

APPROVED MINUTES OF THE STATE OF IDAHO PROFESSIONAL STANDARDS
COMMISSION MEETING OF SEPTEMBER 22-23, 2016

ATTENDANCE

Members present at September 22 committee meetings: Allred, Chipman, Copmann, Davis, Enger, Gorton, Johnson, Koehler, McConnell, McKinney, Neill, Raney, Roark, Saffle, Sulfridge, Welton, Wilkinson, Zeydel. SDE staff present: Colón, Haas, Lackey, Markland, Miner, Schwab. Guests: Brian Church, Michael Gilmore, Alison Henken.

Members present at the September 23 general meeting: Allred, Chipman, Copmann, Davis, Enger, Gorton, Johnson, Koehler, McConnell, McKinney, Neill, Raney, Roark, Saffle, Sulfridge, Welton, Wilkinson, Zeydel. SDE staff present: Colón, Haas, Lackey, Markland, Miner, Schwab. Guests: Brian Church, Alison Henken.

The following individuals were introduced as new Commission members: Steve Copmann (secondary school principal – Cassia County Joint School District #151); Kathy Davis (secondary classroom teacher – St. Maries Joint School District #41); Mark Gorton (secondary classroom teacher – Lakeland Joint School District #272); Marjean McConnell (school superintendent – Bonneville Joint School District #93); Mark Neill (public higher education – Idaho State University); Taylor Raney (public higher education – University of Idaho); Mike Wilkinson (school counselor – Twin Falls School District #411).

AGENDA REVIEW/REVISIONS/APPROVAL

Chair Char McKinney added the following New Business item to the September 23 agenda: Discussion on the Reporting of Possible Public (i.e., Media) Code of Ethics Violations by the Chief Certification Officer.

M/S (Koehler/Roark): To approve the above-mentioned addition to the New Business portion of the September 23 Commission agenda.

Cina Lackey requested that National Board Certification for School Counselors be added as a New Business item to the September 23 agenda.

M/S (Enger/Welton): To approve the above-mentioned addition to the New Business portion of the September 23 Commission agenda.

M/S (Zeydel/Koehler): To approve the September 22-23 Commission agenda with additions.

Char distributed a Commission overview/internal operations overview to all Commission members, emphasizing the Commission vision of providing leadership for professional

standards and accountability in Idaho schools and advocating on behalf of Idaho's children. In an effort to orient new members, individual committee chairs briefly summarized the main duties of each of the five standing committees.

APPROVAL OF MINUTES

M/S (Zeydel/Saffle): To approve the June 23-24, 2016, Commission meeting minutes as printed. Motion carried unanimously.

STATE BOARD REPORT

Alison Henken, K-12 Accountability and Projects Program Manager in the State Board office, reported on the following board items:

1. At a recent special meeting of the State Board of Education, board members discussed a legislative idea related, first, to incidents where it publicly becomes known that a school administrator has intentionally misreported data to the state and, secondly, to appropriate action to take in response to such incidents. At this point consideration is being given to further clarification that the Commission is required to investigate such incidents and very substantial fines should an individual be found guilty of such activity.
2. A second report on Idaho's educator pipeline was presented at the August State Board meeting. The first report had focused only on teachers; this second report included separate information on administrators and career and technical education as well. The second report provided the board with a substantial amount of data, including enrollment at Idaho's educator preparation programs; the number of people certified in different content areas; the number of people certified through alternative certification; and data from districts reporting hard-to-fill areas, based on a survey conducted by the Idaho Association of School Administrators. The work done on these reports revealed a need for more accurate numbers and identification of specific data points to track over time and provide regular updates on. The summary in the second report noted that while there are not statewide teacher or administrator shortages in all subjects or schools, there are clear shortages in certain subject areas and in rural areas. Rural teacher shortages vary by region and district and typically include more subject areas than the statewide issues. Statewide shortages appear to exist in special education, secondary science, secondary mathematics, and languages (bilingual, ENL/ESL, and foreign languages). Regional and national teacher shortages include special education, secondary science, secondary mathematics, bilingual, and ESL, which increases competition for teachers prepared for these subject areas. There is also the potential that declining enrollment at our educator preparation programs and issues with teacher retention could expand the shortages. The Office of the State Board of Education will seek input on possible solutions targeted to address identified shortage areas from stakeholder groups, the teacher certification work group, and the Commission. It is likely that the

State Board will reconsider this issue in the spring with the intent of developing policy options for 2018 legislative consideration.

