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MINUTES OF THE STATE OF IDAHO PROFESSIONAL STANDARDS COMMISSION MEETING OF APRIL 5-6, 2018

ATTENDANCE

Members present at the April 5 committee meetings: Allred, Copmann, Davis, Enger, Gorton, Johnson, Koehler, McConnell, McKinney, Raney, Roark, Saffle, Snow, Wallaert, Welton, Wilkinson, Zeydel. Staff present: Colón Durham, Miner, Rumsey, Schwab. Guests: Robert Berry, Brian Church. Members absent: Chipman. Staff absent: Lackey.

Members present at the April 6 committee meetings: Allred, Copmann, Davis, Enger, Gorton, Johnson, Koehler, McConnell, McKinney, Raney, Roark, Saffle, Snow, Wallaert, Welton, Wilkinson, Zeydel. Staff present: Colón Durham, Miner, Rumsey, Schwab. Guests: Robert Berry, Brian Church, Shannon Haas, Paul Stark. Members absent: Chipman. Staff absent: Lackey.

AGENDA REVIEW/REVISIONS/APPROVAL

Commission members accepted the April 5-6, 2018 meeting agenda after allowing for the addition of Paul Stark to the April 6 meeting agenda.

APPROVAL OF MINUTES

M/S (/): To approve the January 25-26, 2018 Commission meeting minutes as printed. Motion carried unanimously.

ADMINISTRATIVE REPORT

Commission Administrator Lisa Colón Durham (unless indicated otherwise) reported on the following:

- 1) Lisa Colón Durham shared with members of the PSC information regarding the upcoming Educator Career Fairs. A page on the SDE website has been dedicated to Career Fair information, including school district/charter school registration and attendee registration. For school districts and charter schools, registration is required, as it ensures there is enough table space for all districts interested in attending. Attendee registration is not required, and is there to serve as an indicator on how many attendees to the Career Fairs to potentially expect. Event registration is hosted through the service Eventbrite, and registration for the Region III Career Fair is full, while there are still some spaces available for the Region I and Region IV events. The first career fair being held is the Region I Career Fair in Coeur d'Alene, ID with Cina Lackey and Shannon Miner attending.
- 2) Lisa Colón Durham gave an update restructuring of PSC Staff. With the retirement of Shannon Haas, the department was able to hire a new individual to serve as PSC

- Coordinator to take on roles and duties involving Standards. In addition, Annette Schwab has taken over the responsibilities regarding Ethics and Background Investigation Checks. The new PSC Coordinator will be in attendance of the June 2018 PSC Meeting.
- 3) Lisa Colón Durham reported back on an additional step that had been added to the negotiated rulemaking process. With this additional step, after the Standards Committee has met, proposed changes will be sent to stakeholders to allow for feedback and input. After the Standards Committee has met to go over the feedback, the Standards Committee will bring forward the motion regarding those standards to the full PSC.
- 4) Lisa Colón Durham reported on her upcoming attendance and participation in the 2018 Post-Legislative Roadshow. The Roadshow begins at the Shoshone-Bannock Hotel in Fort Hall on April 10, 2018 and continues on to the Red Lion Canyon Springs in Twin Falls on April 11. April 12 will see the group back to Boise at the Red Lion Downtowner. The Roadshow will resume on April 25 with a stop in Coeur D'Alene at the Coeur d'Alene Resort, and will finish up in Lewiston at Lewis-Clark State College on April 26.
- 5) Lisa Colón Durham reported on upcoming staff travel, including Cina Lackey's attendance at the National Association for Alternative Certification on April 4-6, 2018; the Post-Legislative Roadshow for Lisa Colón Durham to attend April 10-12 and April 24-26; the Region I Idaho Educator Career Fair to be attended by Cina Lackey and Shannon Miner on April 11-12; the State Board of Education Meeting on April 17-18 to be potentially attended by Lisa Colón Durham; and the Region IV Idaho Educator Career Fair on May 1, 2018 to be attended by Lisa Colón Durham, Cina Lackey, and Shannon Miner.

