



Good Afternoon! And welcome to the May 2017 National School Lunch Program Webinar. My name is Heather Blume and I am a coordinator with the Child Nutrition Programs. I work with the National School Lunch Team to conduct trainings through an Administrative Review and Training Grant, and I work on a wellness grant through the Centers for Disease Control and Prevention to promote school wellness and healthy nutrition environments.

Professional Development

Key Areas:

Operations—2000

Administration—3000

Communications—4000

5/17/2018



Please remember to track the time spent viewing this webinar towards professional development hours to meet USDA Professional Standards requirements. We will discuss topics that fall under the key areas of Nutrition (1000), Operations (2000), and Administration (3000) and the relevant learning code is written on the bottom of the slide to which it pertains.

Learning Objectives

Policies → Reminders → Success Stories → Questions

5/17/2018



We will start today's webinar discussing the policy memos that were released recently and then move on to program reminders. We will end the webinar with success stories and time for questions.



We will now discuss the policy memos...

Attestation of Compliance with Paid Lunch Equity

Idaho Child Nutrition Programs

TO: Colleen Fillmore, PhD, RDN, LD, SNS, Child Nutrition Program Director

FROM: (School Food Authority Official and Title)	Date

Instruction: The following statement must be signed by a duly authorized representative of the school food authority operating the National School Lunch and/or School Breakfast Programs, and returned to the appropriate State agency upon submission of renewal documentation.

I, _____, as the duly authorized representative of _____ [SFA Name], do hereby attest that the aforementioned SFA and all schools under its jurisdiction operating the National School Lunch Program authorized under the Richard B. Russell National School Lunch Act (42 U.S.C. 1751 et seq), and/or the School Breakfast Program authorized under the Child Nutrition Act of 1966 (42 U.S.C. 1773) have:

a positive fund balance as of January 31, 2018 and are in compliance with the Paid Lunch Equity provision of Section 776 of the Consolidated Appropriations Act, 2018 (Public Law 115-141). Attach a copy of the General Ledger from January 31, 2018.

I certify that this attestation is true and correct, and therefore, I believe _____ [SFA Name] is eligible to keep the student paid lunch price for 2018-2019 school year the same.

Signature of School Food Authority	Title	Date

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Paid Lunch
Equity: Guidance
for SY 2018-19

SP 12-2018

SP 12-2018 addresses the Paid Lunch Equity requirements from Section 776 of the Consolidated Appropriations Act. Consistent with the terms of the Act this memorandum provides notice that any SFA with a positive or zero balance in its nonprofit school food service account as of January 31, 2018, is exempt from PLE requirements found at 7 CFR 210.14(e) for school year (SY) 2018-19.

SFAs that had a negative balance in the nonprofit school food service account as of January 31, 2018 must follow PLE requirements when establishing their prices for paid lunches in SY 2018-19. This Act only affects the 18-19 school year. In response to this flexibility, the Idaho State agency has created the Attestation of Compliance with Paid Lunch Equity for districts to use if they wish to show their food service account had a positive balance as of January 31, 2018. A food service account balance sheet or equivalent documentation must be submitted along with the Attestation of Compliance if a district decides to use this process.

If a district had a negative balance as of January 31, 2018 then they must meet the requirements of the Paid Lunch Equity tool, which is available in Download Forms of MyIdahoCNP.



That's it for policies, so we will now move on to program reminders.



NSLP Renewal is in progress. A set of renewal instructions were emailed out when the Renewal packets became available. These instructions are also available in the Download forms section of MyIdahoCNP. We will go into further detail about different aspects of the Renewal Process now.

Idaho Wellness Policy Progress Report

This form provides information on wellness policy requirements (indicated in bold) and practices used within your school. Complete this tool to track your progress and gather ideas for ways to create a healthier school environment.