Char suggested that any questions related to Alison's report be addressed to Alison at the current time and that the Commission consider New Business Item A at the same time.

M/S (Enger/Koehler): To immediately consider the September 23 New Business agenda item, "Discussion on the Reporting of Possible Public (i.e., Media) Code of Ethics Violations by the Chief Certification Officer." Motion carried unanimously.

Commission Administrator Lisa Colón reminded Commission members that according to Idaho Code §33-1209, ". . . a signed allegation of ethical misconduct may be initiated by an Idaho local board of trustees or by an individual who has a substantial interest in the matter. The PSC chief certification officer/PSC administrator may also initiate an allegation if public records indicate a person holding an Idaho credential may have been involved in ethical misconduct." Commission members discussed the issue at length.

M/S (Raney/Koehler): To recommend that the Chief Certification Officer open a case against certificated individuals publicly reported to have allegedly violated principles of the Code of Ethics for Idaho Professional Educators. Motion carried unanimously.

LOW-PERFORMING EDUCATOR PREPARATION PROGRAM CRITERIA

The definitions for "low-performing" and "at-risk-for-low-performing" educator preparation programs voted on and provided to the State Board at the March Commission meeting were temporary definitions. There now remains a need to develop definitions to be used long-term for state purposes and for Title II reporting to the federal government. The State Board would like to begin considering a more detailed and substantial process for identifying educator preparation programs as "low-performing" or "at-risk-for-low-performing" in October. The Idaho Coalition for Educator Preparation (ICEP) and the Idaho Association of Colleges for Teacher Education (IACTE) are conducting this work and are not yet prepared to provide a full recommendation to the Commission and the board, so they have provided a draft framework of the recommended measures or indicators that would later be put together in a more detailed plan for identifying the programs. The draft framework was distributed to members at the full Commission meeting; Alison reviewed the proposed indicators. If the Commission recommends this draft be considered by the board, it will be provided to the board for feedback at their October meeting, with the expectation that the full, detailed recommendation will be provided to the board at their December meeting. The Standards Committee agreed to review the framework during its meeting and provide recommendations.

ADMINISTRATIVE REPORT

Commission Administrator Lisa Colón (unless indicated otherwise) reported on the following.

1. As necessitated by the Federal Bureau of Investigation, there will be a certification fingerprint fee reduction immediately. The new fees are: regular employees - \$32; volunteers - \$30.75. Fingerprint cards and fees submitted with the incorrect amount will be returned, thus delaying the processing of the fingerprint card. By law, the Department of Education does not make any profit on fingerprint fees.
2. The Council for the Accreditation of Educator Preparation (CAEP) accreditation timeline was recently adjusted. All public institutions need to have accreditation. Boise State University (BSU) had its program approval review in early March of 2016. Because of the adjustment in the accreditation timeline, the final report from the BSU program approval review may not be considered by CAEP until October. Once we get the CAEP results, the Standards Committee will have the opportunity to consider the BSU final report.
3. The teacher certification work group has been working to correct the discrepancy between certification practices and the law. By Idaho code, the grade band ranges of the elementary and secondary certificates supersede the grade band range of an endorsement. In practice, however, the endorsement grade band range has superseded the grade band ranges of the certificates, and institutions have been preparing educators in this same manner. The work group was charged with adjusting Idaho code to match the practice without damaging/hindering preparation standards requirements. The work group has forwarded a recommendation to the State Board for the use of one standard instructional certificate with all endorsements directly beneath it. This would not change anyone's certificate; only the way in which the certificate is organized would change. The one standard instructional certificate would apply only to the current Elementary Certificate, Secondary Certificate, Exceptional Child Certificate, and Early Childhood/Early Childhood Special Education Blended Certificate. The Administrator Certificate and the Pupil Personnel Services Certificate would remain as they currently are.
4. Commission members were updated on the Professional Endorsement application process. Lisa encouraged members to share with constituencies that this is not an endorsement that allows a person to teach anything; it is a funding allocation and signifies movement on the career ladder from the residency rung to the professional compensation rung. The instructional person completes the top portion of the application form. The district completes the remainder of the form, thus indicating that the instructional person has an individualized professional learning plan; has held a certificate/completed an interim certificate for three years or longer; and for two of the three previous years or the third year has had an overall rating of proficient and no components rated as unsatisfactory on the state framework for teaching evaluation and the majority of their students have met their measurable student achievement targets. The form is submitted to Certification in the Department of Education; Certification personnel indicate in