STATE BOARD REPORT

Christina Linder, Educator Effectiveness Program Manager in the State Board Office (SBOE), reported on the following:

- 1) The SBOE is in the process of revamping their STEM strategic plan, a process which includes the Board convening this summer at a summit to evaluate the current plan as well as the STEM action strategic plan. The STEM summit is planned for June of 2018.
- 2) The SBOE is also working on a STEM school designation, which will include criteria for STEM schools to meet in order for the Board to provide funding for schools that are succeeding in these STEM goals. The criteria is going to the April meeting, and could be officially announced as early as fall of 2018.
- 3) Modeling after the State of Utah, the Board is also looking into launching STEM Administrator training in order to assist Administrators who seek to incorporate more STEM content into their schools. This program is expected to launch in a few months.
- 4) Finally, the SBOE is looking to implement Mentor Program Standards to ensure that educators who are alternative route candidates are getting support that they need. School districts who have candidates on alternate routes would need to be meet these standards.

CONSIDERATION OF STIPULATION/FINAL ORDERS BY FULL COMMISSION

Deputy Attorney General Robert Berry provided the Commission with the stipulation listed below. The stipulation was agreed to by the respective respondent and was presented by Robert Berry and recommended by the Executive Committee for adoption by the Commission. The Commission members reviewed the following stipulations at the meeting and voted as follows:

M/S (Welton/Enger): In case number 21722, concerning the certificates of William F. Cook, I move that the Professional Standards Commission accept the proposed stipulation as written and enter the accompanying consent order, which will be effective once signed. Motion carried unanimously. Commission members Allred, Davis, Gorton, Koehler, McKinney, and Roark were recused from voting. Chipman was absent.

M/S (Enger/Raney): In case number 21728, concerning the certificate of Michael J. Green, I move that the Professional Standards Commission accept the proposed stipulation as written and enter the accompanying consent order, which will be effective once signed. Motion carried unanimously. Commission members Allred, Davis, Gorton, Koehler, McKinney, and Roark were recused from voting. Chipman was absent.

M/S (Welton/Zeydel): In case number 21725, concerning the certificate of Mary Stokes, I move that the Professional Standards Commission accept the proposed stipulation as written and enter the accompanying consent order, which will be effective once signed. Motion carried unanimously. Commission members Allred, Davis, Gorton, Koehler, McKinney, and Roark were recused from voting. Chipman was absent.

M/S (Zeydel/Enger): In case number 21704, concerning the certificate of Anne Bebber, I move that the Professional Standards Commission enter a final order that is effective when signed, incorporating as findings of fact the allegations in the administrative complaint, adopting any counts alleged by the Chief Certification Officer as conclusions of law, and imposing the discipline requested by the Chief Certification Officer in the administrative complaint in the first paragraph under request for relief. Motion carried unanimously. Commission members Allred, Davis, Gorton, Koehler, McKinney, and Roark were recused from voting. Chipman was absent.

M/S (Enger/Zeydel): In case number 21636, concerning the certificate of Christopher Heib, I move that the Professional Standards Commission enter a final order that is effective when signed, incorporating as findings of fact the allegations in the administrative complaint, adopting any counts alleged by the Chief Certification Officer as conclusions of law, and imposing the discipline requested by the Chief Certification Officer in the administrative complaint in the first paragraph under request for relief. Motion carried unanimously. Commission members Allred, Davis, Gorton, Koehler, McKinney, and Roark were recused from voting. Chipman was absent.

M/S (Zeydel/Wilkinson): In case number 21712, concerning the certificate of Aaron Maybon, I move that the Professional Standards Commission enter a final order that is effective when signed, incorporating as findings of fact the allegations in the administrative complaint, adopting any counts alleged by the Chief Certification Officer as conclusions of law, and imposing the discipline requested by the Chief Certification Officer in the administrative complaint in the first paragraph under request for relief. Motion carried

unanimously. Commission members McConnell, Snow, Allred, Davis, Gorton, McKinney, and Roark were recused from voting. Commission members Chipman and Koehler were absent.

M/S (Zeydel/McConnell): In case number 21713, concerning the certificate of Karen Scott, I move that the Professional Standards Commission enter a final order that is effective when signed, incorporating as findings of fact the allegations in the administrative complaint, adopting any counts alleged by the Chief Certification Officer as conclusions of law, and imposing the discipline requested by the Chief Certification Officer in the administrative complaint in the first paragraph under request for relief. Motion carried unanimously. Commission members Allred, Davis, Gorton, McKinney, and Roark were recused from voting. Commission members Chipman and Koehler were absent.

