

## **NOT OFFICIAL UNTIL APPROVED**

### **MINUTES OF THE STATE OF IDAHO PROFESSIONAL STANDARDS COMMISSION MEETING OF SEPTEMBER 14-15, 2017**

#### **ATTENDANCE**

Members present at September 14 committee meetings: Allred, Chipman, Copmann, Davis, Enger, Gorton, Johnson, Koehler, McConnell, McKinney, Raney, Roark, Saffle, Snow, Wallaert, Welton, Wilkinson, Zeydel. SDE staff present: Colón Durham, Haas, Lackey, Markland, Miner, Schwab. Guests: Robert Berry, Brian Church, Terry Gilbert, Dan Goicoechea, Danielle Rumsey, Paul Stark.

Members present at the September 15 general meeting: Allred, Chipman, Copmann, Davis, Gorton, Johnson, Koehler, McConnell, McKinney, Raney, Roark, Saffle, Snow, Wallaert, Welton, Wilkinson, Zeydel. SDE staff present: Colón Durham, Haas, Lackey, Markland, Miner, Schwab. Absent: Enger. Guests: Brian Church, Danielle Rumsey, Paul Stark.

The following individuals were introduced as new Commission members: Jennifer Snow (public higher education – Boise State University); Topher Wallaert (elementary classroom teacher – Mountain Home School District #193).

#### **AGENDA REVIEW/REVISIONS/APPROVAL**

Commission members accepted the September 14-15, 2017, Commission meeting agenda as printed.

#### **PROFESSIONAL STANDARDS COMMISSION ANNUAL REPORT**

Lisa Colón Durham made a presentation to members on the annual report of the Commission, summarizing the 2016-2017 report's content and noting that the document will go to the State Board for approval in December. The Commission is comprised of 18 members. It has five standing committees, but the bulk of its work is done by three of those committees; the annual report details the work of those three committees.

The Authorizations Committee reviews alternative authorizations to certification or endorsement. There are three alternative authorizations (Alternative Authorization – Teacher to New Certification/Endorsement, Alternative Authorization – Content Specialist, and Alternative Authorization – Pupil Personnel Services); one State Board Emergency Provisional Certificate; and two non-traditional routes to certification (Non-Traditional Route – American Board for the Certification of Teacher Excellence (ABCTE) and Non-Traditional Route - Teach For America (TFA). The annual report lists the numbers for each alternative authorization type, the Emergency Provisional Certificate, and each non-traditional route to certification type issued during the 2016-

2017 school year. The percentage of educators working with an alternative authorization was 4.87 percent of the 19,117 actively working educators or 931 such individuals.

The Executive Committee is responsible for reviewing possible Code of Ethics violations to determine whether probable cause exists to warrant the filing of an administrative complaint and to recommend disciplinary action to be taken against a certificate if probable cause is determined. During the 2016-2017 academic year, the Professional Standards Commission received 67 written complaints of alleged educator ethical misconduct, of which 32 cases were opened. Additionally, 49 cases were closed during 2016-2017. Nine of the 49 closed cases involved educators employed as administrators. Commission staff conducted one certification denial hearing and nine educator ethical misconduct hearings. Categories of ethics violations included: Inappropriate Conduct with Student; Miscellaneous; Sexual Misconduct NOT with Student; Substance Abuse; Breach of Contract; Application Discrepancy; Misdemeanor; Sexual Misconduct with Student; Inappropriate Conduct; Inappropriate Conduct with Student; and Theft-Fraud. Types of disciplinary action included: Revocation; (Permanent) Revocation; Conditioned Certificate; Letter of Reprimand; Suspension; and Voluntary Surrender. The specific numbers of ethics violation categories and types of disciplinary action taken during 2016-2017 are included in the annual report.

The Standards Committee each year reviews 20 percent of the educator preparation standards and endorsement areas. During 2016-2017, that included Core Teacher Standards, Administrator, Audiology, Bilingual and English as a New Language, Career Technical Education, Speech Language Pathologist, and World Languages. In addition, the Standards Committee also conducts program reviews in which on-site visits are made to higher education institutions to ensure that institutional programs are actually preparing candidates to the standards. In 2016-2017, a full program review was conducted at Boise State University, and a focused visit was conducted at the University of Idaho. The Standards Committee is also charged with conducting a desk review of each educator preparation new program proposal for certification to confirm that the new program meets the standards. The following educator preparation new program proposals were reviewed during 2016-2017: Boise State University – Health, Exceptional Child Generalist, Early Childhood Special Education; Lewis-Clark State College – Communication, Psychology; University of Idaho – Family and Consumer Sciences, Literacy.