District Name: _____ District Number: _____ Date of Evaluation: _____
 School Name: _____ (Not report review by Wellness Committee)
 Check All Grades: PK K 1 2 3 4 5 6 7 8 9 10 11 12

Yes No I. Public Involvement

We invite the following to participate in the development, implementation, & evaluation of our wellness policy:
 Administrators School Food Service Staff P.E. Teachers Parents
 School Board Members School Health Professionals Students Public

We have a designee with the authority/responsibility to ensure each school complies with the wellness policy.
 Name: _____ Title: _____

We make our wellness policy and updates available to the public annually.
 Please describe: _____

We share the results of wellness policy implementation and progress toward our policy goals with the public.
 Please describe: _____

Our district reviews the wellness policy for compliance/adherence to best practices at least once every 3 years.

Yes No II. Nutrition Education

The wellness policy includes specific/ measurable goals for nutrition education using evidence-based strategies.

We offer standards based nutrition education in a variety of subjects (e.g. science, health, math, language arts).
 We offer nutrition education to students in: Elementary School Middle School High School

Yes No III. Nutrition Promotion

The wellness policy includes specific/ measurable goals for nutrition promotion using evidence-based strategies.

We promote healthy eating and nutrition education with signs, use of creative menus, posters, bullet boards, etc.

We have reviewed smarter lunchroom techniques and evaluated our ability to implement various techniques.

We place fruits/vegetables where they are easy to access (e.g. near the cafeteria cashier or near the front of the line).

We ensure students have access to hand-washing facilities prior to meals.

We annually evaluate how to market and promote our school meal programs.

We regularly share school meal nutrition information (e.g. calorie, fat, & sodium contents) with students and families.

We offer taste testing or menu planning opportunities to our students.

We participate in Farm to School activities and/or have a school garden.

We advertise and promote nutritious foods and beverages on school grounds (e.g. buildings, playing fields, cafeteria).

We price nutritious foods and beverages lower than less nutritious foods and beverages.

We offer fruit and/or vegetables in: Vending Machines School Stores Snack Bars A La Carte

We utilize student feedback to improve the quality of the school meal programs.



We provide teachers with samples of non-food reward options.

We prohibit the use of food and beverages as a reward.

We do not sell less healthy foods and beverages.

We provide training to staff on the importance of modeling healthy eating behaviors.

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IDAHO WELLNESS POLICY PROGRESS REPORT

The Idaho Wellness Policy Progress Report is the tool available from the Idaho Child Nutrition Program to help measure the compliance of the district wellness policy and measure its implementation in a school. Please get a copy of your district’s assessment and upload it into the attachment list of your NSLP Renewal application to demonstrate compliance with the USDA requirement to assess the local wellness policy on triennial basis. If your district needs a copy of the Idaho Wellness Policy Progress Report template, please refer your district wellness coordinator to the Idaho Child Nutrition Website, under the Healthy Nutrition Environment, School Wellness page. This form is also available in the Download Forms section of MyIdahoCNP and is ADA compliant to allow it to be posted to your district’s website in order to meet the wellness policy communication requirement.



While RCCIs are still obligated to follow the Federal Regulations for local wellness policies, the Idaho State agency recognizes that the way these policies are written, enforced, and evaluated is different than the process for schools. With this in mind, the Idaho Child Nutrition Programs has created a Sample RCCI Wellness Policy, which is now available on the Idaho Child Nutrition Website under the Healthy Nutrition Environment link to the School Wellness webpage.

WHEN PROVISIONS EXPIRE...