M/S (Welton/Enger): In case number 21719, concerning the certificate of Gary Tonn, I move that the Professional Standards Commission enter a final order that is effective when signed, incorporating as findings of fact the allegations in the administrative complaint, adopting any counts alleged by the Chief Certification Officer as conclusion of law, and imposing the discipline requested by the Chief Certification Officer in the administrative complaint in the first paragraph under request for relief. Motion carried unanimously. Commission members Allred, Davis, Gorton, McKinney, and Roark were recused from voting. Commission members Chipman and Koehler were absent.

M/S (McConnell/Enger): In case number 21715, concerning the certificates of Kristy Whitworth, I move that the Professional Standards Commission enter a final order that is effective when signed, incorporating as findings of fact the allegations in the administrative complaint, adopting any counts alleged by the Chief Certification Officer as conclusions of law, and imposing the discipline requested by the Chief Certification officer in the administrative complaint in the first paragraph under request for relief. Motion carried unanimously. Commission members Allred, Davis, Gorton, McKinney, and Roark were recused from voting. Commission members Chipman and Koehler were absent.

AUTHORIZATIONS COMMITTEE

Chair Elisa Saffle reported that during its April 5, 2018 meeting, the Authorizations Committee recommended that the Commission approve the following new Teacher to New Certificate/Endorsement Requests (for the 2017-2018 school year):

School District	#	First Name	Last Name	Endorsement
				Requested
Boundary County	101	Stanley	Christopherson	7300
School District				Mathematics 6-
				12, 7420 Natural
				Science 6-12
Teton School	401	Nicole	Elliott	7046 Director of
District				Special
				Education
Vallivue School	139	Darci	Peterson	7022 Counselor
District				K-12

School District	#	First Name	Last Name	Endorsement
				Requested
Kuna School	003	Peter	Schroeder	7420 Natural
District				Science 6-12
Boundary County	101	Sara	Yoder	7046 Director of
School District				Special
				Education
Cassia Joint School	151	Hannah	Mamer	7420 Natural
District				Science 6-12
Vallivue School	139	Janet	Novotny	7971 Family
District				Consumer
				Science 6/12
Garden Valley	071	Jeanine	Bailey	7430 Physical
School District				Science 6-12
Stem Charter	480	Jensen	Eldenburg	7440 Chemistry
Academy				6-12
Lewiston	340	Michael	Jones	7231
Independent School				Psychology 6-12
District				
Pocatello/Chubbuck	025	Justin	Lineberry	7520 Health 6-
School District				12
Fruitland School	373	Candice	Madrid	7320
District				Mathematics-
				Basic 6-12
Potlatch School	285	Stacie	Reid	7421 Biological
District				Science 6-12
Whitepine School	288	Kendrick	Jared	7228 Economics
District				6-12
Garden Valley	071	Kyle	Johnshoy	7520 Health 6-
School District				12
Gooding Joint	231	Stephanie	Patterson	7083 Blended
School District				Ec/Ec Special
				Ed (Birth-Gr.3)

Chair Elisa Saffle reported that during its April 5, 2018 meeting, the Authorizations Committee recommended that the Commission approve the following Teacher to New Certificate/Endorsement Requests (for the 2018-2019 school year):

School District	#	First Name	Last Name	Endorsement Requested
Midvale School District	433	Kylee	Doggett	7050 Superintendent K-12

School District	#	First Name	Last Name	Endorsement Requested
Cottonwood School District	242	Julie	Schumacher	7320 Mathematics – Basic 6-12
Nampa School District	131	Heather	Yarbrough	7053 Principal Pre K-12
Cottonwood School District	242	Jeff	Martin	7981 Technology Education 6-12

Chair Elisa Saffle reported that during its April 5, 2018 meeting, the Authorizations Committee recommended that the Commission approve the following Content Specialist Applications (for the 2017-2018 school year):

