

2014-2017 McKinney-Vento Subgrant RUBRIC

District name and number: _____

Part I: General Information Page Complete? Yes No
Applicant Certification page Signed? Yes No

Part II: Statement of Assurances (e-signed when submitted)

Part III: Narrative

The narrative includes the Needs Statement, Description of Program Activities and Services, Coordination of Services, Data Collection Process, and Program Evaluation Description.

A. Needs Statement (16 points)

0 1 2 3 4	1. Current information about the district’s poverty rate, population of students, their needs, and available community resources is described. The geographic service area, the number of homeless students in the area, and the number to be served from the grant are described.
0 1 2 3 4	2. Processes for identifying children and youth are described. One addresses a process at time of enrollment/registration, which includes addressing the night time residence. The second describes the district’s process when a student becomes homeless during the year after enrollment.
0 1 2 3 4	3. The target group is identified and the barriers they face are described.
0 1 2 3 4	4. Specific needs for the target group are identified.

_____ Points X 1 = _____ Total Points (16)

SCORING KEY: 4 points = area is exceptionally conceived and addressed
3 points = area is well conceived and thoroughly addressed
2 points = area is partially addressed, requires additional clarification
1 point = area is indirectly referenced, but lacks sufficient information
0 points = area is not addressed at all

B. Description of Program Activities and Services (30 Points)

0 1 2 3	1. Program goals and objectives are clear (who does what, where, and why) AND clearly align with the need(s) described in the previous section.
0 1 2 3	2. Program goals are written in measurable terms (How will you know when the goal is accomplished?) AND clearly align with the need(s) described in the previous section.
0 1 2 3	3. Activities described are allowable clearly identified from 723(d), and support the program goals.
0 1 2 3	4. Program goals address enrollment, attendance, and supplement regular educational programs to assist homeless students in school.
0 1 2 3	5. Role of each community collaborative partner in providing activities and services is described.
0 1 2 3	6. Staff paid from this grant and the responsibilities of these staff members are identified
0 1 2 3	7. Activities for increasing all-school staff awareness of the MV Act is addressed.
0 1 2 3	8. At least one homeless education training for the liaison is identified.
0 1 2 3	9. Parent involvement is addressed.
0 1 2 3	10. Scientifically based research and current best practices to support program activities and services are addressed.

_____ Points X 1 = _____ Total Points (30)

C. Coordination of Services (6 points)

0 1 2 3	1. Services, such as intra-district transportation, Title IA, etc., and/or agencies such as social services agencies, and/or programs that provide services to homeless children, and their families are identified.
0 1 2 3	2. How the subgrant program coordinates with these services/programs/agencies is clearly described.

_____ Points X 1 = _____ Total Points (6)

D. Data Collection Process (9 points)

0 1 2 3	1. The district's data collection process is described. It includes explaining the system used and process for tracking enrollment, nighttime residency, services, sub-populations, and assessment performance in reading and math. Frequency of data collected from schools is addressed. Uploading district data to ISEEs is addressed.
0 1 2 3	2. The district's process for tracking attendance and the academic performance of homeless students is described.
0 1 2 3	3. Graph or narrative of State assessment results in math and reading is provided comparing the results of homeless students and non-homeless students.

_____ Points X 2 = _____ Total Points (9)

E. Program Evaluation Description (12 Points)

0 1 2 3	1. The district has a plan for evaluating the program's effectiveness.
0 1 2 3	2. Data used to determine the progress of meeting the program's goals are identified.
0 1 2 3	3. Personnel involved in the data analysis and program evaluation decisions are identified.
0 1 2 3	4. The timeline for gathering and analyzing data to evaluate the program's effectiveness is outlined.

_____ Points X 1 = _____ Total Points (12)

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Part IV: Sub-grant Budget (Budget activities MUST align with the Needs Section (Part III.A) and the Activities Section (Part III.B)).

Yes	No	1. Budget is aligned with need (Part III.A)
Yes	No	2. Budget is aligned with activities (Part III.B)
Yes	No	3. Budget is complete and detailed
Yes	No	4. Budget narrative includes detail, itemization and are reasonable and necessary
Yes	No	5. Student transportation budget is not more than 60% of total requested

Suggested grant amount if difference from requested: _____
 (please provide comment below)

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REVIEWERS' SCORE SHEET

District Name and #: _____

POINT TOTALS _____ **of 73 points**

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Part II: Statement of Assurances is signed. Yes No

Part III: Narrative \

Section A. Needs Statement (16)	_____
Section B. Program Activities and Services (30)	_____
Section C. Coordination of Services (6)	_____
Section D. Data Collection (9)	_____
Section E. Program Evaluation (12)	_____

Reviewers' Comments: