



ACCESS for ELLs LEA Data Validation & ACCESS Participation Rate Appeals



Agenda



- LEA Pre-Reporting Data Validation
 - Overview
 - Completing the LEA Pre-Reporting Data Validation Process
- ACCESS for ELLs – Participation Rate Appeals
 - Overview
 - ACCESS Participation Rate Appeal Evidence
- Open Discussion

ACCESS for ELLs

2022-2023 ACCESS for ELLs in Review

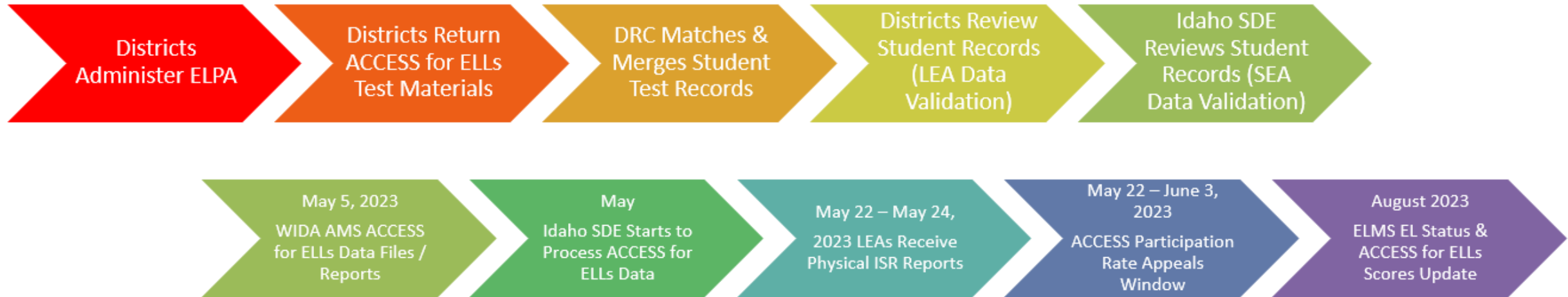


Over **62,000 ACCESS** test sessions were administered!



Thank you!

ACCESS for ELLs Score Reporting Process

A sample report from WIDA titled "Informe individual del estudiante 2023". It contains a table with columns for "Nivel de dominio" (Level of proficiency) and "Puntuación" (Score) for various language skills. The table is organized into sections for different language domains and proficiency levels.



ACCESS for ELLs – LEA Pre-Reporting Data Validation

What is LEA Pre-Reporting Data Validation?

How do I complete the LEA Pre-Reporting Data Validation process?



ACCESS for ELLs LEA Pre-Reporting Data Validation



LEA Pre-Reporting Data Validation Window
March 28, 2023 – April 3, 2023



LEA Pre-Reporting Data Validation

What is LEA Pre-Reporting Data Validation?



The Data Validation process is designed to identify student demographic, accommodation, and test result records that could potentially contain errors. The process provides the opportunity for districts to correct possible errors before reporting ACCESS for ELLs student performance.



LEA Pre-Reporting Data Validation

Examples of Correctable Errors



- Demographic information bubbled incorrectly on a Writing Student Response Booklet
 - Student name misspelling
 - EDUID # correction
 - An Accommodation was used during the test but was not listed within WIDA AMS prior to the test
 - Identifying duplicate student records

ACCESS for ELLs LEA Pre-Reporting Data Validation



- WIDA AMS User Guide Supplement for Data Validation
 - Outlines the data validation process
<https://portal.wida.us/resource/detail/c1063de1-33ca-eb11-a2df-0050568beee8>
- Post-Testing Data Validation Recorded Webinar
 - WIDA Secure Portal > Webinars

Post Testing: Data Validation

March 7, 2023

12:00 PM - 1:00 PM Mountain Standard Time

This webinar provides information about validating and correcting student data.

