



Additional Resources

Idaho School Nutrition Reference Guide

ADMINISTRATIVE REVIEW

- Current Administrative Review Manual found in MyIdahoCNP under Download Forms Section 17

AFTERSCHOOL SNACK PROGRAM

- [USDA Afterschool Snack Program webpage](#)
- [USDA Afterschool Snack Program Fact Sheet](#)
- [USDA Afterschool Snack Program Frequently Asked Questions](#)
- Information found in MyIdahoCNP under Download Forms Section 15

BENEFIT ISSUANCE

- Current Eligibility Manual for School Meals found in MyIdahoCNP under Download Forms Section 7
- Verification Detail Report found in MyIdahoCNP under Download Forms Section 7
- Information found in MyIdahoCNP under Download Forms Section 6

BREAKFAST MEAL PATTERN

- [Certification of Compliance](#) also known as 6-cents Certification and Meal Compliance Worksheets
- [USDA Food Buying Guide](#)
- [Food Research and Action Center website](#)
- [USDA Guidance and Resources](#)
- [USDA School Breakfast Program webpage](#)
- [USDA Nutrition Standards for School Meals](#)
- [USDA School Breakfast Program Fact Sheet](#)
- [All About Vegetable Subgroups](#)
- [USDA Whole Grain Resource](#)
- USDA Memo SP 10-2014: [Smoothies Offered in Child Nutrition Programs - Revised](#)

CIVIL RIGHTS

- [USDA Civil Rights website](#)
- USDA Civil Rights in Nutrition Programs [Frequently Asked Questions](#)
- Information found in MyIdahoCNP under Download Forms Section 13

DIRECT CERTIFICATION

- Current Eligibility Manual for School Meals found in MyIdahoCNP under Download Forms Section 7

DISASTER PLANNING

- [USDA Foods Disaster Manual](#)

FARM TO SCHOOL

- [USDA Farm to School homepage](#)
- [Procuring Local Foods for Child Nutrition Programs](#)
- [National Farm to School Network](#)
- [Idaho Preferred](#) homepage
- [Idaho Agriculture in the Classroom](#) homepage
- [USDA Farm to School Fact Sheets](#)

FINANCIAL REQUIREMENTS AND RESOURCE MANAGEMENT

- Reimbursement rates in MyIdahoCNP under Claims, Reimbursement Rates
- Allowable and Not-allowable Cost Guidance Manual in MyIdahoCNP under Download Forms Section 10
- Institute of Child Nutrition [Financial Management Course for School Managers](#) with Resources and Manual
- [Idaho Financial Accounting Reporting Management System \(IFARMS\) Manual](#) Resource for accounting codes for the Child Nutrition Fund 290
- [Statistics and Finance](#) Idaho State Department of Education, Child Nutrition Programs

FOOD SAFETY

- [Hazard Analysis Critical Control Point](#), US Food & Drug Administration Guidance (HACCP)
- [Center of Excellence for Food Safety Research in Child Nutrition Programs](#)

- [Food Safety Posters](#) from the Center of Excellence for Food Safety Research, Kansas State University
- USDA Hazard Analysis and Critical Control Points (HACCP)-Based Standard Operating Procedures in MyIdahoCNP under Download Forms Section 19
- [Institute of Child Nutrition \(ICN\), Food Safety Courses and Other Resources](#)
- [USDA Food Safety](#)
- Information found in MyIdahoCNP under Download Forms Section 19

FRESH FRUIT AND VEGETABLE PROGRAM

- [Fresh Fruit and Vegetable Program: A Handbook for Schools](#)
- [Fresh Fruit and Vegetable Program](#), Idaho Child Nutrition Programs
- [USDA Fresh Fruit and Vegetable Program](#)
- [USDA Fresh Fruit and Vegetable Program Fact Sheet](#)
- Information found in MyIdahoCNP under Download Forms Section 24