## **ORIENTATION TO BASIC COMMITTEE WORK**

Chair Char McKinney distributed a Commission overview/internal operations overview to all Commission members, emphasizing the Commission vision of providing leadership for professional standards and accountability in Idaho schools and advocating on behalf of Idaho's children. In an effort to orient new members, individual committee chairs briefly summarized the main duties of each of four standing committees.

## **APPROVAL OF MINUTES**

**M/S (Raney/Chipman): To approve the June 8-9, 2017, Commission meeting minutes as printed.** Motion carried unanimously.

## **STATE BOARD REPORT**

In the absence of Christina Linder, Educator Effectiveness Program Manager in the State Board office, Lisa Colón Durham reported on the following.

1. The board is currently developing a section to be added to State Board policy specifically addressing educator preparation programs/programs leading to certification/accountability reporting to further clarify current processes for reporting new/changes in programs of study.
2. The educator pipeline group that worked last year will have another meeting on October 12 to finalize recommendations. The group has looked at barriers in the pipeline and suggestions on increasing the pipeline. Three subgroups within the pipeline group are focusing on certification, recruitment, and retention.
3. The 2016-2017 evaluation review is nearing completion; the final report on that effort will soon be started. Trainings for administrators on evaluating their teachers are currently underway.
4. At a recent State Board meeting, the board approved the master teacher premium rubric on what needs to be in the master educator portfolios for both teachers and pupil personnel. State Board staff will be conducting regional informational meetings to explain the rubric and answer questions.

## **ADMINISTRATIVE REPORT**

Commission Administrator Lisa Colón Durham (unless indicated otherwise) reported on the following.

1. The September 14-15, 2017, Commission meeting agenda has a slightly different look; language in relation to the location of the full Commission meeting/committee meetings and also a brief description of the Executive Committee's work has been added to ensure compliance with Idaho Open Meeting Law; brief descriptions of the work of the Standards Committee and the Authorizations Committee will be added at a later time. Lisa reminded members to arrange to attend one of the other working committee meetings if the committee/subcommittee that they serve on is not meeting at a designated time.
2. At its August 31 meeting, the State Board approved all of the proposed IDAPA rule revisions regarding educator preparation standards and endorsements that the Commission submitted, with the exception of one. The baccalaureate degree in a specific content area in lieu of a content area assessment was not approved, as a similar recommendation (and duplicate effort) may be coming from the educator

pipeline group. The rule revisions are currently in the public comment stage, and Lisa encouraged Commission members to share that information with their constituents should anyone wish to comment. The link for public comment can be found on the Administrative Rules page on the State Department of Education's [website](#).

3. American Board for the Certification of Teacher Excellence (ABCTE) is revising its educator preparation program to include a clinical experience. More information on this will be available in the near future.
4. A full program approval review will be conducted at the College of Idaho on April 14-17, 2018. A program focused visit was planned for Northwest Nazarene University, but the institution has been granted an extension until the fall of 2018 because of a recent turnover in its leadership.
5. Upcoming standards reviews to be conducted are as follows:
  - Gifted and Talented: October 26-27
  - English: November 2-3
  - Online Teacher: November 30-December 1
  - Literacy: December 7-8

Commission members were encouraged to submit names of individuals appropriate for the upcoming standards review teams to Commission staff.

6. Recent staff travel included the following:
  - National Association of State Directors of Teacher Education and Certification (NASDTEC) Annual Meeting (Lisa and Cina) – June 10-13
  - ISEE Road Show (Lisa and Cina) – August 8-10; August 13-15
  - NASDTEC Annual Meeting Planning Committee (Lisa) – August 11-13
7. Upcoming staff travel includes the following:
  - Council for the Accreditation of Educator Preparation (CAEP) State Conference and CAEP Fall Conference (Lisa, Cina, Annette) – September 22-26
  - Council of Chief State School Officers (CCSSO) – Teaching, Leading, and Learning Collaborative (TLLC) (Lisa) – October 9-11
  - NASDTEC Professional Practices Institute (PPI) (Lisa, Annette, Shannon Haas, Deputy Attorney General) – October 18-20

## **SETTLEMENT OF DISTRICT COURT ACTION**

**M/S (Zeydel/Enger): Under Idaho Code § 74-206(1)(d), to move the full Commission into Executive Session to discuss pending litigation exempt from disclosure under Chapter 1 of**

**Title 74, Idaho Code.** Allred-yes; Chipman-yes; Copmann-yes; Davis-yes; Enger-yes; Gorton-yes; Johnson-yes; Koehler-yes; McConnell-yes; McKinney-yes; Raney-yes; Roark-yes; Saffle-yes; Snow-yes; Wallaert-yes; Welton-yes; Wilkinson-yes; Zeydel-yes. Motion carried unanimously.