their system that the applicant has met the requirements for the Professional Endorsement.

5. There are two upcoming program review focus visits. The University of Idaho focus visit will be October 10-13, and the Lewis-Clark State College focus visit will be held on April 22-25, 2017. At both of these focus visits, the State-Specific Requirements that are being piloted will also be reviewed.
6. Upcoming standards reviews/creation that have been scheduled include the following:
 - Creation of Dance Standards and Endorsement – October 20-21
 - Core – November 10-11
 - Career and Technical Education – November 17-18
 - World Languages – December 1-2
 - Creation of Speech-Language Pathology Standards – December 8-9
7. Recent staff travel included the following:
 - ISEE Road Show (Cina)
8. Upcoming staff travel includes the following:
 - University of Idaho Focus Visit (Lisa/Annette) – October 10-13
 - NASDTEC Professional Practices Institute (PPI) (Shannon Haas/Annette/Lisa/Brian) – October 25-28.
9. In Idaho the Commission is charged with, among other responsibilities, the reviewing/revising of our certification standards and endorsements and also ensuring that our educator preparation programs are adequately preparing educator preparation candidates. Under the federal Every Student Succeeds Act (ESSA), each state is required to submit an ESSA State Plan articulating how the law will be implemented in that particular state. Idaho is currently developing its State Plan. Developing a State Plan requires meaningful consultation with stakeholders representing a diverse cross-section of district and school representatives, professional organization representatives, and state leadership members. Because the Professional Standards Commission already by law reviews Idaho certification standards and endorsements and ensures that Idaho educator preparation candidates are adequately prepared, the Commission is being listed as one of the external stakeholders in Idaho's State Plan.

CONSIDERATION OF STIPULATIONS/FINAL ORDERS BY FULL COMMISSION

Deputy Attorney General Brian Church first discussed with the Commission some of the information it may hear or see as a part of its work and how Commission members should deal with sensitive information.

In light of the fact that there has been a recent lawsuit filed against the Professional Standards Commission, Brian Church asked Commission members if they would like to briefly discuss that with him; members indicated that they would like to do so.

M/S (Chipman/McConnell): To move the Commission into Executive Session to communicate with legal counsel about a pending legal matter, as prescribed by Idaho Code §74-206(l)(f). Motion carried unanimously.

M/S (Koehler/Copmann): To move the Executive Session of the Commission into Open Session, as prescribed by Idaho Code §74-206(l)(f). Motion carried unanimously.

Brian Church, representing the Chief Certification Officer, presented *In re Amy Kathleen Carr*, Case #21512, to the Commission to decide whether to impose discipline on Ms. Carr's certificate and, if so, what discipline to impose. Brian Church presented the administrative complaint and default order from Hearing Officer Gilmore and argued that the grounds stated in the administrative complaint were deemed admitted under Idaho Code section 33-1209 because no hearing was requested within the time limit. Deputy Attorney General Michael Gilmore advised the Commission.

M/S (Raney/McConnell): In Case #21512, regarding the certificate of Amy Kathleen Carr, I move that the Commission enter a final order that is effective when signed, incorporating as findings of fact the allegations in the administrative complaint, adopting any counts alleged by the Chief Certification Officer as conclusions of law, and imposing the discipline requested by the Chief Certification Officer in the administrative complaint in the first paragraph under request for relief. Motion carried unanimously. Commission members Allred, Chipman, Gorton, Koehler, and Roark were recused from voting.