[Event Link](#)



WIDA Assessment Management System (WIDA AMS)

User Guide Supplement

Data Validation

For use by LEAs completing Data Validation in WIDA AMS

Data Recognition Corporation (DRC)
13490 Bass Lake Road
Maple Grove, MN 55311

Direct: 1-855-787-9615
Website: <https://www.wida-ams.us>
Revision Date: January 5, 2022

LEA Pre-Reporting Data Validation Requirements to Complete Data Validation



- Requires “Correction Primary Window” permission assignment in WIDA AMS
 - DTCs are automatically assigned “Correction Primary Window”
 - DTCs may assign this permission on to SCs and TAs
- Each student must have at least attempted on session of ACCESS for ELLs during the test window to show up on the Data Validation student list

LEA Pre-Reporting Data Validation Reviewing Student Records



1. Login to WIDA AMS > Student Management > Data Validation

The screenshot shows the WIDA AMS login page on the left and the navigation menu on the right. The login page has a 'Sign In' button labeled with a red circle 1. The navigation menu has a 'Data Validation' link labeled with a red circle 2, and a red circle 3 highlighting the 'Data Validation' link in the sub-menu.


2. Select “ID ACCESS for ELLs 2022-2023” > Show Students

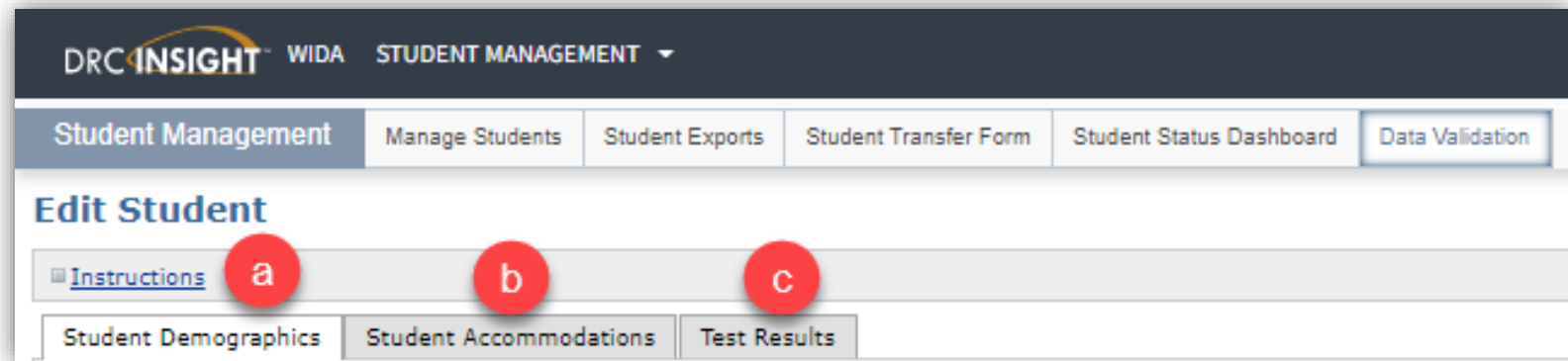
- Possible to review students by **school** and/or **grade**
- Edit Student filter allows reviewer to find students based on: Status (Not Complete/Complete), Last Name, First Name State Student ID
- Export to Excel or to CSV file

The screenshot shows the WIDA AMS Data Validation page. The page has a header with 'DRC INSIGHT WIDA STUDENT MANAGEMENT' and a sub-menu with 'Data Validation'. The 'Data Validation' section has a message: 'Data Validation is currently locked for selected Administration.' Below this, there are filters for Administration (ID ACCESS for ELLs 2022-2023) and District (ABERDEEN DISTRICT - IDG). The 'Show Students' button is labeled with a red circle a. The 'Edit Student' filter section has fields for Last Name, First Name, and State Student ID, with a 'Find Students' button labeled with a red circle b. The 'Status Report' section has a table with columns for Status, School, District, Last Name, First Name, Grade, State Student ID, and Status. The table shows one student with the status 'Not Complete'. The 'Export to Excel' and 'Export All to CSV' buttons are labeled with a red circle c.

LEA Pre-Reporting Data Validation Correcting Student Records



1. Select the **View and Edit Student** icon () in the “**Action**” column next to each student’s record
2. Reviewers can modify the following areas of a student’s record:
 - a. Student Demographics;
 - b. Student Accommodations;
 - c. Test Results.