School District	#	First Name	Last Name	Endorsement
				Requested
Jefferson School	251	Allyson	Abarca-Serrano	7010 All
District				Subjects K-8
Jefferson School	251	Deon	Fisher	7029
District				Exceptional
				Child Generalist
				K-12, 7010 All
				Subjects K-8
Canyon-Owyhee	555	Bradley	Hammer	7029
School Service				Exceptional
Agency				Child Generalist
				K-12
Canyon-Owyhee	555	Theresa	Hulbert	7029
School Service				Exceptional
Agency				Child Generalist
				K-12
Gooding Joint	231	Caitlin	McHugh	7120 English 6-
School District				12
American Falls	381	Kiley	Walker	7010 All
School District				Subjects K-8
Vallivue School	139	Sarah	Zatica	7029
District				Exceptional
				Child Generalist
				K-12, 7010 All
				Subjects K-8
West Bonner	083	MaKinzie	Adamson	7010 All
County School				Subjects K-8
district				

School District	#	First Name	Last Name	Endorsement Requested
Joint School District #2	002	Tanner	Faris	7711 World Language- Spanish K-12, 7126 ENL K-12, 7320 Basic Math 6-12
Another Choice Virtual Charter School	476	Nathan	Hunter	7029 Exceptional Child Generalist K-12
Buhl Joint School District	412	Tiffany	Katksules	7029 Exceptional Child Generalist K-12
Teton School District	401	Debra	Loudenslager	7083 Blended EC/EC Special Ed (Birth-Gr. 3)
Jerome Joint School District	261	Daphne	Martin	7010 All Subjects K-8
Fremont County Joint School District	215	Taelyn	Nelson	7921 Agricultural Science and Technology 6-12
Mountain View School District	244	Bailey	Nygaard	7022 Counselor K-12
Blaine County School District	061	Michelle	Preuss	7026 School Social Worker K-12
Canyon-Owyhee School Service Agency	555	Nikki	Sorrell	7029 Exceptional Child Generalist K-12
Wilder School District	133	Paula	Tuckness	7820 Music 6-12
Boundary County School District	101	Alethia	Ussher	7029 Exceptional Child Generalist K-12
Blaine County School District	061	Rosa	Segura	7126 English as a New Language (ENL) K-12
Buhl Joint School District	412	Mary	Lively	7022 Counselor K-12

School District	#	First Name	Last Name	Endorsement Requested
New Plymouth School District	372	Elise	Gonzalez	2033 Nursing Assistant
Jerome Joint School District	261	Stephanie	Anderson	7010 All Subjects K-8

Chair Elisa Saffle reported that the Authorizations Committee recommended that the Commission deny the following Content Specialist Applications (for the 2017-2018 school year):

School District	#	First Name	Last Name	Endorsement Requested
Blaine County	061	Rosa	Segura	7010 All
School District				Subjects K-8
Another Choice	476	Natasha	Tirado	7029
Virtual Charter				Exceptional
School				Child Generalist
				K-12

Chair Elisa Saffle reported that the Authorizations Committee recommended that the Commission approve the following Content Specialist Applications (for the 2018-2019 school year):

School District	#	First Name	Last Name	Endorsement Requested
Joint Hagerman School District	233	Paul	Henderson	7300 Mathematics 6- 12
Blackfoot School District	055	Courtnie	Smith	7022 Counselor K-12
Buhl Joint School District	412	Mary	Lively	7022 Counselor K-12

Chair Elisa Saffle reported that the Authorizations Committee also recommended that 5 Emergency Provisional applications be submitted to the State Board of Education for approval.

The Commission accepted the report of the Authorizations Committee. Motion carried unanimously.

BUDGET COMMITTEE

Chair Tony Roark called Commission member's attention to the budget narrative for January 2018. For that time period, revenue was \$35,620, expenditures were \$42,890, and expenditures exceeded revenue by \$7,270. The Budget Committee also reported that in addition to routine

costs, about\$1,250 was expended for the January PSC meeting. Approximately \$200 was spent in preparation for the upcoming career fairs, and about \$350 was spent for contract investigative services. Employee travel costs for January were about \$2,000 with \$1,100 being spent for Lisa Colón Durham and Cina Lackey to attend the NASDTEC Conference in San Diego, and about \$850 being spent to send Cina Lackey to the NAAC Conference. About \$1,300 was the remaining cost for the literacy and online teacher standards reviews. In addition, about \$4,600 was the cost for the FY2018 second half of the office space cost for PSC/Certification staff.