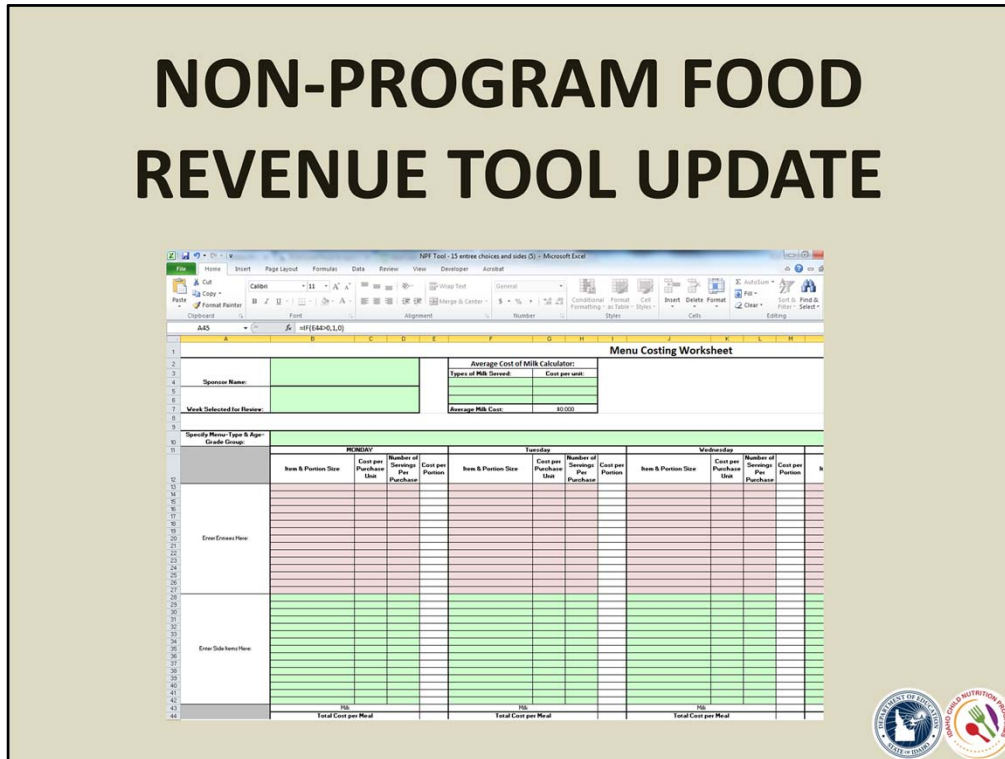
Pricing Information	
8. PRICING: Insert prices charged for each program in which this site will be operating (e.g. If the full price for lunch is \$2.00, insert 2.00 under NSLP and in the pricing field).	
NON-PRICING: Select if students will not be charged for meals.	
REDUCED CHARGE WAIVED: Only paid students and adults are charged for meals.	
NOTE: The maximum charge for reduced-price meals is \$0.40 for lunch and \$0.20 for breakfast and snacks. Do not enter dollar signs in the meal pricing fields.	
Meal Type	Pricing Information
National School Lunch Program (NSLP)	Pricing
School Breakfast Program (SBP)	Non-Pricing - Provision 2



If you are operating under Provision 2, or CEP, please keep in mind that these Provision cycles only last four years. When the cycle expires, you are responsible for submitting your eligibility information in MyIdahoCNP to determine whether your district is eligible for an extension or new base year.

As we review this information during the Renewal Process, please communicate with your assigned packet reviewer whether you will be operating under standard counting and claiming or establishing a new base year. Make sure the prices you list in your site applications match your decision to operate Provision 2 or CEP or not and remember to revise as needed to indicate pricing or non-pricing programs.

NON-PROGRAM FOOD REVENUE TOOL UPDATE



Be sure to download the updated version of the Non-program Food Revenue Tool from the Download Forms Section of MyIdahoCNP. This tool was updated this year and allows for a greater number of entrée choices to be listed. As was done last year, remember that if you sell non-program foods (a la carte items, including milk; adult meals; catering, etc.) you must complete the Non-program Foods Revenue Tool (NPFRT). Those who sell only adult meals, set at the appropriate price, and a la carte milk are required to complete the alternate assessment on the first tab of the Non-Program Food Revenue Tool.

Programs that received an administrative review this year may upload the approved Non-Program Food Revenue Tool for the renewal process. Please be as accurate as possible, as the results of this tool indicates whether your a la carte prices are sufficient or not.