LEA Pre-Reporting Data Validation

Correcting Student Records – Demographics



- The demographic fields associated with reported test results for the student display in the Student Demographics tab
 - Reviewers can edit any field that is not grayed out
 - Fields marked with a red asterisk (*), are required and must be filled in before a student record in Data Validation can be marked Complete.
- For students with **duplicate records** in WIDA AMS, the review must complete the **Birthdate** field for both records even if they are blank. If there are students with mismatching data, the student's birthday is used as the final matching criteria to merge the records.
- Made necessary modifications > select “Save” or “Complete”
 - Selecting “Save” will retain changes (only)
 - Selecting “Complete” will save changes and update status
 - Selecting “Back to Student List” (without first saving) will not retain changes

The screenshot shows the 'Edit Student' form in the DRC INSIGHT WIDA Student Management system. The 'Student Demographics' tab is active, and a red asterisk indicates required fields. The form includes sections for 'Student Demographics Corrections' and 'Reporting Value'. Fields like First Name, Last Name, Middle Name, State Student ID, District Student ID, District, School, Birthdate, Enrolled Grade, Gender, Ethnicity, Race, Native Language, Date First Enrolled US School, Length of Time in LEP/ELL Program, Title III Status, Migrant, IEP Status, SDI Plan, Primary Disability, Secondary Disability, LEP Classification, LEP - Parental Refusal, State Defined Optional Data, District Defined Optional Data, Alternate ACCESS for ELLA Tester, Student Type, and Additional Field to be used by a State if needed are visible. At the bottom, there are three buttons: 'Save', 'Complete', and 'Back to Student List'. The 'Save' and 'Complete' buttons are highlighted with a red box.

LEA Pre-Reporting Data Validation

Correcting Student Records – Accommodations



- Select the **Student Accommodations** tab to see a record of the accommodations for which the student is assigned
 - Reviewer can add or remove accommodations for the student for each domain by selecting or removing the appropriate check marks.
- Check the accommodations for each domain in which it was used by the student

Edit Student

[Instructions](#)

Student Demographics Student Accommodations Test Results

Accommodations					
Type	Accommodation	Listening	Reading	Writing	Speaking
Presentation	BR - Braille	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Environment	EM - Extended testing of a test domain over multiple days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Online	ES - Extended speaking test response time				<input type="checkbox"/>
Presentation	IR - In-Person Human Reader	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Presentation	RP - Repeat In-Person Human Reader	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Presentation	LP - Large Print	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Online	MC - Manual control of item audio	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Environment	NS - Test may be administered in a non-school setting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Online	RA - Repeat item audio	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Response	RD - Student responds using a recording device, which is played back and transcribed by the student			<input type="checkbox"/>	
Presentation	SD - Interpreter signs test directions in ASL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Response	SD - Interpreter signs test directions in ASL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13 Item(s) Displayed

Save Complete Back to Student List

LEA Pre-Reporting Data Validation Correcting Student Records – Test Results



- Select the **Test Results** tab to see a *record* of the test results for the student.
- The Test Result tab lists the following fields:
 - **Domain** - The domain for which the student was tested.
 - **Alternate ACCESS** - Displays **Yes** if the test result for Alternate ACCESS for ELLs. Displays blank if the test result is for ACCESS for ELLs.
 - **Testing Mode** - Indicates whether the test result comes from a paper or online record.
 - **Grade Cluster** - The grade cluster of the online test or the paper test booklet used.
 - **Do Not Score Code (ABS / INV / DEC / SPD)**
- *Do not apply a DO NOT SCORE code unless the test was taken in error
 - No score will be reported if a DO NOT SCORE code is entered

A screenshot of the "DRC INSIGHT WIDA STUDENT MANAGEMENT" web application. The interface shows a navigation bar with tabs for "Student Management", "Manage Students", "Student Exports", "Student Transfer Form", "Student Status Dashboard", and "Data Validation". Below this is a section titled "Edit Student" with a sub-tab "Instructions". The main content area has three tabs: "Student Demographics", "Student Accommodations", and "Test Results". The "Test Results" tab is active, displaying a table with columns for "Domain", "Alternate ACCESS", "Testing Mode", "Grade Cluster", and "Do Not Score Code". The table contains data for READING, WRITING, SPEAKING, and LISTENING domains, all marked as "Online" with a score of "68". A dropdown menu for "Do Not Score Code" is open, showing options: "None (ANS)", "Unavailable (UNS)", "Declined (DEC)", and "Deferred Special Education/504 (SPD)". A "Back to Student Link" button is at the bottom left.

