPROVED MINUTES OF THE STATE OF IDAHO PROFESSIONAL STANDARDS
COMMISSION MEETING OF JUNE 4-5, 2013

ATTENDANCE

Members present at June 4 committee meetings: Aiken, Allred, Boothe, Henry, Kellerer, Mantle-Bromley, Meyer, Nelson, Nuckols, Petersen, Raney, Ritter, Rose, Sakota, Smith. SDE staff present: Haas, Lackey, Linder, Markland, Rhodenbaugh, Schwab. Absent: Bierne, Leighton, Orthel. Guests: Lydia Chavez, Bert Marley, Allison McClintick, Andy Snook.

Members present at the June 5 general meeting: Aiken, Allred, Boothe, Henry, Kellerer, Mantle-Bromley, Nelson, Nuckols, Petersen, Raney, Ritter, Rose, Sakota. SDE staff present: Haas, Lackey, Linder, Markland, Rhodenbaugh, Schwab. Absent: Bierne, Leighton, Meyer, Orthel, Smith. Guests: Bert Marley, Andy Snook.

AGENDA REVIEW/REVISIONS/APPROVAL

Chair Dan Sakota requested that the following be added to the June 4 Commission meeting agenda after Consideration of Final Orders/Stipulation Adoptions: Attorney General Opinion on Professional Development.

M/S (Kellerer/Rose): To approve the June 4-5, 2013, Commission meeting agenda as revised. Motion carried unanimously.

CONSIDERATION OF STIPULATIONS/FINAL ORDERS BY FULL COMMISSION

Deputy Attorney General Andy Snook provided the Commission with the Stipulation listed below. The Stipulation for a Letter of Reprimand and the completion of an ethics course by January 15, 2014, was agreed to by the respective respondent and was recommended by Andy Snook and the Executive Committee for adoption by the Commission. The Commission members reviewed the Stipulation at the meeting and, having no questions or requests for discussion, voted as follows:

M/S (Raney/Kellerer): To accept the proposed Stipulation as written and enter the accompanying Consent Order in Case #21201 regarding the certificate of Belinda Turley. Motion carried unanimously. Commission members Henry, Meyer, Nelson, Ritter, Rose, and Sakota were recused from voting.

Andy Snook presented a proposed Findings of Fact, Conclusions of Law, and Final Order for consideration by the Commission. Andy reviewed the content of the proposed order and answered questions from Commission members. He also recommended the adoption of the proposed Findings of Fact and Conclusions of Law as presented and that the

Commission enter an order permanently revoking the certificate of Grant Bothen based upon his alleged misconduct.

M/S (Kellerer/Mantle-Bromley): To accept the proposed Findings of Fact and Conclusions of Law as written and enter the accompanying Final Order in Case #21231 regarding the certificate of Grant Bothen. Motion carried unanimously. Commission members Henry, Meyer, Nelson, Ritter, and Sakota were recused from voting. Rose abstained.

ATTORNEY GENERAL OPINION ON PROFESSIONAL DEVELOPMENT

The Department of Education recently requested an opinion from the Office of the Attorney General on the statutory authority of and ability for the Commission to use its funding for professional development. Nick Smith reported that the office provided an opinion stating that the Professional Standards Commission does not have explicit authority to distribute professional development grant funds to educators.

APPROVAL OF MINUTES

M/S (Mantle-Bromley/Henry): To approve the April 4-5, 2013, Commission meeting minutes as printed. Motion carried unanimously.

LEADERSHIP TEAM

The Leadership Team was not able to have its scheduled May 22 teleconference because of technical difficulties. Team members communicated by phone/email and reviewed the proposed June 4-5 Commission meeting agenda and the March and April budgets; scheduled FY2015 budget setting for the June meeting; reminded committee chairs of the need to submit end-of-year committee reports by the June meeting; set their 2013-2014 teleconference dates for July 24, October 2, January 8, March 5, and May 14; and reminded Nominations Subcommittee members of the need to convene at the June meeting and recommend nominees for chair and vice-chair of the Commission for the 2013-2014 school year. Dan reminded Commission members to provide him with their first and second preferences for committee assignment for the 2013-2014 school year.

During the June 4-5 Commission meeting, Katie Rhodenbaugh distributed PSC Revenue/Expense Details for both FY2014 and FY2015. She requested that committees develop proposed budget line item amounts for FY2015; revise (if necessary) the budget line item amounts for FY2014 that were proposed a year ago; and that each committee chair provide her with copies of the FY2014 and FY2015 Revenue/Expense Details with the newly-proposed budget line item amounts written in.