**M/S (Zeydel/Allred): To move the full Commission into Open Session, after entering Executive Session to discuss pending litigation exempt from disclosure under Chapter 1 of Title 74, Idaho Code.** Allred-yes; Chipman-yes; Copmann-yes; Davis-yes; Enger-yes; Gorton-yes; Johnson-yes; Koehler-yes; McConnell-yes; McKinney-yes; Raney-yes; Roark-yes; Saffle-yes; Snow-yes; Wallaert-yes; Welton-yes; Wilkinson-yes; Zeydel-yes. Motion carried unanimously.

**M/S (Allred/Copmann): I move that the Professional Standards Commission approve the settlement agreements concerning Karl Topping, Clayton Hatfield, Amy Smith, and Elysa Skousen. Also, I ask that the Commission direct its attorney to sign the agreement to vacate the stay. Finally, I request that the Commission direct Elisa Saffle to sign the settlement agreements.** Allred-yes; Chipman-recused; Copmann-yes; Davis-yes; Enger-yes; Gorton-yes; Johnson-yes; Koehler-recused; McConnell-yes; McKinney-yes; Raney-recused; Roark-recused; Saffle-yes; Snow-recused; Wallaert-yes; Welton-yes; Wilkinson-yes; Zeydel-yes. Motion carried unanimously.

**M/S (Enger/McConnell): I move that the Professional Standards Commission enter a final order in Case No. 21517 concerning Karl Topping consistent with the approved settlement agreement.** Allred-yes; Chipman-recused; Copmann-yes; Davis-yes; Enger-yes; Gorton-yes; Johnson-yes; Koehler-recused; McConnell-yes; McKinney-yes; Raney-yes; Roark-recused; Saffle-yes; Snow-yes; Wallaert-yes; Welton-yes; Wilkinson-yes; Zeydel-yes. Motion carried unanimously.

**M/S (Zeydel/Welton): I move that the Professional Standards Commission enter a final order in Case No. 21505 concerning Clayton Hatfield consistent with the approved settlement agreement.** Allred-yes; Chipman-recused; Copmann-yes; Davis-yes; Enger-yes; Gorton-yes; Johnson-yes; Koehler-recused; McConnell-yes; McKinney-yes; Raney-yes; Roark-recused; Saffle-yes; Snow-yes; Wallaert-yes; Welton-yes; Wilkinson-yes; Zeydel-yes. Motion carried unanimously.

**M/S (Enger/Wallaert): I move that the Professional Standards Commission enter a final order in Case No. 21501 concerning Elysa Skousen consistent with the approved settlement agreement.** Allred-yes; Chipman-recused; Copmann-yes; Davis-yes; Enger-yes; Gorton-yes; Johnson-yes; Koehler-recused; McConnell-yes; McKinney-yes; Raney-recused; Roark-recused; Saffle-yes; Snow-recused; Wallaert-yes; Welton-yes; Wilkinson-yes; Zeydel-yes. Motion carried unanimously.

**M/S (Zeydel/Wallaert): I move that the Professional Standards Commission enter a final order in Case No. 21424 and Case No. 21115 concerning Amy Smith consistent with the approved settlement agreement.** Allred-yes; Chipman-recused; Copmann-yes; Davis-yes; Enger-yes; Gorton-yes; Johnson-yes; Koehler-recused; McConnell-yes; McKinney-yes; Raney-

yes; Roark-recused; Saffle-yes; Snow-yes; Wallaert-yes; Welton-yes; Wilkinson-yes; Zeydel-yes. Motion carried unanimously.

## **CONFIDENTIALITY**

Deputy Attorney General Robert Berry discussed with the Commission some of the information it may hear or see as a part of its work and how Commission members should deal with sensitive information.

## **CONSIDERATION OF STIPULATIONS/FINAL ORDERS BY FULL COMMISSION**

Robert Berry, representing the Chief Certification Officer, presented *In re Craig B. Wineteer*, Case No. 21526, to the Commission to decide whether to impose discipline on Mr. Wineteer's certificate and, if so, what discipline to impose. Robert Berry presented the administrative complaint and default order from Hearing Officer Michael Gilmore and argued that the grounds stated in the administrative complaint were deemed admitted under Idaho Code section 33-1209 because no hearing was requested within the time period.

**M/S (McConnell/Zeydel): In Case No. 21526 regarding the certificate of Craig B. Wineteer, I move that the Commission enter a final order that is effective when signed, incorporating as findings of fact the allegations in the administrative complaint, adopting any counts alleged by the Chief Certification Officer as conclusions of law, and imposing the discipline requested by the Chief Certification Officer in the administrative complaint in the first paragraph under request for relief.** Allred-recused; Chipman-recused; Copmann-yes; Davis-yes; Enger-yes; Gorton-recused; Johnson-yes; Koehler-recused; McConnell-yes; McKinney-yes; Raney-no; Roark-recused; Saffle-yes; Snow-yes; Wallaert-no; Welton-yes; Wilkinson-yes; Zeydel-yes. Motion carried.