Brian Church, representing the Chief Certification Officer, presented *In re Natalie Hamilton*, Case #21431, to the Commission to decide whether to impose discipline on Ms. Hamilton's certificate and, if so, what discipline to impose. Brian Church presented the administrative complaint and default order from Hearing Officer Gilmore and argued that the grounds stated in the administrative complaint were deemed admitted under Idaho Code section 33-1209 because no hearing was requested within the time limit. Michael Gilmore advised the Commission.

M/S (Enger/Welton): In Case #21431, regarding the certificate of Natalie Hamilton, I move that the Commission enter a final order that is effective when signed, incorporating as findings of fact the allegations in the administrative complaint, adopting any counts alleged by the Chief Certification Officer as conclusions of law, and imposing the discipline requested by the Chief Certification Officer in the administrative complaint in the first paragraph under request for relief. Motion carried unanimously. Commission members Allred, Chipman, Koehler, and Roark were recused from voting.

Brian Church, representing the Chief Certification Officer, presented *In re Nancy E. Newland*, Case #21557, to the Commission to decide whether to impose discipline on Ms.

Newland's certificate and, if so, what discipline to impose. Brian Church presented the administrative complaint and default order from Hearing Officer Gilmore and argued that the grounds stated in the administrative complaint were deemed admitted under Idaho Code section 33-1209 because no hearing was requested within the time limit. Michael Gilmore advised the Commission. The Commission discussed amongst itself whether the discipline requested by the Chief Certification Officer was sufficient and also discussed the n

M/S (Raney/McConnell): In Case #21557, regarding the certificate of Nancy E. Newland, I move that the Commission enter a final order that is effective when signed, incorporating as findings of fact the allegations in the administrative complaint, adopting any counts alleged by the Chief Certification Officer as conclusions of law, and imposing the following discipline: 1) a letter of reprimand in her certification file; 2) verified completion of an approved three-credit ethics course prior to reinstatement of her currently expired certificate; 3) all other current requirements of the state of Idaho for reinstatement of certification be met. Motion carried unanimously. Commission members Allred, Chipman, Koehler, Roark, and Wilkinson were recused from voting.

Brian Church, representing the Chief Certification Officer, presented *In re Jean Carter*, Case #21518, to the Commission to decide whether to impose discipline on Ms. Carter's certificate and, if so, what discipline to impose. Brian Church presented the administrative complaint and default order from Hearing Officer Gilmore and argued that the grounds stated in the administrative complaint were deemed admitted under Idaho Code section 33-1209 because no hearing was requested within the time limit.

M/S (Enger/Neill): In Case #21518, regarding the certificate of Jean Carter, I move that the Commission enter a final order that is effective when signed, incorporating as findings of fact the allegations in the administrative complaint, adopting any counts alleged by the Chief Certification Officer as conclusions of law, and imposing the discipline requested by the Chief Certification Officer in the administrative complaint in the first paragraph under request for relief. Motion carried unanimously. Commission members Allred, Koehler, and Roark were recused from voting.

Brian Church representing the Chief Certification Officer, presented *In re Bryce R. Owen*, Case #21559, to the Commission to decide whether to impose discipline on Mr. Owen's certificate and, if so, what discipline to impose. Brian Church presented the administrative complaint and default order from Hearing Officer Gilmore and argued that the grounds stated in the administrative complaint were deemed admitted under Idaho Code section 33-1209 because no hearing was requested within the time limit.

M/S (Johnson/Sulfridge): In Case #21559, regarding the certificate of Bryce R. Owen, I move that the Commission enter a final order that is effective when signed, incorporating as findings of fact the allegations in the administrative complaint, adopting any counts alleged by the Chief Certification Officer as conclusions of law, and imposing the discipline requested by the Chief Certification Officer in the administrative complaint in the first

paragraph under request for relief. Motion carried unanimously. Commission members Allred, Chipman, Koehler, and Roark were recused from voting.

M/S (Raney/Neill): To add Commission consideration of stipulations to the September 23 agenda. Motion carried unanimously.

