

## Special Education Important Dates 2023 – 2024

Missing reporting due dates included below may count against district determinations and or result in a finding of non-compliance. For due dates related to IDEA funding please see the Special Education Funding & Fiscal Accountability page.

Due Date	Activity	Description	Contact
<b>August 1</b>	Special Education Initial Eligibility Data Corrections	Last date to submit the Summer Initial Eligibility Reporting Form and any corrections to data for the prior June Idaho System for Educational Excellence (ISEE) upload related to initial eligibility evaluation data including Indicator 11 - Child Find (60-day timeline) and Indicator 12 - Early Childhood Transition.	<b>Alisa Fewkes (208) 332-6919</b>
<b>August</b>	At-Risk for Disproportionality Webinar	Required webinar for LEAs determined to be At-Risk by race/ethnicity for significant disproportionality, significant discrepancy, or disproportionate representation.	<b>Debi Smith (208) 332-6915</b>
<b>September 1</b>	Timeline Compliance Notifications	Notifications of noncompliance issued to LEAs for Indicator 11 - Child Find (60-day timeline) and Indicator 12 - Early Childhood Transition based on prior year data.	<b>Debi Smith (208) 332-6915</b>
<b>November 1</b>	General Supervision File Review (GSFR)	Compliance Tracking Tool (CTT) opens up for district/charters to select student files to review and then begin the General Supervision File Review (GSFR) process utilizing the GSFR checklists. Note, if a students will only show for selection if they have been reported in an ISEE upload for the current school year. For login issues contact Support at: (208) 332-6987.	<b>Debi Smith (208) 332-6915</b>

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<b>Nov. ISEE Upload</b>	Child Count	<p>Child Count is an unduplicated count of students ages 3-21 receiving special education and related services on the first Friday in November with current eligibility, <b>active IEP</b>, and actively receiving services. Students who are parentally placed in private schools and receiving services through a <b>service plan</b> should also be included as part of Child Count.</p> <p>Special education Child Count data is collected through the Special Education Students File submitted as part of the November ISEE upload.</p> <p>Child Count data is available for review on the SPED Data Application in the Child Count tool. To access the SPED Data Application, select <a href="#">Resource Center</a> on the Special Education home page. To make changes to Child Count data submit corrections to the November ISEE upload.</p> <p>Local education agencies (LEAs) are encouraged to conduct a preliminary review of data on the Child Count tool between the October and November ISEE uploads.</p> <p>See <i>Reporting Special Education Data in ISEE</i> under the Special Education <a href="#">Public Reporting</a> General Information for codes and definitions.</p> <p><b>For login issues, contact Support at: 208-332-6987</b></p>	<b>Alisa Fewkes (208) 332-6919</b>
<b>November 18</b>	GSFR	<p>District/charter provide a list of self-reviewed student files and the GSFR signed Letter of Assurance.</p> <p><b>For login issues, contact Support at: 208-332-6987</b></p>	<b>Debi Smith (208) 332-6915</b>
<b>1<sup>st</sup> Friday in December</b>	Child Count	<p><b>Last date to make changes</b> to Child Count data through November ISEE upload correction.</p> <p>To access the SPED Data Application, select <a href="#">Resource Center</a> on the Special Education home page.</p>	<b>Alisa Fewkes (208) 332-6919</b>
<b>Wednesday following 1<sup>st</sup> Friday in December</b>	Child Count Certification	<p><b>Last date to submit certification</b> for Child Count data on the SPED Data Application Child Count tool. This is the last step to finalizing Child Count.</p> <p>To access the SPED Data Application, select <a href="#">Resource Center</a> on the Special Education home page.</p>	<b>Alisa Fewkes (208) 332-6919</b>