Deputy Attorney General Robert Berry provided the Commission with the stipulation listed below. The stipulation was agreed to by the respective respondent and was presented by Robert Berry and recommended by the Executive Committee for adoption by the Commission. The Commission members reviewed the stipulation at the meeting and voted as follows:

**M/S (Raney/Wilkinson): I move that the Commission accept the proposed stipulation as written and enter the accompanying Consent Order, which will be effective once signed, in Case No. 21619, regarding the certificate(s) of Kirby Young.** Motion carried unanimously. Commission members Allred, Chipman, Davis, Gorton, Koehler, McKinney, and Roark were recused from voting.

Robert Berry, representing the Chief Certification Officer, presented *In re Laurie Jo Kenik*, Case No. 21617, to the Commission to decide whether to impose discipline on Ms. Kenik's certificate and, if so, what discipline to impose. Robert Berry presented the administrative complaint and default order from Hearing Officer Michael Gilmore and argued that the grounds stated in the administrative complaint were deemed admitted

under Idaho Code section 33-1209 because no hearing was requested within the time period.

**M/S (Enger/McConnell): In Case No. 21617 regarding the certificate of Laurie Jo Kenik, I move that the Commission enter a final order that is effective when signed, incorporating as findings of fact the allegations in the administrative complaint, adopting any counts alleged by the Chief Certification Officer as conclusions of law, and imposing the discipline requested by the Chief Certification Officer in the administrative complaint in the first paragraph under request for relief.** Motion carried unanimously. Commission members Allred, Chipman, Davis, Gorton, Koehler, McKinney, and Roark were recused from voting.

Deputy Attorney General Robert Berry provided the Commission with the stipulation listed below. The stipulation was agreed to by the respective respondent and was presented by Robert Berry and recommended by the Executive Committee for adoption by the Commission. The Commission members reviewed the stipulation at the meeting and, after having asked questions and having extensive discussion, voted as follows:

**M/S (Wilkinson/Davis): I move that the Commission accept the proposed stipulation as written and enter the accompanying Consent Order, which will be effective once signed, in Case No. 21637, regarding the certificate(s) of Brett Taylor and waiving the August 15, 2017, presentation date requirement.** Allred-recused; Chipman-recused; Copmann-yes; Davis-recused; Enger-yes; Gorton-recused; Johnson-yes; Koehler-recused; McConnell-yes; McKinney-recused; Raney-no; Roark-recused; Saffle-recused; Snow-no; Wallaert-yes; Welton-yes; Wilkinson-yes; Zeydel-yes. Motion carried.

Deputy Attorney General Robert Berry provided the Commission with the stipulation listed below. The stipulation was agreed to by the respective respondent and was presented by Robert Berry and recommended by the Executive Committee for adoption by the Commission. The Commission members reviewed the stipulation at the meeting and, after having asked questions and having discussion, voted as follows:

**M/S (Allred/Wilkinson): I move that the Commission accept the proposed stipulation as written and enter the accompanying Consent Order, which will be effective once signed, in Case No. 21703, regarding the Administrator certificate of Donald J. Keller.** Motion carried unanimously. Commission members Allred, Chipman, Davis, Gorton, Koehler, McKinney, Roark, and Snow were recused from voting.

Deputy Attorney General Robert Berry provided the Commission with the stipulation listed below. The stipulation was agreed to by the respective respondent and was presented by Robert Berry and recommended by the Executive Committee for adoption by the Commission. The Commission members reviewed the stipulation at the meeting and, after having asked a question and having brief discussion, voted as follows:

**M/S (Zeydel/Enger): I move that the Commission accept the proposed stipulation as written and enter the accompanying Consent Order, which will be effective once signed, in Case No. 21633, regarding the certificate(s) of Alan Dunn.** Motion carried unanimously.

Commission members Allred, Chipmann, Enger, Gorton, Koehler, McConnell, McKinney, and Roark were recused from voting.

## **DISCUSSION REGARDING PROPOSED DANCE STANDARDS/ENDORSEMENT**

In January of 2017, the Standards Committee and the full Commission considered the creation of a stand-alone dance endorsement in Idaho. The expectations of actually being awarded a dance endorsement were clearly defined in the draft recommendation that had been received by the committee. In the committee meeting and in the full Commission meeting, there was extensive discussion regarding the impact of offering such an endorsement in the state. Negatives included the possibility of drawing elementary education majors away from selecting a content major in middle school; the question of whether there is an actual need for this endorsement in school districts; and the fact that Utah already has a similar endorsement. In a motion at that time, the full Commission rejected the creation of a dance endorsement and accompanying dance standards. Since then, the Commission has received numerous requests to review the recommendation again.

