

**From:** [IdahoSDSupport](#)  
**To:** [IdahoSDSupport](#)  
**Subject:** Optional PSAT/NMQT Bulk Registration Reminder  
**Date:** Wednesday, December 16, 2020 1:12:16 PM

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 CollegeBoard



Dear Colleague,

Thank you for placing your order for the January 26, 2021 PSAT/NMQT administration. As a reminder bulk registration is open for the January 26, 2021, PSAT/NMSQT<sup>®</sup> administration.

Here is the remaining deadline and date for January PSAT/NMSQT bulk registration:

Submit File By	Schools Receive Labels By
Thursday, January 7, 2021	Tuesday, January 19, 2021

You can disregard this email if you have already uploaded bulk registration information for the January PSAT/NMSQT.

**Important information for utilizing bulk registration for the January PSAT/NMSQT:**

- You can use the same bulk registration access code you were sent in October (you won't need a new code to upload your file).
- You can use your bulk registration labels from October (if you have unused ones). **There's no need to upload a new file.**

**Instructions to Bulk Register Students**

1. Go to the [BULK REGISTRATION TOOL](#) to find file specifications and file templates.
2. Log in with your College Board professional account information.
3. Enter the name of your LEA and bulk registration access code.

**Notes**

Students must be registered with their nine-digit **state student ID (EDUID)**. If your students do not have valid EDUIDs due to being newly registered, please contact your District ISEE Coordinator. If you have questions about student eligibility, please contact Ayaka Nukui ([anukui@SDE.idaho.gov](mailto:anukui@SDE.idaho.gov)) at the Idaho State Department of Education for

assistance.

Learn more about [bulk registration](#).

If you have any questions, contact Customer Service at 800-784-1462, Monday–Friday, 8:30 a.m.–6 p.m. ET, or [inquiry@collegeboard.org](mailto:inquiry@collegeboard.org).

Thank you for everything you and your colleagues are doing to support students and their families.

Sincerely,

College Board