STATE BOARD REPORT

Allison McClintick, Teacher Quality and Special Projects Manager in the State Board office, reported that Laura Woodworth-Ney is the new provost at Idaho State University, and Kathy Aiken is the new interim provost and executive vice president at the University of Idaho.

ADMINISTRATIVE REPORT

Christina Linder (unless indicated otherwise) reported on the following:

1. A team of school administrator representatives met for two days in early May and aligned the administrator evaluation standards and the language from the administrator evaluation rubric to the most current Interstate School Leaders Licensure Consortium (ISLLC) Standards and the most current Council of Chief State School Officers (CCSSO's) Interstate Teacher Assessment and Support Consortium (InTASC) Standards and then reviewed/revised the Idaho Foundation Standards for School Administrators, School Superintendents, and Special Education Directors. They will reconvene at a later time to work on the superintendent evaluation model. The above-mentioned Administrator foundation standards and School Superintendent and Special Education Director standards, once approved, will become effective in July of 2014, and administrator preparation programs will have two years to fully implement them.
2. Schoolnet has now to some degree been implemented at all Idaho institutions of higher education. Each institution has been assigned a data navigator to work with the program/faculty on integrating student data into the pre-service program. Each institution will also receive a grant of at least \$10,000 to assist in that effort.
3. Nick Smith reviewed the following revisions to the teacher/principal evaluations being recommended by the Educator Evaluation Task Force as a result of the recent public comments. These changes will likely be submitted for State Board approval consideration in August.

Both Teacher and Principal

- Change statewide assessment language from "ISAT" to "Statewide Assessment for Federal Accountability Purposes";
- Add "parents" to list of stakeholders to be involved in development/ongoing review of evaluation models;
- Delete "if any" from section of rule related to making personnel decisions based on evaluation.
(The above changes were recommended by the U.S. Department of Education for compliance with the ESEA Waiver Guidelines.)

Teacher

- Use of the Statewide Assessment for Federal Accountability Purposes will not be an evaluation requirement until the 2014-2015 school year.
(Districts would still be required to adopt an evaluation system in which 33 percent of the evaluation is based off of student achievement growth for the

2013-2014 school year; it just would not need to include ISAT or Smarter Balanced Assessment data.)

Principal

- Use of the Statewide Assessment for Federal Accountability Purposes will not be an evaluation requirement until the 2014-2015 school year;
- Add “teacher input” as a multiple measure choice under Professional Practice section;
- Add language requiring principals to be evaluated at least once annually by May 1;
- Principal evaluations based off of new statewide standards must be piloted in districts during the 2013-2014 school year and fully implemented during the 2014-2015 school year.

(Despite the fact that districts will only be piloting the new principal evaluation standards during the 2013-2014 school year, principals will be required to have 33 percent of their evaluation based off of growth in student achievement during the 2013-2014 school year.)

Nick also reported that the Idaho Department of Education would be subjected to a federal onsite monitoring visit from the U.S. Department of Education on August 13-14. At that time Idaho will be audited on Principle 1 (college- and career-ready expectations for all students) and Principle 2 (state-developed differentiated recognition, accountability, and support) of our ESEA Waiver Application and also on our federal programs. It was requested that Nick provide Commission members with the most recent information on NCLB reauthorization, and he agreed to do so.

4. The Idaho Higher Education Coalition continues to look at a common way of determining if teacher candidates are prepared for the classroom. They have developed a draft template for an Individual Professional Learning Plan for new teachers. All the higher education institutions have submitted names of university supervisors, faculty members, and cooperating teachers to pilot rater reliability in clinical practice, and they have also convened to review CCSSO recommendations and Council for the Accreditation of Educator Preparation (CAEP) Standards to create a strategic plan.
5. Fall plans for evaluator training include Teachscape training for the administrators in Cohort III. Any of the candidates in higher education administrator programs preparing to graduate in 2014 will have access to the same training. A two-day, face-to-face component of the training by region for all the new people in Cohort III is being proposed, as well as web-based Professional Learning Communities for support.
6. In the area of tiered licensure progress, Education Northwest is helping to synthesize information from several states that have been doing tiered licensure for quite some time to determine best practices that Idaho would have access to.

The governor's Task Force for Improving Education has requested a draft model of tiered licensure to review.

7. The Idaho Mathematics Steering Committee is working on an agreement related to the actual "Mathematical Thinking for Instruction" language. The committee is also making progress in developing pre-service requirements and suggested evidence to ensure basic knowledge. Commitment has been made to house regional math specialists at each major public university in the state to build capacity and help in shaping pre-service.

