

# Special Education Advisory Panel (SEAP)

Monday, May 8, 2023

9:00 am - 4:00 pm

J.R. Williams Building, EAST conference room

700 W. State Street, Boise 83702

## Membership of the Special Education Advisory Panel (SEAP)

Member	Representation	Att'd	Member	Representation	Att'd
Sara Bennett	Parent	A	Jill Mathews	State Department of Education – Family and Community Engagement	P
Tracie Boyer	Parent	P	Bryan Maughan	Parent	P
Barbara Broyles	Higher Education	P	Julie Mead	State Department of Education – Special Education Director	P
Brian Darcy	Program Administrator State Education	P	Cindy Orr	Idaho Department of Juvenile Corrections	P
Katie Flores	Parent	P	Heather Ramsdell	Higher Education – Idaho State University	P
Gretchen Fors	Parent		Carly Saxe	Self-Advocate	A
Malia Hollowell	SPED Teacher	P	Emily Sommer	State Department of Education – McKinney-Vento/Homeless Coordinator	P
Jennifer Johnson	Parent	P	Laura Wallis	Parent	P
Eric Lichte	Charter School	A	Joey Ward	Idaho Department of Corrections	P
Angela Lindig	Parent & IPUL	A	Kaela Whitehead	Department of Health and Welfare – Child Welfare	P
Alison Lowenthal	Vocational Rehabilitation	P	Robin Zikmund	Parent	P
Kristen Nate	Department of Health and Welfare-Child Welfare	A			

## Guests

Member	Representation	Att'd	Member	Representation	Att'd
Kailey Bunch-Woodson	SDE	A	Lisa Pofelski-Rosa	SDE	zp
Randi Cole	SDE	P	Debi Smith	SDE	P
Elizabeth Congdon	SDE	P	Kimberli Shaner	SDE	A
Shannon Dunstan	SDE	P	Karren Streagle	SDE	P
Alisa Fewkes	SDE	P	Valerie Player	Sub	P
Israel Silva	SDE	P	Will Spoja	SDE	P
Sarah Gornik	Parent & IPUL	P	Kristin Beck	IDJ Correction	A

SDE = State Department of Education

P = Present

A = Absent

## MEETING NORMS:

- Be respectful and stay on topic
- Raise your hand to speak
- Everyone needs an opportunity to contribute, so limit comments to one minute
- Off topic items and questions may be placed in the “parking lot” to be addressed at the appropriate time

#	Topic	Topic Owner(s)	Discussion	Next Steps
1	<b>Welcome &amp; Call to Order</b> 9:00 – 9:15 am	Laura Wallis		
2	Approval of February 2023 Minutes 9:15 – 9:30 am	Laura Wallis	Review of November meeting notes. <b>Motion to accept minutes:</b> Brian Darcy <b>Second:</b> Jennifer Johnson <b>Discussion:</b> <b>Decision:</b>	
3	Introductory Activity 9:30 – 10:00 am	Julie Mead Karren Streagle	Making connections and offer support. Just three words Activity	
4	February Meeting Follow-up 10:00 – 10:30 am	Julie Mead Karrent Streagle Alisa Fewkes	Julie Mead Feedback from last session <ul style="list-style-type: none"> <li>We heard you-work in progress the best way to use our time in this meeting.</li> <li>SEAP will evolve over time. Wants to take this opportunity to hear our voices.</li> <li>SEAP Bulletin- a lot happens in 3 months; this helps us keep our SEAP team informed. Okay to share outside of SEAP.</li> <li>SEAP Discussion topic Form- great way to bring up opportunities to discuss in next meeting. Needs to be completed 2 weeks prior to meeting.</li> <li>Meet the Special Education Staff- Hand out with pictures, titles, and job description.</li> <li>Parent Friendly Resources- Making sure parents understand their rights, roles to meaningful engage. Procedural safeguards/Special education roadmap</li> <li>Parent Resource Review Rubric- Will reach out for volunteers to go over rubric to see make sure this works. Presentation Language Content Relevance</li> </ul>	

