



Title IA – Homeless Set-Aside

CFSGA SY2022-23



Supporting Schools and Students to Achieve

SHERRI YBARRA, ED.S., SUPERINTENDENT OF PUBLIC INSTRUCTION

7/13/2022

Today's Agenda



- District MV contacts
- Clarification for LEAs not receiving Title IA OR any Federal Funds
- Determining the Title IA Homeless Set-Aside Amount
 - Navigating the CFSGA
 - Homeless Tab & Assurances
- MV Funding Sources
 - Allowable Use of Funds
- Training Dates for SY2022-23

MV District Contact Information



Contact Info

The below **REQUIRED** information is generated using your district's most recent ISEE Directory Program Contacts file submission.

Any changes, additions, or deletions must be made by resubmitting these files *which can be done at any time*.

Please contact your Region's ISEE Technology Coordinator at RegionalCoordinators@sde.idaho.gov, if you need assistance.

Role Title	Name	Phone(s)	Email Address
Title I-A Improving Basic Programs Coordinator	Jennifer L Wright	Administrative Assistant: (208) 459-7442	wrightj@notusschools.org
Consolidated Grants Manager	Alicia D. Krantz	Administrative Assistant: (208) 459-7442	krantza@notusschools.org
Business Manager	Alicia D. Krantz	Administrative Assistant: (208) 459-7442	krantza@notusschools.org
Title IX-A Mckinney-Vento Homeless Education Coordinator		(208) 459-7442	

HED = All individuals who want/need MV related information/email

MVL = Only 1 person listed per LEA– contact info will be on Homeless Ed website

Idaho District Contact Information (IDCI)

- Make sure your district information is up to date using the “Program Contact file” and uploading via ISEE

Tech support contacts: Amy Sigler 208-332-6981 for regions 1,2,3 or Roger Evans 208-332-6982 for regions 4,5,6

Clarification of MV requirements



- **All public school LEAs** - districts and charters (regardless of receiving any Federal funding) must have established practices to identify and support students experiencing homelessness.
- **Multiple statutes**
 - McKinney-Vento Act Title, IIV-B
 - Title IA of ESEA, reauthorized through ESSA Title IX-A
 - College & Technical Ed Act, Perkins V
 - Child Nutrition & WIC Reauthorization Act of 2004
 - + about 11 others

McKinney-Vento/Homeless Education Mini-Manual



IDAHO STATE DEPARTMENT OF EDUCATION
TITLE IX-A HOMELESS EDUCATION PROGRAM
REVISED 10/15/18
STATE HOMELESS EDUCATION COORDINATOR
KATHLEEN BARNHART
208-333-8900
600 W STATE STREET, 2ND FLOOR
BOISE, IDAHO 83720
200 S 100 EAST OF ID
WWW.IDAHO.gov
UPDATED 10/15/18

McKinney-Vento/Homeless Education Mini-Manual

USE THE MINI-MANUAL IN TANDEM WITH THE IDAHO STATE TITLE IX-A HOMELESS EDUCATION WEBSITE @ https://oea.idaho.gov/federal_programs/homeless

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Clarification on MV Funding Sources



Title IA Homeless Set-Aside	MV/Homeless Subgrant	ARP-HCY funding	Community Partners	Other (braided funds)
All districts receiving Title IA \$	2020-2023 cycle	ARP-H1 ARP-H2	"Angel Fund"	State or Local Funds or Grants
Determined by district - Needs Assessment - Estimated amount based on	Approx. \$250,000 - 29 grants - Yearly awards of approx. \$3,000	ARP-H1 = Competitive Grant ARP-H2 = Formula Grant	Examples - Non-profits - Faith-based - \$ Donations	Examples - Title IV-A - Healthy Kids - 21 st Century



True or False

- All public school LEAs are required to meet the MV requirements of identifying and supporting students experiencing homelessness.
- There are multiple ways an LEA can fund MV supports & services.
- Districts may have multiple LEA-level MV liaisons.

MV requirements for Title IA



1. Describe plan of services
2. Support enrollment, attendance, & success of homeless children and youth
3. Description of the method used for determining set-aside amount
4. Description of how the liaison was consulted or involved in determining the set-aside amount

Clarifications for Homeless Set-Aside



- **Must** reserve sufficient \$ to provide services to provide services to MV students who attend non-Title I schools that are comparable to those provided to students in Title I schools.
- Homeless set-aside **may be** used to provide services to MV students in Title I school that are not ordinarily provided to other students.
- Districts are **encouraged to** use a “*Needs Assessment*” that takes into consideration the number of MV students and their unique needs.
[Link: https://sde.idaho.gov/federal-programs/homeless/index.html](https://sde.idaho.gov/federal-programs/homeless/index.html)
- Districts **should consider** what is necessary and reasonable for each student to fulfill the purposes of Title I and MV Act.