8. Certification/Professional Standards staff have attended the following conferences/meetings:

CAEP Clinic – Rhodenbaugh attended; new information on state partner implementation options provided along with the new standards/new model for accreditation.

Idaho System for Educational Excellence (ISEE) Boot Camp – Linder/Lackey/Schwab participated in state-sponsored training sessions to help districts capture vision of ISEE/assist them in their efforts to collect/consolidate/submit accurate data.

9. Christina recently met with Albertson Foundation people; they discussed current work of the Department of Education, what has already been put in place, baseline performance assessments for recommending teachers, how that fits into a continuum, etc.

10. Christina will have the opportunity to participate in an upcoming web-based National Council on Teacher Quality (NCTQ) press release briefing.

11. Upcoming events and staff participants are:

Lewis-Clark State College Program Review – Linder/Rhodenbaugh; on-site visit scheduled for November 2-6; interested participants/nominations for state team can be reported to Commission office.

National Association of State Directors of Teacher Education and Certification (NASDTEC) Annual Conference – Linder/Rhodenbaugh; June 9-11.

NASDTEC Professional Practices Institute (PPI) – attendees TBD; will be held in Boise this year at the Grove Hotel on October 23-25.

AUTHORIZATIONS COMMITTEE

Chair Mikki Nuckols reported that the Authorizations Committee recommended that the Commission approve the following new Teacher to New Certificate/Endorsement requests (for the 2012-2013 school year):

BRUNS, Tyler, Meridian Joint #2, Health 6-12
PHILLIPS, William, Basin #72, Earth Science 6-12

The Authorizations Committee recommended that the Commission approve the following new Teacher to New Certificate/Endorsement request (for the 2013-2014 school year):

WAETJE, William, American Heritage Charter School #484, Physical Education

The Authorizations Committee recommended that the Commission approve the following renewal Teacher to New Certificate/Endorsement requests (for the 2013-2014 school year):

BONEBRAKE, Michael, Meridian Joint #2, Generalist K-12 (2)
BOOTH, Margaret, Genesee Joint #282, Library Media Specialist K-12 (3)
McKINLEY, Deborah, Meridian Joint #2, Generalist K-12 (2)
MORRIS, Shannon, Culdesac Joint #342, Principal (2)
ROBBINS, Mareena, Lewiston #340, Gifted and Talented K-12 (2)

The Authorizations Committee approved 1 Provisional Authorization (for the 2011-2012 school year), 1 Provisional Authorization (for the 2013-2014 school year) and 2 Content Specialists.

Year-end data on Alternative Authorizations for the 2011-2012 school year was distributed to Commission members. This data was previously unavailable for a period of time because of the transition to a new data collection system.

The Commission ACCEPTED the report of the Authorizations Committee. Motion carried unanimously.

PROFESSIONAL DEVELOPMENT COMMITTEE

In Chair Kelly Leighton's absence, committee member Mikki Nuckols reported on year-end totals. In the fall of 2012, the committee awarded 33 professional development grants for a total of \$13,714; in the spring of 2013, 23 grants were awarded for a total of \$10,228. For the overall 2012-2013 school year, the committee awarded 56 grants for a total of \$23,942. Chair Dan Sakota requested that the Professional Development Committee review/possibly revise its working plan at its August meeting in light of the fact that the committee can no longer award professional development grants (see ATTORNEY GENERAL OPINION ON PROFESSIONAL DEVELOPMENT, page 2).

The Commission ACCEPTED the report of the Professional Development Committee. Motion carried unanimously.

BUDGET SUBCOMMITTEE

Budget Subcommittee Chair Shelly Rose reported that in March expenditures exceeded revenue by \$3,518, and in April expenditures exceeded revenue by \$33,236. It is anticipated that in the next few months revenue will exceed expenditures in light of the certificate renewal that occurs at this time of year. Shelly cautioned members to be watchful of the budget, the revenue, and possible need for budget cuts in the coming year.

The FY2014 budget line item revisions were reported by committees as follows:

Professional Development Committee – reduce line item Professional Development Fund from \$50,000 to \$0.

Executive Committee – in the FY2014 budget reduce line item Contract Investigative Services from \$39,000 to \$37,000 and increase line item Investigations/Hearings/Training from \$8,000 to \$10,000 (to accommodate the upcoming hearing panel training in early August of 2013 and pay for the two recent and one upcoming ethics hearings); in the FY2015 budget reduce line item Investigations/Hearings/Training from \$10,000 to \$8,000 and increase line item Contract Investigative Services from \$37,000 to \$39,000.