Deputy Attorney General Brian Church provided the Commission with the stipulation listed below. The stipulation was agreed to by the respective Respondent and was presented by Brian Church and recommended by the Executive Committee for adoption by the Commission. The Commission members reviewed the stipulation at the meeting and, having posed a question and requested discussion, voted as follows:

M/S (Enger/Zeydel): That the Commission accept the proposed stipulation as written and enter the accompanying Consent Order, which will be effective once signed, in Case #21603, regarding the certificate of Lisa A. Carriere. Motion carried unanimously. Commission members Allred, Chipman, Davis, Gorton, Koehler, and Roark were recused from voting.

Brian Church provided the Commission with the stipulation listed below. The stipulation was agreed to by the respective Respondent and was presented by Brian Church and recommended by the Executive Committee for adoption by the Commission. The Commission members reviewed the stipulation at the meeting and voted as follows:

M/S (Zeydel/Welton): That the Commission accept the proposed stipulation as written and enter the accompanying Consent Order, which will be effective once signed, in Case #21507, regarding the certificate of Benjamin K. Banks. Motion carried unanimously. Commission members Allred, Chipman, Gorton, Koehler, and Roark were recused from voting.

Brian Church provided the Commission with the stipulation listed below. The stipulation was agreed to by the respective Respondent and was presented by Brian Church and recommended by the Executive Committee for adoption by the Commission. The Commission members reviewed the stipulation at the meeting and voted as follows:

M/S (Enger/Zeydel): That the Commission accept the proposed stipulation as written and enter the accompanying Consent Order, which will be effective once signed, in Case #21611, regarding the certificate of David A. Coffman. Motion carried unanimously. Commission members Allred, Chipman, Gorton, Koehler, McConnell, Saffle, and Roark were recused from voting.

Brian Church provided the Commission with the stipulation listed below. The stipulation was agreed to by the respective Respondent and was presented by Brian Church and recommended by the Executive Committee for adoption by the Commission. The Commission members reviewed the stipulation at the meeting and voted as follows:

M/S (Welton/Sulfridge): That the Commission accept the proposed stipulation as written and enter the accompanying Consent Order, which will be effective once signed, in Case

#21535, regarding the certificate of John R. Rhode. Motion carried unanimously.
Commission members Allred, Chipman, Gorton, Koehler, and Roark were recused from voting.

AUTHORIZATIONS COMMITTEE

Chair Elisa Saffle reported that during its August 8 teleconference and its September 22 meeting, the Authorizations Committee recommended that the Commission approve 2 Alternative Authorization – Content Specialist Endorsement requests (for the 2015-2016 school year).

Elisa Saffle reported that during its August 8 teleconference and its September 22 meeting, the Authorizations Committee recommended that the Commission approve the following new Teacher to New Certificate/Endorsement requests (for the 2016-2017 school year):

BAKER, Kayla, Ririe Joint #252, Generalist K/12
BOLLINGER, Melissa, West Ada #2, Teacher Librarian K/12
BRANEN, Katherine, Palouse Prairie Charter #472, School Principal Pre-K/12
EVANS, Marie, Mullan #392, Art K/12
FERLAND, Erica, Nampa #131, Physical Science 6/12
FERMIN, Jay, Middleton #134, English as a New Language K/12
FLETCHER, Vicki, West Ada #2, Generalist K/12
FONTE, Donna, Post Falls #273, Early Childhood Special Education Birth-Grade 3
FRANTZ, Abbe, Twin Falls #411, Social Worker K/12
GARDNER, Jeffrey, Snake River #52, Physical Education K/12
GOMEZ, Jennifer, Lewiston #340, School Principal Pre-K/12
GREEN, Julie, Oneida County #351, Economics 6/12
HANSEN, Kimberlee, Twin Falls #411, Generalist K/12
HERNANDEZ, Jami, West Ada #2, Early Childhood Special Education Birth-Grade 3
HILLMAN, Dayna, Idaho Falls #91, Literacy K/12
HORNING, Joseph, Middleton #134, Biological Science 6/12
JANSSEN, Brandi, Middleton #134, Generalist K/12
JENSEN, Amy, Bruneau-Grand View Joint #365, All Subjects K/8
KEITH, Adam, Nezperce Joint #302, American Government/Political Science 6/12
KOFFORD, Cindy, Blackfoot #55, School Principal Pre-K/12
LANCE, Shannon, Blackfoot #55, School Principal Pre-K/12
MARTIN, Britnie, Bruneau-Grand View Joint #365, Generalist K/12
MASSEY, Jacob, Kimberly #414, School Principal Pre-K/12
McCULLOUGH, Michelle, Kootenai Joint #274, Spanish K/12
MINER, Keith, West Ada #2, English 6/12
NIU, Matthew, Snake River #52, Biological Science 6/12
PETERSON, Camille, Cassia County Joint #151, Physical Science 6/12
POPESCU, Amanda, Another Choice Virtual Charter #476, Generalist K/12
REICHARD, Joseph, Wallace #393, Mathematics 6/12
RHEAD, Alisa, Lakeland Joint #272, Generalist K/12
ROSS, Colleen, Lake Pend Oreille #84, Health K/12

