



# Certification & Career Ladder Data Submission

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*Supporting Schools and Students to Achieve*

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# Career Ladder Data Submission



## Data Elements

- Summative Evaluation Date
- Summative Evaluation Rating
- Number of components rated as unsatisfactory
- Did majority (50%+1) of students meet targets?
  - Identify the Student Achievement Indicators and/or Student Success Indicators
- Did the employee have an individualized professional learning plan (IPLP)?
- Administrator's EDUID that completed the evaluation
- *Has the administrator completed three (3) credits or proof of proficiency in the Idaho framework for teachers' evaluations?*

# Evaluation Training vs. Administrator Renewal



- The same course meets both requirements.
- List of approved courses may be found at the Idaho State Board of Education website.  
<https://boardofed.idaho.gov/k-12-education/educator-effectiveness/administrator-recertification-renewal-requirement/>

## Evaluation Training

- Completed within five (5) years of conducting an evaluation
- An administrator may not be responsible for a summative evaluation without having evidence of this training - [IDAPA 08.02.02.120.05\(b\)](#)

## Administrator Renewal

- Completed during the validity period of their Idaho Education Credential

# Career Ladder Data Submission

## Automatic Processes Based on Data Elements



### Professional Endorsement

- District recommendation added as part of the process – will remove need for P1 Form

### Rung movement

- Advancement from residency rung to professional rung, must earn the Professional Endorsement
- Advancement in professional rung, must not have failed to meet the Professional Compensation Rung Criteria each year for all previous three (3) years
  - Summative evaluation of proficient or higher
  - No Components rated as unsatisfactory
  - Majority of students met targets

***Due date for Career Ladder Data Submission—June 30, 2018***

# Professional Endorsement



1. Indicates movement from residency rung to professional rung
2. Required for additional education allocation

## Professional Endorsement Criteria

- Have held a certificate for at least three (3) years or have completed a state board of education approved interim certificate of three (3) years or longer
- Show they met the professional compensation rung performance criteria for two (2) of the three (3) previous years or the third year;
- Have a written recommendation from the employing school district (Career Ladder Data Submission or P1-Form); and
- Have an annual individualized professional learning plan (IPLP) developed in conjunction with the employee's school district or charter school supervisor.

Information and physical application (P-1 Form) can be found at <http://www.sde.idaho.gov/cert-psc/cert/>

*Idaho Code §33-515 states “staff who have not obtained a professional endorsement under section §33-1201A, Idaho Code, may not be placed on a renewal contract status”*

# Grandfathered Professional Endorsement



- The grandfathered professional endorsement only applies to candidates who would have met the grandfathered Professional Endorsement at the time of Career Ladder implementation (July 1, 2015 for instructional staff, and July 1, 2016 for pupil service staff)
- **Instructional staff** who meet the following two requirements are eligible for a grandfathered professional endorsement.
  1. hold an Idaho Education Credential **AND**
  2. held certification 9/1/2012 or earlier (copy of valid out of state certificate needed)
- **Pupil service staff** who meet the following two requirements are eligible for a grandfathered professional endorsement.
  1. hold an Idaho Education Credential **AND**
  2. held certification 9/1/2013 or earlier (copy of valid out of state certificate needed)



## New Endorsements

- Occupational Therapist
- Physical Therapist
- School Counselor – Basic

## Renamed the following certificates & endorsements

Old	New
Pupil Personnel Services	Pupil Service Staff
Blended Early Childhood/Early Childhood Special Education (Pre-K-Grade 6)	Blended Elementary Education/Elementary Special Education (Grade 4-Grade 6)
English as a New Language (ENL)	English as a Second Language (ESL)