Allowable Use of Set-Aside Funds (1)



Two Guiding Principles in using Title IA \$ for MV students

1. Services must be **reasonable** and **necessary** to assist the student to take advantage of education opportunities.
2. Funds must be used **only as a last resort** when funds/services are not available from other public or private sources.
i.e. School Lunch programs, Public Health clinics, local non-profits, or faith-based organizations

Allowable Use of Set-Aside Funds (2)



Funds may be used for:

- Liaison of MV support staff salary or stipend
- Defray the excess cost of school of origin transportation
- Travel costs associated with attending MV Regional Liaison training
- *Items of clothing* or uniforms - to meet dress code
- *Clothing and shoes necessary to participate in physical education classes*
- Student fees that are necessary to participate in the general education program
- *Personal school supplies such as backpacks and notebooks*
- Birth certificates necessary to enroll in school
- *Immunizations*
- *Food*
- *Medical and dental services*
- *Eyeglasses and hearing aids*
- *Counseling services*
- Outreach services to students living in shelters, motels, and other temporary residences
- Extended learning time or Tutoring Services (before and after school, Saturday classes, summer school)
- Parental involvement specifically oriented to reaching out to parents of homeless students

Red highlights – these services and supports can usually be provided by local community partners or other state agencies.

Needs Assessment Template



Program Development & Set-Aside Needs Assessment

McKinney-Vento/Education of Homeless Children and Youth Program

All districts must set-aside Title I, Part A funds in an amount necessary to serve homeless student in title I and non-title I school and/or shelters and other locations where homeless children and youth may live. [ESEA Section 1113(c)(3)(A) and U.S.C. 6313(c)(3)(A)]. The SDE encourages that district administration work collaboratively with the Homeless Liaison to complete a needs assessment to determine the appropriate amount of Title I-A funds to set-aside to meet the needs of students who are experiencing homelessness.

This form assists district in documenting the following:

1. Dollar amount of set-aside.
2. Evidence of a needs assessment or other written documentation of how the set-aside amount was determined.
3. Evidence that the set-aside amount is sufficient to meet the unique needs of student who have been identified as homeless, and/or to improve identification efforts.
4. Description/documentation explain how Title I-A set-aside dollars for eligible students are spent.

District name _____ Date Assessment Completed _____

District Homeless Liaison _____

Approximate hours per week spent on Homeless Program _____ # of students identified the previous year _____

Needs Assessment Team _____

(district and building level staff should be included to ensure all homeless student needs are identified)

This Needs Assessment can be accessed by:

- Going to sde.idaho.gov
- Click on “Federal Program”
- Click on “Title IX-A Homeless Ed. Program”
- Scroll down to “Resources Files”
- Click on + sign next to “FA12”

<https://sde.idaho.gov/federal-programs/homeless/index.html>

Quick Check #2



- LEAs should calculate their set-aside on the formula $\frac{1}{4}$ of 1% of Title IA allocation.
- Paying for a month's rent would be an allowable Title IA Homeless Set-Aside expense.
- Completing a "MV Needs Assessment" is a good way to identify areas of need for MV students and brainstorm ways to meet these needs through community partnerships.

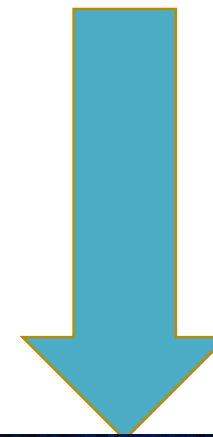
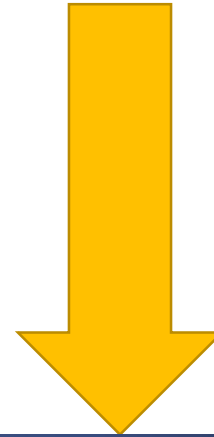
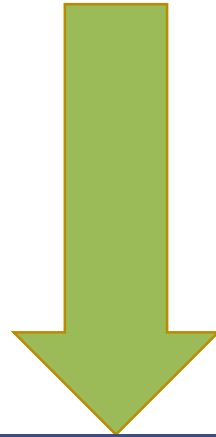
Title IA Tabs – for Homeless Set Aside



