



Idaho Migrant Education Program Sample District Migrant Plan

Economy Plan (\$9,000 - \$25,000)*

Here is a sample district migrant plan and budget that organizes data for the Consolidated Federal and State Grant Application (CFSGA) process.

- The next page shows how an Idaho migrant district might organize activities and strategies for the coming year. It is organized around Idaho's MPOs & Strategies (from the 2020-2023 Service Delivery Plan) and administrative priorities established by the Office of Migrant Education (ID&R and parent involvement). Required MPOs have an asterisk.
- The following page includes a sample budget, based on activities and strategies selected. It uses the median of the range (\$16,000) for the Economy Plan.

NOTE: The Plan and Budget on the following two pages are not intended to exemplify an ideal plan and are only meant to be used as example planning tools for completing the CFSGA. Districts must adapt the selection of MPOs and Strategies to fit the local Comprehensive Needs Assessment and the budget to fit the allocation and expenses the district will incur.

| School Year Activities & Strategies | MPO | Person Responsible | Cost Categories | Summer Services | MPO | Cost Categories |
|--|------------------------|--|--|--|----------------|--|
| Identification and Recruiting (ID&R) | N/A | Part-time Migrant Family Liaison | Salary Benefits Travel Supplies | Summer Liaison (summer recruiting grant) | N/A | Salary Benefits Travel Supplies |
| Parent Involvement <ul style="list-style-type: none"> • 2 PAC Meetings for planning & feedback (local) • 2 parent events with neighbor district teaching parents about US school expectations and processes, grade promotion, graduation requirements, and strategies for helping children succeed in math and reading and be prepared for school. | 1.2* 2.1* 3.1* | Migrant Family Liaison Migrant Director | Supplies | Summer Parent event potluck | 1.2* 2.1* | Supplies |
| 1.0 School Readiness <ul style="list-style-type: none"> • Learning Kits through parent events • Migrant Seasonal Head Start Partnership | 1.2* | Migrant Family Liaison | Travel | Preschool learning kits home visits | 1.2* | Travel |
| 2.0 English Language Arts/Mathematics <ul style="list-style-type: none"> • Handled in parent involvement and summer services | n/a | n/a | n/a | In-home Summer Services (reading, math & more) | 2.2a 2.3a | Salary Benefits Travel Supplies |
| 3.0 Graduation <ul style="list-style-type: none"> • 2 Student and/or parent activities in conjunction with other programs promoting college and career readiness (FAFSA night, college visit, CAMP presentation, etc.) • Quarterly grade checks and meetings with students • Calls to OSY students to conduct exit interviews and provide referrals to education services | 3.1* 3.3* | Migrant Family Liaison Migrant Director | Salary Benefits Supplies | Liaison support for credit accrual online classes (summer support of credit accrual grant) | 3.1* 3.2* | Salary Benefits |
| 4.0 Non-Instructional Support Services <ul style="list-style-type: none"> • Professional development presentation at fall staff meeting to all staff explaining needs of migrant children (how they qualify, the difficulties created by frequent moves, how to engage students and parents) • Provide school supplies as needed and information regarding extra-curricular activities • Provide referrals and advocacy to help students access health care, including sports physicals | 4.1* 4.2a* 4.2b* | Migrant Director Migrant Family Liaison | Supplies | Summer Supplies & health referrals | 4.2a* 4.2b* | Supplies (above) |

* The Economy Plan includes 21% of Idaho migrant districts with an allocation between \$9,000 and \$25,000.

Sample Budget for a median district receiving \$16,000:

Sample Allocation & Carryover:

Reminder: all expenditures must be reasonable, allocable and allowable.

| | | |
|---|-----------------|---|
| Allocation for 2020-2021 | \$15,589 | |
| Carry-over From Previous Year as of 9/30/2020 | \$1,688 | Reasonable and necessary up to 15% of 2019-2020 allocation Click here to use the Carryover Calculator. |
| Re-allocation from 2019-2020 | \$0 | |
| Transferred from other programs in Title V-A | \$0 | |
| Total Allocation | \$17,277 | |

Sample Expenditures: 80% regular year and 20% summer services

| Obj. Code | Description | Regular Term | Summer Term | Instructions |
|---------------|--|--|--|---|
| 100 | Salaries | Amount: \$10,125 Description: 60% family liaison | Amount: \$2,700 Description: 100% 1 summer teacher 100% family liaison | List position title(s) and percent of salary dedicated to Title I-C (e.g. Family Liaison, 75%). |
| 200 | Employee Benefits | Amount: \$3,000 Description: Benefits for liaison | Amount: \$400 Description: Benefits for summer staff | |
| 300 | Purchased Services (non travel) | Amount: \$0 Description: | Amount: \$0 Description: | |
| 380 | Travel Expense | Amount: \$433 Description: Mileage for family liaison | Amount: \$119 Description: | If busing is included for migrant preschool or migrant summer school, state that the amount budgeted is only for the non-reimbursable portion (≤15%) of the total cost. |
| 400 | Supplies and Materials | Amount: \$400 Description: Supplies for liaison and PAC | Amount: \$100 Description: | Include supplies for PAC meetings, student services, technology, etc. |
| 500 | Capital Objects | Amount: \$0 Description: | Amount: \$0 Description: | Must be over \$5,000 for a single object. |
| | Equitable Services for Private Schools | Amount: \$0 Description: | Amount: \$0 Description: | Provide specific budget details for each private school |
| 800 | Indirect Cost Rate: % | Amount: \$0 Description: | Amount: \$0 Description: | |
| Totals | | \$13,958 | \$3,319 | |