## Updated Fingerprinting and Background Investigation Checks (IDAPA 08.02.02.075)

# Assignment Credential Manual



## Substantial Revision for 2018-2019

- Alignment to national codes
- Reducing number of codes – more general
  - The purpose of the manual is to align educators' certification(s)/endorsement(s) with their assignment(s)
  - The manual is not a course catalogue. Course offerings are determined by the local education agency.
- Correct assignments in conflict with IDAPA Rule
- Add additional certification and endorsement areas for assignments (more flexibility)

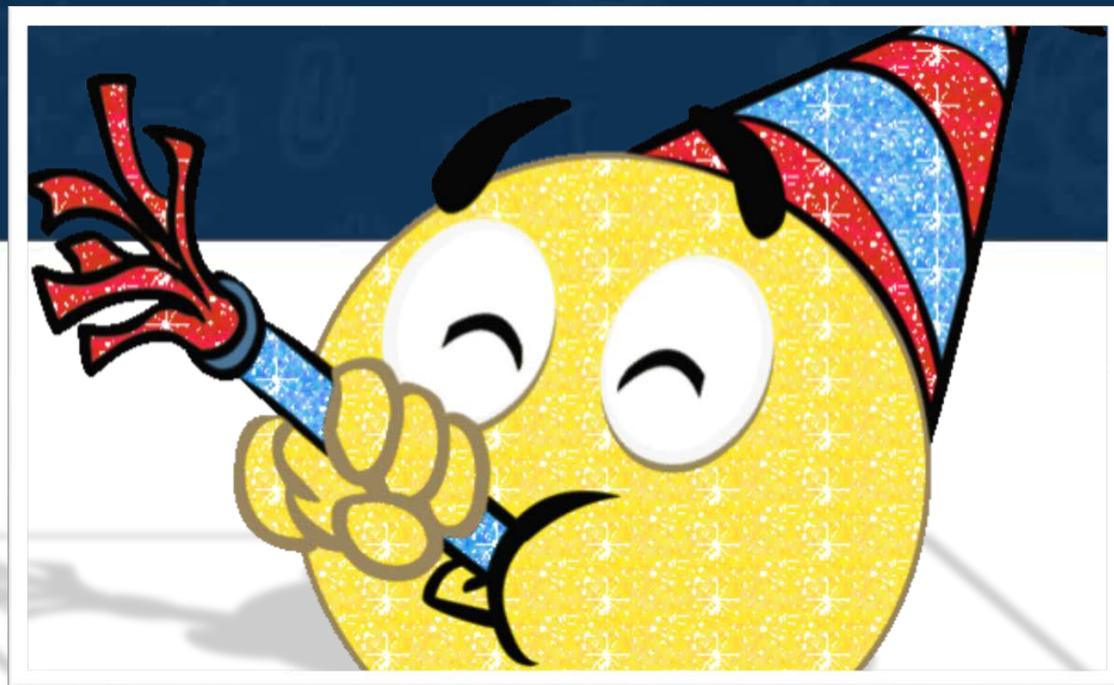
# Assignment Credential Report



- Review and address all deficiency warnings prior to submission of your ISEE trail.
  - Deficiency Warning: R108481 Staff lacks proper credential/endorsement for assignment
- The Assignment Credential report can be ran two days after the LEA has submitted the ISEE upload.
- **Between October 15 and November 1**, review the LEA report thoroughly and correct deficiencies – Contact your Regional ISEE coordinator for help running and interpreting your Assignment Credential Report
- Signature attests and affirms the report is true and accurate.



# Certification Look-up Tool is Back and Better than Ever!



# Certification Look-up Tool



- This application allows the opportunity to search for educators who currently hold or have held Idaho certification.
- Information provided includes the following:
  - Credential status\*
  - Professional endorsement status
  - Application status
  - Any Idaho disciplinary action taken against an educator certificate\*
  - Endorsement information, which includes assignments they can teach with their current endorsements
  - Contract information, which includes assignments they are currently teaching

\*This meets the Idaho Code §33-1210 (5) verification of certification status and past disciplinary action for every new certified staff hired.

# Questions



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