LUNCH MEAL PATTERN

- [Certification of Compliance](#) also known as 6-cents Certification and Meal Compliance Worksheets
- [USDA Food Buying Guide](#) for School Meal Programs
- [Food Research and Action Center](#)
- USDA National School Lunch Program [Fact Sheet](#)
- Idaho Child Nutrition Programs, [School Meal Programs](#)
- [Idaho CNP Training Portal](#) Select the Resource Center tab
- USDA Memo SP 10-2014: [Smoothies Offered in Child Nutrition Programs - Revised](#)
- [USDA National School Lunch Program](#)
- [USDA Nutrition Standards for School Meals](#)
- [USDA Whole Grain Resource for the National School Lunch and School Breakfast Programs](#)

MARKETING

- [Marketing Your School Nutrition Program](#), Institute of Child Nutrition
- USDA guide and resources on [Offer Versus Serve](#)

MENU PLANNING

- [Buy American Provision](#) SP 38-2017
- [Certification of Compliance](#) also known as 6-cents Certification and Meal Compliance Worksheets
- [Fact Sheet: Calories in School Meals](#)

- [Food Buying Guide](#)
- [Tools for Schools: Offering Fruits and Vegetables](#)
- [Tools for Schools: Reducing Sodium](#)
- [Tools for Schools: Serving Whole Grain-Rich](#)
- [Idaho Preferred](#)
- [USDA Nutrition Standards for School Meals](#)
- [USDA Foods Fact Sheet](#)
- [USDA Policy Memo SP 31-2013: Salad Bars in the National School Lunch Program](#)
- [USDA Quantity Recipes for School Meals](#)
- Nutrient Analysis Protocols 2014 guide and information found in MyIdahoCNP under Download Forms Section 11

OFFER VERSUS SERVE

- [Offer Versus Serve Manual](#)
- [Breakfast Offer Versus Serve Training Guide](#)

POINT OF SERVICE AND MEAL COUNTING

- [USDA Eligibility Manual for School Meals](#)

PROCUREMENT

- Information found in MyIdahoCNP under Download Forms Section 18
- Procurement for Private Non-Profit Entities found in Download Forms on MyIdahoCNP
- [2 CFR 200](#) Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards
- [Buy American Provision](#) found at 7 CFR Part 210.21 (d)(2)
- [Buy American Provision](#) SP 38-2017
- [State Agency and School Food Authority Responsibilities - Procurement](#)
- [Procurement Geographic Preference Q&A's – Part II](#)
- [USDA – Procuring Local Foods for Child Nutrition Programs](#)

PRODUCTION RECORDS

- Idaho Sample Production Records are available on MyIdahoCNP in Download Forms
- Institute of Child Nutrition, [No Time To Train: Short Lessons for School Nutrition Assistants](#)
- Nutrient Analysis Protocols 2014 guide and information found in MyIdahoCNP under Download Forms Section 12

PROFESSIONAL STANDARDS

- [USDA Professional Standards Final Rule](#)
- [Professional Standards for School Nutrition Professionals](#)
- School Nutrition Association USDA [Professional Standards Hub](#)
- [SP39-2015 Professional Standards Final Rule Q&A:](#)
- School Nutrition Association [Professional Standards Training Guidelines](#)
- Information found in MyIdahoCNP under Download Forms Section 14

RESIDENTIAL CHILD CARE INSTITUTIONS (RCCI)

- RCCI Resources found in MyIdahoCNP under Download Forms
- SP48-2013 [Extending Flexibilities for RCCIs in the NSLP](#)

SMART SNACKS (“ALL FOODS SOLD IN SCHOOLS”)

- General
 - [USDA Tools for Schools – Focusing on Smart Snacks](#)
 - [USDA and Team Nutrition: Smart Snacks in School Resources](#)
 - [Alliance for a Healthier Generation Smart Snacks in School](#)
- Nutrition Standards
 - [USDA: A Guide to Smart Snacks In School](#)
 - [USDA Beverage Options Flyer](#)
- Compliant Products
 - [Product Calculator from the Alliance for a Healthier Generation](#)
 - [Smart Food Planner](#)
- Fundraising
 - [USDA Fundraisers and Smart Snacks Fact Sheet](#)
 - [Smart Snacks in School Fundraisers Flyer](#)
 - Idaho Child Nutrition Programs [Fundraiser Exemption Request Form](#)
 - Food and Brand Lab [High School Concession Stands Makeover](#)

