



STATE OF IDAHO
PROFESSIONAL STANDARDS COMMISSION
STATE DEPARTMENT OF EDUCATION
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Notice of Open Meeting – Idaho Code § 67-2343

Professional Standards Commission Meeting

Thursday, September 20 – Friday, September 21, 2018

JRW West Conference Room – 700 W State Street – Boise, ID

Purpose: Transact Commission Business

Thursday, September 20, 2018

1. **8:30-9:00am** Budget Subcommittee – Tony Roark, Chair (JRW West CR)
 - a. The Budget Committee will meet to conduct its business. It will review the annual budget and develop a yearly budget.
2. **9:00-10:00am** Full Commission – Char McKinney, Chair (JRW West CR)
 - a. Working Breakfast
 - b. Call to Order
 - c. Welcome
 - d. Introductions
 - e. Agenda Review/Revision/Approval
 - f. PSC Annual Report Review/Approval
 - g. PSC Working Plan Review
 - h. Orientation to Basic Committee Work
 - i. Ethics Overview
3. **10:00-10:15am** State Board Report – Christina Linder, State Board (JRW West CR)
4. **10:15-10:30am** Administrative Report – Lisa Colón Durham, PSC Administrator (JRW West CR)
5. **10:30-10:45am** Break
6. **10:45-11:00am** Confidentiality - Robert Berry, Deputy Attorney General (JRW West CR)
7. **11:00-11:30am** Consideration of Final Orders/Stipulation Adoptions – Robert Berry, Deputy Attorney General (JRW West CR)
8. **11:30-11:45am** Preservice Teacher Certification – Taylor Raney (JRW West CR)
9. **11:45-12:00pm** Military Spouse Credentialing – Lisa Colón Durham, PSC Administrator (JRW West CR)

10.12:00-5:00pm Committee Work

- a. *Standards* – Jennifer Snow, Chair (JRW West CR)
 - i. The Standards Committee will meet to conduct its business. It will develop recommendations for preservice educator standards; develop and/or maintain standards and review processes for educator preparation programs; develop recommendations to the PSC for educator certificate and endorsement requirements.
 - b. *Authorizations* – Elisa Saffle, Chair (LBJ Executive CR)
 - i. The Authorizations Committee will meet to conduct its business. It will consider approval of alternate authorizations to teach, administrate, or provide pupil services; review policies and procedures for alternative authorizations; review the development and publishing of certification reports as needed.
 - c. *Executive* – Char McKinney, Chair (LBJ Lewis and Clark CR)
 - i. The Executive Committee will meet to conduct its business. It will consider whether probable cause exists in ethics cases presented to it, review any counteroffers to proposed stipulations, and address other matters delegated to it.
- 11.12:00pm** Working Lunch – (Box lunches will be available in the JRW West Conference Room for you to pick up and take back to your committee meetings).

Friday, September 21, 2018

1. **8:00-8:15am** Full Commission – Char McKinney, Chair (JRW West CR)
 - a. Morning refreshments: Approval of June 21-22, 2018 Meeting Minutes
2. **8:15am-8:45am** Travel Reimbursement Training – Andrea Capdeville, Financial Specialist (JRW West CR)
3. **8:45-10:15am** Reports (JRW West CR)
 - a. Authorizations Report – Elisa Saffle, Chair (JRW West CR)
 - b. Budget Committee Report – Tony Roark, Chair (JRW West CR)
 - c. Standards Committee Report – Jennifer Snow, Chair (JRW West CR)
 - d. Executive Committee Report – Char McKinney, Chair (JRW West CR)
 - e. Leadership Team Report – Char McKinney, Chair (JRW West CR)
4. **10:15-10:30am** Break
5. **10:30-11:00** Consideration of Final Orders/Stipulation Adoptions – Robert Berry, Deputy Attorney General (JRW West CR)
6. **11:00-11:15am** Old Business – Char McKinney, Chair (JRW West CR)
 - a.
 - b.
7. **11:15-11:30am** New Business – Char McKinney, Chair (JRW West CR)
8. **11:30-12:00pm** Communication Plan – Taylor Raney (JRW West CR)
9. **12:00pm** Adjournment of Full Commission Meeting
10. **12:00-1:00pm** Lunch

- 11. 1:00-4:00pm** Hearing Panel Chair Training (LBJ Barbara Morgan CR)
- a. **1:00-1:30pm** Welcome, Introduction to Process Leading to Hearing, Introductions to PSC Staff Members, and Explanation of Roles in PSC and at Hearings – Lisa Colón Durham, PSC Administrator
 - b. **1:30-4:00pm**
 - i. Overview of Hearing Process – Andy Snook, Deputy Attorney General, Attorney Advisor to Hearing Panels
 - ii. Explanation of the Role of Prosecuting Attorney – Brian Church, Deputy Attorney General, Attorney Representing the Professional Standards Commission
 - iii. Explanation of the Role of the Defense Attorney – Paul Stark, Attorney for the Idaho Education Association, Attorney representing Respondents
 - iv. Additional information on the Process, Panel Decision Making, and Orders – Andy Snook, Deputy Attorney General, Attorney Advisor to Hearing Panels
 - v. Questions
 - c. **4:00pm** Adjourn