Title I-A

Sample Notification to Parents

# Regarding Right to Receive Teacher InFormation

Date (At the beginning of each School Year)

Dear Parent:

Federal law requires that each school district receiving Title I funds notify parents of each student attending any school receiving these funds that information regarding the professional qualifications of their child’s classroom teacher(s) may be requested.

As a parent of a student attending a school receiving federal program funds, you have the right to know:

* Is my child’s teacher licensed to teach the grades and subject(s) assigned?
* Is my child’s teacher teaching with a provisional license, meaning the state has waived requirements for my child’s teacher?
* What is the college major of my child’s teacher?
* What degree or degrees does my child’s teacher hold?
* To request the state qualifications for your child’s teacher or instructional aide, please contact name at telephone number*.*
* If you would like more information about this school (or school’s name), please feel free to call name at telephone number*.*

[A signature is not required, but the notification does need to come from the LEA in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.]