



June 5, 2018

Mindy Tiber, Principal
Calvary Christian School
111 Auto Drive
Boise, ID 83709

Dear Principal Tiber,

The Richard B. Russell National School Lunch Act, amended by the Healthy Hunger Free Kids Act of 2010, requires a unified accountability system designed to ensure that participating school food authorities (SFA) comply with requirements for USDA programs. State Department of Education (SDE) Coordinators Teresa Goodsell and Tamara Donovan conducted an administrative desk review of the USDA Special Milk Program (SMP) at Calvary Christian School. The State agency (SA) would like to commend Kristi Scott and the entire staff of Calvary Christian School for their work operating the SMP.

During the review, these were the topics addressed through technical assistance:

Civil Rights

- SFA staff that interacts with SMP participants must have annual USDA civil rights training, which is available on the SA training portal or on the SDE website. Make sure to complete annually and retain documentation for 3 years plus current.

Resource Management

- SA discovered the SFA was paying sales tax on milk purchases and recommended submitting ST-101, Sales Tax Resale or Exemption Certificate to milk supplier. SFA confirmed that new milk purchases do not include sales tax.

There is no fiscal action resulting from this review. Please do not hesitate to contact us if you have questions or need clarification.

Thank you for your continued support of the Child Nutrition Programs.

Sincerely,

A handwritten signature in blue ink that reads "Teresa Goodsell".

Teresa Goodsell, BS, SNS
NSLP Coordinator

c: Colleen Fillmore, Ph.D., R.D.N., L.D., S.N.S., Director, Child Nutrition Programs
Kristi Scott, Assistant to Administrator, Calvary Christian School

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