

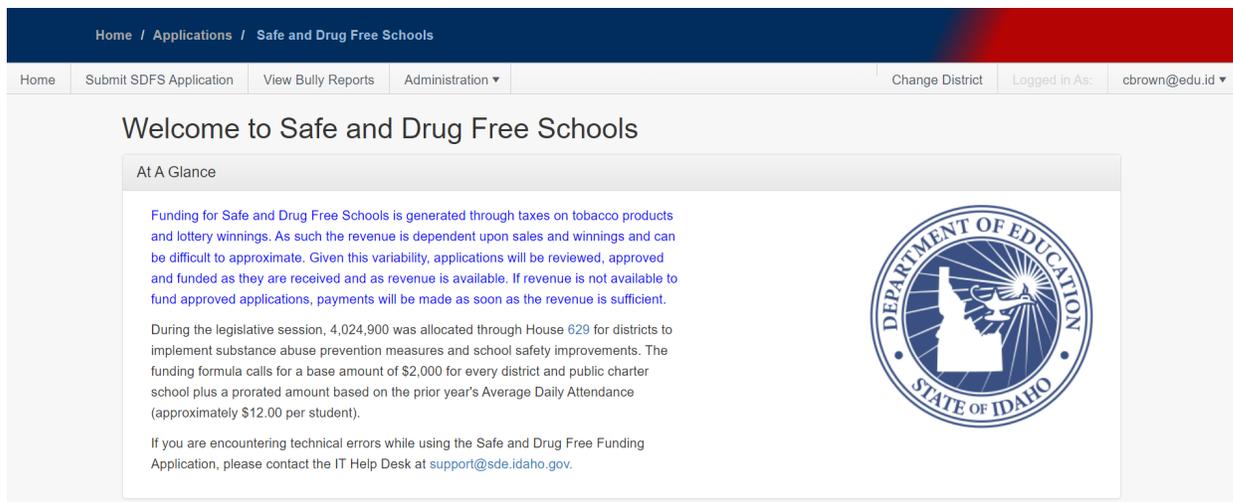


# Safe & Drug Free Schools (SDFS)

## Application Process

1. Log into ISEE, choose Safe and Drug Free Schools (SDFS) icon to get to the SDFS Application Home Page. From the home page, click on Submit SDFS Application, then choose your district from the drop-down menu.

### Screen Shot - SDFS Application Page



2. Enter the SDFS Contact Name, Email Address and phone number. Then check the boxes to best explain how SDFS funds were spent during the PREVIOUS year to implement school safety improvements and/or facilitate and provide substance abuse prevention programs.

### Screen Shot - Top half of SDFS Application

- Complete the Bully Incident Report by entering the number of bullying incidents district-wide for each of the categories listed.

*Screen Shot - Bully Incident Report*

**Bully Incident Report**

The data below should reflect the incidents for all schools within your district.

*Bullying is defined as intentional, repeated hurtful acts, words, or other behavior such as name-calling, threatening and/or shunning committed by one or more persons against another. Bullies use power to assert control over others and bullying can occur electronically. Only include incidents that prompt a formal response (removal from class, meeting with administrator, detention, suspension, etc...).*

# of Incidents by grade	MALE		FEMALE	
	First Offense	Second or Additional Offense	First Offense	Second or Additional Offense
K	0	0	0	0
1	0	0	0	0
2	0	0	0	0
3	0	0	0	0
4	0	0	0	0
5	0	0	0	0
6	0	0	0	0
7	0	0	0	0
8	0	0	0	0
9	0	0	0	0

- Answer the questions in the Persistently Dangerous School Check Section, and the Acknowledgement of Appropriate Use of SDFS Funds, then choose Submit Form.

*Screen Shot – Potentially Dangerous School Checks*

9	0	0	0	0
10	0	0	0	0
11	0	0	0	0
12	0	0	0	0
<b>TOTALS:</b>	0	0	0	0

**Persistently Dangerous School Checks**

During the past academic year, did any school have any instances of homicide, sexual offense, or kidnapping on school property or at school sponsored events while school was in session? Yes  No

During the past academic year, did any school have an expulsion rate of 1% of the student body or 3 or more students (whichever is greater) for violent criminal offenses or for violations of federal or state gun free schools requirements on school property or at school sponsored events while school was in session?

**Acknowledgement of Appropriate Use of SDFS Funds**

By checking the box below, you attest that the funding distribution and allocation amount listed will be used as intended by House Bill 629, "to develop and implement school safety improvements and/or to facilitate and provide substance abuse prevention programs in the public-school system."

**Estimated Allocation Total:**

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## For Questions Contact

Safe & Drug Free Schools (SDFS)  
Student Engagement & Safety Coordination  
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208 332 6800 | [www.sde.idaho.gov](http://www.sde.idaho.gov)