LEA Pre-Reporting Data Validation DRC Matching Records Protocol



- When a student has more than one testing record DRC attempts to match and join the student records
 - For example, the student tests Listening, Reading, and Speaking online, but responds to Writing on paper—the handwriting option for online ACCESS for ELLs
 - If the district number, school number, state student ID, first six characters of last name, first six characters of first name, and grade match, DRC joins the records before displaying them in Data Validation.
- If there is a discrepancy between the records (for example, the state ID is bubbled incorrectly on the Writing booklet), DRC cannot join them and they appear as two records in WIDA AMS
- To fix this problem and ensure that the student receives a single, complete score, update the records with the correct information so that the **state student ID, student last name, student first name, date of birth, and grade** match exactly from record to record
 - **Save your changes**
 - After the Data Validation window closes, DRC joins the records

LEA Pre-Reporting Data Validation Checking for Duplicate Records



1. Login to WIDA AMS > Student Management > Data Validation
2. Select a School & Grade > click “Show Students”
 - *Each student should only show up once
 - Review student records for similarities:
 - Similar State EDUID numbers (possible error in bubbling)
 - Two records containing the same First and Last name with a different EDUID number

Possible Duplicate Records

Students				
Last Name	First Name	Grade	State Student ID	Status
StudentLast	StudentFirst	00	1111811111	Not Completed
StudentLast	StudentFirst	00	1111911111	Not Completed
Testing	WFT	00	1215645	Not Completed
LOne	Student	00	12312312312333	Not Completed
Robertson	Aaron	01	12341000	Completed
Robertson	Aaron	00	12341234123444	Not Completed
Robertson	Aaronagain	00	12341234134	Not Completed

LEA Pre-Reporting Data Validation

Things to Remember



- Districts/Schools WILL NOT have another opportunity to edit student data prior to reports being printed/posted to WIDA AMS
- Requires “Correction Primary Window” permission assignment in WIDA AMS
- Default status for all records is “Not Complete”
 - This does not mean the student did not complete ACCESS for ELLs
 - Complete indicates the record has been reviewed
 - Use student status (Not-Complete/Complete) to track progress
 - DRC will record any saved edits and is not based on the student status



ACCESS for ELLs Participation Rate Appeals

Evidence Collection and Documentation



ACCESS for ELLs Participation Rate Appeals Appeals Window



ACCESS Participation Rate Appeals Window
May 22, 2023 – June 2, 2023 5:00PM MT



ACCESS for ELLs Participation Rate Appeals



The ACCESS Participation Rate Appeals process provides districts the opportunity to adjust a district's English learner ACCESS participation rate. This may be achieved by submitting an appeal to have a student added to, or removed from the participation calculation

[ACCESS Appeals »](#)

[The EL Assessment Participation Appeals application is used to review and appeal participation on the ACCESS assessment for English Learners.](#)

ACCESS for ELLs Participation Rate Appeals

ACCESS Participation Rate Calculation



IDAPA Rule 08.02.03.111.06. (a)- (n) requires all English learners take the annual English language proficiency assessment (ACCESS for ELLs)

$$\left\{ \begin{array}{l} \text{Number of English learners, including students whose parent/guardian has waived EL services, who} \\ \text{received a valid overall composite score or successfully appealed a partial score on ACCESS or} \\ \text{Alternate ACCESS} \\ \\ \div \\ \\ \text{Number of English learners, including students whose parent/guardian has waived EL services, who} \\ \text{received a valid overall composite score or successfully appealed a partial score on ACCESS or} \\ \text{Alternate ACCESS} \\ \\ \text{AND} \\ \\ \text{Number of English learners, identified by February 24, 2023, who were enrolled on or before} \\ \text{February 24, 2023 through March 3, 2023 and did not participate in ACCESS or Alternate ACCESS} \end{array} \right\}$$