1st - Enter Amount

2nd - Enter Description

3rd - Assurances/Verify data



General Information & Program Purpose	Allocation & Set Asides	Allocation to Schools	Title I-A Budget	Action Plan	Homeless Education	Certification
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Title I-A Improving Basic Programs for fiscal 2019-2020

1st – Allocations/Set-Aside Tab: Enter Set-Aside Amount



Less Set-Asides

	Title I-A	
Homeless	<input type="text" value="\$0"/>	Homeless Education set-aside amount must be sufficient to provide services to homeless children and youth to assist them in effectively taking advantage of educational opportunities
Neglected	<input type="text" value="\$0"/>	Based on the number of identified students living in residential facilities located within the district geographical boundaries during the annual fall Neglected, Delinquent, and At-Risk count. Funds can be used for LEA programs for identified LEA "At-Risk" students or for LEA/facility partner programs.
Parent and Family Engagement	<input type="text" value="\$0"/>	Allocation >= \$500,000 requires 1% Set-Asides. 90% of that amount must go to schools. Optional set aside-if allocation is less than \$500,000.
Teacher Incentives - Optional	<input type="text" value="\$0"/>	Up to 5% to provide incentives & rewards to teachers to work in Title I schools identified for improvement.
Administrative Costs	<input type="text" value="\$0"/>	Up to 10% of allocation. Additional information will be required if total administration exceeds 10%. Must be budgeted in the Title I-A Budget tab, 100 Salaries and 200 Benefits section.
Equitable Services for Private Schools	<input type="text" value="\$0"/>	Amount set aside to provide Equitable Services to eligible private school children. This amount is calculated and automatically transferred here and to the budget from the Equitable Services page. (Required under ESSA, Sec.1117(a) (4) (A)(i))
Indirect Costs	<input type="text" value="\$0"/>	Must be budgeted in the Title I-A Budget tab.
Other Activities Description: <input type="text"/>	<input type="text" value="\$0"/>	Do NOT put MV related activities or staffing here!
Total Amount of Set-Asides	<input type="text" value="\$0"/>	

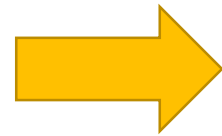
Enter Set-Aside Amount

Do NOT put MV related activities or staffing here!

2nd - Budget Tab: Add MV Set-Aside Description



- Amounts are prepopulated from Allocation/Set-Aside page
- Describe expenses related to MV services and staffing



Equitable Services for Private Schools	Amount: \$0 Description:	Amount: \$0 Description:
Homeless Set-Aside <i>Include any personnel (Job Title and FTEs) paid with Title I-A Homeless Set-Aside funds</i>	Amount: \$0 Description:	Amount: \$0 Description:
Parent and Family Engagement Set-Aside	Amount: \$0 Description:	Amount: \$0 Description:
Indirect Cost Rate: %	Amount: \$0 Description:	Amount: \$0 Description:

Good Example: \$10,000 - .25 FTE for MV liaison, \$100 - enrollment records, \$200 - incentives for attendance, \$1500 –SEL curriculum, \$200 – CTE fees, \$200 – school supplies & uniforms , \$3000 transportation

Poor Example: Required Set-Aside

Clarification for MV Set-Aside Descriptions



- **Include job title & percentage of FTE**
 - District MV liaison salary .25 FTE = \$11,250 with .75 being paid out of General Fund.
 - MV support staff stipend - \$900 for extra hours (\$100/month for maintaining/updating MV records)
- **Add description & amounts for supports/services**
 - Excess travel costs - \$500
 - Extended day tutoring - \$6000 (\$1000/month for 6 months – Nov to March, 1 day/week)

REMEMBER: All supports, services, staffing amounts should add up to the total Set-Aside.

