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**MINUTES OF THE IDAHO PROFESSIONAL STANDARDS COMMISSION (PSC)**

**THURSDAY, DECEMBER 1, 2022**

Commission Chair Marianne Sletteland called the meeting to order at 10:02 a.m.

Commission Members Present, Morning Session: Vanessa Anthony-Stevens, Stephanie Brodwater, Tate Castleton, Kristi Enger, Angela Gillman, Chanel Harming, Lance Harrison, Katie Horner, Stacey Jensen, Ramona Lee, Amy McBride, Peter McPherson (10:21 a.m.), Jamee Nixon, Karen Pyron, MeLissa Rose, Marianne Sletteland, Emma Wood

Commission Members Absent, Morning Session: Lori Sanchez

Commission Members Present, Afternoon Session: Stephanie Brodwater, Tate Castleton, Kristi Enger, Angela Gillman, Chanel Harming, Lance Harrison, Katie Horner, Stacey Jensen, Ramona Lee, Amy McBride, Peter McPherson, Jamee Nixon, Karen Pyron, MeLissa Rose, Marianne Sletteland

Commission Members Absent, Afternoon Session: Vanessa Anthony-Stevens, Lori Sanchez, Emma Wood

**1. December Agenda Review/Approval**

M/S (Harrison/Pyron)

I move to approve the December 1, 2022, agenda as written, with the point of clarification that case number 22222 be discussed during the afternoon session of the full Commission.

Voice vote. **Motion Carries.**

**2. September 15-16, 2022 Minutes Review/Revision/Approval**

M/S (Enger/Wood)

I move to approve the minutes from the September 15-16, 2022, meeting as written.

Voice vote. **Motion Carries.**

**3. Process for Initial Complaint Reviews when Chief Certification Officer or PSC Investigator are Unavailable or Unable to Participate in the Review Process Outlined in Idaho Code §33-1209(1).**

No standard procedure exists for conducting an initial complaint review when either the Chief Certification Officer or PSC Investigator is unavailable or required to recuse from the initial complaint review. The approved procedure will be added to the PSC Manual.

M/S (Brodwater/Pyron)

I move that the Professional Standards Commission adopt a procedure for initial complaint reviews that allows the Chief Certification Officer, PSC Investigator, and assigned Deputy Attorney General to select a designee when either the Chief Certification Officer or PSC Investigator are unavailable or unable to participate in the review process outlined in statute §33-1209(1).

Voice vote. **Motion Carries.**

#### 4. Consideration of Final Orders/Stipulation Adoptions

##### Case # 22216 M/S (Enger/Gillman)

In case number 22216, concerning the certificate of Travis Angell, I move that the Professional Standards Commission accept the proposed stipulation as written and enter the accompanying consent order, which will be effective once signed.

Roll call: Anthony-Stevens - yes, Brodwater - yes, Castleton - yes, Enger - yes, Gillman - yes, Harming - recuse, Harrison - recuse, Horner - recuse, Jensen - yes, Lee - recuse, McBride - yes, McPherson - recuse, Nixon - recuse, Pyron - yes, Rose – recuse, Sanchez - absent, Sletteland - yes, Wood – yes. **Motion Carries.**

##### Case # 22224 M/S (Harming/Horner)

In case number 22224, concerning the certificate of James Cupps, I move that the Professional Standards Commission accept the proposed stipulation as written and enter the accompanying consent order, which will be effective once signed.

Roll call: Anthony-Stevens - yes, Brodwater - yes, Castleton - yes, Enger - recuse, Gillman - yes, Harming - recuse, Harrison - recuse, Horner - recuse, Jensen - yes, Lee - recuse, McBride - yes, McPherson - recuse, Nixon - recuse, Pyron - yes, Rose – recuse, Sanchez - absent, Sletteland - yes, Wood – yes. **Motion Carries.**

##### Case # 22214 M/S (Harming/Pyron)

In case number 22214, concerning the certificate of Tracy Housh, I move that the Professional Standards Commission accept the proposed stipulation as written and enter the accompanying consent order, which will be effective once signed.

Roll call: Anthony-Stevens - yes, Brodwater - yes, Castleton - yes, Enger - yes, Gillman - yes, Harming - recuse, Harrison - recuse, Horner - recuse, Jensen - yes, Lee - recuse, McBride - yes, McPherson - recuse, Nixon - recuse, Pyron - yes, Rose – recuse, Sanchez - absent, Sletteland - yes, Wood – yes. **Motion Carries.**

##### Case # 22221 M/S (Harming/Pyron)

In case number 22221, concerning the certificate of Jan McCarthy, I move that the Professional Standards Commission accept the proposed stipulation as written and enter the accompanying consent order, which will be effective once signed.