**M/S (Snow/Raney): To submit to the State Board of Education the Commission’s prior recommendation made during the January 19-20, 2017, Commission meeting regarding a dance endorsement and accompanying dance standards.**

## **AUTHORIZATIONS COMMITTEE**

Chair Elisa Saffle reported that during its August 1, 2017, teleconference and its September 14, 2017, meeting, the Authorizations Committee recommended that the Commission approve the following new Teacher to New Certificate/Endorsement requests (for the 2017-2018 school year):

ANDERSEN, Eli, Murtaugh Joint #418, Spanish 6-12  
ANDERSON, Candi, Pocatello #25, Economics 6-12  
BARNHILL, Nathan, Xavier Charter School #462, American Government/Political Science 6-12  
BATEMAN, Audrey, Blackfoot #55, Mathematics 6-12  
BEYLER, Martin, Marsh Valley Joint #21, Exceptional Child Generalist K-12  
BOYNTON, Kevin, West Ada #2, Mathematics-Basic 6-12  
BRULOTTE, William, Twin Falls #411, Superintendent  
CABRERA, Heidi, Boise #1, English 6-12; Visual Arts 6-12  
CAMPBELL, Keelie, Kimberly #414, Director of Special Education  
DAVIS, Shannon, Oneida County #351, TV Production/Broadcasting 6-12  
DEEG, Mariah, Boise #1, Physical Science 5-9  
ECHANIS, Lauren, Fruitland #373, Blended EC/ECSE (Birth-Grade 3)  
EDWARDS, Ky, Moscow #281, Health 6-12  
FITZWATER, Brandy, Sage International School of Boise #475, Work-Based Learning Coordinator  
FONTANA, Melinda, Kimberly #414, All Subjects K-8

FORSYTH WALTERS, Natalie, Post Falls #273, Family Consumer Science 6-12  
 GAMMON, Shianne, New Plymouth #372, Computer Science 6-12  
 GILBERT, Rachelle, Marsh Valley Joint #21, Teacher Librarian K-12  
 GORDON, Paula, Clark County Joint #161, Superintendent  
 GRAINGER, Julie, Meridian Technical Charter High School, Inc. #768, Mathematics-Basic 6-12  
 HAWKINS, Dalton, Lake Pend Oreille #84, Mathematics-Basic 6-12; Mathematics 6-12  
 HICKS, Amy, Middleton #134, Music K-12  
 HILL, Tara, Post Falls #273, Exceptional Child Generalist K-12  
 HORNING, Joseph, Middleton #134, All Subjects K-8  
 HUGGINS, Brandi, West Ada #2, Blended EC/ECSE (Birth-Grade 3)  
 HUNT, John, American Falls Joint #381, Natural Science 6-12  
 KALOSKY, Lorie, Post Falls #273, All Subjects K-8  
 KEARNS, Tonja, Pathways in Education – Nampa #497, Natural Science 6-12  
 KOFFORD, Cindy, Snake River #52, All Subjects K-8  
 LEONARD, Christina, West Bonner County #83, Mathematics 6-12  
 LIND, Paige, Pocatello #25, Exceptional Child Generalist K-12  
 LYON, Toni, Nampa #131, Social Studies 6-12  
 MATSON, Shane, South Lemhi #292, School Principal K-12  
 McCARTHY, Kevin, Boise #1, Physical Education 6-12  
 MILESKI, Jamie, Boise #1, Family Consumer Science 6-12  
 MOONEY, Angela, Twin Falls #411, School Psychologist K-12  
 MUNYER, Berenice, Lakeland Joint #272, World Language-Spanish 6-12  
 NAYLOR, Craig, Pathways in Education – Nampa #497, Health 6-12; Physical Education 6-12  
 OTTERSTEIN, Robert, American Falls Joint #381, Physical Science 6-12  
 PARKINSON, Heather, Snake River #52, Mathematics 5-9  
 PETERSON, Dawn, Bonneville Joint #93, Natural Science 6-12  
 PLAYER, Chandra, Sage International School of Boise #475, Exceptional Child Generalist K-12  
 PRAEGITZER, Sara, Twin Falls #411, School Principal K-12  
 PRICE, Megan, Oneida County #351, All Subjects K-8  
 RAMSEY, Kevin, South Lemhi #292, Superintendent  
 ROPER, Brittany, West Ada #2, Earth and Space Science 6-12  
 SHOREY, Craig, Mountain View #244, Physical Education 6-12  
 SLAGEL, Michelle, Kimberly #414, Teacher Librarian K-12  
 SPANNEUT, Rachel, Boise #1, Physics 6-12  
 STERLING, Lisa, Boise #1, English as a New Language (ENL) K-12  
 STROH, Michael, Kootenai Joint #274, Social Studies 6-12  
 SULLIVAN, Sean, Boise #1, Physical Science 6-12  
 TROMBLEY, Cheryl, West Ada #2, Blended EC/ECSE (Birth-Grade 3)  
 VANZANDT, David, West Ada #2, Mathematics 6-12  
 VASAS, William, Pocatello #25, Physical Science 6-12  
 WALDBILLIG, Jessica, West Ada #2, Deaf/Hard of Hearing K-12  
 WALLACE, Nicole, Twin Falls #411, All Subjects K-8  
 WATSON, Cindy, West Ada #2, Deaf/Hard of Hearing K-12