3rd Homeless Education Tab: Determining Set-Aside & Assurances



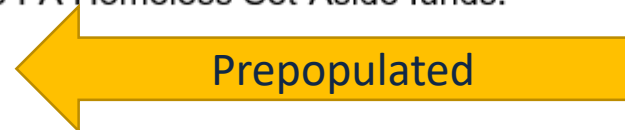
Applies to all LEAs receiving any Federal funds

(ESEA Act, Title I-A as amended by ESSA Title IX-A; McKinney Vento Homeless Assistance Act VII-B; and Child Nutrition/WIC Reauthorization Act of 2004)

- Funds may be used for funding the designated district liaison position, transportation services or other allowable uses.
- Funds must be used only as a last resort when funds or services are not available from other public or private sources, such as the USDA's National School Lunch Program and Breakfast Program, public health clinics or local discretionally funds (sometimes provided by LEA Education Foundations) used to provide similar services for economically disadvantaged students generally. ESEA section 1115 (e) (2)

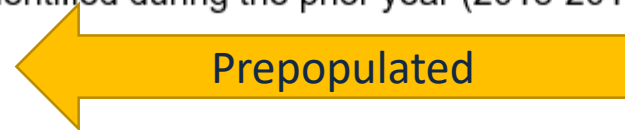
Prior year (2018-2019) Title I-A Homeless Set-Aside funds:

\$270



Total number of students identified during the prior year (2018-2019):

37



Determining Set-Aside



Items # 1-4: Determining Set-Aside

1. Total prior year Title I-A Homeless Set-Aside funds expended

Make sure your district has accounting practices to be able to utilize and track MV related spending

2. The Homeless set-aside takes into consideration the numbers and needs of homeless children and youth in the LEA. The amount must be sufficient to provide educationally related support services to homeless children and youth regardless of whether they attend a Title I school.

Yes No

3. The Homeless set-aside amount was determined by:

- Needs Assessment
- Number/Needs of identified students from previous year
- Other

4. Other Homeless set-aside amount determination method - required if Other is selected above.

Assurances (1)



Items # 5, 8, 9, 13, 14, 16: Homeless Liaison Duties

Identify Students	Increase Public Awareness
Support Enrollment	Navigate Disputes
Establish Community Partnerships	Provide Services
Provide Referrals	Attend and Provide Professional Development
Inform of Rights	Support Unaccompanied Youth



Items # 6, 7, 10, 11, 12, 15, 17: Homeless Education Processes & Policy

#6	LEA Policy to remove barriers
#7	Identification process
#10	Eligible regardless of attending a Title I vs non-Title 1 school
#11	Dispute process
#12	Services & Transportation
#15	Allowable use of funds
#17	Awarding/Accepting Full or Partial credit

Quick Check #3



- The district Homeless Set-Aside amount is pre-determined based on your allocation and the amount is auto-filled in on the *Allocations* page.
- Any MV personnel expense should be included in the Salaries/Benefits portion of the Budget page.
- Our CFSGA will NOT be approved if I mark “Yes” to any of the MV Assurances.

SY2022-23 MV Training



Virtual Training –

- **MV New Liaison Orientation (required for NEW liaisons)**
- **MV 101 (optional)**
 - Refresher of the basics
- **Annual MV Training – Oct (required attendance for ALL)**
 - *Updates & Program Improvement Strategies*
- **Federal Programs Monitoring (recommended for LEAs being monitored this year)**
 - *How to prep for a monitoring visit*
- **Monthly MV Office Hours (optional)**
 - *Community Partnership Information*

In-person Training/Convenings

- **Regional Community Asset Fairs**
 - Community Partners



National Training



2022 NAEHCY Conference



October 29, 2022 – November 1, 2022

Hybrid Conference (in-person and virtual)

San Diego, CA

In-person registration
\$499+ \$89 for
preconference

Virtual registration
\$199

ARP-H1 and ARP-H2 Reminders



- ARP-Homeless I – \$540,000
 - Competitive Grant
- ARP-Homeless II - \$2 million
 - Formula Grant (Title IA proportion + # MV students)
 - >\$5000 awards
 - <\$5000 awards = Consortia Participation
 - Looking for fiscal agents for each region!