			<p><i>Completeness</i></p> <ul style="list-style-type: none"> <li>• <i>Indicator Sheets- Posted to the website for viewing. Why is the indicator important? Where does the data come from? How is the indicator calculated? Great resource for OSEP conversations.</i></li> <li>• <i>General Support and Supervision Handbook- Help clarify what roles are within the Special Education department.</i></li> </ul> <p><i>Alisa Fewkes</i></p> <ul style="list-style-type: none"> <li>• <i>Indicator 8- Reevaluating</i></li> <li>• <i>Indicator Summaries- front to back.</i></li> </ul> <p><i>Karen Streagle</i></p> <ul style="list-style-type: none"> <li>• <i>All reviews completed- Moving forward public comment open mid-late May. Email notification to partners. SPEAD Director, SEAP, IDAA teacher list. State Board of education 2023. Link to Surve.</i></li> </ul> <p><i>Recognition of Service -Sarah Gornik and Bryan Maughan. Recognized time away from family and friends for 10 evenings. Big Thank you for your support and help!</i></p>	
5	<b>Morning Break</b> <b>10:30 – 10:45 am</b>			
6	Cultivating Readers Update and Feedback 10:45 – 11:15 am	<i>Shannon Dunstan</i> <i>Kailey Bunch-</i> <i>Woodson</i>	<p><i>Purpose- deliver evidence based on professional development to improve the delivery of reading instruction to students with disabilities in grades k-3</i></p> <ul style="list-style-type: none"> <li>• <i>New School districts- Genesee School District, Hayde Canyon Charter School, Kellogg School District, Mountain Community School (McCall) Mountain View School (Grangeville), White Pine Charter School (Ammon) Wilder School District. Each of these districts and elementary schools will work with this program for the next 4 years.</i></li> </ul>	

			<ul style="list-style-type: none"> <li>• <i>What we heard- How do we do a better job. Parent in district goes to a training, monthly calls and meet with the building leader teams to help build that bridge on reading at home.</i></li> <li>• <i>Will provide additional training, flyers, more standardized monthly calls, conversations with IPUL.</i></li> <li>• <i>IPUL will hold a parent 2 day summit at Wahooz. September 29<sup>th</sup> and 30<sup>th</sup> 100 seats, food will be provided. How to be a parent advocate. Registration located online.</i></li> <li>• <i>Special Education Fall institute will be in August.</i></li> </ul> <p><i>Possible official letter from Julie Mead to help bring parents to volunteer. How to serve on a group/strategies/make decisions.</i></p>	
7	<p>Secondary State Plan and Grant Opportunity 11:15 –12:00 pm</p>	<p><i>Julie Mead Randi Cole</i></p>	<p><i>Randi Cole- Idaho Transition institute mapping the future</i></p> <ul style="list-style-type: none"> <li>• <i>Idaho transition team</i></li> <li>• <i>Evaluate, plan and act-gather teams and assess create year plans execute year plan, use data collected, identify what worked.</i></li> <li>• <i>2022-2023 Goals Collaborate across agencies to increase student participation in service and education that prepare them to participate in their career pathway. Provide education ad opportunities for families and student to direct transition planning process.</i></li> <li>• <i>Mid-Year Goals- increased use of LEA and VOC. Rehab data. Increased CTE partnerships, increased services I rural areas, increased student, and family transition planning.</i></li> <li>• <i>Team is going to Capacity Building institute May 16th-18<sup>th</sup>.</i></li> </ul>	

			<ul style="list-style-type: none"> <li>• <i>Work together in groups Idaho transition team state goal setting and action plan . SEAP Input</i></li> <li>• <i>RSA Grant-Pathways to partnership innovative model demonstration project.- is to support innovative activities aimed at increasing competitive integrated employment (CIE) for children and youth with disabilities. 1 year to plan it and 4 years.</i></li> <li>• <i>Projects funded by this grant will: develop an innovative model of collaboration and partnerships. Include innovative approach to the provision of seamless transition services, include an evaluation of training provided to youth service professionals, promote opportunities for career exposure for youth such as internships and apprenticeships, To promote transparency and provide tools for sharing best practices, Include resources as they are being developed that would allow for the replication of certain aspects of the project throughout the life of the project Develop collaborations into partnerships to implement a cohesive service delivery model.</i></li> </ul>	
--	--	--	--	--

8	<p><b>Working Lunch/SDE Website Updates</b> (SDE Website Video, H281 – bill and resources, Open Enrollment bill and parent rights, Legislative updates)  <b>12:00 – 1:00 pm</b>  <b>Restaint &amp; Seclusion- Bill will take place July 1, 2023</b></p> <ul style="list-style-type: none"> <li>• <i>Defines: Corporal punishment, physical escort, physical restraint, mechanical restrain, chemical restraint, seclusion.</i></li> </ul> <p><i>Prohibits: Use of corporal punishment and chemical restraint in all circumstances use of restraint and/or seclusion as forms of discipline or punishment.</i></p> <ul style="list-style-type: none"> <li>• <i>Training requirements for districts &amp; charters- training annually for staff assigned to classrooms or students. Positive behavior, de-escalation, classroom management</i></li> </ul>
---	---