SPADE, Nara, Lakeland Joint #272, Generalist K/12
SPELMAN, Angie, Payette Joint #371, Teacher Librarian K/12
SPERRY, Ruthanne, Nampa #131, Early Childhood Special Education Birth-Grade 3
THOMAS, Lyndsie, Oneida County #351, Economics 6/12
THOMPSON, Todd, Middleton #134, Drama 6/12
WALLENTINE, McKenna, Pocatello #25, Biological Science 6/12
WEST, Tamela, North Star Charter #493, Marketing Technology Education 6/12
WHEELER, Katie, Idaho Falls #91, Generalist K/12
YARNO, George, Lake Pend Oreille #84, Physical Education 6/12

Elisa Saffle reported that during its August 8 teleconference and its September 22 meeting, the Authorizations Committee recommended that the Commission approve the following renewal Teacher to New Certificate/Endorsement requests (for the 2016-2017 school year):

AMES, Karen, Cassia County Joint #151, Generalist K/12 (2)
BAXTER, Nicole, Emmett #221, Director of Special Education K/12 (2)
BORN, Chris, Salmon #291, Superintendent (2)
CODLING, Heidi, Fremont County Joint #215, Spanish K/12 (2)
COLE, Jennifer, Minidoka County Joint #331, Generalist K/12 (2)
GOOLD, Lauren, West Ada #2, Hearing Impaired K/12 (3)
GROVER, Camille, Kimberly #414, Teacher Librarian K/12 (2)
HENDRICKSON, Christine, Weiser #431, Counselor K/12 ((2)
HOFF, Rosemary, West Ada #2, Generalist K/12 (2)
HOLDEN, Eileen, Salmon #291, Superintendent (2)
HOLTRY, Matthew, Homedale Joint #370, School Principal Pre-K/12 (2)
LINDGREN, Bonnie, Nampa #131, Generalist K/12 (3)
MESSINGER, Mary, West Ada #2, Generalist K/12 (3)
MUNDY-CASTLE, Jenny, West Ada #2, English as a New Language K/12 (2)
RADIGAN, Rhonda, Nampa #131, Generalist K/12 (2)
SMITH, Ameer, West Ada #2, Generalist K/12 (2)
SOUSA, Jennifer, West Ada #2, Generalist K/12 (2)
SWAYZE, Audrey, Buhl Joint #412, Counselor K/12 (2)
TANNER, Evelyn, West Ada #2, Generalist K/12 (2)
WILBER, Derek, West Ada #2, English as a New Language K/12 (2)
YOUNG, Gayle, Nampa #131, Generalist K/12 (3)

During its August 8 teleconference and its September 22 meeting, the Authorizations Committee recommended that the Commission deny 2 Teacher to New Certificate/Endorsement applications; approve 131 Content Specialist applications; deny 2 Content Specialist applications; and approve 9 Pupil Personnel applications (all for the 2016-2017 school year).

The committee reviewed the current Commission Procedures Manual and recommended one change. The manual now states that an applicant for an alternative authorization must have a plan to be enrolled in either individual courses required for the

certificate/endorsement or a formal program. The committee would like to see the applicant have to provide in the application packet the verification of enrollment in a program, as many applicants do not follow through with “a plan” or they are not accepted into a program.