WATSON, Gavin, New Plymouth #372, Social Studies 6-12  
WEBB, Heather, Taylor's Crossing Public Charter School #461, Economics 6-12  
WIGHT, Caroline, American Falls Joint #381, English 6-12  
WILLS, Rebecca, Buhl Joint #412, Director of Special Education  
WILSON, Ryan, Blackfoot #55, Superintendent

Elisa reported that during its September 14, 2017, meeting, the Authorizations Committee recommended that the Commission deny the following new Teacher to New Certificate/Endorsement request (for the 2017-2018 school year):

MARVEL, Michelle, Lakeland Joint #272, Earth and Space Science 6-12

Elisa reported that during its August 1, 2017, teleconference and its September 14, 2017 meeting, the Authorizations Committee recommended that the Commission approve the following renewal Teacher to New Certificate/Endorsement requests (for the 2017-2018 school year):

BORN, Chris, Salmon #291, Superintendent (3)  
BOTHWELL, Kristin, Boise #1, Teacher Librarian K-12 (2)  
BRAUN, Carol, Bear Lake County #33, Counselor4 K-12 (2)  
CARTER, Lynette, Blackfoot #55, Director of Special Education (2)  
CARY, Justin, Moscow #281, English 6-12 (2)  
CRUE, Cydney, Chief Tahgee Elementary Academy District #483, School Principal K-12 (2)  
CURTIS, Kristen, Post Falls #273, Exceptional Child Generalist K-12 (2)  
DAHL, Nancy, Lapwai #341, Exceptional Child Generalist K-12 (3)  
FONTE, Donna, Post Falls #273, Blended EC/ECSE (Birth-Grade 3) (2)  
GEMAR, David, West Jefferson #253, Counselor K-12 (2)  
GROVER, Camille, Kimberly #414, Teacher Librarian K-12 (3)  
HENDRICKSON, Christine, Weiser #431, School Counselor K-12 (3)  
HERNANDEZ, Jami, West Ada #2, Blended EC/ECSE (Birth-Grade 3) (2)  
HOFF, Rosemary, West Ada #2, Exceptional Child Generalist K-12 (3)  
JEFFERIES, Gene, Kuna Joint #3, Health 6-12 (2)  
KRESS, Mark, Hagerman Joint #233, Superintendent (2)  
McMILLAN, Kali, Post Falls #273, Exceptional Child Generalist K-12 (2)  
MEDLEY, Ty, Salmon River Joint #243, Physical Education 6-12; Health 6-12 (3)  
MORRIS, Taci, Middleton #134, Physics 6-12 (2)  
RAMIREZ, LuAnna, Marsh Valley Joint #21, Exceptional Child Generalist K-12 (2)  
SABALA, Toni, Post Falls #273, Exceptional Child Generalist K-12 (2)  
SHAW, Jennifer, Twin Falls #411, Counselor K-12 (2)  
STONER, Theresa, Troy #287, Music K-12 (3)  
TAYLOR, Dee, Clark County Joint #161, Counselor K-12 (4)  
WEBSTER, Melissa, Sage International School of Boise #475, Spanish 6-12 (2)  
YARNO, George, Lake Pend Oreille #84, Physical Education 6-12 (2)

During its August 1, 2017, teleconference and its September 14, 2017, meeting, the Authorizations Committee recommended that the Commission approve 205 Content Specialist endorsement applications (all for the 2017-2018 school year). The committee also reviewed/recommended for approval 4 one-year Emergency Provisional Certificate applications. One additional one-year Emergency Provisional Certificate application for a Counselor K-12 endorsement was reviewed and not recommended for approval. All of the Provisional applications were for the 2017-2018 school year and will go to the State Board for final approval consideration.

Elisa explained that the transcripts for the one Provisional application not recommended for approval revealed what appeared to be a lack of a bachelor's degree. The committee saw no reason to deny the application according to the specifics of Idaho Code 33-1203. Extensive discussion by Commission members followed. Lisa Colón Durham requested that Deputy Attorney General Brian Church provide the Commission with a legal analysis of 33-1203, and he agreed to do so. The Provisional application, including Commission concerns about an applicant with such a background serving as a school counselor, will be forwarded to the State Board.