	<ul style="list-style-type: none"> <li>• <i>Training annually for staff assigned to students or classrooms with students who demonstrate aggressive or dangerous behavior- Crisis management, Des-escalation, correct use of restrain and seclusion, FBA,BIP and Crisis Plans</i></li> <li>• <i>Required Board Policy-There needs to be a process in place. Definitions, Guidelines for use of restraint and seclusion. Reporting requirements for documenting and informing parents, administrators, and state and federal agencies as necessary of each instance of restraint or seclusion. Requirements for periodic review of instances of R &amp; S by school district boards of trustees and directors of charter schools.</i></li> <li>• <i>SDE/SESTA Training &amp; Resources- Sample Board Policy, Sample reporting procedures and documents, Legislation requirement overview with timeline, frequently asked questions, Guide for LEAs related to existing an upcoming training</i></li> <li>• <i>In person training fall 2023, Module format 2023 Masting foundations of FBAs and BIPs Crisis plan Crisis plan practice guide sample crisis plan de-escalation webinars replacement behavior- in person training</i></li> <li>• <i>Kuddos to Tracy for all her help and collaboration</i></li> </ul>			
9	Fiscal Update 2:00 – 2:15 pm	Lisa Pofelski-Rosa	<ul style="list-style-type: none"> <li>• <i>Welcome Israel Silva- New financial Specialist, Senior</i></li> <li>• <i>History of IDEA- law signed back in 1975.</i></li> <li>• <i>Government Promise to Fund Schools at 40% the reality is that they are funding at 19%. IEP's have increased by 25% I the last 20 years.</i></li> <li>• <i>2019-- \$310,996,093 it rose to \$336,018,116 in FY 2021-2022.</i></li> <li>• <i>IDEA Federal Grant Allocations for SE- School Aged 611- \$71,112,494.00 increased by 8%! Preschool Aged 619-\$2,415,909.00 increase by 2%</i></li> <li>• <i>LEAs remaining balances: \$4,281,932 school aged 611 IDEA part B funds, 32% remaining. \$585,453 Preschool aged 619 IDEA Part B funds 51% remaining</i></li> <li>• <i>School Aged IDEA Part B 611 Recruit, Hire, Retain Grants: Please see attached slide for details.</i></li> <li>• <i>IDEA Application Due Dates: 1. IDEA party B Preliminary Application- Open May 15 Due June 15. 2. IDEA Part B Final Application Opening date: preliminary application approval date, due date November 15.</i></li> <li>• <i>Please see attached slide includes: Fiscal, What is</i></li> </ul>	

			<b>covered in the FFGCoP and info</b>	
10	Early Childhood Update 1:15 – 1:30 pm	<i>Shannon Dunstan</i>	<ul style="list-style-type: none"> <li>• <i>Idaho’s Vision- All early childhood settings support the social &amp; emotional development &amp; inclusion of every child, birth through eight years old.</i></li> </ul> <p><i>Listed partnerships</i></p> <ul style="list-style-type: none"> <li>• <i>Report 2022-2023: 37 program leadership teams, 29 programs, 102 teachers.</i></li> </ul> <p><i>Fall 2022 Data</i>  <i>BoQ: 37 PITS</i>  <i>TPOT: 29 programs,93 Teachers</i>  <i>TPITOS:6 Child Care programs, 9 Teachers</i></p> <ul style="list-style-type: none"> <li>• <i>Mid-Year Survey Details- In Jan 2023 a mid-year survey was emailed to 224 individuals involved in the pyramid model collaborative. 97 (43%) gave feedback. <b>See attached for details.</b></i></li> <li>• <i>OSEP indicators- Areas of concern</i></li> </ul> <p><i>Transition to kindergarten</i>  <i>Access to inclusive classrooms</i>  <i>Low performance Data</i>  <i>Staffing and Related service providers shortage.</i>  <i>Read the Alice Report if interested in more data</i>  <i>Will be working with Colleges to retain college graduates to keep these graduates in the state of Idaho.</i></p>	
11	Dispute Resolution: Review of Trends 1:30 – 2:00 pm	<i>Kimberli Shaner</i> <i>Elizabeth Congdon</i>	<ul style="list-style-type: none"> <li>• <i>Building blocks of Dispute Resolution conflict provides opportunities. Neutrality, fairness, and transparency are essential. Everyone deserves to be heard and understood. Conflict should be resolved t the lowest level appropriate. Good outcomes are child-centered and IDEA complaint.</i></li> </ul>	