Community Eligibility Provision: Statutory Annual Notification and Publication Requirements

ELECTING TO OPERATE CEP



Item	Description
Sponsor Manager	SNP Sponsor's Profile, Site and Hold Information
Application Packet	Applications Forms (Sponsor and Site)
Meal Pattern Compliance Summary	Number of Menu Pattern Certifications by Sponsor Summary
Verification Report	Mandatory Annual Verification Report
Verification Summary	Mandatory Annual Verification Report (FNS-742) Summary
Second Review of Applications	FNS-742A report for LEAs selected to conduct a second review of applications.
Food Safety Inspections	Number of Food Safety Inspections by Site
Food Safety Inspections Summary	Number of Food Safety Inspections by Site Summary
FFVP Grant Overview	Fresh Fruit and Vegetable Program Grant Information by Site Overview
FFVP Grant Allocations	Fresh Fruit and Vegetable Program Grant Allocations
FFVP Invitations and Approvals	Fresh Fruit and Vegetable Program Invitations and Approvals
Capital Expenditure Request	Request for funds to purchase capital items >= \$5,000
Site Enrollment	Site Enrollment and Eligibility
Community Eligibility Provision	Enrollment and Eligibility for Community Eligibility Provision
Financial Report	School Food Annual Revenues and Expenditures Report
Financial Report Summary	School Food Annual Revenues and Expenditures Report Summary
Download Forms	Forms Available for Downloading



According to SP 11-2018, a local education agency that intends to elect CEP for the following school year must do two things by June 30:

- 1: Notify the State agency of their intent to elect CEP and
- 2: Submit documentation showing the counts of identified and enrolled students (for schools electing CEP) as of April 1.

If you intend to continue operating CEP in the current cycle, you must go into Community Eligibility Provision link under Applications in MyIdahoCNP and enter April 1, 2018 data.



Remember to use the CNP Training Portal! In addition to the online trainings available, you will register for mandatory annual training for NSLP. We will be offering an NSLP 101 course on June 18th right before the Idaho School Nutrition Association Conference this summer. Please refer to the CNP Training Portal for more details.



Another training that will take place at ISNA is the USDA DoD Fresh training. The State agency will provide a comprehensive overview for all SFA's who have never had access to this the program in the past. DoD Fresh allows school districts to order fresh produce using entitlement funds – thus reducing reliance on the commercial market for produce used in school meal programs. The DoD Fresh program offers direct delivery. SFA's can plan for weekly, bi-monthly or just monthly deliveries with the one requirement to order at least \$100 minimum for delivery. There are **no delivery fees or per case fees** so this program offers a literal dollar for dollar value and saves funds from commercial purchases for produce.

Food Safety Requirements



5/17/2018

2630



With the updates to the Idaho Food Code, we wanted to remind schools that food safety certification requirements are changing. By July 1, 2018, The Idaho Food Code will require a Person in Charge to be present at all times of food service and preparation and who can demonstrate knowledge of food safety practices. Completion of one of the approved examinations and courses will meet the demonstration of knowledge requirements in Section 2-102.11 of the Idaho Food Code. Some courses will result in a fee so the user should review the course before deciding whether to use it or not. The State of Idaho does not endorse any one particular course, but provides a list of adequate courses on the Food Protection page of the Idaho Department of Health and Welfare website.



That is all we had for program reminders, so we will now end with school success stories.

Kamiah Breakfast!



5/17/2018



Our success story for the month is the Kamiah School District, which maintained exceptionally high breakfast meal counts even operating the breakfast program before school in the cafeteria. Way to go Kamiah for all your hard work to keep the students fed and engaged in learning!



Those are the success stories we have this month. Does anyone have any questions at this time? Go ahead and use the text box on your screen to type your questions and I will answer them now or later if the answer requires more research.

Thank you for attending!

Please contact Child Nutrition Programs at 208-332-6820 if you have any questions regarding information in this webinar.

Disclaimer: Accuracy of the information shared today is current as of the recording date. The USDA may issue more guidance or further clarification regarding items discussed in today's Webinar.

5/17/2018



Thank you for attending today's webinar. Please contact Child Nutrition Programs at 208-332-6820 if any additional questions arise regarding the information in this webinar.

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- (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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5/17/2018



Please note the civil rights statement shown here. This statement was issued December 2015, and ends with “This institution is an equal opportunity provider”. Your non-discrimination statement must match this statement.

This concludes today’s webinar. Thank you all for all you do and have a wonderful summer and have an excellent rest of your week.