Funds available to be used/expended by Dec. 2024*

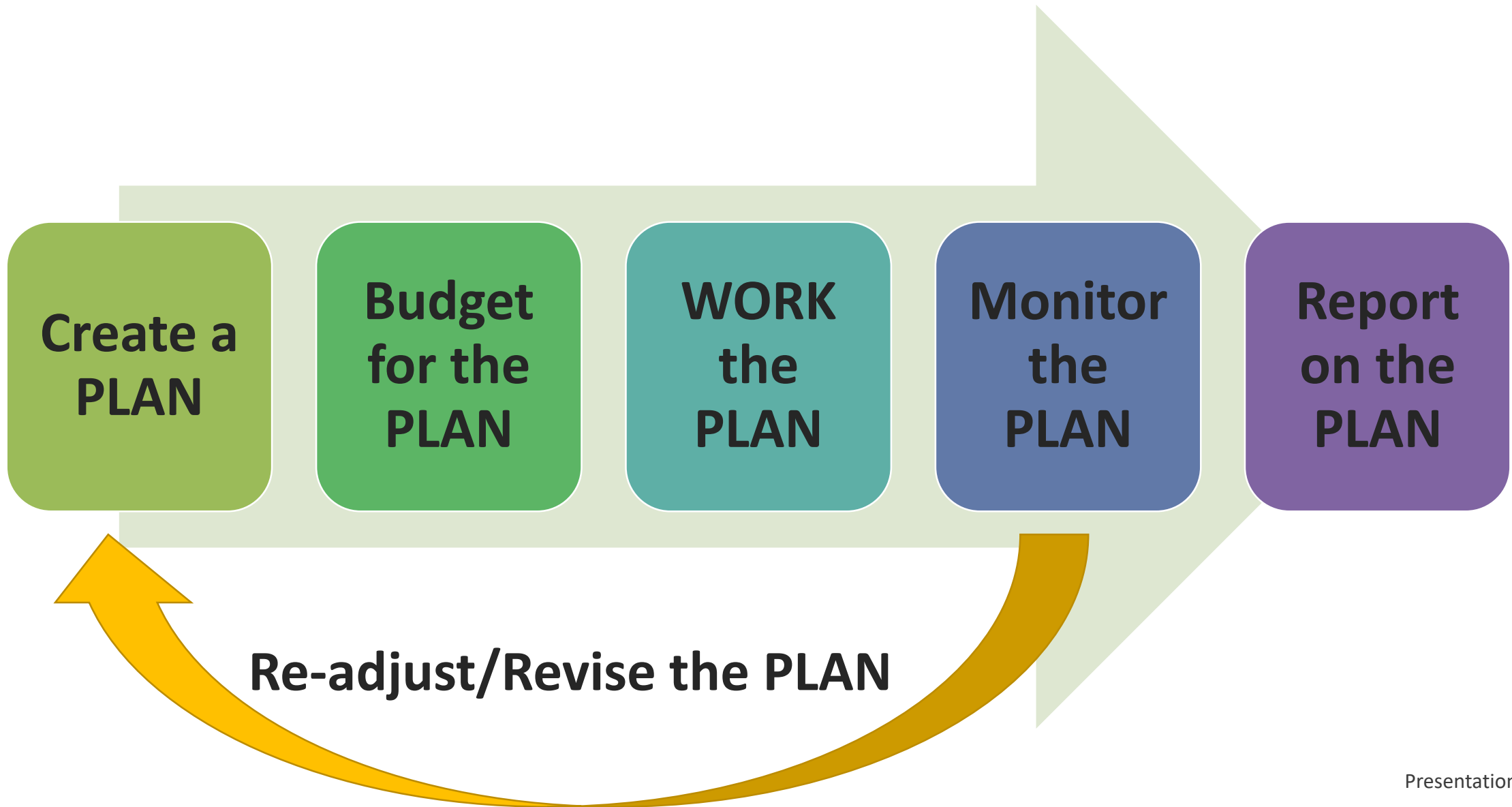
***Must be encumbered by Sept 2024**

Allowable Uses/Activities for ARP \$



- 1 – Increased outreach and identification - partner agencies, referrals, data sharing/MOUs
- 2 – Enhance communication options with youth & families - cell phones, social media
- 3 – Increase counseling and/or social work services – graduation/attendance support
- 4 – Provide Case management/Navigation – referrals & wraparound services
- 5 – Close the achievement gap - academic coaching/tutoring, enrichment, and access to summer learning, community summer program scholarships,
- 6 – Increase early childhood education/child care services - Head Start, Infant-Toddler Program, ICCP
- 7 – Make MV systems and processes more user-friendly –awarding full/partial credits, enrollment, transferring students, record keeping, etc.
- 8 – Help meet rising mental health needs – contracting for services, tele-health, YES
- 9 – Provide more and better transportation options – driver contracts, vehicles
- 10- Provide more basic needs support - short-term hotel stays, gift cards

Plan Your Work – Work Your Plan!



Questions?

Suzanne M Peck | Homeless Education & Neglected/Delinquent/At-Risk

Coordinator

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