



Contracting Opportunity

Federal Education Programs Evaluation

PURPOSE

The Idaho Department of Education seeks letters of interest for [description of professional service], as detailed below.

The contact for this contracting opportunity is:

Federal Education Programs Evaluation

Project Coordinator – Michelle Clement Taylor

(208)332-6963

mtaylor@sde.idaho.gov

BACKGROUND

The Idaho State Department of Education desires to conduct a targeted review of the administration of its Title 1, Part A and IDEA, Part B programs in order to identify opportunities to improve reporting, application, and budget approval processes.

TIMELINE

Letter of Interest and Resume or CV are due by: July 1, 2025 by 5:00 p.m. MT

SPECIFICATIONS OR SCOPE OF WORK

See Exhibit A.

AWARD BASIS AND TERM

Contract range has been approved from \$25,000 and \$60,000 commensurate with education and contractor's experience. This contract is fully burdened, and no benefits package is included. Contractor will be required to supply evidence of Commercial General Liability and



Professional Liability insurance and may be required to supply additional insurance depending upon the Scope of Work.

REQUIRED SUBMITTAL ITEMS

1. Letter of Interest
2. Resume or Curriculum Vitae

MINIMUM QUALIFICATIONS

- Five or more years working with State Education Agencies
- Experience analyzing SEA program documents and tools for alignment to federal requirements
- Understanding of the Uniform Grant Guidance for federal grants

RESPONSE

Submit all Required Submittal Items to Michelle Clement Taylor at mtaylor@sde.idaho.gov prior to the deadline established above.

Exhibit A – Scope of Work

Proposed Scope of Work: Title I, Part A and IDEA, Part B Review

Project description. Conduct a targeted review of IDE’s administration of Title I, Part A and IDEA, Part B to identify opportunities to reduce burden on local educational agencies (LEAs) and enhance spending flexibility under both programs. Identify IDE requirements that may go beyond what is mandated by federal law. This review will look at various aspects of IDE’s Title I, Part A and IDEA, Part B administration, including:

- Application and budget approval processes for Title I, Part A and IDEA, Part B funding,
- Technical assistance provided to LEAs, and
- Monitoring practices.
- Coordinate with IDE to identify key materials related to the application, technical assistance, and monitoring processes for Title I, Part A and IDEA, Part B.
- Review these materials to assess opportunities to promote flexibility and reduce administrative burden.
- Provide written feedback with specific observations and, where appropriate, recommendations for improvement or clarification.
- Participate in a virtual debriefing session (up to two hours) with IDE leadership staff to discuss findings.

Proposed Scope of Work: Title II, Part A Review

Project description. Conduct a targeted review of IDE’s administration of Title II, Part A to identify opportunities to reduce burden on LEAs and enhance spending flexibility under the program. Coordinate with IDE to identify key materials to review, review the materials to assess opportunities to promote flexibility and reduce administrative burden, and provide written feedback with specific observations and, where appropriate, recommendations for improvement or clarification.