SPECIAL DIETARY NEEDS

- The Medical Statement Form is found in MyIdahoCNP under Download Forms Section 14
- Institute of Child Nutrition [Food Allergy Fact Sheets](#)
- [The Food Allergy Book: What School Employees Need to Know](#)
- [USDA: Accommodating Children with Special Dietary Needs in the School Nutrition Programs](#)
- [USDA School Meals Guidance and Resources](#)
- Centers for Disease Control [Food Allergies in Schools](#)

SPECIAL MILK PROGRAM

- [USDA Special Milk Program](#)
- [USDA Special Milk Program Fact Sheet](#)
- [USDA Income Eligibility Guidelines](#)
- [USDA School Meals Rates of Reimbursement](#)
- Information found in MyIdahoCNP under Download Forms Section 20

SPECIAL PROVISION OPTIONS (PROVISION 2 AND CEP)

- Information found in MyIdahoCNP under Download Forms 5
- [USDA Provision 2 Guidance Manual](#)
- [Provisions 1, 2, and 3](#)
- [Community Eligibility Program Resource Center](#)
- [Community Eligibility Program Resources on CNP website](#)
 - Community Eligibility brochure, SNA PP presentation, USDA Community Eligibility Calculator, Idaho eligible districts, Department of Education guidance on CEP and more

SUMMER FOOD SERVICE PROGRAM

- [Area Eligibility Map](#) for the Summer Food Service Program
- [USDA Income Eligibility Guidelines](#)
- [Managing Summer Food Service Program](#)
- [The New USDA Summer Meals Toolkit](#)
- [Summer Food Service Program Frequently Asked Questions](#)
- [Summer Food Service Program Meal Patterns](#)
- [USDA Summer Meals Toolkit](#)

USDA FOODS

- Food Distribution Programs Resources available on this website:
 - [Program Fact Sheets](#)
 - [Policy and Regulations](#)
 - [USDA Foods e-Newsletters](#)
 - [Webinars & Training](#)
 - [USDA Value of Donated Foods](#)
 - [Food Safety Education](#)
 - [USDA Foods Tool Kit](#)
 - [About School Child Nutrition/USDA Foods Programs](#)

- [USDA Foods Product Information Sheets with USDA Foods Codes](#)
- [USDA Foods Hold and Recall Procedures](#)

VERIFICATION

- Current Eligibility Manual for School Meals and other information found in MyIdahoCNP under Download Forms Section 7
- [7 CFR 245.6a Verification requirements](#)
- [School meal applications translated into numerous other languages](#)

WELLNESS

- [Child Nutrition and WIC Reauthorization Act](#)
- [Food Research and Action Center Federal Nutrition Programs](#)
- [Action for Healthy Kids Tip Sheet](#)
- [SHAPE America: Standards and Guidelines](#)
- [Healthy Meals Resource System](#)
- [Team Nutrition Local School Wellness Policy](#)
- [Summary of Proposed Rule: Local School Wellness Policy Implementation Under the Healthy, Hunger-Free Kids Act of 2010](#)
- [School Wellness](#) page on the Idaho Child Nutrition Wellness website
- [Centers for Disease Control webpage on Local School Wellness Policy](#)
- Rudd Center's WellSat 2.0 [Wellness School Assessment Tool](#)
- [Idaho Wellness Policy Progress Report](#) under Tools for Success
- [GENYOUth Foundation homepage](#)
- [Fuel Up to Play 60](#) National Dairy Council and the National Football League program
- Document Information found in MyIdahoCNP under Download Forms Section 21

For Questions Contact

Child Nutrition Programs
 Idaho State Department of Education
 650 W State Street, Boise, ID 83702
 208 332 6820 | www.sde.idaho.gov

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- (3) email: program.intake@usda.gov.

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