National School Lunch Program
Important Dates

July 1

Free & Reduced Applications
Direct Certification

July 1 marks the beginning of the new school year! You may now collect Free & Reduced Applications and run your Direct Certification Report for the school year beginning in the Fall.

Carryover Ends

Sept/Oct Varies

An individual student's eligibility from the previous school year (before July 1) carries over for up to 30-operating days into the new school year, or until a new eligibility determination is made, whichever comes first. Once carryover ends, you must ensure all students who were not found categorically eligible nor submitted an application are changed to "Paid" status.

October 1

Begin Verification

Count and record the number of approved applications (determined as free or reduced) after July 1. Do NOT include denied applications in your sample pool. Record the numbers in column A of the Verification Collection Report on MyIdahoCNP and begin the Verification Process using the appropriate sample size.

Complete Verification Report

October 31

Determine the number of students approved as directly certified, income eligible free, income eligible reduced, and categorically eligible. Record the numbers in column B of the Verification Collection Report on MyIdahoCNP.

November 15

Verification Deadline

This is the deadline for verification. All verification processes must be complete and reports must be submitted in MyIdahoCNP

SFA On-Site Monitoring Form Deadline

February 1

SFA's with more than one site must complete an annual on-site review of all sites for the National School Lunch Program. The School Breakfast Program must be reviewed at 50% of sites each year. The review(s) must be completed during a meal service and prior to February 1 of each school year. A follow-up review must be completed within 45 days if the need for corrective action is found in the initial review.

February Mid-Late

WBSCM Ordering Period

The USDA Foods Team will provide guidance and instruction regarding the ordering process. Be sure to complete WBSCM training prior to placing any orders! If you have any questions, email USDAFoodsTeam@sde.idaho.gov

CEP Data Collection & Reporting

April 1

If you are currently on or would like to opt-in for the Community Eligibility Provision (CEP), federal regulations require you obtain April 1st data. You must run a Direct Certification (DC) Report on April 1st and provide all DC, foster, runaway, migrant, FDPIR, and homeless lists for the current SY. Those currently on CEP must complete the CEP Site Eligibility Report in MyIdahoCNP each year.

April Mid

NSLP Renewal Opens

Renewal applications for NSLP will open mid April and must be submitted prior to May 31. You must submit a new application annually to continue as a Sponsor.