Authorizations Committee – maintain line item Authorizations at \$500; overall FY2014 budget amount remains the same.

Standards Committee – reduce line item Prep Program Review Re-Write from \$8,435 to \$7,285; increase line item Standards Maintenance from \$10,850 to \$12,000; overall FY2014 budget amount remains the same.

The Commission ACCEPTED the report of the Budget Subcommittee. Motion carried unanimously.

STANDARDS COMMITTEE

Standards Committee Chair Kathy Aiken reported on the following committee discussion items (unless indicated otherwise):

1. The committee reviewed drafts of the 2012-2013 standards revisions for English Language Arts, Reading, Gifted and Talented, Library Science, and School Administrators: Superintendents and Special Education Directors. Committee members revised endorsement language in Idaho Code, at this time of a move toward output competency-based performance measures, to reflect less prescriptive course hour counts; determined that student teaching experience shall be in the relevant content area; requested that Katie Rhodenbaugh add the following statement to the preamble of each set of standards in both current and future standards manuals: *The evidence validating candidates' ability to demonstrate these standards shall be collected from a variety of settings including, but not limited to, courses, practicum, and field experiences.*; and requested that Katie Rhodenbaugh add “Student Teaching Requirement” language to IDAPA Code under the endorsements section.

The Commission PASSED the Standards Committee's recommendation to approve the proposed revisions, as amended, to the standards and endorsements for English Language Arts, Reading, Gifted and Talented Education, Library Science, and School Administrators: Superintendents and Special Education Directors. Motion carried unanimously.

2. The committee discussed the Limited Math endorsement for professional-technical education. It is still felt that there is insufficient math content knowledge embedded into the pilot program. Work will continue on this.
3. The committee is awaiting feedback on the Supervisor/Coordinator of Special Education endorsement. There do not appear to be standards for it or defined roles and responsibilities differentiating this position from the Special Education Director or Special Education Consulting Teacher. It has been sent to the Department of Education director of special education for dissemination to special education constituent groups for determination of need. If sufficient feedback is not provided to the Commission by July 1, 2013, the endorsement will be eliminated on January 1, 2014.
4. The committee talked more about Teach for America, a program that has submitted the needed new program approval documents. The committee has some concern about the program.
5. During the recent University of Idaho full program on-site review, there were three programs not recommended for full approval: Gifted and Talented Education, Library Science, and Reading/Literacy. The committee reviewed the draft state team report on those three programs. The state team recommended Conditional Approval of the Gifted and Talented program and the Library Science program. There was insufficient evidence to verify that the Reading Teacher standards were being met, so the state team recommended that the Reading/Literacy program be Not Approved. The state team report cannot be submitted for State Board approval until the National Council for Accreditation of Teacher Education (NCATE) has completed its own concurrent approval process and has prepared its own report for State Board approval. During that interim, the University of Idaho may provide a revised Reading/Literacy program approval proposal to be submitted, if Commission-approved, in conjunction with the final state team report and the NCATE report.

The Commission ACCEPTED the report of the Standards Committee. Motion carried unanimously.

EXECUTIVE COMMITTEE

Chair Dan Sakota reported that the Executive Committee met with Andy Snook, Shannon Haas, and Annette Schwab to discuss ethics case information.

M/S (Nelson/Meyer): To move the Executive Committee into Executive Session to review and discuss investigation records exempt from disclosure as prescribed by Idaho Code §67-2345(d). Motion carried unanimously.

Andy Snook reviewed the cases needing Executive Committee decisions.

M/S (Henry/Ritter): To move the Executive Session of the Executive Committee into Open Session to vote on investigation records exempt from disclosure as prescribed by Idaho Code §67-2345(d). Motion carried unanimously.

Dan reported the following actions taken on cases:

Case #20707 - Reinstatement
Case #21229 – Conditioned Certificate
Case #21230 – Conditioned Certificate
Case #21304 – Indefinite Suspension
Case #21310 – Letter of Reprimand
Case #21314 – Revocation
Case #21315 – Indefinite Suspension or Revocation (pending negotiation)
Case #21316 – Indefinite Suspension or Revocation (pending negotiation)

Cases closed: #21104, #21108, #21117, #21202, #21205, #21213, #21219, #21223, #21225, #21307.

There are currently 10 cases under investigation, 8 cases pending stipulation, 5 cases in which the administrative complaints have been filed or are to be filed, 5 default cases, 1 case in which a hearing is scheduled, 1 case on hold pending resolution of lawsuit, and 2 cases of voluntary surrender.