ACCESS for ELLs Participation Rate Appeals

ACCESS Appeals Scenarios



- Identified ELs with a complete ACCESS for ELLs test will not show up in the ACCESS Appeals Web application
- Students **with** an EL Status of LE, L1, or EW, who have a partial ACCESS for ELLs test or no record of taking ACCESS for ELLs, will be populated into the ACCESS Appeals web application as
 - EL Partial
 - EL Non-Completer
- Students who **DO NOT** have an EL Status of LE, L1, or EW, who have a partial ACCESS for ELLs test or Complete ACCESS for ELLs, record will be populated into the ACCESS Appeals web application as
 - Non-EL Partial
 - Non-EL Completer

ACCESS for ELLs Participation Rate Appeals

Student Status



- Students who are populated into the ACCESS Appeals web application will have one of the following Student Statuses

STUDENT STATUS	DESCRIPTION
EL Non-Participant	Student is listed as an English learner in ELMS but does not have any ACCESS test record.
EL Partial	Student is listed as an English learner in ELMS but does not have a complete ACCESS test record.
Non-EL Completer	Student is not listed as an English learner in ELMS and has a complete ACCESS test record.
Non-EL Partial	Student is not listed as an English learner in ELMS and has a partial ACCESS test record.

ACCESS for ELLs Participation Rate Appeals

ACCESS Appeals Outcomes



- Dependent of the student status a child may be included or excluded in the participation rate calculation

OUTCOME	DESCRIPTION
Include – Non-Participant	<i>Student is included in the participation rate calculation as a Non-Participant. Students with this outcome will appear in the denominator but not the numerator in the participation rate calculation.</i>
Exclude	<i>Student is excluded from the participation rate calculation. Students with this outcome will not appear in the numerator or denominator of the participation rate calculation.</i>
Include - Participant	By default, you will not see this outcome in the appeals site. However, if the SDE approves an appeal for a student to be included as a participant, the “Include - Participant” status will appear on the student’s record on the appeals site. Students with this outcome will appear in both the numerator and denominator in the participation rate calculation.

ACCESS for ELLs Participation Rate Appeals

Appeals Status



- Each student record can have one of several appeal statuses that change as you move through the appeals process

APPEAL STATUS	DESCRIPTION
Not Appealed	No appeal has been submitted for the student.
Not Submitted	The appeal was created but has not been submitted for the student.
Returned	The district has submitted an appeal for the student, and the appeal has been returned by the SDE to the submitter due to insufficient documentation/information. Until sufficient documentation/information is submitted, the student's status will not change.
Submitted	The district has submitted an appeal for the student, but the appeal has yet to be reviewed by the SDE.
Completed	The district has submitted an appeal for the student, and the appeal has been either approved or denied by the SDE.

ACCESS for ELLs Participation Rate Appeals

Things to Remember



- Students with an IEP or 504 Plan who do not have a complete ACCESS for ELLs test because of a domain exemption require an appeal be submitted
 - Record of student's IEP/504 Plan Assessment Accommodations section
- Submitted appeal outcomes may involve changes to ISEE or ELMS
 - Corrective actions must take place prior to the end of the appeals window
- Evidence should be provided to justify an appeal
- Ensure the SDE receives the appeal by selecting the "submit" button

ACCESS for ELLs Participation Rate Appeals Recording Evidence



- Documentation to justifying an ACCESS Participation Rate Appeal should be collected and retained now
 - Parent correspondence
 - Health provider documentation
 - Attendance/Enrollment information, should be retained to justify ELs who didn't complete or only partially completed ACCESS for ELLs during 2022-2023

