



Idaho Exempted Fundraiser Request

Instructions and Form

The State Agency goal is for at least 50% of school fundraiser days to be compliant with Smart Snacks nutrition standards (7CFR§210.11) or be non-food related fundraisers.

- All fundraisers, both exempted and compliant, must be tracked
- Per the Idaho state policy, up to ten exempted fundraisers per school may be approved by the school administrator.
- Fundraisers meeting Smart Snacks nutrition standards are not limited and only need local approval.
- An exempted fundraiser can be for a maximum of four consecutive school days.
- Fundraisers in excess of four consecutive school days will be counted as two or more fundraisers. Always round up to the nearest whole number. For example, a nine day fundraiser would count as three fundraisers (9 days divided by 4 days = 2.25 fundraisers).
- All exempted fundraisers beyond the ten locally approved exempted fundraisers must be pre-approved by the State agency using the Idaho Exempted Fundraiser Request Form. Allow ten business days for processing.
 - Include the school's Smart Snacks tracking form or equivalent documentation with your request.
 - Do not include fundraisers that occur outside of the school day or off school property.
 - Although the State agency goal is 50% compliant or non-food fundraisers, consideration will be given to the school's effort to choose healthy fundraisers during the approval process.
 - Once the Idaho Exempted Fundraiser Request Form is completed, submit it via email to SmartSnacks@sde.idaho.gov or via fax to 208-334-2228, Attn: Smart Snacks. After a determination has been made, this form will be returned for your records via email to the principal and superintendent.
- For additional information, please see the Idaho School Nutrition Reference Guide located at the Child Nutrition School Meal Programs website.

For Questions Contact

Child Nutrition Programs
Idaho State Department of Education
650 W State Street, Boise, ID 83702
208 332 6820 | www.sde.idaho.gov

Fundraiser Information - To be completed by club or organization

Description
of Fundraiser

Sponsoring Club or Organization

Fundraiser Representative

Fundraiser dates:
*Fundraisers longer than 4
days may be considered as 2
or more exempted fundraiser
requests.*

I certify that this exempted fundraiser will not be sold in competition with school meals in the food service area during meal service.

Signature of Representative

Date

District Name

School Name

Principal Phone

Principal Name

Principal Email

Supt. Name

Supt. Email

I certify that this exempted fundraiser will not be sold in competition with school meals in the food service area during meal service.

I certify that my school will maintain all documents including food labels (or nutrient analysis of recipes) of products sold for my fundraiser. In addition, I will provide these documents to the school district upon request.

Signature of Principal

Date

Superintendent (optional)

Date

Request must be accompanied by the school's Smart Snacks Tracking form. Incomplete requests will be denied.

Exemption Determination - To be completed by Idaho State Dept. of Education

Approved

Denied

Cover Letter Attached

Counts as

exempted fundraiser requests.

Approval Signature*

Date