Andy Snook updated the Executive Committee on the two recent ethics hearings that have been held. The committee also discussed the ethics hearing panel training to be held in Boise on the afternoon of August 8.

The Commission ACCEPTED the report of the Executive Committee. Motion carried unanimously.

NEW BUSINESS

Nominations Subcommittee – Chair and Vice-Chair Nominations and Vote

Shelly Rose reported that the Nominations Subcommittee submitted the following nominations: chair – Dan Sakota; vice-chair – Esther Henry.

A ballot election for the 2013-2014 Commission officers was held. Dan Sakota was elected chair, and Esther Henry was elected vice-chair.

Possible Need for Definition of “Professional Practice” in Code of Ethics

The State Board of Education has requested that the Commission define the term “professional practice” that appears in the Code of Ethics for Idaho Professional Educators. Commission members discussed the definition provided by Deputy Attorney General Andy Snook as a potential starting point.

M/S (Henry/Nuckols): To accept the following as a definition of the term “professional practice”: Professional Practice. Any conduct performed by a certificated individual related to, or in furtherance of, the individual’s employment responsibilities to an educational institution. Motion carried unanimously.

Need for New PSC Recording Equipment

Members briefly discussed the need for new recording equipment for Commission meetings.

M/S (Mantle-Bromley/Aiken): To authorize Commission staff to research and purchase a cost-effective, quality recording system that meets Commission needs. Motion carried unanimously.

Possible Extension of Day 2 Meetings

Members briefly discussed the possible extension of the second day of their meetings now that there is a later-in-the-day flight departure for Commission members residing in northern Idaho. It was decided to leave the meeting schedule as is, as airlines change their flight schedules throughout the year and the current meeting schedule is workable.

COMMUNICATION PLAN

Items of interest in these meeting minutes that members may want to communicate to their constituencies include:

- No professional development grants through the Commission for at least the near future (see ATTORNEY GENERAL OPINION ON PROFESSIONAL DEVELOPMENT, page 2, second paragraph).
- New standards for administrator preparation will soon be posted for public comment; once the standards, and any revisions made to them from the public comments, are approved and have gone into effect, higher education will have two years to implement them for accreditation purposes (see ADMINISTRATIVE REPORT, page 3, item 1).
- Grants of \$10,000 to implement new Schoolnet into higher education programs available soon (see ADMINISTRATIVE REPORT, page 3, item 2).
- Educator Evaluation Task Force has recommended some revisions to teacher/principal evaluations as a result of recent public comments; parents now included among stakeholders involved in developing/reviewing evaluation models; day by which principals must be evaluated is now parallel with date for teachers – May 1; peers observing teachers or peers observing peers will need to

be trained in same proficiency assessment as administrators; State Board can edit this rule if they desire, so there may be more changes (see ADMINISTRATIVE REPORT, page 3, item 3).

- Idaho to receive full, onsite federal audit later this summer on Principle 1 and 2 of its ESEA Waiver and also its federal programs (see ADMINISTRATIVE REPORT, page 4, complete paragraph above item 4).
- Idaho Higher Education Coalition making determinations regarding what will be highlighted for recommendation and work on Individual Professional Learning Plan for new teachers (see ADMINISTRATIVE REPORT, page 4, item 4).
- Deans of education met to review CCSSO recommendations and CAEP standards to create strategic plan (see ADMINISTRATIVE REPORT, page 4, item 4).
- Fall evaluation training will include Teachscape training for administrators; any candidates in higher education administrator programs who will be graduating in 2014 can also be trained (see ADMINISTRATIVE REPORT, page 4, item 5).
- Mathematics Steering Committee working on pre-service expectations and suggested evidence to ensure basic knowledge; idea of regional math specialists to support both districts and pre-service preparation is moving forward (see ADMINISTRATIVE REPORT, page 5, item 7).
- Lewis-Clark State College program approval review is November 2-6 (see ADMINISTRATIVE REPORT, page 5, item 11).
- NASDTEC PPI will be October 23-25 in Boise; may be appropriate for higher education certification officers to attend (see ADMINISTRATIVE REPORT, page 5, item 11).
- Revised standards, some significantly, for these content areas will soon go out for public comment: English Language Arts, Reading, Gifted and Talented, Library Science, and School Administrators: Superintendents and Special Education Directors (see STANDARDS COMMITTEE, page 7, item 1).

ADJOURNMENT

M/S (Aiken/Petersen): To adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:45 a.m.

Mary Jane Markland, Secretary
Professional Standards Commission

Christina Linder, Administrator
Professional Standards Commission