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Due Date	Activity	Description	Contact
<b>2<sup>nd</sup> Friday in December</b>	General Supervision File Review (GSFR)	<p><b>Last date to submit</b> materials required for GSFR to the <a href="#">CTI</a>.</p> <p>Note: Only those students active through the December ISEE upload are candidates for review in GSFR. Student files that have IEP or eligibility expiration between December and February are not appropriate for GSFR.</p>	<b>Debi Smith (208) 332-6915</b>
<b>January 31</b>	General Supervision File Review (GSFR)	<b>Final deadline</b> for uploading existing supporting evidence to the CTT related to areas of concern.	<b>Debi Smith (208) 332-6915</b>
<b>February 14</b>	General Supervision File Review (GSFR)	<b>Notifications of noncompliance</b> issued to LEAs for any areas of concern identified through GSFR that were not able to be addressed by existing supporting evidence.	<b>Debi Smith (208) 332-6915</b>
<b>May 10</b>	LEA Determination Documentation	<b>Last date to provide</b> signed electronic assurances and or action plan related to LEA Determinations.	<b>Debi Smith (208) 332-6915</b>
<b>May 15</b>	Significant Disproportionality Notifications	<b>Notifications for significant disproportionality</b> issued to LEAs who have exceeded the states threshold of three times the rate for identification, placement, or disciplinary action for students with disabilities by race/ethnicity for 1, 2, 3, or 3+ years.	<b>Debi Smith (208) 332-6915</b>
<b>May 15</b>	Determinations/ Levels of Support	LEA Determination notices for FFY 2022 (July 1, 2022, to June 30, 2023) will be issued to districts/charters.	<b>Debi Smith (208) 332-6915</b>
<b>May 15</b>	Indicator 9 and 10 Compliance Notifications	Notifications of noncompliance are issued related to Disproportionate Representation by race/ethnicity in special education and in specific disability categories.	<b>Debi Smith (208) 332-6915</b>
<b>Third Friday in May</b>	Survey Contact Information	<b>Last day to submit</b> contact information for Post-Secondary Outcomes (Indicator 14) surveys.	<b>Alisa Fewkes (208) 332-6919</b>
<b>Third Friday in May</b>	Survey Contact Information	<b>Last day to submit</b> contact information for Parent Involvement (Indicator 8) surveys.	<b>Randi Cole (208) 332-6933</b>
<b>May 31</b>	Significant Disproportionality	Last date for district/charter identified as having significant disproportionality to submit an approved Comprehensive Coordinated Early Intervening Services (CCEIS) plan.	<b>Debi Smith (208) 332-6915</b>

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June ISEE Upload	Special Education ISEE Data Collections	<p>District/Charter must have the following data uploaded to ISEE on or before the June ISEE upload due date:</p> <ul style="list-style-type: none"> <li>• Disciplinary Action;</li> <li>• Child Find (60-day Timeline);</li> <li>• Early Childhood Transition; and</li> <li>• Program Exit</li> </ul> <p>See below for additional details.</p>	<p style="text-align: center;"><b>Alisa Fewkes</b> <b>332-6919</b></p>
June ISEE Upload	Special Education ISEE Data Collections	<p><b>Disciplinary Action:</b> Reported at the building level. Reports suspension incidents for students with disabilities. Reports the number of expulsions of students with and without disabilities and whether they received services during the expulsion. Every school building must file the report even if they had nosuspensions.</p> <p>Collected through the ISEE Disciplinary Action File. See templates available on the <a href="#">ISEE webpage</a> under <i>ISEE Data Collection Files</i>.</p>	<p style="text-align: center;"><b>Alisa Fewkes</b> <b>332-6919</b></p>
June ISEE Upload	Special Education ISEE Data Collections	<p><b>Child Find (60-day Timeline):</b> Reported at the district/charter level. Reports students ages 3 through 21 for whom parental consent was obtained for an <b>initial</b> eligibility determination for special education and related services. Was the eligibility determined within 60 <b>calendar</b> days of receipt of parent consent? If late, how many days late and what was the reason for delay?</p> <p>Data are available for review on the SPED Data Application under the Child Find tool. To access the SPED Data Application, select <a href="#">Resource Center</a> on the Special Education home page.</p> <p>Collected through the ISEE Special Education Students File</p>	<p style="text-align: center;"><b>Alisa Fewkes</b> <b>332-6919</b></p>

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June ISEE Upload	Special Education ISEE Data Collections	<p><b>Early Childhood Transition:</b> Reported at the district level. Reports students who received services from the Idaho Infant Toddler Program and were referred for evaluation to the school district and were evaluated between July 1 and June 30 of the current school year.</p> <p><b>Note:</b> Children referred by Infant Toddler Program are subject to both Early Childhood Transition timelines and Child Find (60-day timeline) requirements.</p> <p>Data are available for review on the SPED Data Application under the Early Childhood Transition section. To access the SPED Data Application, select <a href="#">Resource Center</a> on the Special Education home page.</p> <p>Collected through the ISEE Special Education Students File.</p>	<p style="text-align: center;"><b>Alisa Fewkes</b> <b>332-6919</b></p>
June ISEE Upload	Special Education ISEE Data Collections	<p><b>Program Exit:</b> Reported at the district level. Reports students who exited the special education program or moved out of the local educational agency (LEA).</p> <p>Collected through the ISEE Special Education Students File.</p>	<p style="text-align: center;"><b>Alisa Fewkes</b> <b>332-6919</b></p>
June 30	Early Childhood Outcomes	<p>Districts with an Early Childhood program must submit entry and exit data in the <b>Early Childhood Outcomes Data Collection System</b>, which is part of the <b>SPED Data Application</b>, for all students who have <b>participated</b> in an early childhood program for <b>six months or more</b>, are exiting special education and related services, and or will be kindergarten eligible for the 2024-2025 school year. To access the SPED Data Application, select <a href="#">Resource Center</a> on the Special Education home page.</p>	<p style="text-align: center;"><b>Shannon Dunstan</b> <b>332-6908</b> <b>Alisa Fewkes</b> <b>332-6919</b></p>