The Commission ACCEPTED the report of the Authorizations Committee. Motion carried unanimously.

PROFESSIONAL DEVELOPMENT COMMITTEE

Chair Ginny Welton reported that the committee members discussed terminating their committee, as it lacks funding and the work (creating typical ethics case scenarios for inclusion on the website) it was focusing on is no longer needed now that actual ethics case final orders or stipulations are being posted to the Commission website. Lisa Colón suggested that Commission staff provide the committee with ideas for continued professional development work in the areas of recertification, continuing education, renewal requirements, good 3-year professional development plans for districts, professional development in light of the career ladder, etc. Ginny agreed that the committee would review the ideas provided to them.

The Commission ACCEPTED the report of the Professional Development Committee. Motion carried unanimously.

BUDGET COMMITTEE

Chair Tony Roark called Commission member attention to the revenue and expense detail in the budget reports. Closing out FY16 in the month of June, revenue was \$115,140 and expenses were \$43,377, for net revenue of \$71,763 and carryforward amount of \$446,455 for FY17. For the month of July and the start of FY17, revenue was \$64,310 and expenses were \$57,028, with revenue exceeding expenditures by \$7,282. During August, revenue was \$73,160 and expenses were \$44,324, with revenue exceeding expenditures by \$28,836. During August, we began to see our first governmental overhead expense of our deputy attorney general’s services; that expense was approximately \$950. This FY17 we are holding true to historical trends in terms of revenue and expense.

The Commission ACCEPTED the report of the Budget Committee. Motion carried unanimously.

STANDARDS COMMITTEE

Chair Dana Johnson reported on the following committee discussion items (unless indicated otherwise):

1. The committee reviewed the recently submitted Health Endorsement program newly proposed by Boise State University. The institution has now included specific language clarifying performance evidence to be submitted by candidates.

M/S (Enger/McConnell): To recommend that the State Board of Education conditionally approve the Boise State University Health Endorsement new program proposal for certification. Motion carried unanimously.

2. The committee discussed the program review schedule approved in June and the fact that the American Board for the Certification of Teacher Excellence (ABCTE) and Teach For America (TFA) are now included in that schedule; ABCTE is scheduled for review in the spring of 2019 and Teach For America in the fall of 2019. There has been concern that they are not scheduled sooner. The committee has recommended that the schedule be kept as is to maintain the current rotation schedule, to articulate how this review will be conducted, to address associated budgetary issues, and to allow ABCTE and TFA time to prepare.
3. The committee reviewed the proposed revisions to certification and endorsements the certification work group has been working on. Members focused on ensuring that prior requirements remain as is and provided feedback on needed clarifying language.
4. Committee members discussed the six endorsements (Humanities, Sociology, Psychology, Geology, Audiology, and Sociology with Anthropology) that do not have existing preparation standards. They will move forward with including these endorsements in the standards review rotation.
5. The committee reviewed the recent revisions made by IACTE to the draft framework for evaluating educator preparation programs. The committee recommended that the document go to the State Board with a title change and that, when the document is presented to the State Board, someone address the rigorous program reviews that are a part of the evaluation process of educator preparation programs.
6. Committee members discussed the fact that occupational therapists and physical therapists are not certificated in Idaho, and yet there are some in the state who are coded as certificated. The committee will determine if standards, endorsements, and assignment codes need to be created for this situation.

The Commission ACCEPTED the report of the Standards Committee. Motion carried unanimously.

EXECUTIVE COMMITTEE

Chair Char McKinney reported that the Executive Committee met with Deputy Attorney General Brian Church, Shannon Haas, and Annette Schwab to discuss ethics case information.

M/S (Roark/Allred): In accord with Idaho Code § 74-206(1)(d), to move the Executive Committee into Executive Session, which was entered for the Executive Committee to consider investigatory records exempt from disclosure under Chapter 1 of Title 74, Idaho Code. Motion carried unanimously.

Brian reviewed all cases needing Executive Committee decisions.

M/S (Allred/Koehler): To move the Executive Committee into Open Session, after entering Executive Session to consider investigatory records exempt from disclosure under Chapter 1 of Title 74, Idaho Code. Motion carried unanimously.