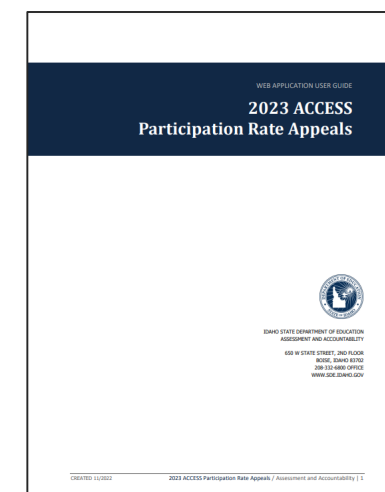


ACCESS for ELLs Participation Rate Appeal

Where to Submit an ACCESS Appeal



- ACCESS Appeals are submitted in the Idaho System for Educational Excellence (ISEE)
- Staff require access to ACCESS Appeals web application to be able to submit an appeal
 - District ISEE Coordinator can assign this permission set to district personnel
- 2023 ACCESS Participation Rate Appeals Web Application User Guide
 - Outlines process and how to steps
 - Found within ACCESS Appeals web application under “Additional Resources”



English Language Proficiency Assessment Monthly Webinar Series

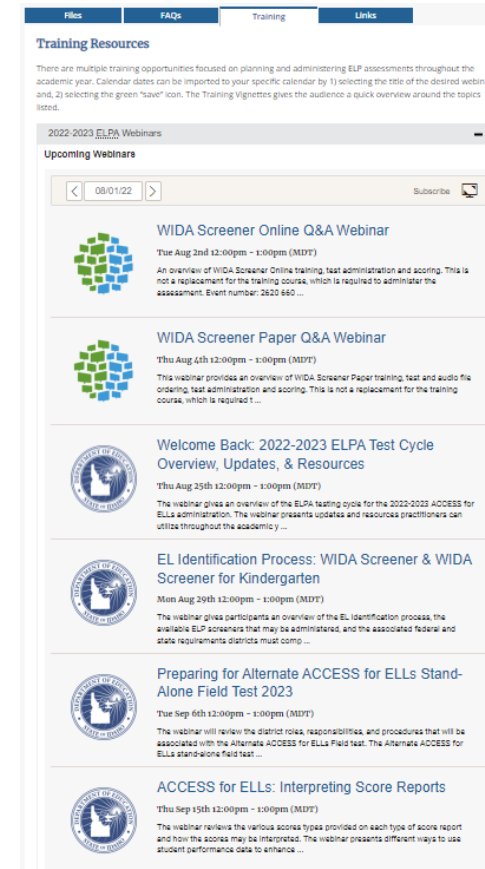


- **ACCESS for ELLs: Interpreting & Sharing Score Reports**

- **Thursday, April 20th, 12:00PM -1:00PM Mountain Time**
- The webinar will review how to interpret the various ACCESS for ELLs score reports and review the expectation of communicating and documenting student performance. In addition, the webinar provides time to ask questions or discuss identified challenges.

- **ELPA: The 2022-2023SY in Review**

- **Thursday, May 11, 12:00PM -1:00PM Mountain Time**
- The webinar will review how to interpret the various ACCESS for ELLs score reports and review the expectation of communicating and documenting student performance. In addition, the webinar provides time to ask questions or discuss identified challenges. The webinar presents participants with an overview of the 2022-2023 ACCESS for ELLs test administration highlights and observable pinch points. Participants are asked to submit feedback on the types of trainings and supports they would like to see or be modified for the 2023-2024SY. In addition, the webinar provides time to ask questions or discuss identified challenges.



Next ELPA Monthly Meeting



ACCESS for ELLs: Interpreting & Sharing Score Reports

Thursday April 20, 2023



ACCESS for ELLs: Interpreting & Sharing Score Reports

Thu Apr 20th 12:00pm - 1:00pm (MDT)

The webinar will review how to interpret the various ACCESS for ELLs score reports and review the expectation of communicating and documenting student performance. In addition, the webinar provides ti ...

<https://idahosde.zoom.us/meeting/register/tJ0ud--hqTgjGNZ56xHom24dUMwjTPxDpWrt>



Open Discussion



Open Discussion



**Unmute yourself or write your
questions/comments within the chat**



Thank you!

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Idaho State Department of Education

DEBBIE CRITCHFIELD, SUPERINTENDENT OF PUBLIC INSTRUCTION