For the month of February, 2018, revenue was \$51,320. Expenditures for the month of February were \$42,980, and revenue exceeded expenditures by \$8,978. In addition to route operational costs, about \$4,700 was expended for the January PSC meeting. About \$1,700 was spent for contract investigative services. Employee travel costs for February were about \$2,100, with approximately \$400 being the remaining cost for Lisa Colón Durham and Cina Lackey to attend the NASDTEC Conference in San Diego, and about \$1,700 being spent to prepare to send Lisa and Cina to the June NASDTEC Conference.

The Commission ACCEPTED the report of the Budget Committee. Motion carried unanimously.

DISCUSSION OF ETHICS COURSEWORK/APPLICATION QUESTIONS

Mr. Paul Stark met with the Commission in order to discuss ethics coursework for those applicants of Idaho Educator Certification who are required to complete it. Mr. Stark expressed an interest in a pre-approved list of ethics coursework made available to applicants that would also include cost associated with course completion.

In addition to a pre-approved list of ethics coursework, Mr. Stark also requested that the Commission examine the questions on applications for Idaho Educator Certification regarding criminal background investigation check in an effort to clarify the questions so as not to unnecessarily punish educators who may have misunderstood the wording in regards to cases such as expungement or other common cases. The Commission agreed to allow the Certification and Professional Standards Commission staff look at the questions and propose/report any changes at the June 2018 meeting or sooner.

STANDARDS COMMITTEE

Chair Dana Johnson reported that the Standards Committee met with Monica Bean from ETS in order to receive an update on available assessments. Assessments discussed included various educator assessments including PPAT, or the Performance Portfolio for Teachers, a pedagogy assessment, as well as NOTE, the National Observational Teaching Exam, which allows focus on how a candidate delivers content.

The Standards Committee also reviewed the program manual used for reviewing Educator Preparation Programs (EPP) in an effort to update and clarify rubrics used for recommendations to programs based on review visits.

The Standards Committee reported that after holding Standards Reviews, in addition to outside stakeholder group's submission of revisions, the following standards were sent to the State Board

of Education for approval: Middle School Science (5-9), Middle School Social Studies (5-9), Clinical Experience Terminology, School Nurse, Teacher Leader (to include Teacher Leader-Mathematics and Teacher Leader-Literacy), Gifted and Talented, Teacher Librarian, English, Online Teacher, Literacy, and Renewal Requirements for those individuals who hold a license with the Bureau of Occupational Licenses.

M/S (Enger/Zeydel): I move to have the full PSC recommend for Board approval the following standards and endorsement recommendations: Middle School Science (5-9), Middle School Social Studies (5-9), Clinical Experience Terminology, School Nurse, Teacher Leader (to include Teacher Leader-Mathematics and Teacher Leader-Literacy), Gifted and Talented, Teacher Librarian, English, Online Teacher, Literacy, Renewal Requirements. Motion carried unanimously.

Chair Dana Johnson also reported that the Standards Committee reviewed the College of Southern Idaho's Content Specialist Alternative Authorizations Program, a mastery based pathway for those that already hold a bachelor's degree but who are interested in becoming an educator.

M/S (Raney/McConnell): I move to advise the State Board of Education that the Professional Standards Commission has reviewed the proposed College of Southern Idaho mastery-based Alternative Authorization Content Specialist route to certification and recommends conditional approval based on demonstration of the programs intent to meet the Idaho Standards for Initial Certification of Professional School Personnel. Motion carried unanimously.

The Commission ACCEPTED the report of the Standards Committee. Motion carried unanimously.

EXECUTIVE COMMITTEE

Chair Char McKinney reported that the Executive Committee reported that it heard 7 new cases in its April 5, 2018 meeting. Of those 7 cases, 1 is waiting on a criminal trial, 2 resulted in letters of reprimand, 1 resulted in revocation, 1 resulted in a 2-year fixed suspension, and 2 were found to have no probable cause.

It was also reported that the committee would be looking in depth at the Code of Ethics during its June meeting so as to discuss any edits or revisions. The Commission discussed the possibility of revising the Code of Ethics in regard to Inappropriate Conduct in such a way as to include examples of Inappropriate Conduct for further clarification and understanding.

Cases Discussed

Members present: Allred, Davis, Gorton, Koehler, McKinney, Roark. Department of Education staff present: Schwab. Office of the Attorney General staff present: Robert Berry.