**The Commission ACCEPTED the report of the Authorizations Committee.** Motion carried unanimously.

## **BUDGET COMMITTEE**

Chair Tony Roark called Commission member attention to the budget narrative for May 2017. For that time period, revenue was nearly \$60,000, expenditures were approximately \$51,000, and revenue exceeded expenditures by about \$8,700. The expenditures were all routine and appropriate. For June, the last month of FY17, revenue again exceeded expenditures by almost \$41,000. For the 2016-2017 fiscal year overall, expenditures exceeded revenue by \$23,444. The committee reviewed budget history of the most recent seven fiscal years to get a sense of the significance of the \$23,000 deficit; in five of those fiscal years the Commission had a deficit but was still able to carry forward a substantial balance to the next fiscal year. For this reason, the committee had no concerns about the budget periods or FY17.

For the budget period ending July 2017 and the start of FY18, revenue exceeded expenditures by about \$35,000. This is reflective of the cyclical nature of the certification application fees that come in with certification applications at this time of year.

**The Commission ACCEPTED the report of the Budget Committee.** Motion carried unanimously.

## **STANDARDS COMMITTEE**

Chair Dana Johnson reported on the following committee discussion items (unless indicated otherwise):

1. The committee reviewed the Boise State University Special Education Director new program proposal for certification.

**M/S (Zeydel/Copmann): To recommend that the State Board of Education conditionally approve the Boise State University Special Education Director new program proposal for certification.** Motion carried unanimously.

2. The committee reviewed the Lewis-Clark State College focused visit state team report. The focused visit was conducted on April 22-25, 2017.

**M/S (Zeydel/McConnell): To recommend that the State Board of Education approve the Lewis-Clark State College focused visit state team report with the omission of the State Specific Requirements review portion of the report, as they are still being piloted.** Motion carried unanimously.

3. The committee discussed the need for content area assessments for three newly-added special education endorsements – the Blended Early Childhood/Early Childhood Special Education Pre-K-Grade 6, the Exceptional Child Generalist K-8; and the Exceptional Child Generalist 6-12.

**M/S (Raney/McConnell): To recommend that the content area assessment for the Blended Early Childhood/Early Childhood Special Education Pre-K-Grade 6 endorsement be Praxis test 5001: Elementary Education Multiple Subjects.** Motion carried unanimously.

**M/S (Raney/McConnell): To recommend that the content area assessments for the Exceptional Child Generalist K-8 and the Exceptional Child Generalist 6-12 endorsements be the same as the content area assessments for the Exceptional Child Generalist K-12 endorsement, which are: Praxis test 5543: Special Education Core Knowledge and Mild to Moderate Applications and Praxis test 5001: Elementary Education Multiple Subjects.** Motion carried unanimously.

4. The committee reviewed the Superintendent, Director of Special Education, and School Principal endorsements and applicable assignment codes and determined that no changes would be needed at this time.
5. The committee examined the possibility of creating a specific grades 5-9 endorsement for social studies and science designed to meet the needs of middle school rather than high school. An example follows:

**Middle Level Science (5-9).** Twenty-four (24) semester credit hours in science content coursework, including at least eight (8) credits in each of the following: Biology, Earth Science, and Physics to include lab components. Science foundation standards would also have to be met.

**Middle Level Social Studies (5-9).** Twenty (20) semester credit hours in social studies content coursework, including at least five (5) credits in each of History and Geography; and American Government/Political Science or Economics.

Social Studies foundation standards would also have to be met. Constituency feedback on the above-mentioned possibility is requested.

6. During the full Commission meeting, it was mentioned that there appears to be a current need for statewide guidelines for mentoring or what a district mentoring program should consist of. Lisa Colón Durham requested that Commission members interested in discussing this topic at a deeper level contact her.

**The Commission ACCEPTED the report of the Standards Committee.** Motion carried unanimously.

## **EXECUTIVE COMMITTEE**

Chair Char McKinney reported that the Executive Committee met with Deputy Attorneys General Brian Church and Robert Berry and also Shannon Haas and Annette Schwab to discuss ethics case information. Committee members reviewed 10 new cases. In 5 of those cases the committee found probable cause (1 revocation; 1 indefinite suspension; 1 fixed suspension; 1 letter of reprimand; and 1 letter of reprimand in which the respondent must also meet previous requirements from another state); in 3 cases the committee found no probable cause; and in 2 of the initial 10 cases, more information is needed before a decision can be made. There are 5 previous cases that require further committee review, 4 cases in which hearings have been requested, and 2 cases on hold in which staff are awaiting legal resolution. To view Final Orders, visit the State Department of Education's Professional Standards Commission [website](#) and click on Educator Discipline.