Roll call: Anthony-Stevens - yes, Brodwater - yes, Castleton - yes, Enger - yes, Gillman - yes, Harming - recuse, Harrison - recuse, Horner - recuse, Jensen - yes, Lee - recuse, McBride - yes, McPherson - recuse, Nixon - recuse, Pyron - yes, Rose – recuse, Sanchez - absent, Sletteland - yes, Wood – yes. **Motion Carries.**

##### Case # 22222 M/S (Enger/Harming)

In case number 22222, concerning the certificate of Kevin Shepherdson, I move that the Professional Standards Commission accept the proposed stipulation as written and enter the accompanying consent order, which will be effective once signed.

Roll call: Anthony-Stevens - absent, Brodwater - yes, Castleton - yes, Enger - yes, Gillman - yes, Harming - recuse, Harrison - recuse, Horner - recuse, Jensen - yes, Lee - recuse, McBride - yes, McPherson - recuse, Nixon - recuse, Pyron - yes, Rose – recuse, Sanchez - absent, Sletteland - yes, Wood – absent. **Motion Carries.**

#### 4. Administrative Report – ATTACHMENT A

Bethani Studebaker, PSC Administrator, presented the Administrative Report.

Karen Pyron asked if there is any indication that PSC staff will remain intact after the Department's transition to the new Superintendent of Public Instruction. Studebaker replied that Department staff has no information at this time. The incoming Superintendent's transition team is currently scheduling meetings with Department

leadership and division directors, and the PSC will be advised of any changes as soon as PSC staff know of them. Peter McPherson confirmed that the transition process is underway. Lance Harrison mentioned that it would be best for K-12 education if the transition occurred at the end of the school year, rather than mid-school year.

## 5. Office of the State Board of Education (OSBE) Report - ATTACHMENT B

Katie Shoup, Educator Effectiveness Coordinator at OSBE, presented the Office of the State Board Report.

Rural and Underserved Educator Incentive Program: 550 applications have been submitted so far; incentives will be awarded, on a first-come, first-served basis, provided the applicant meets the required number of points on an identified rubric. OSBE has limited funding for about 500 applicants. Applicants will be notified by the end of December.

Teacher Apprenticeship Program: Working group being established. Comments can be shared with Tracie Bent at OSBE.

Accelerating Math Learning Collaborative Grant: Created to improve grades 3-9 mathematics instruction and assessment. BSU, ISU and UI were awarded one-time funds to each work with 2 regions and provide professional development that will be available state-wide.

Educator Preparation Program Review Process Working Group: Will be put together soon and will probably start in January.

Helen Henderson commented that she and Bethani Studebaker have both approached Shoup to serve on this working group, as this group's work will affect the work of the PSC Standards Committee.

## 6. Committee Reports

### a. Operations Committee Report – ATTACHMENT C

Committee chair Marianne Sletteland provided the Operations Committee Report.

### b. Recruitment, Retention, and Authorizations Committee Report – ATTACHMENT D

Committee chair Karen Pyron provided the Recruitment, Retention, and Authorizations Committee Report.

### c. Executive Committee Report – ATTACHMENT E

Committee chair Chanel Harming presented the Executive Committee Report.

Upon completion of the Committee Reports, Angela Gillman asked what guidance is available from the Department regarding the dyslexia training requirements. Bethani Studebaker shared the requirements specified in Section 33-1811, Idaho Code. These requirements are phased in over time as follows:

- **No later than the beginning of the 2023-2024 school year**, identified staff involved in the instruction of students in kindergarten through grade 5 are required to have received professional development specific to providing instruction and intervention to students with characteristics of dyslexia;
- **No later than the beginning of the 2023-2024 school year**, all teachers, administrators and school counselors with an instructional certificate in grades 6 through 12 are required to have received professional development on the characteristics of dyslexia.

While professional development (PD) is required by law by the beginning of the 2023-2024 school year, the method of delivery and the hours or credits are not defined in the law.

Another requirement pertains to recertification; those with certain certifications are required to earn one (1) or more credits in dyslexia in order to recertify after the beginning of the 2025-2026 school year. The law requires the SDE to maintain a list of courses, but the law does not limit professional development to the list of courses provided by the SDE. The SDE is still trying to digest how to determine whether a course meets the requirements of law. The course can be one (1) transcribed credit or a 15-hour PD course using a *District Approved Inservice* form.

Lance Harrison asked about how the PD requirements apply to instructional paraprofessional staff. Studebaker replied that administrative rule identifies a paraprofessional as one who assists instructional staff and must work under the direct supervision of a properly certificated staff member. Paraprofessionals should not be providing direct instructions to students. It's the LEA's obligation to ensure that all instructional staff receive this PD.

The guidelines for PD must align with the Idaho Comprehensive Literacy Plan and the state dyslexia handbook. That there is currently no State Board of Education-approved dyslexia handbook is a complicating factor in the implementation of the law.

M/S (Gillman/Nixon)

I move to adjourn the meeting. Voice Vote. **Motion carries.**

**Meeting adjourned at 5:22 p.m.**