

IDAHO STATE DEPARTMENT OF EDUCATION PROCUREMENT CODE OF ETHICS

Any person employed or contracted by the Idaho State Department of Education who is involved in the process of procuring property (meaning goods, services, parts, supplies and equipment, both tangible and intangible, including, but not limited to, designs, plans, programs, systems, techniques and any rights or interests in such property) for the Idaho State Department of Education or the State of Idaho shall conduct themselves in a manner that protects the public interest and fosters confidence in the integrity of the process and shall be bound by this Code of Ethics.

In any matter relating to procurement at the State Department of Education, all State Department of Education employees or contractors shall:

- a) Avoid the appearance of impropriety,
- b) Demonstrate loyalty to unbiased decision making,
- c) Conduct all activities in a manner essential to preserve the public trust,
- d) Refrain from personal gain,
- e) Identify cost-saving methods to Idaho tax payers when possible,
- f) Never accept bribes or any material gain as a result of a contract relationship,
- g) Promote positive competition in the marketplace through open competition,
- h) Display the highest level of integrity to the public procurement process, and
- i) Enhance student academic achievement through contracting.

Any violations of this provision and in addition to any other administrative, civil or criminal sanctions provided by law or rule may result in disciplinary action, up to and including, termination.

In addition to any other administrative, civil or criminal sanction provided by law or rule, a vendor who commits an unethical breach of the public trust, or whose advocate or representative commits an unethical breach of the public trust, may be disqualified.