			<ul style="list-style-type: none"> <li>• <i>Dispute Resolution Comparison Chart- located on SPED website</i></li> <li>• <i>No cost to districts these processes are paid by SDE</i></li> <li>• <i>Founded complaint allegations 2022-2023: IDEA Required Communications w/parents 19% IEP Issues 15% Provision of FAPE 15% child Find 9% Meaningful Parent Participation 9% Placement 9% Initial Evaluations 8% Manifestation determination/services 8% Miscellaneous 8%</i></li> <li>• <i>General Inquiries from Parents. Why isn't the district listening to me? My child is not making progress? My child is being expelled</i></li> <li>• <i>Number of facilitations: 135</i></li> <li>• <i>Number of cases with multiple meetings: 17</i></li> <li>• <i>Parent Requests: 45%</i></li> <li>• <i>District Requests: 55%</i></li> <li>• <i>2023 Projects- Guidance and resources for parents. Training and resources for contractors, DR- Specific outreach to districts.</i></li> <li>• <i>Upcoming resources- Parent friendly; procedural safeguards notice guide. Roadmap to special education. Dispute resolution tools for districts ongoing development of DR resources to be shared at all levels.</i></li> </ul> <p><i>Save the Date- August 1<sup>st</sup> 2023 -9am-4pm The riverside hotel convention center-Boise, Id Special education dispute resolution annual training for district leadership teams.</i></p> <p><b><i>Please see attached document for more details.</i></b></p>	
12	Professional Learning Communities (PLC) and Multi-Tiered System of Support (MTSS) Language 1:00 – 1:15 pm	<i>Julie Mead</i>	<i>We ran out of time to talk on this subject and will be moved to September 11, 2023 meeting</i>	

13	<b>Afternoon Break</b> <b>2:15 – 2:30 pm</b>		
14	SEAP Feedback Response and Updates 2:30 – 3:30 pm	<i>Debi Smith</i>	<ul style="list-style-type: none"> <li>• <i>The SDE received the request for documents</i></li> <li>• <i>The date for SEAP interviews with OSEP has changed- likely to occur in August Onsite in October. Updated website is available. IT Department working on all updates. Frustrations: the announcements take up so much room- will be condensing information. Added Idaho SESTA and many more updates. Adding a Parent Button</i></li> <li>• <i>Working on a video that is show casing how to navigate he SDE, ITC &amp; SESTA</i></li> <li>• <i>Updates should be done by end of May 2023</i></li> <li>• <i>Mission Statement- Idaho System of Support &amp; General Supervision- Individuals with disabilities education act.</i></li> <li>• <i>Handbook- Helpful resource to help members and staff</i></li> <li>• <i>Teacher Appreciation Week.</i></li> </ul> <p><i>Results from Parent Survey Activity- Ideas from other states Shortages not unique to Idaho</i></p> <p><b>Please see attached slide for more details.</b></p>
15	2023-2024 Elections 3:30 – 3:45 pm	<i>Laura Wallis</i>	<p><i>We need one more parent Local education official Financing delivering- head start Private Schools Self Advocate Related service provider</i></p> <p><i>VIC CHAIR – Malia Hollowell nominated by Bryan Maughan, I second by Brian Darcy All in favor-Yes SECRETARY – Robin Zikmund nominated by Bryan Maughan 2<sup>nd</sup> by Brian Darcy</i></p>
16	Wrap Up 3:45 – 4:00 pm	<i>Laura Wallis</i>	<p><b>Motion to end meeting:</b> Brian Darcy <b>Second:</b> Sarah Gornik <b>Discussion:</b></p>

			<b>Decision:</b>	
17	<b>Meeting Adjourned</b> <ul style="list-style-type: none"> <li>• <b><u>Future SEAP Panel Meeting Dates:</u></b> <ul style="list-style-type: none"> <li>• Monday, September 11, 2023</li> <li>• Monday, November 13, 2023</li> <li>• Monday, February 12, 2024</li> <li>• Monday, May 20, 2024</li> </ul> </li> </ul>			

*Action Items From Previous Meetings*

Follow-Up Items	Date Opened	Owner	Due Date	Complete/Comments	Status