M/S (Koehler/Davis): In accord with Idaho Code § 74-206(1)(d), to move the Executive Committee into Executive Session, which was entered for the Executive Committee to consider investigatory records exempt from disclosure under Chapter 1 of Title 74, Idaho Code. Motion carried unanimously.

M/S (Allred/Koehler): To move the Executive Committee into Open Session, after entering Executive Session to consider investigatory records exempt from disclosure under Chapter 1 of Title 74, Idaho Code. Motion carried unanimously.

Char McKinney reported that committee members reviewed seven cases. In five of those cases the committee found probable cause; in one case the committee found no probable cause; and in one case, committee members determined that they needed more information. There are two cases in which hearings have been requested; six cases on hold; and three cases needing Commission staff or deputy attorney general action.

The Commission ACCEPTED the report of the Executive Committee. Motion carried unanimously.

LEADERSHIP TEAM

Chair Char McKinney reported that the Leadership Team met by teleconference on September 7. At that time, the team reviewed the September 22-23 Commission meeting agenda and the budget reports for June, July, and August. The remaining 2016-2017 teleconference dates for the Leadership Team are October 19, January 4, March 15, and May 24.

The Commission ACCEPTED the report of the Leadership Team. Motion carried unanimously.

NEW BUSINESS

National Board Certification for School Counselors

Cina Lackey reported that in 2015-2016, Idaho code specified that Idaho school counselors with National Board certification would be eligible for a \$2,000 stipend annually for five years for a total of \$10,000 beginning in the 2016-2017 school year. School counselors with National Board certification were notified of this forthcoming opportunity. Now in 2016-2017 that associated language is no longer included in Idaho code, and the stipends cannot be given to those school counselors. Cina suggested that the Commission may want to look into proposing new legislation next year to bring those stipend payments back.

Revision of Working Plans/Procedures Manual

Annette Schwab reviewed the suggested revisions that Commission staff made to the Commission Procedures Manual. Members provided feedback on some of those revisions. The letter of concern occasionally issued at the directive of the Executive Committee was discussed briefly. Deputy Attorney General Brian Church agreed to provide a future legal opinion on the letter of concern and a possible need to include it in public record requests. All recommended changes to both the Procedures Manual and the Commission working plan will be distributed to Commission members prior to the November Commission meeting so that the full Commission can discuss the documents and finalize them at the November meeting.

COMMUNICATION PLAN

Dana Johnson reported that items of interest in these meeting minutes for member communication to constituencies include the following:

- **Reduction in Fingerprint Fees.** Effective immediately, fingerprint fees have been reduced; new fees are \$32 for regular employees and \$30.75 for volunteers; fingerprint cards/fees submitted with incorrect amount will be returned (see page 3, ADMINISTRATIVE REPORT, item 1).
- **Educator Pipeline Report.** Shortage areas revealed in secondary science, special education, secondary mathematics, and languages (bilingual, ENL/ESL, and foreign languages); additional shortages in rural areas (see page 2, STATE BOARD REPORT, item 2).
- **Teacher Certification Work Group.** State Board approved one standard instructional certificate to cover elementary, secondary, exceptional, and blended certificates (see page 3, ADMINISTRATIVE REPORT, item 3).
- **Professional Endorsement.** Not a teaching endorsement; part of career ladder; only for funding allocation purposes (see page 3, ADMINISTRATIVE REPORT, item 4).
- **Authorization Committee Approvals.** Since August 1, 64 Teacher to New, 143 Content Specialist, and 9 Pupil Personnel approved (see page 9, AUTHORIZATIONS COMMITTEE).

- **Educator Preparation Program Reviews.** Will now include ABCTE and TFA (see page 3, ADMINISTRATIVE REPORT, item 5).
- **Chief Certification Officer May Initiate Allegation When Unethical Educator Conduct Is Reported in Media** (see page 3, top half of page).

ADJOURNMENT

M/S (Sulfridge/Raney): To adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:45 a.m.

Mary Jane Markland, Secretary
Professional Standards Commission

Lisa Colón, Administrator
Professional Standards Commission