**The Commission ACCEPTED the report of the Executive Committee.** Motion carried unanimously.

## **LEADERSHIP TEAM**

Chair Char McKinney reported that the Leadership Team met by teleconference on August 30. The team reviewed the proposed September 14-15 Commission meeting agenda and discussed the budget, the proposed dance standards and endorsement, the IDAPA rule revisions, and the revisions to the working plans and Procedures Manual. The next Leadership Team teleconference date is November 1, 2017.

**The Commission ACCEPTED the report of the Leadership Team.** Motion carried unanimously.

## **CONSIDERATION OF STIPULATIONS/FINAL ORDERS BY FULL COMMISSION**

Deputy Attorney General Brian Church provided the Commission with the stipulation listed below. The stipulation was agreed to by the respective respondent and was presented by Brian Church and recommended by the Executive Committee for adoption

by the Commission. The Commission members reviewed the stipulation at the meeting and voted as follows:

**M/S (Zeydel/Davis): I move that the Commission accept the proposed stipulation as written and enter the accompanying Consent Order, which will be effective once signed, in Case No. 21528, regarding the certificate(s) of Lesley E. Cherry.** Motion carried unanimously. Commission members Allred, Chipman, Davis, Gorton, Koehler, McKinney, and Roark were recused from voting.

Deputy Attorney General Brian Church provided the Commission with the stipulation listed below. The stipulation was agreed to by the respective respondent and was presented by Brian Church and recommended by the Executive Committee for adoption by the Commission. The Commission members reviewed the stipulation at the meeting and voted as follows:

**M/S (Welton/Zeydel): I move that the Commission accept the proposed stipulation as written and enter the accompanying Consent Order, which will be effective once signed, in Case No. 21638, regarding the certificate(s) of Melodie Hathorne.** Motion carried unanimously. Commission members Allred, Chipman, Davis, Gorton, Koehler, McKinney, Roark, and Wilkinson were recused from voting.

Deputy Attorney General Brian Church provided the Commission with the stipulation listed below. The stipulation was agreed to by the respective respondent and was presented by Brian Church and recommended by the Executive Committee for adoption by the Commission. The Commission members reviewed the stipulation at the meeting and voted as follows:

**M/S (Johnson/Wilkinson): I move that the Commission accept the proposed stipulation as written and enter the accompanying Consent Order, which will be effective once signed, in Case No. 21631, regarding the certificate(s) of Kara Smith.** Motion carried unanimously. Commission members Allred, Chipman, Davis, Gorton, Koehler, McKinney, and Roark were recused from voting.

## **OLD BUSINESS**

### **Professional Development Committee**

Members discussed the necessity of the Commission Professional Development Committee, as the committee is made up of the same members as the Authorizations Committee with its extensive workload, and the Professional Development Committee has no funding of its own.

**M/S (Chipman/Saffle): That the Professional Development Committee will no longer be a standing committee of the Professional Standards Commission.** Motion carried unanimously.

Mention was made of Idaho's Educational Resource Library on the Idaho Department of Education website. It is meant for searching, posting, suggesting, and exploring professional development for all of Idaho's educators. It can be found at: [Educational Resource Library](#).

Members were reminded that the Commission is always in need of titles of any ethics or professional boundaries courses to assist educator development and strengthen commitment to the Code of Ethics. Those recommendations can be made to any Commission member.

## COMMUNICATION PLAN

Dana Johnson reported that items of interest in these meeting minutes for member communication to constituencies include the following:

- **Alternative Authorization Applications Reviewed.** Authorizations Committee reviewed 63 Teacher to New authorization applications; 26 renewal Teacher to New authorization applications; 205 Content Specialist authorization applications; and 5 one-year Emergency Provisional Certificate applications (see page 8, AUTHORIZATIONS COMMITTEE).
- **Boise State University Special Education Director New Program Approved** (see page 11, STANDARDS COMMITTEE, item 1).
- **Lewis-Clark State College Focused Visit Report Approved** (see page 11, STANDARDS COMMITTEE, item 2).
- **Possible Creation of Specific Grades 5-9 Endorsement for Social Studies and Science in Middle School Examined** (see page 11, STANDARDS COMMITTEE, item 5).
- **Consideration of Ten Cases of Potential Code of Ethics Violations** (see page 13, EXECUTIVE COMMITTEE).
- **Professional Development Resource on Department of Education Website** (see page 14, OLD BUSINESS, Professional Development Committee).
- **Titles of Ethics/Professional Boundaries Courses for Educators Needed** (see page 14, OLD BUSINESS, Professional Development Committee).

## ADJOURNMENT

**M/S (Chipman/Saffle): To adjourn the meeting.** Motion carried unanimously.

The meeting adjourned at 11:35 a.m.

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Mary Jane Markland, Secretary  
Professional Standards Commission

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Lisa Colón Durham, Administrator  
Professional Standards Commission