M/S (Allred/McKinney): Under Idaho Code 74-206 (1)(d), to move the Executive Committee into Executive Session to consider investigatory records exempt from disclosure

under Chapter 1 of Title 74, Idaho Code. Allred-yes; Davis-yes; Gorton-yes; Koehler-yes; McKinney-yes; Roark-yes. Motion carried unanimously.

M/S (McKinney/Gorton): To move the Executive Committee into Open Session, after entering Executive Session to consider investigatory records exempt from disclosure under Chapter 1 of Title 74, Idaho Code. Allred-yes; Davis-yes; Gorton-yes; Koehler-yes; McKinney-yes; Roark-yes. Motion carried unanimously.

M/S (McKinney/Gorton): To move that the Executive Committee in Case Number 21802 hold further review until additional information is received. Motion carried by majority.

M/S (McKinney/Gorton): To move that the Executive Committee in Case Number 21801 find probable cause and recommend a stipulation that imposes a letter of reprimand. Motion carried by majority.

M/S (McKinney/Davis): To move that the Executive Committee in Case Number 21805 find probable cause and recommend a stipulation that imposes revocation. Motion carried by majority.

M/S (Allred/Davis): To move that the Executive Committee in Case Number 21731 find probable cause and recommend a stipulation that imposes a 2 year fixed suspension. Motion carried by majority.

M/S (McKinney/Davis): To move that the Executive Committee in Case Number 21726 find no probable cause. Motion carried by majority.

M/S (McKinney/Gorton): To move that the Executive Committee in Case Number 21730 find no probable cause. Motion carried by majority.

M/S (McKinney/Roark): To move that the Executive Committee in Case Number 21732 find probable cause and recommend a stipulation that imposes a letter of reprimand and the completion of an approved ethics course. Motion carried by majority.

The Commission ACCEPTED the report of the Executive Committee. Motion carried unanimously.

LEADERSHIP TEAM

Chair of the Commission Char McKinney reported on the Leadership Team Teleconference that occurred on March 21, 2018. Lead by PSC Administrator Lisa Colón Durham, the Leadership team discussed the PSC budget, agenda, the Administrative Report, and points of discussion for the April meeting.

The Commission ACCEPTED the report of the Leadership Team. Motion carried unanimously.

NEW BUSINESS

The Professional Standards Commission set its 2018-2019 meeting dates:

• September 20-21, 2018

- November 15-16, 2018
- January 24-25, 2019
- April 4-5, 2019
- June 20-21, 201

The Commission also set forth looking into lodging consideration for out-of-area members for the 2018-2019 meeting year.

COMMUNICATION PLAN

Dana Johnson reported that items of interest in these meeting minutes for member communication to constituencies include the following:

The Authorizations Committee reviewed 51 applications which included a total of 58 endorsement requests. 20 applications for Teacher to new Alternative Authorizations and 25 applications for Content Specialist Alternative Authorizations were approved by the Authorizations Committee. 5 Provisional Emergency Certificate applications were recommended to the State Board of Education for approval.

Standards and endorsement recommendations from content expert groups along with recommendations from stakeholder groups were thoroughly reviewed by the Standards Committee resulting in recommendation for State Board approval. Standards and endorsements recommended are as follows:

- Middle School Science (5-9)
- Middle School Social Studies (5-9)
- Clinical Experience Terminology
- School Nurse
- Teacher Leader
- Gifted and Talented
- Teacher Librarian
- English
- Online Teacher
- Literacy
- Renewal Requirement

The College of Southern Idaho – Content Specialist Alternative Authorization new program request for a Mastery-based Pathway to Certification was reviewed by the Standards Committee. It was determined this program meets the requirements and standards for the certification and recommendation was made to the Board for conditional approval.

The Executive Committee reviewed 7 new cases regarding potential Code of Ethics violations: 2 were found with no probable cause and 4 were found to have probable cause in addition to 1 pending case.

The Professional Standards Commission Meeting Dates for the 2018-2019 year were set:

- September 20-21, 2018
- November 15-16, 2018
- January 24-25, 2019
- April 4-5, 2019
- June 20-21, 2019

ADJOURNMENT

M/S (Raney/Saffle): To adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:30am.

Danielle Rumsey, Secretary
Professional Standards Commission

Lisa Colón Durham, Administrator
Professional Standards Commission

For Questions Contact

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