

## 21<sup>st</sup> Century Community Learning Centers

### Whom do I call?

#### Andrew Fletcher

21<sup>st</sup> Coordinator  
[afletcher@sde.idaho.gov](mailto:afletcher@sde.idaho.gov)  
208-332-6813

- Site Monitoring
- Statewide Objectives
- Data Collection
  - State – Compass System
  - Federal – 21APR Tactile
- Federal & State Laws
- Program Operations
  - Timeframes of Services
  - Attendance
  - Activities
  - Evaluation
  - Professional Development
- Family Engagement & Parent Involvement
- Grant Competition
- Online Application System

#### Camille McCashland

21<sup>st</sup> Program Specialist  
[cmccashland@sde.idaho.gov](mailto:cmccashland@sde.idaho.gov)  
208-332-6960

- Fiscal Management
  - Expenditures
  - Budget & GRA Requests
  - Budget Revisions
  - Allowable Costs
  - Time & Effort Reporting
  - Annual Audits
  - Program Inventory
- Advisory Boards
- Program Sun-Setting (5<sup>th</sup> year)
- Idaho Support & Prevention Conference
- Statewide Meetings & Logistics
- Afterschool Snacks
- Field Trip Approvals

#### Shared Responsibilities

- Annual Performance Reports and Approval
- Technical Assistance / Program Compliance
- Bidder's Workshops for Grant Competition
- Approvals for Program Changes



#### 21<sup>st</sup> CCLC State Department of Education Commitment

- Respond to all inquiries/requests within three (3) business days.
- Make approvals/payments within two (2) weeks (pending all required documents).
- Reimbursements made on the 11<sup>th</sup> and 25<sup>th</sup> of each month.
- Notify and establish corrective action plan with any subgrantee that is out of compliance before any consequence is taken.
- Understand that each scenario is unique and therefore needs to be addressed in a timely, professional and reasonable manner.

\*This document is not intended to be final. The Coordinator and Program Specialist collaborate on all program elements.